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|-------------------|
| Meeting Date |
| February 20, 2018 |



| AGENDA | |
|----------|---------|
| Section | Consent |
| Item No. | II C.2 |

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

| | |
|--------------|------------------------------------|
| SUBJECT: | Approval of Budget Change Requests |
| DEPT/OFFICE: | Budget Office |

Requested Action:

It is requested that the Board of County Commissioners review and approve the attached Budget Change Request.

Summary Explanation & Background:

In accordance with the Budget and Financial Policy (BCC-21), the attached budget change requests are being submitted for review and approval by the Board of County Commissioners.

| BCR No. | Department | Type | Description | Total |
|----------|----------------------|---------------------|--|-------------|
| 50012957 | Utility Services | Line Item Transfer* | Budget for N. Courtney Lateral Replacement | \$0 |
| 50012963 | Parks and Recreation | Amendment | Establish Budget for Golf Courses | \$1,557,786 |

**Line Item Transfers have a net effect of zero; additional detail is shown in the attached BCR document*

Clerk to the Board instruction: Maintain necessary documents for records retention.

Exhibits Budget Change Request (2).

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR

| | | |
|----------------|--------------------------|---|
| County Manager | Assistant County Manager | Department Director / Extension |
| Frank Abbate | Assistant County Manager | Jill Hayes, Director 633-2153 ext. 52857 |



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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Tammy.Rowe@brevardclerk.us

February 21, 2018

M E M O R A N D U M

TO: Jill Hayes, Budget Director

RE: Item II.C.2, Approval of Budget Change Requests

The Board of County Commissioners, in regular session on February 20, 2018, approved the Budget Change Requests. Enclosed are original BCRs.

Your continued cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

/dt

Encls. (a/s)

cc: Finance



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 4153-Water Res Capital Improvement Program

Department: Utility Services Department

Date: 2/7/2018

Program: COUNTY CAPITAL

Type of Request: Amendment

Revenue Change:

Expenditure Change:

| | |
|-----|----------|
| CIP | (80,000) |
| CIP | 80,000 |

| | | | |
|---------------|-----|---------------|-----|
| Total: | \$0 | Total: | \$0 |
|---------------|-----|---------------|-----|

Justification:

This Budget Change Request is to transfer funding from the Sykes Lift Station project and establish a new Capital Improvement Project. Staff has identified a lateral sewer pipe under North Courtenay Parkway, just north of SR 520, that is in need of replacement. This is a heavily traveled route and failure of this pipe would have significant impact to the public. Funding is available in the Sykes Lift Station project as it will not be completed in FY 2017-2018. This budget action reduces the Sykes Lift Station project

and establishes the North Courtenay Parkway Lateral Replacement project. It is requested that this budget action be approved and that the North Courtenay Parkway Lateral Replacement project be added to the Capital Improvements Program.

Alternative:

If this Budget Change Request is not approved, the replacement will not occur this fiscal year and the risk of potential failure will increase.

SAP Document Number:
50012957

Approval:

| | | |
|--------------|----------|------------|
| ESWANKE | Approved | 02/01/2018 |
| JEHELMER | Approved | 02/01/2018 |
| KLPETTERS | Approved | 02/01/2018 |
| JJHAYES | Approved | 02/06/2018 |
| JDENNINGHOFF | Approved | 02/07/2018 |
| FBABBATE | Approved | 02/07/2018 |

APPROVED IN REGULAR SESSION
 BOARD OF COUNTY COMMISSIONERS

THIS 20 DAY OF February 2018

Scott Ellis, Clerk

BY Scott Ellis D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 4311-Parks Golf Courses

Department: Parks and Recreation Department

Date: 2/7/2018

Program: SOUTH AREA PARK OPERATIONS

Type of Request: Amendment

Revenue Change:

Expenditure Change:

| | | | |
|---------------------------|-------------|--------------------|-------------|
| Balance Forward Operating | \$54,182 | Operating Expenses | \$1,557,786 |
| Statutory Reduction | (\$79,137) | | |
| Charges for Services | \$1,539,654 | | |
| Miscellaneous | \$43,087 | | |

| | | | |
|---------------|-------------|---------------|-------------|
| Total: | \$1,557,786 | Total: | \$1,557,786 |
|---------------|-------------|---------------|-------------|

Justification:

This Budget Change Request (BCR) is to establish budget for the operation of the three Brevard County golf courses for FY 17/18. When the original FY 17/18 budget was developed for the golf courses, staff was asked to create a budget for the first four months of the fiscal year. To continue to operate the three courses until all of the issues related to the golf courses are resolved, staff has developed a budget that incorporates the rest of FY 17/18. This BCR increases the budget for Spessard Holland Golf Course by \$500,717, Habitat Golf by \$587,495 and The Savannahs Golf Course by \$372,305. This BCR also recognizes Insurance Proceeds for loss of revenue at the three due to the closure of the courses in October 2017. Additionally, this BCR is adjusting balance forward for funds that were not expended in FY 17. The anticipated balance forward was \$401,274, however after the closeout of the budget, there was \$455,456.

Alternative:

If this budget change request is not approved, the golf budget will only be budgeted for four months and balance forward will be understated which will cause the Parks department to not continue to pay expenses for the operation of the courses.

SAP Document Number:
50012963

Approval:

LXWOJCIECHOW

Approved

02/07/2018

MEDONNER

Approved

02/07/2018

CTLEA

Approved

02/07/2018

[Handwritten signatures]

approved
Approved
Approved

2/7/2018
2-7-18
2-8-18

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20 DAY OF FEBRUARY 2018

Scott Ellis, Clerk
BY: *[Signature]* D.C.