



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.1.

5/19/2020

Subject:

Florida Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services, Arthropod Control Budget Amendment

Fiscal Impact:

FY 2019-2020: None

Dept/Office:

Mosquito Control

Requested Action:

It is requested that the Board of County Commissioners authorize the Chairman to execute the State of Florida, Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services Arthropod Control Budget Amendment.

Summary Explanation and Background:

The Board approved the needed budget change request indicated in the attached report on April 7, 2020.

Chapter 388.201 (4b), Florida Statutes and Rule 5E-13.027 (1), Florida Administrative Code requires the Annual Certified Budget for Mosquito Control be adopted and submitted to the State of Florida Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control for approval no later than September 30th of each year. In this case, we are submitting a budget amendment as indicated on the attached report form.

The Mosquito Control District's State Annual Certified Budget for fiscal year 2019-2020 is prepared from the County Budget submitted and is based on the approved work plan and the Detailed Work Plan Budget approved and amended by the Board on April 7, 2020, and approved by the Florida Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control.

The Florida Department of Agriculture and Consumer Services reviews the Annual Certified Budget for acceptance as a State approved Mosquito Control Certified Program.

Clerk to the Board Instructions:

Please call the Mosquito Control Department at 264-5032 when the Board Action and two (2) original executed Arthropod Control Budget Amendments are ready for pick up.



May 20, 2020

M E M O R A N D U M

TO: Joseph Faella, Mosquito Control Director

RE: Item F.1, Florida Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services, Arthropod Control Budget Amendment

The Board of County Commissioners, in regular session on May 19, 2020, authorized the Chair to execute the State of Florida, Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services Arthropod Control Budget Amendment. Enclosed are two executed copies of the Amendment.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Kimberly Powell
Kimberly Powell, Deputy Clerk

/cw

Encls. (2)

cc: Budget
Finance



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

ARTHROPOD CONTROL BUDGET AMENDMENT

Submit to:
Mosquito Control Program
3125 Conner Blvd, Suite E
Tallahassee, FL 32399-1650

NICOLE "NIKKI" FRIED
COMMISSIONER

Rule 5E-13.027, F.A.C.
Telephone: (850) 617-7911; Fax (850) 617-7939

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 1

Fiscal Year: 2019-2020

Date: 4/30/2020

Amending: Local Funds X State Funds (Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for BREVARD MCD District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 10,698,814.00	\$ 1,400,325.00	\$ 10,698,814.00	\$ -	\$ 175,921.00	\$ 10,522,893.00

NAME SOURCE OF INCREASE: (Explain Decrease)

Recognizing Balance Forward to Actual Amount

BUDGETED RECEIPTS					
ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 7,051,351.00	\$ -	\$ -	\$ 7,051,351.00
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
381	Interest Earnings	\$ 87,500.00	\$ -	\$ -	\$ 87,500.00
364	Equipment and/or Other Sales	\$ 19,000.00	\$ -	\$ -	\$ 19,000.00
369	Misc./Refunds (prior yr expenditures)	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
380	Other Sources	\$ 200,963.00	\$ -	\$ -	\$ 200,963.00
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 7,373,814.00	\$ -	\$ -	\$ 7,373,814.00
Beginning Fund Balance		\$ 3,325,000.00	\$ -	\$ 175,921.00	\$ 3,149,079.00
Total Budgetary Receipts & Balances		\$ 10,698,814.00	\$ -	\$ 175,921.00	\$ 10,522,893.00

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 2,309,690.00	\$ -	\$ -	\$ 2,309,690.00
20	Personal Services Benefits	\$ 1,051,184.00	\$ -	\$ -	\$ 1,051,184.00
30	Operating Expense	\$ 782,884.00	\$ -	\$ -	\$ 782,884.00
40	Travel & Per Diem	\$ 66,056.00	\$ -	\$ -	\$ 66,056.00
41	Communication Services	\$ 36,256.00	\$ -	\$ -	\$ 36,256.00
42	Freight Services	\$ 5,800.00	\$ -	\$ -	\$ 5,800.00
43	Utility Service	\$ 64,500.00	\$ -	\$ -	\$ 64,500.00
44	Rentals & Leases	\$ 335,955.00	\$ -	\$ -	\$ 335,955.00
45	Insurance	\$ 143,994.00	\$ -	\$ -	\$ 143,994.00
46	Repairs & Maintenance	\$ 416,250.00	\$ -	\$ -	\$ 416,250.00
47	Printing and Binding	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ 167,488.00	\$ -	\$ -	\$ 167,488.00
51	Office Supplies	\$ 16,700.00	\$ -	\$ -	\$ 16,700.00
52.1	Gasoline/Oil/Lube	\$ 218,000.00	\$ -	\$ -	\$ 218,000.00
52.2	Chemicals	\$ 1,345,750.00	\$ -	\$ -	\$ 1,345,750.00
52.3	Protective Clothing	\$ 13,800.00	\$ -	\$ -	\$ 13,800.00
52.4	Misc. Supplies	\$ 498,650.00	\$ -	\$ -	\$ 498,650.00
52.5	Tools & Implements	\$ 18,200.00	\$ -	\$ -	\$ 18,200.00
54	Publications & Dues	\$ 16,100.00	\$ -	\$ -	\$ 16,100.00
55	Training	\$ 8,260.00	\$ -	\$ -	\$ 8,260.00
60	Capital Outlay	\$ 867,500.00	\$ -	\$ -	\$ 867,500.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 913,472.00	\$ -	\$ 175,921.00	\$ 737,551.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 9,298,489.00	\$ -	\$ 175,921.00	\$ 9,122,568.00
0.001	Reserves - Future Capital Outlay	\$ 1,400,325.00	\$ -	\$ -	\$ 1,400,325.00
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES		\$ 1,400,325.00	\$ -	\$ -	\$ 1,400,325.00
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 10,698,814.00	\$ -	\$ 175,921.00	\$ 10,522,893.00
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

APPROVED: Bryan Andrew Lohr
Chairman of the Board, or Clerk of Circuit Court

DATE: 5/19/2020

APPROVED: _____
Mosquito Control Program

DATE: _____

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1090-Mosquito Control - Local**Department:** Mosquito Control Department**Date:** 3/19/2020**Program:** COUNTYWIDE MOSQUITO CONTROL**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

(\$175,921) Reserves-Operating

(\$175,921)

Total: (\$175,921)**Total:** (\$175,921)**Justification:**

Balance Forward for the Mosquito Control Countywide fund was projected at \$3,325,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$3,149,079, which is a decrease of Balance Forward of \$175,921. This decrease was a result of overestimating carry forward from unexpended pesticide chemical expenses and impoundment repairs in the operating budget in FY 2018-2019. This budget request reduces the appropriation for Operating Reserves.

Alternative:

If this Budget Change Request is not approved, the budget will be overstated.

SAP Document Number:

50014644

Approval:

JFAELLA

Approved

03/12/2020

KNETERER

Approved

03/12/2020

JJHAYES

Approved

03/13/2020

JDENNINGHOFF

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 19 DAY OF May 2020

Scott Ellis, Clerk

BY: Deborah Skene D.C.