

II.B.1



**AGENDA REPORT
March 6, 2018**

SUBJECT:

Approval RE: Permission to Solicit Request for Qualifications (RFQ) for Engineering Services; Approve and Authorize the Chair to Execute Florida Department Of Transportation (FDOT) Local Agency Program (LAP) Agreement and Resolution for the Feasibility Study for the North Merritt Island Pioneer Trail – District 2

FISCAL IMPACT:

FY 17/18/19 \$250,000 LAP funding to the County for the feasibility study.

DEPT/OFFICE:

Parks and Recreation

REQUESTED ACTION:

It is requested the Board authorize the advertisement and award of the Request for Qualifications (RFQ) for the Feasibility Study of the North Merritt Island Pioneer Trail. Additionally, it is requested the Board authorize the Chair to execute the RFQ contract and the forthcoming FDOT LAP Agreement and Resolution. Further, it is requested the Board approve any Budget Change Requests associated with this action and authorize the Chair to execute all necessary documents, agreements and resolutions related to this project contingent upon review and approval by the County Attorney and Risk Management.

SUMMARY EXPLANATION and BACKGROUND:

FDOT has programmed \$250,000 in funds for the Feasibility Study of the North Merritt Island Pioneer Trail FPN 442554-1 in the Department's FY 2019 Budget. The study will evaluate the feasibility of the North Merritt 12' multi-use trail segment of the East Coast Greenway in Brevard County. The purpose of the study is to determine the trail's future alignment, examine environmental factors, reduce drainage impacts, limit right-of-way acquisition, and ensure safety of trail users. The study will also identify two potential locations for future trailhead facilities. Furthermore, the study will refine the alignment's connectivity to future SR 528 multi-use trail (south end), SR 405 NASA Causeway (north end), and to the existing 1.1 mile Island Pioneer Trail (George Hamilton Trail) segment within King's Park.

In accordance with BCC-25 Procurement Policy, Board approval is required for solicitation and award of RFQ/Bids for projects \$100,000 or above when not previously approved by the Board. This project was not included in the Parks & Recreation FY 2017/2018 Five-Year Capital Improvement Plan because at the time of budget preparation the grant was not funded. In order to meet FDOT's project timeline, staff needs to advertise the RFQ and proceed with the selection process. The LAP Agreement for the design phase will be submitted to the County in the upcoming months. Upon review and approval by the County Attorney and Risk Management, the Chair will execute all necessary documents, agreements and resolutions as required for this project.

ATTACHMENTS:

Description

No Attachments Available

REVIEWERS:

**Department
Central Services
Parks and Recreation**

**Reviewer
Camarata, Teresa
Donner, Mary Ellen**

Jim Liesenfelt
Interim Asst. County Manager
Frank Abbate
County Manager



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March 7, 2018

M E M O R A N D U M

TO: Mary Ellen Donner, Parks and Recreation Director

RE: Item II.B.1., Permission to Solicit Request for Qualifications (RFQ) for Engineering Services; and Approve and Authorize the Chair to Execute the Resolution and Local Agency Program (LAP) Agreement with Florida Department of Transportation (FDOT) for Feasibility Study for the North Merritt Island Pioneer Trail

The Board of County Commissioners, in regular session on March 6, 2018, authorized the advertisement and award of the RFQ for the Feasibility Study of the North Merritt Island Pioneer Trail; authorized the Chair to execute the RFQ contract and the forthcoming FDOT LAP Agreement and Resolution; authorized the Chair to execute all necessary documents, agreements, and resolutions related to this project contingent upon review and approval by the County Attorney and Risk Management; and approved any Budget Change Requests associated with this action.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

cc: Central Services Director
Finance
Budget