



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.10.

4/20/2021

Subject:

Approval of Budget Change Requests

Fiscal Impact:

Dept/Office:

Budget Office

Requested Action:

It is requested that the Board of County Commissioners review and approve the attached Budget Change Requests.

Summary Explanation and Background:

In accordance with the Budget and Financial Policy (BCC-21), the attached budget change requests are being submitted for review and approval by the Board of County Commissioners.

Clerk to the Board Instructions:

Maintain necessary documents for records retention.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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April 21, 2021

M E M O R A N D U M

TO: Jill Hayes, Budget Director

RE: Item F.10., Approval of Budget Change Request

The Board of County Commissioners, in regular session on April 20, 2021, approved the Budget Change Requests. Enclosed are the original BCRs.

Your continued cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script, reading "Kimberly Powell".

Kimberly Powell, Clerk to the Board

/dt

Encls.

cc: Finance

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-Genera Revenue Fund - Incorporated**Department:** Public Works Department**Date:** 4/9/2021**Program:** FACILITIES MANAGEMENT**Type of Request:** Line Item Transfer**Revenue Change:****Expenditure Change:**

CIP

\$0

Total:

\$0

Total:

\$0

Justification:

This budget change request is to reallocate funding associated with the partial completion of the Moore Justice Center Elevator Replacement and South Animal Control Shelter Humidity projects in FY2020, which were completed earlier than initially projected. These funds are being reallocated to the following projects: \$31,788 for CSC T'ville capital improvement project due to unforeseen conditions present during the demolition phase of construction, resulting in additional abatement costs; \$188,381 to Detention Center Kitchen Steam Kettle due to catastrophic boiler failure, the project scope was modified to install natural gas lines instead of steam; \$85,364 for BCGC Viera Cooling Tower Rehabilitation for Buildings A & C, which is a multi-year project that is being partially funded in FY21 and will be complete in FY22.

Alternative:

If this budget change request is not approved funds will not be available to complete the projects.

SAP Document Number:

50015227

Approval:

LXROAN

Approved

03/18/2021

MEBERNATH

Approved

03/18/2021

KAWALL

Approved

03/30/2021

JJHAYES

Approved

04/01/2021

JDENNINGHOFF

Approved

04/01/2021

FBABBATE

Approved

04/02/2021

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20 DAY OF April 2021

Rachel Sadoff, Clerk

BY: Sarah Kim D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4150-Water Resources O&M**Department:** Utility Services Department**Date:** 4/12/2021**Program:** COUNTY WATER AND WASTEWATER**Type of Request:** Amendment**Revenue Change:****Expenditure Change:**

Balance Forward Operating

\$900,000

Transfers - Other

(\$900,000)

Total:

\$0

Total:

\$0

Justification:

This budget change request recognizes a Balance Forward of \$900,000 and allocates it to a transfer to cover the first North Riverside S R F Loan payment because the contractor for this project has finished earlier than originally anticipated. The first loan payment is due in September 2020. Per Florida Statute 129.06, Execution and Amendment of the Budget, adjustments to Enterprise Funds are considered amendments, not supplements, therefore adjustments to Enterprise Funds do not require a Public Hearing.

Alternative:

If this budget change request is not approved, the SRF loan payment cannot be made when due.

SAP Document Number:

50015257

Approval:

ESWANKE

Approved

04/09/2021

EGFONTANIN

Approved

04/09/2021

CLROLLYSON

Approved

04/09/2021

JJHAYES

Approved

04/11/2021

JDENNINGHOFF

Approved

04/12/2021

FBABBATE

Approved

04/12/2021

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20 DAY OF April 2021

Rachel Sadoff, Clerk

BY: Deborah Philips D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4164-WR FDEP Loan**Department:** Utility Services Department**Date:** 4/9/2021**Program:** COUNTY CAPITAL**Type of Request:** Amendment**Revenue Change:**

Transfers - Other

Expenditure Change:

\$900,000	Debt Service	\$300,000
	Reserves - Capital	\$600,000

Total: \$900,000**Total:** \$900,000**Justification:**

This budget request is needed to add principal and interest for payment of the Utility Services State Revolving Fund Loan created for the North Riverside Force Main Replacement due to the project being completed earlier than anticipated. According to the amended loan agreement, the semiannual loan payment amount is \$300,000 and the first payment is due September 15, 2021. County Finance requires a year's payment in cash to fund the next year's Bond payments, therefore, this budget request appropriates additional reserves for future bond payments.

Alternative:

If this budget change is not approved, there will not be sufficient budget for the debt payment.

SAP Document Number:

50015249

Approval:

ESWANKE	Approved	04/06/2021
EGFONTANIN	Approved	04/06/2021
CLROLLYSON	Approved	04/07/2021
JJHAYES	Approved	04/07/2021
JDENNINGHOFF	Approved	04/08/2021
FBABBATE	Approved	04/09/2021

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20 DAY OF April 2021

Rachel Sadoff, Clerk

BY: Deborah Khan D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4250-Water Resources/Barefoot Bay Utilities**Department:** Utility Services Department**Date:** 4/9/2021**Program:** BAREFOOT BAY WATER AND WASTEWATER**Type of Request:** Amendment**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$586,653 Operating Expenses

\$30,000

Reserves-Operating

\$556,653

Total: \$586,653**Total:** \$586,653**Justification:**

Balance Forward for the Barefoot Bay Operating fund was projected at \$2,007,076 during budget development of the FY 2020-2021 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,593,729 which is an increase in Balance Forward of \$586,653. This increase is primarily a result of underestimating carry forward from incomplete construction and maintenance projects in FY 2019-2020. This budget request appropriates the additional balance forward to reserves and plant operating expenses. Per Florida Statute 129.06, Execution and Amendment of Budget, adjustments to Enterprise Funds are considered amendments, not supplements, therefore adjustments to Balance Forward for Enterprise Funds do not require a Public Hearing.

Alternative:

If this budget adjustment is not approved, cash flow will be understated and necessary maintenance items may not be completed this fiscal year.

SAP Document Number:

50015250

Approval:

ESWANKE

Approved

04/06/2021

EGFONTANIN

Approved

04/06/2021

CLROLLYSON

Approved

04/07/2021

JJHAYES

Approved

04/07/2021

JDENNINGHOFF

Approved

04/08/2021

FBABBATE

Approved

04/09/2021

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20 DAY OF April 2021

Rachel Sadoff, Clerk

BY: Deborah A. Vieux D.C.