



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

New Business - Miscellaneous

J.5.

10/26/2021

Subject:

Amending BCC-92 In Order To Limit Mileage Reimbursements by Commissioners

Fiscal Impact:

Commissioner Mileage Reimbursements were \$5,621 in FY19, \$4,380 in FY20, and \$2,787 YTD in FY21.

Dept/Office:

District 3

Requested Action:

Board consideration and passage of attached policy

Summary Explanation and Background:

The Board has recently expressed a willingness to limit expenses incurred by Commissioners due to the proposal made by District 1 to cap certain expenses. As such, it is proposed to revise BCC-92 in order to limit certain reimbursements by the five elected Board members. This would not impact any staff reimbursements.

Currently, several Commissioners are seeking reimbursements for mileage. The attached policy would prohibit this practice for travel within Brevard County.

Clerk to the Board Instructions:



October 27, 2021

M E M O R A N D U M

TO: Commissioner John Tobia, District 3

RE: Item J.5., Amending BCC-92, In Order to Limit Mileage Reimbursements by Commissioners

The Board of County Commissioners, in regular session on October 26, 2021, considered the passage of amending Policy BCC-92, Reimbursement of Expenses, but took no action.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

Kimberly Powell
Kimberly Powell, Clerk to the Board

/ds

cc: Finance
Budget



BOARD OF COUNTY COMMISSIONERS

POLICY

NUMBER: BCC-92
CANCELS:
APPROVED: October 24, 2021
ORIGINATOR: County Manager
REVIEW: October, 2024

TITLE: Reimbursement of Expenses

I. OBJECTIVE

To establish a policy for the reimbursement to elected officials for costs expended as part of their official duties.

II. TRAVEL

Mileage and other transportation expenses shall be compensated consistent with Administrative Order (AO) – 21, Travel and Florida Statutes, Chapter 112, except that elected members of the Board of County Commissioners shall not be eligible for mileage reimbursements for travel within Brevard County. Travel for elected officials should be approved by the Board prior to the date of travel. However, Board members may travel without prior approval when the travel is immediately required to support the Commission's legislative package in Tallahassee, or its space initiatives in Washington, D.C. A report will be presented by the Commissioner at the next Board of County Commissioners meeting delineating the reasons for the trip, and the necessity for travel without prior Board approval, for the after-the-fact approval.

III. MEMBERSHIPS

Membership fees shall be paid by Brevard County for organizations in which the elected official is serving in an official capacity as a representative of the Board of County Commissioners. A copy of the receipt for membership fees will accompany the request for reimbursement.

IV. EVENTS

Registration fees for events and associated food costs shall be paid by the County when the elected official is serving in an official capacity, or serving as a representative of the Board of County Commissioners. Fees for event registration or food for guests of elected officials shall not be eligible for payment. A copy of the registration receipt will accompany the request for reimbursement.