

Meeting Date
January 26, 2015



AGENDA	
Section	Awards
Item No.	I.A.

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT: Employee Development Program

DEPT/OFFICE: Office of Human Resources

Requested Action:

It is requested that the Brevard County Board of County Commissioners, recognize and present Professional Development Certificates to those employees who voluntarily attended the Employee Development Program and successfully completed and passed all three phases of the program during the second half of 2015.

Summary Explanation & Background:

The Office of Human Resources presents a series of 20 classes, organized into three phases, representing 60 workshops a year. The Employee Development Program assists employees with their interpersonal and communication skills, prepares them for the Continuous Improvement team-building process, and guides them through our organizational philosophies and objectives. Workshop topics include:

- PHASE I**
- Time Management Skills
 - Communicating for Results
 - Conflict Resolution Skills
 - Basic Writing Skills
 - Advanced Writing Skills
 - Civil Beginnings

- PHASE II**
- Measuring Customer Satisfaction
 - Motivational Skills for Supervisors
 - The Leadership Challenge
 - Continuous Improvement Awareness
 - Team Building
 - Dealing with Difficult People

- PHASE III**
- Supervising in Today's Work Environment
 - Grievance Handling
 - Caring for Our Own, Managing Risk Effectively
 - Our Hiring Process in an Equal Employment Environment
 - Budget Training
 - Managing Diversity
 - Making Performance Evaluations Work
 - The Role of Ethics in Public Government

Since July of 2015 when the last certificates were awarded, 29 additional employees have completed all three phases of the Employee Development Program and passed the voluntary examinations, earning their Certificate of Professional Development. Of those 29, there were 13 who passed with Honors, meaning all three exams averaged over 90%. We'd like to recognize the following employees who passed with "HONORS."

Stacy DeLano	Office of Tourism	Serena Ledig	Utility Services
Charlene Fernandez	Natural Resources/Mosquito Control	Bradley Manley	Parks & Recreation/EEL Program
Lisa Hall	Solid Waste Management	Jacquelynn Mantel	Library Services/Merritt Island Library
Grant Hamman	Parks & Recreation/South Area	Lisa McGinnis	Housing & Human Services
Dylan Howell	Information Technology	Laurence Newstrom	Utility Services
Michele Jones	Emergency Management	Lizzet Ruiz	Emergency Management
Rudy Khan	Utility Services		

In addition, the following employees have achieved their Certificate of Professional Development by successfully passing all three phases of the Employee Development Program.

Gordon Scott Bellinger	Utility Services	Iva Mulla	Housing & Human Services
Eddie Boyd	Parks & Recreation/South Area	Steven Mutz	Public Works/North Area Road & Bridge
Michelle Bruno	Planning & Development/Permitting	Beth Palmateer	Library Services/DeGroot Library
Shirley Corliss	Public Works/North Area Road & Bridge	Jeff Rapolti	Natural Resources
Karen DiNatale	Central Services	Caroline Rosado	Library Services/DeGroot Library
Miranda Guppenberger	Solid Waste Management	David Swanson	Parks & Recreation/South Area
Veronica Krall	Emergency Management	Cherie Ude	Transit Services
Sonya Mallard	Parks & Recreation/North Area	Jim Wham	Public Works/North Area Road & Bridge

Clerk to the Board Instructions:

Exhibits Attached:

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR

County Manager	Assistant County Manager	Department Director/ Extension
	Frank Abbate	
Stockton Whitten	Assistant County Manager	Jerry Visco, Office of Human Resources Director



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

January 27, 2016

MEMORANDUM

TO: Jerry Visco, Human Resources Director

RE: Item I.A Employee Development Program Recognition and Presentation of Professional Development Certificates

The Board of Commissioners, in regular session on January 26, 2016, recognized and presented Professional Development Certificates to Stacy DeLano, Office of Tourism; Charlene Fernandez, Natural Resources/Mosquito Control; Lisa Hall, Solid Waste Management; Grant Hamman, Parks & Recreation/South Area; Dylan Howell, Information Technology; Michele Jones, Emergency Management; Rudy Khan, Utility Services; Serena Ledig, Utility Services; Bradley Manley, Parks & Recreation/EEL Program; Jacquelynn Mantel, Library Services/Merritt Island Library; Lisa McGinnis, Housing & Human Services; Laurence Newstrom, Utility Services; Lizzet Ruiz, Emergency Management; Gordon Scott Bellinger, Utility Services; Eddie Boyd, Parks & Recreation/South Area; Michelle Bruno, Planning & Development/Permitting; Shirley Corliss, Public Works/North Area Road & Bridge; Karen DiNatale, Central Services; Miranda Guppenberger, Solid Waste Management; Veronica Krall, Emergency Management; Sonya Mallard, Parks & Recreation/North Area; Iva Mulla, Housing & Human Services; Steven Mutz, Public Works/North Area Road & Bridge; Beth Palmateer, Library Services/DeGroot Library; Jeff Rapolti, Natural Resources; Caroline Rosado, Library Services/DeGroot Library; David Swanson, Parks & Recreation/South Area; Cherie Ude, Transit Services; Jim Wham, Public Works/North Area Road & Bridge for successfully passing all three phases of the Professional Development Program.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/dt