



AGENDA REPORT
August 6, 2019

**Board Discussion: Policy Requiring Advisory Board Meetings at
Government Facilities, District 3**

SUBJECT:

Board Discussion: Policy requiring all advisory board meetings to take place at government facilities or institutions of higher education

FISCAL IMPACT:

In 2008, TDC spent approximately \$8,000 of TDT funds on hotel meeting room costs

DEPT/OFFICE:

District 3

REQUESTED ACTION:

Board discussion on the following:

Directing staff to institute a policy requiring all advisory Board meetings to be held in government facilities or, if available at no cost and in a location freely accessible to the public, institutions of higher education. The County Manager shall have exclusive authority to waive this policy in writing.

SUMMARY EXPLANATION and BACKGROUND:

Certain advisory boards have incurred costs in holding meetings at venues such as hotels. For instance, in 2008, the TDC met at several hotels, incurring a cost of approximately \$8,000.

In addition to using tax dollars when other space is available, some of these venues charge for parking, limiting access to the public.

While the County Manager has already taken steps to rectify this, it may be advisable to institute a formal policy to ensure this does not reoccur in the future. The County Manager would retain the authority to hold such meetings by waiving the policy in writing. The intent of this provision is to account for declared emergencies or other exigent circumstances.

ATTACHMENTS:

Description

No Attachments Available



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August 7, 2019

M E M O R A N D U M

TO: Commissioner John Tobia, District 3

RE: Item J.4., Discussion for Policy Requiring Advisory Board Meetings at Government Facilities

The Board of County Commissioners, in regular session on August 6, 2019, discussed and directed staff to institute a policy requiring all Advisory Board meetings to be held in government facilities, if available, at no cost and in a location that is freely accessible to the public, and at institutions of higher education; authorized the County Manager to waive the policy in writing; and authorized no charge period, including incidentals.

Your continued cooperation is greatly appreciated.

Sincerely yours,

**BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK**

Tammy Rowe

Tammy Rowe, Deputy Clerk

/ds

cc: County Manager
Special Projects Coordinator Wall