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| Meeting Date |
| January 24, 2017 |



| AGENDA | |
|----------|---------|
| Section | Consent |
| Item No. | II D 1 |

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

| | |
|--------------|--------------------------------------|
| SUBJECT: | Approval of Budget Change Request(s) |
| DEPT/OFFICE: | Budget Office |

Requested Action:
 It is requested that the Board of County Commissioners review and approve the attached Budget Change Request(s) / BCR's

Summary Explanation & Background:
 In accordance with the Budget and Financial Policy (BCC-21), the attached budget change request(s) are being submitted for review and approval by the Board of County Commissioners.

Clerk to the Board instruction:

Exhibits Attached

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR

| | | |
|---|--------------------------|---|
| County Manager  | Assistant County Manager | Department Director / Extension Jill Hayes, Director 633-2153 |
| Stockton Whitten | Assistant County Manager | |



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

January 25, 2017

M E M O R A N D U M

TO: Jill Hayes, Budget Office Director

RE: Item II.D.1., Approval of Budget Change Requests

The Board of County Commissioners, in regular session on January 24, 2017, approved Budget Change Requests.

Your continued cooperation is greatly appreciated.

Sincerely yours,

**BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK**

Tammy Rowe, Deputy Clerk

/ds

Encls. (a/s)

cc: Finance



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 4135 **Department:** TRANSIT SERVICES DEPARTMENT
Date: 12/15/2016 **Program:** BUS OPERATIONS
Type of Request: LINE ITEM TRANSFER

Revenue Change:

Expenditure Change:

| | |
|----------------------|-------------|
| OPERATING EXPENSES | (\$150,542) |
| CAPITAL EXPENDITURES | \$150,542 |

| | | | |
|---------------|-----|---------------|-----|
| Total: | \$0 | Total: | \$0 |
|---------------|-----|---------------|-----|

Justification:

On January 26, 2016, Transit Services entered into a grant agreement with the State of Florida Department of Transportation, establishing funding for 16 Bus Shelters throughout Titusville. Revenues associated with this grant are included in the FY 2016-2017 Bus Operations adopted budget, and expenditures were budgeted as Operating Expenses. A line item transfer is required to reassign funding from Operating Expenses to Capital Expenditures to ensure that the construction costs associated with the bus shelters are capitalized.

Alternative:

Do not transfer funds; do not begin construction of 16 bus shelters throughout the Titusville Area.

SAP Document Number:

50012144

Approval:

| | |
|--------------|---------------------|
| JPLIESENFELT | APPROVED 12/20/2016 |
| JJHAYES | APPROVED 12/20/2016 |
| JJHAYES | APPROVED 01/04/2017 |
| SEWHITTEN | APPROVED 01/04/2017 |

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 24 DAY OF January 2017
 Scott Ellis, Clerk
 BY: [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 0001 Department: SHERIFF'S OFFICE
Date: 12/29/2016 Program: SHERIFFS OFFICE
Type of Request: AMENDMENT

Revenue Change: INTERGOVERNMENTAL \$19,288
STATUTORY REDUCTION (\$964) Expenditure Change: TRANSFERS \$18,324

Total: \$18,324 Total: \$18,324

Justification:

This budget change request revises the projected budget to the final approved grant budget by the Office of the Attorney General for the Victims of Crime Advocacy program. The operating budget will be used to purchase emergency victim supplies, printing of materials and portable printers. No additional funds are being requested.

Alternative:

The County and Sheriff's Office books will not match.

SAP Document Number: 50012165 Approval: JHAYES APPROVED 01/04/2017
JHAYES APPROVED 01/04/2017
SEWHITTEN APPROVED 01/04/2017

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 24 DAY OF January 2017
Scott Ellis, Clerk
BY: [Signature] D.C.



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 3143 **Department:** PARKS AND RECREATION DEPARTMENT
Date: 11/10/2016 **Program:** REFERENDUM CAPITAL PROJECTS
Type of Request: LINE ITEM TRANSFER

Revenue Change:

Expenditure Change:

| | |
|----------------------|---------------|
| CAPITAL EXPENDITURES | \$2,009,500 |
| RESERVES - CAPITAL | (\$2,009,500) |

Total: \$0

Total: \$0

Justification:

This Budget Change Request is to move funds from the South Area Referendum construction reserves to the Wickham Park project budget. These funds will be used for the replacement of the large community pavilion that is currently on Eastern Florida State College property and to relocate the new pavilion onto Wickham Park property. The project will consist of the construction of a 60' x 204' pavilion with restrooms and kitchen building. This project is fully funded utilizing voter approved South Area Referendum construction funds.

Alternative:

If this BCR is not approved, the construction of the new community pavilion will not be done and the current pavilion, which is on Eastern Florida State College property, will be demolished, eliminating a location for large community events.

SAP Document Number:

50012086

Approval:

| | |
|--------------|---------------------|
| JSMASSON | APPROVED 11/10/2016 |
| DJEAN-PIERRE | APPROVED 11/14/2016 |
| JJHAYES | APPROVED 11/14/2016 |
| SEWHITTEN | APPROVED 11/23/2016 |

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 24 DAY OF January 2017

Scott Ellis, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 0001 Department: SHERIFF'S OFFICE
Date: 12/29/2016 Program: SHERIFFS OFFICE
Type of Request: AMENDMENT

| | | | |
|------------------------|-----------|----------------------------|----------|
| Revenue Change: | | Expenditure Change: | |
| INTERGOVERNMENTAL | \$76,278 | TRANSFERS | \$72,464 |
| STATUTORY REDUCTION | (\$3,814) | | |

| | | | |
|---------------|----------|---------------|----------|
| Total: | \$72,464 | Total: | \$72,464 |
|---------------|----------|---------------|----------|

Justification:

This budget change request establishes a budget to record to receipt of funds from the U.S Department of Justice for the FY2016 State Criminal Alien Assistance Program (SCAAP) that reimburses costs of incarcerating illegal immigrants who have committed serious crimes in the United State. These funds will be used for operations at the Jail.

Alternative:

The County and Sheriff's Office books will not match.

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| SAP Document Number: | Approval: | |
| 50012166 | JJHAYES | APPROVED 01/04/2017 |
| | JJHAYES | APPROVED 01/17/2017 |
| | SEWHITTEN | APPROVED 01/13/2017 |

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 24 DAY OF January 2017
Scott Ellis, Clerk
BY: R. Thomas D.C.

FIRE RESCUE DEPARTMENT

Fiscal Year 2015-2016 Uncollectible Ambulance Write-Off

| | Amount | |
|---|------------------------|------------------------------------|
| Appropriate Accounts for a Financial Write-Off | | |
| Accounts receivable balance as of 09/30/16 | \$ 25,532,086.82 | As per SAP report |
| Minus: | | |
| Current accounts receivables as of 09/30/16 | \$ (11,459,081.41) | As per ADPI AB2020 report 09/30/16 |
| Medicaid/Medicare/Champus contractual write-offs FY 15-16 | \$ (6,819,318.07) | see below |
| Amount to adjust in SAP as 09/30/16 | \$ 7,253,687.34 | |

| | | |
|--|------------------------|--------------------------------|
| Medicare/Medicaid/Champus Contractual Write-Off | | |
| Write-offs balance as 09/30/16 | \$ 6,819,318.07 | As per ADPI Management Summary |
| Amount to adjust in SAP as 09/30/16 | \$ 6,819,318.07 | |

| Summary | | |
|--|-----------|----------------------|
| Appropriate Accounts for a Financial Write-Off | \$ | 7,253,687.34 |
| Medicare/Medicaid/Champus Contractual Write-Off | \$ | 6,819,318.07 |
| Fiscal Year 2015-2016 Uncollectible Ambulance Write-Off | \$ | 14,073,005.41 |

Approved by :



Mark Schollmeyer,
Fire Rescue Chief

01-04-16

Date



Kathleen Prothman
Assistant County Finance Director

12/27/16

Date