



AGENDA REPORT
May 21, 2019

Mosquito Control - Arthropod Control Budget Amendment

SUBJECT:

Florida Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services, Arthropod Control Budget Amendment

FISCAL IMPACT:

FY 2018-2019: None

DEPT/OFFICE:

Mosquito Control

REQUESTED ACTION:

It is requested that the Board of County Commissioners authorize the Chairman to execute the State of Florida, Florida Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services, Arthropod Control Budget Amendment

SUMMARY EXPLANATION and BACKGROUND:

The Board approved the needed budget change request indicated in the attached report on April 9, 2019.

Chapter 388.201 (b), Florida Statutes and Rule 5E-13.027 (1), Florida Administrative Code requires the Annual Certified Budget for Mosquito Control be adopted and submitted to the State of Florida Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control for approval no later than September 30th of each year. In this case, we are submitting a budget amendment as indicated on the attached report form.

The Mosquito Control District's State Annual Certified Budget for fiscal year 2018-2019 is prepared from the County Budget submitted and is based on the approved work plan and the Detailed Work Plan Budget approved and amended by the Board on April 9, 2019, and approved by the Florida Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control.

The Florida Department of Agriculture and Consumer Services reviews the Annual Certified Budget for acceptance as a State approved Mosquito Control Certified Program.

CLERK TO THE BOARD INSTRUCTIONS:

Please call the Mosquito Control Department at 264-5032 when the Board Action and two original executed Arthropod Control Budget Amendments are ready for pick up.

ATTACHMENTS:

Description

- **Arthropod Control Budget Amendments**
- **Mosquito Control BCR 50013952**



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

May 22, 2019

MEMORANDUM

TO: Joseph Faella, Mosquito Control Director

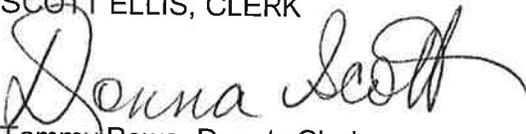
RE: Item F.1., Mosquito Control - Arthropod Control Budget Amendment

The Board of County Commissioners, in regular session on May 21, 2019, authorized the Chair to execute the State of Florida, Florida Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services, Arthropod Control Budget Amendment. Enclosed are two fully-executed Budget Amendments.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

for 
for: Tammy Rowe, Deputy Clerk

/kp

Encls. (2)

cc: Finance
Budget



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

ARTHROPOD CONTROL BUDGET AMENDMENT

Submit to:
Mosquito Control Program
3125 Conner Blvd, Bldg 6
Tallahassee, FL 32399-1650

ADAM H. PUTNAM
COMMISSIONER

Section 388.361, F.S. and 5E-13.027, F.A.C.
Telephone (850) 617-7995 Fax (850) 617-7969

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 1 Fiscal Year: 2018-2019 Date: 4/30/2019
Amending: Local Funds X State Funds (Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for BREVARD MCD District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 9,765,751.00	\$ 872,604.00	\$ 9,765,751.00	\$ 381,579.00	\$ -	\$ 10,147,330.00

NAME SOURCE OF INCREASE: (Explain Decrease) Recognizing Balance Forward to Actual Amount

BUDGETED RECEIPTS					
ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 6,754,963.00	\$ -	\$ -	\$ 6,754,963.00
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ 58,500.00	\$ -	\$ -	\$ 58,500.00
364	Equipment and/or Other Sales	\$ 19,000.00	\$ -	\$ -	\$ 19,000.00
369	Misc./Refunds (prior yr expenditures)	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
380	Other Sources	\$ 200,288.00	\$ -	\$ -	\$ 200,288.00
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 7,047,751.00	\$ -	\$ -	\$ 7,047,751.00
Beginning Fund Balance		\$ 2,718,000.00	\$ 381,579.00	\$ -	\$ 3,099,579.00
Total Budgetary Receipts & Balances		\$ 9,765,751.00	\$ 381,579.00	\$ -	\$ 10,147,330.00

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 2,222,471.00	\$ -	\$ -	\$ 2,222,471.00
20	Personal Services Benefits	\$ 1,021,907.00	\$ -	\$ -	\$ 1,021,907.00
30	Operating Expense	\$ 766,517.00	\$ 35,000.00	\$ -	\$ 801,517.00
40	Travel & Per Diem	\$ 58,400.00	\$ -	\$ -	\$ 58,400.00
41	Communication Services	\$ 33,100.00	\$ -	\$ -	\$ 33,100.00
42	Freight Services	\$ 6,575.00	\$ -	\$ -	\$ 6,575.00
43	Utility Service	\$ 63,700.00	\$ -	\$ -	\$ 63,700.00
44	Rentals & Leases	\$ 232,391.00	\$ 100,000.00	\$ -	\$ 332,391.00
45	Insurance	\$ 140,454.00	\$ -	\$ -	\$ 140,454.00
46	Repairs & Maintenance	\$ 574,700.00	\$ 50,000.00	\$ -	\$ 624,700.00
47	Printing and Binding	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ 159,861.00	\$ -	\$ -	\$ 159,861.00
51	Office Supplies	\$ 19,800.00	\$ -	\$ -	\$ 19,800.00
52.1	Gasoline/Oil/Lube	\$ 213,750.00	\$ -	\$ -	\$ 213,750.00
52.2	Chemicals	\$ 1,507,050.00	\$ -	\$ -	\$ 1,507,050.00
52.3	Protective Clothing	\$ 13,400.00	\$ -	\$ -	\$ 13,400.00
52.4	Misc. Supplies	\$ 424,250.00	\$ 50,000.00	\$ -	\$ 474,250.00
52.5	Tools & Implements	\$ 13,500.00	\$ -	\$ -	\$ 13,500.00
54	Publications & Dues	\$ 15,500.00	\$ -	\$ -	\$ 15,500.00
55	Training	\$ 5,140.00	\$ -	\$ -	\$ 5,140.00
60	Capital Outlay	\$ 531,900.00	\$ -	\$ -	\$ 531,900.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 867,281.00	\$ -	\$ -	\$ 867,281.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 8,893,147.00	\$ 235,000.00	\$ -	\$ 9,128,147.00
0.001	Reserves - Future Capital Outlay	\$ 872,604.00	\$ 146,579.00	\$ -	\$ 1,019,183.00
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES		\$ 872,604.00	\$ 146,579.00	\$ -	\$ 1,019,183.00
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 9,765,751.00	\$ 381,579.00	\$ -	\$ 10,147,330.00
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

APPROVED: Bryan A. Libers
VICE Chairman of the Board, or Clerk of Circuit Court

DATE MAY 21 2019

APPROVED: _____
DATE _____

Mosquito Control Program



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1090-Mosquito Control - Local

Department: Mosquito Control Department

Date: 4/18/2019

Program: COUNTYWIDE MOSQUITO CONTROL

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$381,579 Operating Expenses

\$235,000

Reserves - Capital

\$146,579

Total: \$381,579

Total: \$381,579

Justification:

Balance Forward for the Mosquito Control Countywide fund was projected at \$2,718,000 during budget development of the FY 2018-2019

budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$3,099,579, which is an increase of Balance Forward of \$381,579. This increase was a result of underestimating carry forward from unexpended compensation and benefits, and chemical expenses in the operating budget in FY 2017-2018. This budget request appropriates the additional balance forward to rentals/leases for heavy equipment and road material for mosquito impoundment hurricane repairs, repair and maintenance for impoundment pumps, other contracted services, and capital reserves.

Alternative:

If this Budget Change Request is not approved, the budget will be understated.

SAP Document Number:

50013952

Approval:

RSMAGINNIS

Approved

03/08/2019

JFAELLA

Approved

03/08/2019

KNETERER

Approved

03/08/2019

JJHAYES

Approved

03/10/2019

JDENNINGHOFF

Approved

03/11/2019

PDWALLACE

Approved

04/18/2019

APPROVED IN REGULAR SESSION BOARD OF COUNTY COMMISSIONERS

THIS 21 DAY OF May 2019

Scott Ellis, Clerk

BY: Deborah [Signature]