



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Public Hearing

H.2.

7/22/2025

Subject:

Public Hearing and Approval: RE: Substantial Amendment to Fiscal Years 2018-2019, 2019-2020, 2020-2021, 2022-2023, and 2023-2024 Community Development Block Grant (CDBG) Annual Action Plans (\$38,724.79-District 1) (\$165,000-District 2).

Fiscal Impact:

FY 2018-2019, 2019-2020, 2020-2021, 2022-2023, and 2023-2024: There will be no impact to the General Fund. This action identifies specific project expenditures for unencumbered funds to be moved from the United States Department of Housing and Urban Development's (HUD) Integrated Disbursement and Information System (IDIS) Activity #1712 (Public Infrastructure Improvements) to allow for the early payoff (defeasement) of a Section 108 Loan used to construct a Health Department in Melbourne, and for the installation of speed humps on Schoolhouse Lane (\$55,000), and Lucas Terrace (\$55,000), Merritt Island, Minnie Street (\$55,000), Cocoa, and Myrtle Ave (\$38,724.79), Mims.

Dept/Office:

Housing and Human Services

Requested Action:

It is requested that the Board of County Commissioners:

1. Hear and consider input from the public regarding the Substantial Amendment,
2. Approve the Substantial Amendment,
3. Authorize the Housing and Human Services Department Director to perform any action necessary for the successful implementation and completion of the activities identified in the Substantial Amendment (such as acting as signatory on any required United States Department of Housing and Urban Development documents and coordination with other County Departments (for example, Public Works - Road and Bridge) to conduct bids and complete construction), and
4. Authorize the County Manager to execute all necessary budget change requests.

Summary Explanation and Background:

The Housing and Human Services Department proposes to amend the FY 2018-2019, 2019-2020, 2020-2021, 2022-2023, and 2023-2024 Community Development Block Grant (CDBG) Annual Action Plans as required by the U.S. Department of Housing and Urban Development (HUD) and the local Citizen Participation Plan to identify specific projects within the approved Infrastructure Activity.

This Substantial Amendment identifies the funding and location of infrastructure improvements in accordance with the Annual Goals and Objectives (from the noted Action Plans) tied to improving low/moderate income neighborhoods. Specifically, \$203,724.79 in CDBG funds for the upgrade of roadways and the installation of speed humps within three of our locally designated neighborhood strategy areas (Mims, Cocoa, and Merritt

Island). Additionally, this substantial amendment would allow the payoff (\$879,000) of the Section 108 loan used to construct the Melbourne Health Department.

The projects under the proposed Substantial Amendment constitute an eligible use of CDBG funds as permitted under 24 CFR 570.201 (c). Over 10,710 low- and moderate-income individuals will benefit from this substantial amendment which meets a CDBG National Objective under 24 CFR 570.208 (a) (1).

In accordance with the Board of County Commissioners' approved Citizen Participation Plan, public input was sought through a thirty-day Public Comment period (from June 10, 2025, through July 10, 2025, at 4 pm), advertised in a newspaper of general circulation on June 10, 2025, and on the County's Legal Ad and Public Notices webpage. Additionally, the proposed Substantial Amendment was placed on the Housing and Human Services Department's website. Comments were accepted electronically during the 30-day period.

There were no public comments received.

Clerk to the Board Instructions:

None



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July 23, 2025

MEMORANDUM

TO: Juanita Jackson, Housing and Human Services Director

RE: Item H.2., Public Hearing and Approval for Substantial Amendments to Fiscal Years (FY) 2018-2019, 2019-2020, 2020-2021, 2022-2023, and 2023-2024 Community Development Block Grant (CDBG) Annual Action Plans - \$38,724.79 for District 1 and \$165,000 for District 2

The Board of County Commissioners, in regular session on July 22, 2025, held a public hearing to consider input from the public regarding the substantial amendment; approved the substantial amendments to FY 2018-2019, 2019-2020, 2020-2021, 2022-2023, and 2023-2024 CDBG Annual Action Plans; authorized you to perform any action necessary for the successful implementation and completion of the activities identified in the substantial amendment, such as acting as signatory on any required United States Department of Housing and Urban Development (HUD) documents and coordination with other County Departments (example – Public Works, Road and Bridge) to conduct bids and complete construction; and authorized the County Manager to execute all necessary Budget Change Requests.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK


Kimberly Powell, Clerk to the Board

cc: Finance
Budget

Proposed Community Development Block Grant (CDBG) Substantial Amendment To The 2018-2019, 2019-2020, 2022-2023 and 2023-2024 Annual Action Plans

Draft For Public Review, June 6, 2025

Summary

Brevard County proposes to amend its 2018-2019 – 2019-2020, 2020 – 2021, 2022 – 2023, and 2023-2024 Community Development Block Grant (CDBG) Annual Action Plans as required by the U.S. Department of Housing and Urban Development and the local Citizen Participation Plan to identify specific unencumbered funds within the approved Action Plans, which will be adjusted/amended to allow for the early payoff (defeasement) of a Section 108 Loan (Note Loan Number: B-14-UC-12-0011-A) with a note date of 3/28/2019.

This Amendment identifies the funding and location of available, unencumbered funds (\$1,082,724.70) from the 2018-2019 – 2019-2020, 2020 – 2021, 2022 – 2023, and 2023-2024 Action Plans. Specifically, \$879,000 in CDBG funds will be used for the payoff (defeasement) of the Section 108 Loan used to construct a Health Department in Melbourne, FL and \$203,724.79 for speed humps on Schoolhouse Lane, Lucas Terrace in Merritt Island, Minnie Street in Cocoa, and Myrtle Ave.in Mims.

Fiscal Impact

This action identifies unencumbered funds to be moved from the identified Action Plan years in IDIS to Section 108 Loan Number B-14-UC-12-0011-A (\$879,000) and \$203,724.79 to Public Infrastructure Improvements.

Revised Activity and Funding Allocation

The following is proposed to be added as an Activity under planned projects:

Project Name	CDBG: Section 108 Loan # B-14-UC-12-0011-A (Defeasement)
Target Area	Countywide
Goal Supported	Improve Low/Moderate Income Neighborhoods
Needs Addressed	Community and Economic Development
Funding	CDBG: \$879,000
Description	Payoff of the loan
Target Date	07/30/2025
Planned Activities	Utilize CDBG funds to defease the remaining term of the Section 108 Loan.

Project Name	CDBG: Public Infrastructure Improvements
Target Area	Tropical Park, Merritt Island
Goals Supported	Improve Low/Moderate Income Neighborhoods
Needs Addressed	Community and Economic Development
Funding	CDBG: \$55,000
Description	Road resurfacing and installation of speed humps on Schoolhouse Lane, Merritt Island, FL
Target Date	09/30/2025
Planned Activities	Road resurfacing and installation of speed humps on Schoolhouse Lane, Merritt Island, FL

Project Name	CDBG: Public Infrastructure Improvements
Target Area	Tropical Park, Merritt Island
Goals Supported	Improve Low/Moderate Income Neighborhoods
Needs Addressed	Community and Economic Development
Funding	CDBG: \$55,000
Description	Road resurfacing and installation of speed humps on Lucas Terrace
Target Date	09/30/2025
Planned Activities	Road resurfacing and installation of speed humps on Lucas Terrace

Project Name	CDBG: Public Infrastructure Improvements
Target Area	Mims
Goals Supported	Improve Low/Moderate Income Neighborhoods
Needs Addressed	Community and Economic Development
Funding	CDBG: \$38,724.79
Description	Road resurfacing and installation of speed humps on Myrtle Ave., Mims, FL
Target Date	09/30/2025
Planned Activities	Road resurfacing and installation of speed humps on Myrtle Ave, Mims, FL

Project Name	CDBG: Public Infrastructure Improvements
Target Area	Clearlake
Goals Supported	Improve Low/Moderate Income Neighborhoods
Needs Addressed	Community and Economic Development
Funding	CDBG: \$55,000
Description	Road resurfacing for installation of speed humps on Minnie Street, Cocoa, FL
Target Date	09/30/2025
Planned Activities	Road resurfacing for installation of speed humps on Minnie Street, Cocoa, FL

Eligibility

The proposed funds are unobligated and the activity under this proposed Substantial Amendment constitutes an eligible use of CDBG funds as permitted under 24 CFR 570.201 (c). Approximately 10,710 low- and moderate-income individuals will benefit from the payoff of this loan, and approximately 2,346 low to moderate individuals will benefit from the addition of speed humps on four streets within three of the County's designated Neighborhood Strategy areas. This proposed substantial amendment meets a CDBG National Objective under 24 CFR 570.208 (a) (1).

Impact on 2018-2019 – 2019-2020, 2020 – 2021, 2022 – 2023 and 2023-2024 Annual Action Plan Goals and Objectives

Based on the original Action Plans, the identified funds are currently unobligated and therefore there will be no impact to the established goals and objectives.

Citizen Participation and Public Comment

Public comment will be sought through a thirty-day public comment period from June 6, 2025, through July 6, 2025 at 4 pm advertised in a newspaper of general circulation on June 6, 2025. The proposed Substantial Amendment will be placed on the Department's website

(<https://brevardfl.gov/HousingAndHumanServices/PlansAndReports>) and comments will be accepted electronically during the 30-day period. A copy of the Substantial Amendment will also be available for review at the following locations:

Brevard County Housing and Human Services Department, 2725 Judge Fran Jamieson Way, Building B, Suite 106, Viera, Florida 32940

Franklin T. DeGroodt Public Library, 6475 Minton Rd, Palm Bay, FL 32908

Melbourne Public Library, 540 E. Fee Ave., Melbourne, FL 32901

Catherine Schweinsberg Rood Central Library, 308 Forrest Avenue, Cocoa, Florida 32922

Titusville Public Library, 2121 South Hopkins Avenue, Titusville, Florida 32780

A public hearing will be conducted on July 8, 2025, at 5 p.m. in the Commission Room at the Government Center in Viera (2725 Judge Fran Jamieson Way, Building C, Viera, FL 32940) during the regularly scheduled Board of County Commissioners meeting.

All public comments will be welcomed and given due consideration by County staff. A summary of any comments received, and responses given by the County will be attached.

Board Meeting Date

7-22-25

Item Number: H.2

Motion By: TG

Second By: KA

Nay By: _____

Commissioner	DISTRICT	AYE	NAY
Commissioner Delaney	1	✓	
Vice Chair Goodson	2	✓	
Commissioner Adkinson	3	✓	
Commissioner Altman	5	✓	
Chairman Feltner	4	✓	