



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.22.

12/19/2023

Subject:

Resolution Establishing Application Fees for Animal Care Facilities

Fiscal Impact:

None.

Dept/Office:

Brevard County Sheriff's Office - Animal Services

Requested Action:

It is requested that the Board of County Commissioners establish an initial registration application fee of \$200.00 to operate an animal care facility in Brevard County, and a re-application fee of \$150.00 in the event of revocation of authorization for violation(s) of the Code.

Summary Explanation and Background:

BCSO is respectfully requesting the Commission establish a fee to be collected by the Brevard County Sheriff's Office upon application to operate animal care facilities in Brevard County.

The Board of County Commissioners, in regular session on October 24, 2023, adopted amendments to Chapter 14, Article III, Section 14-116, and repealed Section 14-117, which required owners of animal care facilities to file renewal applications. The amendments transferred responsibility for registration and inspection of animal care facilities from the Department of Health to the Brevard County Sheriff's Office. Section 14-116(c) provides that "[a] fee, as established by the board of county commissioners from time to time, shall be required to accompany registration application to operate an animal care facility under the provisions of this article." At the time the Board adopted the amendments, no fee was established, and the last resolution establishing fees governing animal care facilities, establishes fees for the Brevard County Health Department. Bd. of County Comm'rs of Brevard County, Resolution 23-075 (August 22, 2023).

The existing fees for the Brevard County Health Department's administration of animal care facilities inspections and registration are as follows:

• Animal Care Facility permit fee	\$75.00
• Animal Shelter permit fee	\$75.00
• Re-Inspection fee (no charge for first re-inspection)	\$60.00
• Late fee for Animal Care Facility permit expiration	\$35.00

The proposed resolution would repeal these fees, including the annually recurring permit fees, and replace them with a one-time fee, non-recurring fee. Therefore, to offset the operational impact costs with

registration, website management, animal enforcement officer inspection time, and all other administrative costs associated with the transfer of oversight from the Department of Health to the Brevard County Sheriff's Office, an initial fee of \$200.00 is recommended. A re-application fee of \$150.00 is recommended for businesses that have their authorization to operate an animal care facility revoked pursuant to Sections 14-116, 14-118 and seek to reinstate their businesses.

Clerk to the Board Instructions:

Provide Clerk Memo to the Brevard County Sheriff's Office, Attn: Laura Moody, Chief Legal Counsel, and to the County Attorney's Office.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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December 20, 2023

Honorable Wayne Ivey
Brevard County Sheriff
700 South Park Avenue
Titusville, FL 32780

Attn: Laura Moody

Dear Sheriff Ivey:

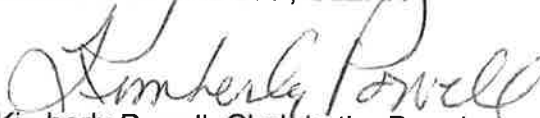
Re: Item F.22., Resolution Establishing Application Fees for Animal Care Facilities

The Board of County Commissioners, in regular session on December 19, 2023, adopted Resolution No. 23-156, establishing an initial registration application fee of \$200 to operate an animal care facility in Brevard County, and a re-application fee of \$150 in the event of revocation of authorization for violation(s) of the Code. Enclosed is a fully-executed Resolution.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK


Kimberly Powell, Clerk to the Board

/tr

Encl. (1)

cc: County Attorney

RESOLUTION 2023-156

**A RESOLUTION OF THE BREVARD COUNTY BOARD OF
COUNTY COMMISSIONERS ESTABLISHING REGISTRATION
APPLICATION FEES FOR ANIMAL CARE FACILITIES AND
PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, on October 24, 2023, the Brevard County Board of County Commissioners adopted amendments to Chapter 14, Article III, Section 14-116, and repealed Section 14-117 of the Code of Ordinances of Brevard County, Florida; and

WHEREAS, these amendments transferred responsibility for registration and inspection of animal care facilities from the Department of Health to the Brevard County Sheriff's Office; and

WHEREAS, Section 14-116(c) provides that a fee, as established by the Brevard County Board of County Commissioners, shall accompany a registration application to operate an animal care facility; and

WHEREAS, the Brevard County Board of County Commissioners now desires to set animal care facility registration application fees.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF BREVARD COUNTY, FLORIDA, AS FOLLOWS:**

1. Pursuant to Section 14-116(c) of the Code of Ordinances of Brevard County, Florida, the following fees are hereby established for registration applications to operate an animal care facility:

Initial registration application fee.....\$200.00

Re-application fee (for facilities that have had authorization revoked due to Code violations).....\$150.00

2. This Resolution shall supersede any previous Resolutions establishing fees pertaining to animal care facilities.
3. This Resolution shall take effect immediately upon its adoption.

DONE, ORDERED, AND ADOPTED in regular session by the Brevard County Board of County Commissioners, this 19th day of Dec., 2023.

ATTEST:

BY: 

Rachel M. Sadoff

BOARD OF COUNTY COMMISSIONERS
OF BREVARD COUNTY, FLORIDA

BY: 

Jason Steele, Chair

As approved by the Board 12/19/2023.