



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## New Business - Miscellaneous

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J.1.

4/5/2022

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### **Subject:**

Uniformity of Non-Mandatory Advisory Board Policy

### **Fiscal Impact:**

Unknown Savings

### **Dept/Office:**

District 3 Commission Office

### **Requested Action:**

Request the Board to direct staff to apply a unified policy for all non-mandatory advisory boards that are not otherwise required by Florida Statute or Federal Law or are a partnership board not exclusively comprised of Brevard County appointments.

### **Summary Explanation and Background:**

- Meeting frequency
- Meeting times
- Meeting locations
- Annual report to the Board
- Staff time request policy
- Attendance policy
- Sunset provision

### **Clerk to the Board Instructions:**



April 6, 2022

**M E M O R A N D U M**

**TO:** Commissioner John Tobia, District 3

**RE:** Item J.1., Uniformity of Non-Mandatory Advisory Board Policy

The Board of County Commissioners, in regular session on April 5, 2022, discussed applying a unified policy for all non-mandatory advisory boards that are not required by Florida Statute or Federal Law or are a partnership board not exclusively comprised of Brevard County appointments; but took no action.

Your continued cooperation is always appreciated.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS**  
**RACHEL M. SADOFF, CLERK**

*for Donna Scott*  
Kimberly Powell, Clerk to the Board

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**cc:** Each Commissioner

### NON-MANDATORY ADVISORY BOARDS

#	Name	Annual Cost (2018) <sup>1</sup>	Meetings In 2021 <sup>2</sup>	Day/Evening Meetings	Meeting Location	Annual Work Product Report to Board	Sunset Provision
1	Board of Adjustment	\$18,970.00	12	Business Hours	Viera Gov Center	no	no
2	Environmentally Endangered Lands Program Selection Committee	\$17,963.00	9	Business Hours	EEL Administration Office	yes	no
3	Art in Public Places Advisory Committee	\$7,878.00	12	Business Hours	BCA Office	no	no
4	Contractors Licensing Board	\$7,022.00	10	Evening	Viera Gov Center	no	no
5	North Merritt Island Dependent Special District Board	\$6,021.00	4	Evening	MIRA Conference Room	no	no
6	Audit Committee	\$6,013.00	4	Business Hours	Viera Gov Center	yes	no
7	Merritt Island Redevelopment Agency	\$3,182.00	11	Business Hours	Merritt Island Government Complex	yes	no
8	Citizen Budget Review Committee	\$2,648.00	6	Business Hours	Viera Gov Center	no	no
9	Building and Construction Advisory Committee	\$2,241.00	3	Business Hours	Viera Gov Center	no	no
10	Investment Committee	\$2,000.00	4	Business Hours	Viera Gov Center	yes	no
11	North Brevard Development Board	\$2,000.00	12	Business Hours	District 1 Offices	yes	no
12	Personnel Council	\$2,000.00	0	Business Hours	Viera Gov Center	no	no
13	Historical Commission	\$1,821.00	10	Business Hours	At the Catherine Schweinsberg Rood Library	no	no
14	Marine Advisory Council	\$1,741.00	3	Evening	Viera Gov Center	no	no
15	District 2 Canal Dredging Committee	\$1,399.00	3	Evening	Kiwanis Island Park	no	no
16	Port St. John Dependent Special District Advisory Board	\$1,286.00	3	Evening	Port St. John Library	no	no
17	Employee Benefits Advisory Committee	\$775.00	3	Business Hours	Viera Gov Center	no	no
18	Emergency Medical Services Advisory Council	\$201.00	0	Business Hours	Brevard County Fire Rescue Center in Rockledge	no	no
19	Emergency Medical Services Review Committee	\$35.00	0	Evening	Viera Gov Center	no	no
20	Housing Finance Authority	unknown	6	Business Hours	Brevard Agricultural Center Cooca	yes	no
21	Economic Development Commission of the Space Coast	not transparent	4				no
22	Health Facilities Authority	\$0 (didn't meet)	2	Business Hours	Brevard Agricultural Center Cooca	no	no
<b>NON-APPLICABLE PARTNERSHIP BOARDS</b>							
23	Commission on Aging	\$4,233.00	10	Business Hours	Viera Gov Center	no	no
24	Together in Partnership	\$3,006.00	5	Business Hours	Viera Gov Center	no	no
25	Indian River Lagoon Council	\$1,500.00	5	Business Hours	Sebastian City Hall	yes	no

<sup>1</sup> Information gathered from the 2019 Advisory Board Workshop information provided by the County

<sup>2</sup> Information gathered from the County Manager's Office Advisory Board Website



BOARD OF COUNTY COMMISSIONERS

# 2022 ANNUAL REPORT

**Advisory Board Name:**

**Meeting Dates and Attendance Records for 2022:**

**Accomplishments or Work Product for 2022:**

**Recommendations or Suggestions for the Board:**

**Goals for 2023:**

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