



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.15.

12/10/2019

Subject:

Approval of Budget Change Requests

Fiscal Impact:

Dept/Office:

Budget

Requested Action:

It is requested that the Board of County Commission review and approve the attached Budget Change Requests.

Summary Explanation and Background:

In accordance with the Budget and Financial Policy (BCC-21), the attached budget change requests are being submitted to review and approval by the Board of County Commissioners.

Clerk to the Board Instructions:

Maintain necessary documents for records retention.



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

December 11, 2019

M E M O R A N D U M

TO: Jill Hayes, Budget Director

RE: Item F.15., Approval of Budget Change Requests

The Board of County Commissioners, in regular session on December 10, 2019, approved the Budget Change Requests. Enclosed are the original BCRs.

Your continued cooperation is greatly appreciated.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK**

Tammy Rowe

Tammy Rowe, Deputy Clerk

/dt

Encls. (a/s)

cc: Finance



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1351-Emergency Medical Service

Department: Fire Rescue Department

Date: 11/27/2019

Program: EMERGENCY MEDICAL SERVICES

Type of Request: Amendment

Revenue Change:

Other Finance Source

Expenditure Change:

(\$775,000) Debt Service

(\$225,000)

Operating Expenses

(\$550,000)

Total: (\$775,000)

Total: (\$775,000)

Justification:

The FY 2019-2020 Adopted Budget includes a three-year capital lease purchase for forty Stryker Power Cot stretchers. Due to restrictions associated with the capital lease option, funding is being realigned within Fire Rescue's budget from debt and operating supplies to fully fund the purchase of the stretchers in the current year. These stretchers are used to move and transport over 50,000 patients a year, and this particular model helps prevent back injuries due to manually lifting patients on stretchers, and to prevent patient injury from instances of manual stretcher failure.

Alternative:

If this Budget Change Request is not approved the aquisition of these stretchers will be deferred and the department will inquire in costly repair and maintenance services due to the aging of the existing stretchers.

SAP Document Number:

50014342

Approval:

MTSCHOLLMEYE

Approved

11/26/2019

CLROLLYSON

Approved

11/26/2019

JJHAYES

Approved

11/26/2019

FBABBATE

Approved

11/26/2019

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 10 DAY OF December 2019

Scott Ellis, Clerk

BY: Deborah Haubert, D.C.



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

Fund: 4250-Water Resources/Barefoot Bay Utilities

Department: Utility Services Department

Date: 11/25/2019

Program: BAREFOOT BAY WATER AND WASTEWATER

Type of Request: Amendment

Revenue Change:

Transfers - Other

(\$245,048)

Expenditure Change:

Reserves - Capital

(\$210,048)

Reserves-Operating

(\$35,000)

Total: (\$245,048)

Total: (\$245,048)

Justification:

It is necessary to re-establish the Barefoot Bay water storage tank project budget in F Y 2020. This project was not completed in the prior fiscal year as projected. Because the remaining F Y 2019 project budget will not be available until balance forward is posted later this fiscal year, it is necessary to use reserve funding to continue this project. Reserves are being transferred to the Barefoot Bay Construction Fund.

Alternative:

The alternative is to delay completion of this project until balance forward is posted. However, the contractor has continued work this fiscal year in accordance with the construction contract.

SAP Document Number:

50014337

Approval:

EGFONTANIN

Approved

11/22/2019

CLROLLYSON

Approved

11/22/2019

JJHAYES

Approved

11/25/2019

JDENNINGHOFF

Approved

11/25/2019

FBABBATE

Approved

11/25/2019

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 10 DAY OF December 2019

113

Scott Ellis, Clerk

BY: Deborah Thurman D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 4254-Barefoot Bay Construction Fund

Department: Utility Services Department

Date: 11/25/2019

Program: BAREFOOT BAY WATER AND WASTEWATER

Type of Request: Amendment

Revenue Change:

Expenditure Change:

Transfers - Other

\$245,048 CIP

\$245,048

Total: \$245,048

Total: \$245,048

Justification:

This budget change request increases the transfer from the Barefoot Bay Operating Fund to the Construction Fund in order to re-establish Barefoot Bay water storage tank project budget in F Y 2020. This project was not completed in the prior fiscal year as projected.

Alternative:

The project cannot be completed.

SAP Document Number:

50014338

Approval:

EGFONTANIN

Approved

11/22/2019

CLROLLYSON

Approved

11/22/2019

JJHAYES

Approved

11/25/2019

JDENNINGHOFF

Approved

11/25/2019

FBABBATE

Approved

11/25/2019

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 10 DAY OF December 2019

Scott Ellis, Clerk

By: Deborah Thompson D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 4153-Water Res Capital Improvement Program **Department:** Utility Services Department

Date: 11/25/2019 **Program:** COUNTY CAPITAL

Type of Request: Line Item Transfer

Revenue Change:

Expenditure Change:

CIP (\$200,000)

CIP \$200,000

Total: \$0 **Total:** \$0

Justification:

During the design of the Merritt Island C-03 lift station replacement project, it was determined that the existing 4" force main network for the lift station is located outside of the Lucas Road right-of-way and does not have a utility easement.

This budget adjustment will use funding from the Sykes Area Lift Stations Project to create a project to relocate and replace an estimated 1,575 linear feet of the existing 4" force main network which serves Lift Station C-03.

No currently active lift station projects will be impacted by this budget transfer.

Alternative:

The force main replacement can be completed at a future date. This is not the preferred option because it will be more costly after the lift station replacement is completed.

SAP Document Number:

50014333

Approval:

EGFONTANIN	Approved	11/22/2019
CLROLLYSON	Approved	11/22/2019
JJHAYES	Approved	11/25/2019
JDENNINGHOFF	Approved	11/25/2019
FBABBATE	Approved	11/25/2019

APPROVED IN REGULAR SESSION
 BOARD OF COUNTY COMMISSIONERS

THIS 10 DAY OF December 2019

Scott Ellis, Clerk
 BY: Deborah Pomar D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1070-Library Services

Department: Library Services Department

Date: 11/13/2019

Program: LIBRARY PUBLIC SERVICES

Type of Request: Line Item Transfer

Revenue Change:

Expenditure Change:

CIP

\$170,000

Operating Expenses

(\$170,000)

Total: \$0

Total: \$0

Justification:

This budget change request will add money to the FY 2019-20 Board approved Cocoa Beach Library HVAC Controls and System Restoration project. This project began when mold was detected at the Cocoa Beach Library. The mold was traced to a faulty HVAC system. During development of the FY 2019-20 budget, \$100,000 was budgeted for a comprehensive review of the HVAC system and controls upgrade. The findings of the review indicate additional equipment will be needed to complete the restoration of the HVAC system. This budget change request adds \$170,000 to the project, bringing the project total to \$270,000. Funding is available in Library Services repair and maintenance contingency fund.

Alternative:

If this budget change request is not approved, there will not be enough money to complete the Cocoa Beach Library HVAC Controls and System Resotration project, which is needed to ensure that mold will not return to the library.

SAP Document Number:

50014309

Approval:

JATHOMPSON

Approved

11/04/2019

CLROLLYSON

Approved

11/04/2019

JJHAYES

Approved

11/12/2019

JPLIESENFELT

Approved

11/12/2019

FBABBATE

Approved

11/12/2019

APPROVED IN REGULAR SESSION BOARD OF COUNTY COMMISSIONERS

THIS 10 DAY OF December 2019

Scott Ellis, Clerk

BY: Deborah Thomas D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1019-Parks South Area Operations

Department: Parks and Recreation Department

Date: 11/21/2019

Program: SOUTH AREA PARK OPERATIONS

Type of Request: Line Item Transfer

Revenue Change:

Expenditure Change:

CIP	\$125,000
Operating Expenses	(\$125,000)

Total:	\$0	Total:	\$0
---------------	-----	---------------	-----

Justification:

This budget change request is to establish funding to remove and replace the Canova Beach Dog Park crossover. Originally, this project was budgeted as a repair, however, after structural analysis, it is determined that the whole crossover leading to the dog beach has to be replaced, requiring the project to be classified as CIP. With the total replacement, the crossover will be widened from 5ft to 10ft to allow greater ease in pedestrian and canine use. Funds are being transferred from the Parks South Area Operations Repair and Maintenance line-item.

Alternative:

If this budget change is not approved Asset Management will not be able to track the project for insurance and depreciation purposes.

SAP Document Number:

50014322

Approval:

LXWOJCIECHOW	Approved	11/05/2019
MEDONNER	Approved	11/07/2019
CLROLLYSON	Approved	11/12/2019
JJHAYES	Approved	11/12/2019
JPLIESENFELT	Approved	11/21/2019
FBABBATE	Approved	11/21/2019

APPROVED IN REGULAR SESSION
 BOARD OF COUNTY COMMISSIONERS

THIS 10 DAY OF December 2019

Scott Ellis, Clerk
 BY: Deborah R. Rios D.C.