



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.3.

10/6/2022

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### **Subject:**

Requisition of Fiscal Year 2023 Budget - Supervisor of Elections

### **Fiscal Impact:**

### **Dept/Office:**

Supervisor of Elections

### **Requested Action:**

It is requested that the Board of County Commissioners approve requisition of 40 percent of the Supervisor of Elections' Fiscal Year 2023 budgeted funds at the first board meeting in October 2022, and 5.45 percent of the total budget each month thereafter.

### **Summary Explanation and Background:**

129.02 Budget of supervisor of elections; matters related to allocation, expenditure, etc., of amounts in budget. -

(1)(a) The supervisor of elections shall requisition and the board of county commissioners shall pay that officer, at the first meeting in October of each year, 25 percent of the total amount budgeted for the office and, thereafter on the first of each month, 6.82 percent of the total amount budgeted for the office. However, if there are unusual or unanticipated expenses in any one month, upon notification by the supervisor of elections, the board shall transfer the necessary amount, except that the total amount paid during the year shall not, without appropriate amendments, exceed the total budgeted for the year.

### **Clerk to the Board Instructions:**



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Kimberly.Powell@brevardclerk.us

October 7, 2022

Honorable Timothy Bobanic  
Brevard County Supervisor of Elections  
2725 Judge Fran Jamieson way  
Viera, FL 32940

Dear Mr. Bobanic:

RE: Item F.3., Requisition of Fiscal Year 2023 Budget for Supervisor of Elections

The Board of County Commissioners, in regular session on October 6, 2022, approved requisition of 40 percent of the Supervisor of Elections' Fiscal Year 2023 budgeted funds at the first Board meeting in October 2022, and 5.45 percent of the total budget each month thereafter.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script, appearing to read "Kimberly Powell", is written over the typed name and title.

Kimberly Powell, Clerk to the Board


cc: Finance  
Budget

Meeting Date
October 6, 2022



AGENDA	
Section	
Item No.	

**AGENDA REPORT**  
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Requisition of Fiscal Year 2023 Budget.				
DEPT/OFFICE:	LORI SCOTT, SUPERVISOR OF ELECTIONS				
Requested Action:					
Approve requisition of 40% percent of the Supervisor of Elections' Fiscal Year 2023 budgeted funds at the first board meeting in October 2022, and 5.45% percent of the total budget each month thereafter.					
Summary Explanation & Background:					
<p>29.202 Budget of the supervisor of elections; matters related to allocation, expenditure, etc., of amounts in budget. -</p> <p>(1 )(a) The supervisor of elections shall requisition, and the board of county commissioners shall pay that officer, at the first meeting in October of each year, 25 percent of the total amount budgeted for the office and, thereafter on the first of each month, 6.82 percent of the total amount budgeted for the office. However, if there are unusual or unanticipated expenses in any one month, upon notification by the supervisor of elections, the board shall transfer the necessary amount, except that the total amount paid during the year shall not, without appropriate amendments, exceed the total budgeted for the year.</p>					
Clerk to the Board Instructions:					
Exhibits Attached: Attachment "A" & Maps					
Contract /Agreement (If attached): Reviewed by County Attorney				Yes	No
				<input type="checkbox"/>	<input type="checkbox"/>
				PR	<input type="checkbox"/>
County Manager Frank Abbate	Assistant County Manager John Denninghoff			Department Director / Extension 	
	Assistant County Manager Jim Liesenfelt				