



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.11.

12/8/2020

Subject:

Approval of Budget Change Requests

Fiscal Impact:

Dept/Office:

Budget

Requested Action:

It is requested that the Board of County Commission review and approve the attached Budget Change Requests.

Summary Explanation and Background:

In accordance with the Budget and Financial Policy (BCC-21), the attached budget change requests are being submitted for review and approval by the Board of County Commissioners.

Clerk to the Board Instructions:

Maintain necessary documents for records retention.



December 9, 2020

M E M O R A N D U M

TO: Jill Hayes, Budget Director

RE: Item F.11., Approval of Budget Change Requests

The Board of County Commissioners, in regular session on December 8, 2020, approved the Budget Change Requests. Enclosed are the original BCRs.

Your continued cooperation is greatly appreciated.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK**

A handwritten signature in cursive script, reading "Kimberly Powell".

Kimberly Powell, Clerk to the Board

/dt

Encls.

cc: Finance



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1470-Community Development Block Grant

Department: Housing and Human Services Department

Date: 11/18/2020

Program: COMMUNITY RESOURCES

Type of Request: Line Item Transfer

Revenue Change:

Expenditure Change:

CIP

\$0

Total: \$0

Total: \$0

Justification:

This budget change request is a line item transfer to move budget from an existing budgeted project, East Mims Exercise Room Phase 2 (Portico and building rehab), it was determined that this project will not commence in FY 2020-2021 as previously intended. Two projects from FY 2019-2020 were projected to be completed, as of September 30, 2019, Tropical Trail Lighting and Canaveral Greenway Sidewalk Design; however, due to the COVID Pandemic, these two projects fell behind schedule. As a result, these two projects are being brought forward to FY 2020-2021 to be completed.

Alternative:

Should this budget change request not get approved, funding will not be available to complete the Tropical Trail Lighting Project and the Canaveral Greenway Sidewalk Design Project.

SAP Document Number:

50014949

Approval:

IJGOLDEN

Approved

11/09/2020

CLROLLYSON

Approved

11/10/2020

JJHAYES

Approved

11/13/2020

JPLIESENFELT

Approved

11/13/2020

FBABBATE

Approved

11/16/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 8 DAY OF December 2020

Scott Ellis, Clerk

BY: Deborah Ellis D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1168-Transportation Reimbursements**Department:** Public Works Department**Date:** 11/18/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Line Item Transfer**Revenue Change:****Expenditure Change:**

Operating Expenses (\$300,000)

CIP \$300,000

Total: \$0**Total:** \$0**Justification:**

On June 27, 2019, staff met with District 2 Commissioner to review projects within D2, funds for engineering and survey were allocated to the Ramsey Lane Project from the previously approved as a drainage project by Board on 9/20/2016 I.A.4. "other transportationrelated projects" for District 2. The engineer and survey have been completed for Ramsey Lane, per negotiations with the adjacent property owners, the road will be paved, and the design will include a T-turn around at the west end and is now considered a capital improvement project. This action requires a BCR to transfer from operating to capital, which will ensure accurate project tracking and capitalization.

Alternative:

Without this Budget Change Request, this project will not be categorized as per Brevard County Capital Improvement Plan Procedures.

SAP Document Number:

50014936

Approval:

LXROAN

Approved

10/27/2020

TMTHOMAS

Approved

10/27/2020

MEBERNATH

Approved

10/27/2020

KAWALL

Approved

11/10/2020

JJHAYES

Approved

11/13/2020

JDENNINGHOFF

Approved

11/13/2020

FBABBATE

Approved

11/13/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 8 DAY OF December 2020

Scott Ellis, Clerk

BY: Mark H. Hinkle D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 4136-SCAT Capital

Department: Transit Services Department

Date: 11/18/2020

Program: TRANSIT CAPITAL

Type of Request: Amendment

Revenue Change:

Intergovernmental

Statutory Reduction

Expenditure Change:

\$541,863 Capital Outlay

(\$27,093) Operating Expenses

\$476,526

\$38,244

Total: \$514,770

Total: \$514,770

Justification:

This Budget Change Request is to re-establish budget for a Federal Transit Administration 5307 grant that was previously approved by the Board of County Commissioners on May 27, 2015. During budget development for Fiscal Year 2020-2021, it was thought that replacement vans that were ordered in FY 2019-2020 would be received by the fiscal year end, based on correspondence from the vehicle vendor. Due to COVID-19 related issues only three of the nine ordered were received. This budget action will re-establish the available grant funding that we were unable to expend prior to fiscal year end and increase the current budget by \$514,770.

Alternative:

If this Budget Change Request is not approved funding will not be established for this grant.

SAP Document Number:

50014946

Approval:

SNELSON

KNETERER

JHAYES

JPLIESENFELT

FBABBATE

Approved

Approved

Approved

Approved

Approved

11/04/2020

11/05/2020

11/13/2020

11/13/2020

11/16/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 8 DAY OF December 2020

Scott Ellis, Clerk

BY: Subrah Kulkarni D.E.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4153-Water Res Capital Improvement Program**Department:** Utility Services Department**Date:** 11/4/2020**Program:** COUNTY CAPITAL**Type of Request:** Amendment**Revenue Change:**

Transfers - Other

Expenditure Change:

\$850,000 CIP

\$850,000

Total: \$850,000**Total:** \$850,000**Justification:**

This budget request is needed to increase the North Brevard N01 Lift Station budget by \$850,000 due to not getting completed in FY20 as anticipated. The funding did not get carried forward from FY20 to FY21. \$850,000 will be taken from reserves within the Operating and Maintenance fund, with the intent to replenish Reserves during mid-year supplements.

Alternative:

Project can not be awarded.

SAP Document Number:

50014931

Approval:

ESWANKE

Approved

10/27/2020

EGFONTANIN

Approved

10/28/2020

CLROLLYSON

Approved

10/30/2020

JHAYES

Approved

11/02/2020

JDENNINGHOFF

Approved

11/02/2020

FBABBATE

Approved

11/04/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 8 DAY OF December 2020

Scott Ellis, Clerk

BY: Deborah Plunk D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4150-Water Resources O&M**Department:** Utility Services Department**Date:** 11/4/2020**Program:** COUNTY WATER AND WASTEWATER**Type of Request:** Amendment**Revenue Change:**

Transfers - Other

Expenditure Change:

(\$850,000) Reserves - Capital

(\$850,000)

Total: (\$850,000)**Total:** (\$850,000)**Justification:**

This budget request is needed to increase the North Brevard N01 Lift Station budget by \$850,000 which was not completed in FY20 as anticipated. The funding did not get carried forward from FY20 to FY21. \$850,000 will be taken from Capital Reserves, with the intent to replenish Reserves during mid-year supplements.

Alternative:

Project can not be awarded.

SAP Document Number:

50014932

Approval:

ESWANKE

Approved

10/27/2020

EGFONTANIN

Approved

10/28/2020

CLROLLYSON

Approved

10/30/2020

JJHAYES

Approved

11/02/2020

JDENNINGHOFF

Approved

11/02/2020

FBABBATE

Approved

11/04/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 8 DAY OF December 2020

Scott Ellis, Clerk

BY: D. Ellis D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 4150-Water Resources O&M

Department: Utility Services Department

Date: 11/19/2020

Program: COUNTY WATER AND WASTEWATER

Type of Request: Line Item Transfer

Revenue Change:

Expenditure Change:

Capital Outlay \$200,000

Reserves - Capital (\$200,000)

Total: \$0 **Total:** \$0

Justification:

This budget request is needed to increase the Sykes Waste Water Treatment Plant (W W T P) Capital Outlay by \$200,000 due to not getting 3 vehicles in FY20 as anticipated. These vehicles were ordered in the early part of 2020 and are just now being received. The funding did not get carried forward from FY20 to FY21 in the adopted budget. \$200,000 will be taken from Capital Reserves, with the intention to replenish reserves during mid-year supplements.

Alternative:

Items can not be purchased as Capital Outlay.

SAP Document Number: Approval:

50014958

ESWANKE

Approved

11/17/2020

EGFONTANIN

Approved

11/17/2020

CLROLLYSON

Approved

11/18/2020

JJHAYES

Approved

11/18/2020

JDENNINGHOFF

Approved

11/18/2020

FBABBATE

Approved

11/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 8 DAY OF December 2020

Scott Ellis, Clerk

BY: Deborah Harris D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 4151-Water Resources Improvement

Department: Utility Services Department

Date: 11/4/2020

Program: COUNTY CAPITAL

Type of Request: Line Item Transfer

Revenue Change:

Expenditure Change:

CIP

\$360,000

Reserves - Capital

(\$360,000)

Total:

\$0

Total:

\$0

Justification:

This budget request is needed to increase the South Central Viera Force Main project by \$360,000 because the project was not as far along as projected at the end of FY 20. The funding did not get carried forward from FY20 to FY21. \$360,000 will be taken from Capital Reserves, with the intent to replenish Reserves during mid-year supplements.

Alternative:

Project can not be awarded.

SAP Document Number:

50014934

Approval:

ESWANKE

Approved

10/27/2020

EGFONTANIN

Approved

10/28/2020

CLROLLYSON

Approved

10/30/2020

JJHAYES

Approved

11/02/2020

JDENNINGHOFF

Approved

11/02/2020

FBABBATE

Approved

11/04/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 8 DAY OF December 2020

Scott Ellis, Clerk

BY: Deborah Almon D.C.