



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.16.

5/17/2022

Subject:

Approval, Re: Authorizing Resolution, Grant Application, Use of Toll Revenue Credits, Execution of Follow-up Grant Agreement, Re: Fiscal Year 2022 Space Coast Area Transit Bus and Bus Facilities Grant (Section 5339a) from Federal Transit Administration

Fiscal Impact:

\$641,739 - Federal Transit Administration Capital Funds (4136)

\$160,435 - Florida Department of Transportation Toll Revenue Credit (No exchange of funds)

Dept/Office:

Transit Services

Requested Action:

It is requested that the Board of County Commissioners approve the following actions for a Fiscal Year 2022 Section 5339a Bus and Bus Facilities Grant from the Federal Transit Administration in the amount of \$641,739:

- the Chair to sign the Authorizing Resolution,
- the Chair to sign the Grant Application,
- the use of the Florida Department of Transportation Toll Revenue Credits,
- the Chair to sign the Designation of Signature Authority allowing staff to submit the Grant electronically,
- the Transit Director to execute and submit the Grant Agreement electronically, contingent upon County Attorney and Risk Management approval,
- the Transit Director to execute any additional follow-up documentation, resolutions and amendments necessary to secure these funds,
- authorize the County Manager to execute any necessary Budget Change Requests.

Summary Explanation and Background:

Under the Federal Transit Administration Section 5339a Bus and Bus Facilities funding resources have become available to designated recipients to replace, rehabilitate and purchase buses and related equipment and facilities. Space Coast Area Transit is the designated recipient for the Palm Bay/Melbourne Large Urban Area and Titusville Small Urban Area. Currently, we have apportionments in our Fiscal Year 2019 Palm Bay/Melbourne Apportionment which will be expiring on September 30, 2022. Staff would like to submit a grant application for the following project:

- Space Coast Area Transit would like to purchase one replacement 35-foot Gillig Bus

This transit bus will serve as a replacement to a vehicle that has reached its useful life in our current fleet, an expected delivery time of the new vehicle will be in approximately 18 months.

This project will be funded through our Federal Transit Apportionments for Section 5339 Palm Bay Melbourne Fiscal Year 2019 Apportionments. The local match for the capital project will be provided through the Florida Department of Transportation Toll Revenue Credits Policy. Under this program, no exchange of funds occurs; however, the use of the Toll Revenue Credits will allow for 100% Federal participation in Transit Services Fiscal Year 2022 capital projects.

The Grant Application will be submitted to the Federal Transit Administration for their review and the Program of Projects will be added to the Transit Services Fiscal Year 2021-2022 Budget.

Clerk to the Board Instructions:



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

May 18, 2022

MEMORANDUM

TO: Terry Jordan, Transit Services Director

RE: Item F.16., Authorizing Resolution, Grant Application, Use of Toll Revenue Credits, Execution of Follow-Up Grant Agreement for Fiscal Year 2022 Space Coast Area Transit Bus and Bus Facilities Grant (Section 5339a) from Federal Transit Administration

The Board of County Commissioners, in regular session on May 17, 2022, approved the following actions for a Fiscal Year 2022 Section 5339a Bus and Bus Facilities Grant from the Federal Transit Administration in the amount of \$641,739, as follows:

- Authorized the Chair to sign and the Board to adopt Authorizing Resolution No. 22-049;
- Authorized the Chair to sign the Grant Application;
- Authorized the Use of the Florida Department of Transportation Toll Revenue Credits;
- Authorized the Chair to sign the Designation of Signature Authority allowing staff to submit the Grant electronically;
- Authorized you to execute and submit the Grant Agreement electronically, contingent upon County Attorney and Risk Management approval;
- Authorized you to execute any additional follow-up documentation, resolutions, and amendments necessary to secure these funds; and
- Authorized the County Manager to execute any necessary Budget Change Requests.

Enclosed are two fully-executed Resolutions, one fully-executed Application for Federal Assistance SF-424, and one fully-executed Designation of Signature Authority.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

for Danna Scott
Kimberly Powell, Clerk to the Board

Encls. (4)

/tr

cc: Finance
Budget

RESOLUTION NO. 22-049

RESOLUTION authorizing the filing of application(s) with the Department of Transportation, United States of America, for grant(s) under the Urban Mass Transportation Act of 1964, as amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for a mass transportation program of projects and budgets; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program; and

WHEREAS, it is required by the U. S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U. S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the applicant that minority business enterprise be utilized to the fullest extent possible in connection with these project(s), and that definite procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA,

1. That the Chair, Brevard County Board of County Commissioners, is authorized to execute and file application(s) on behalf of the Board of County Commissioners, Brevard County, Florida, with the U. S. Department of Transportation to aid in the financing of planning, capital and/or operating assistance projects pursuant to Section 9 of the Urban Mass Transportation Act of 1964, as amended.
2. That the Chair, Brevard County Board of County Commissioners, is authorized to execute and file with such applications an assurance or any other document required by the U. S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That the Transit Director, Brevard County Space Coast Area Transit is authorized to furnish such additional information as the U. S. Department of Transportation may require in connection with the application for the program of projects.
4. That the Transit Director, Brevard County Board of County Commissioners, is authorized to execute grant agreement on behalf of Brevard County Board of County Commissioners, Brevard County, Florida, with the U. S. Department of Transportation for aid in the financing of the planning, capital, and/or the operating assistance program of projects.

CERTIFICATION

The undersigned duly qualified and acting Chair, Brevard County Board of County Commissioners, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of County Commissioners, Brevard County, Florida, held on May 17, 2022.

BY

Kristine Zonka, Chair
Brevard County Board of County Commissioners
As approved by the Board on 05/17/2022

(SEAL)

Rachel M. Sadoff, Clerk

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

05/17/2022

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

Brevard County Board of County Commissioners

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000523

*** c. UEI:**

U9WRHX25GD23

d. Address:

*** Street1:**

401 South Varr Ave

Street2:

*** City:**

Cocoa

County/Parish:

*** State:**

FL: Florida

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

32922-8632

e. Organizational Unit:

Department Name:

Transit Services

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

*** First Name:**

Terry

Middle Name:

*** Last Name:**

Jordan

Suffix:

Title:

Transit Services Director

Organizational Affiliation:

*** Telephone Number:**

321-635-7815

Fax Number:

321-633-1905

*** Email:**

Terry.Jordan@brevardfl.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.507

CFDA Title:

5339a Bus/Bus Facility Formula Program

* 12. Funding Opportunity Number:

5339a

* Title:

Bus/Bus Facility Formula Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Bus and Bus Facilities for Brevard County, Florida

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

FL 8

* b. Program/Project

FL 8

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

07/01/2022

* b. End Date:

09/30/2024

18. Estimated Funding (\$):

* a. Federal	641,739.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	160,434.75
* f. Program Income	0.00
* g. TOTAL	802,173.75

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on 05/18/2022
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name: Kristine

Middle Name:

* Last Name: Zonka

Suffix:

* Title: Chair

* Telephone Number: 321-635-7815

Fax Number:

* Email: Terry.Jordan@brevardfl.gov

* Signature of Authorized Representative:

* Date Signed:

05/17/2022

As approved by the Board on 5/17/2022

Administration Office
401 S. Varr Avenue
Cocoa, FL 32922
Office: 321.635.7815
Fax: 321.633.1905



DESIGNATION OF SIGNATURE AUTHORITY
For The
TRANSIT AWARD MANAGEMENT SYSTEM
(TrAMS)

The Brevard County Board of County Commissioners hereby designates Terry A. Jordan, Transit Services Director, and Karen Petters, Finance Officer, as authorized to access the Federal Transit Administration's (FTA) Electronic Application/Award Management System, also referred to as the Transit Award Management System (TrAMS), and use a Personal Identification Numbers (PIN) to execute the annual Certifications and Assurances issued by the Federal Transit Administration (FTA), to transmit and submit all applications to FTA for Federal assistance (or amendments thereafter), and to execute all awards of FTA assistance on behalf of the officials named below, thus binding the Applicant/Recipient's compliance with FTA's requirements.

A blue ink signature of Kristine Zonka, written in a cursive style.

Kristine Zonka, Chair
Brevard County Board of County Commissioners
As approved by Board on May 17, 2022

ATTEST:

A black ink signature of Rachel M. Sadoff, written in a cursive style.

Rachel M. Sadoff, Clerk



RideLine 321.633.1878

321Transit.com

Vanpool 321.952.4562

PROJECT JUSTIFICATION

SCOPE: PURCHASE BUS/VANS FOR REPLACEMENT

Replacement Bus – 11.12.02

Space Coast Area Transit will purchase (1) 35' Gillig for replacement.

NOTICE OF INTENT TO APPLY FOR FEDERAL ASSISTANCE

This is a notice of intent of the Brevard County Board of County Commissioners to apply for Federal assistance under the 5339 funds of the Federal Transit Administration. The following Programs of Projects is consistent with the approved Transportation Improvement Program of the Space Coast Transportation Planning Organization.

FY-22 Capital Projects:

Buy One 35-foot Gillig Bus for Replacement	\$641,739
TOTAL CAPITAL	\$641,739

The Brevard County Board of County Commissioners will approve the request to submit a grant application to fund the above Program of Projects to the Federal Transit Administration at their May 17, 2022 meeting. If any citizen has a comment on the above projects or wishes to request that a public hearing be held on this program or would like to receive this Program of Projects, they can write to or visit: Space Coast Area Transit Director, 401 South Varr Avenue, Cocoa, FL 32922. This is the draft Program of Projects and if no comments are received and the Board of County Commissioners makes no changes, the draft Program of Projects will stand as the final Program of Projects.

By: Terry Jordan, Director
Space Coast Area Transit
Brevard County Board of County Commissioners