



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Public Hearing

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H.1.

7/20/2021

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### **Subject:**

Permission to Participate in and Accept the two 2022 Edward Byrne Memorial Justice Assistance Grants

### **Fiscal Impact:**

### **Dept/Office:**

Brevard County Sheriff's Office

### **Requested Action:**

It is requested that the Board of County Commissioners (1) grant permission to participate in and accept the 2022 direct and county-wide Edward Byrne Memorial Justice Assistance Grant applications and awards; (2) designate the Brevard County Sheriff's office as the Point of Contact and authorize the Sheriff or his designee to sign the Applications for Federal Assistance SF-424 form; (3) authorize the Chair to execute the necessary contractual agreements, modifications and amendments and (4) authorize the County Manager to execute necessary budget change requests.

### **Summary Explanation and Background:**

The U.S. Department of Justice has notified the Sheriff's Office of the availability of the 2022 Edward Byrne Memorial JAG - Local Solicitation. Brevard County is eligible to receive a direct allocation of \$51,990 available for FY 2022. Units of local government applying for this grant must use the funding for law enforcement purposes.

The funding is used to enhance Criminal Investigations by funding a Deputy Agent position that focuses on Fraud and Identity Theft. The Sheriff's Office is proposing to continue using the funding for this position and associated operational expenses. The financial and investigative impact of fraud and identity theft is impacting state and local law enforcement and the reality is that these crimes are rapidly becoming one of the most prevalent crimes in Brevard County. The Agency believes this position and the operational expenses continue to be the best use of the grant funds.

The Florida Department of Law Enforcement (FDLE) recently notified Brevard County of its intent to open the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) program. Brevard County is slated to receive \$131,689 in FY 2022. Units of local government applying for this grant must use funding for law enforcement programs.

For the last 19 years, the Prisoner Transportation program has provided coordinated transportation of arrestees to the county jail from the field by Brevard's Law Enforcement agencies. The program allows law enforcement agencies who find it difficult to transport arrestees to the County Jail Complex the ability to have arrestees picked up by the Sheriff's Office. This results in law enforcement officers being able to return to

patrol functions more quickly and creates a safer community. Over the last 3 years, this program has transported over 17,000 arrestees and saved over 19,000 law enforcement patrol hours.

As a condition of the grant, the County and the Cities must come to a consensus on how the funds are to be used and provide a letter of support for that use. The Sheriff's Office has coordinated the support of the cities to use the funds for the Prisoner Transportation program and has received the necessary letters of support.

Therefore, the Sheriff's Office is requesting permission to advertise a Public Hearing for the Board of County Commissioners to consider the two grant applications. Cost associated with the advertisement will be the responsibility of the Sheriff's Office.

Contact: Bill Spinelli

Phone/e-mail: (321) 264-5206, [bill.spinelli@bcso.us](mailto:bill.spinelli@bcso.us) <<mailto:bill.spinelli@bcso.us>>

### **Clerk to the Board Instructions:**



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Kimberly.Powell@brevardclerk.us

July 21, 2021

Honorable Wayne Ivey  
Brevard County Sheriff  
700 South Park Avenue  
Titusville, FL 32780

Attention: Bill Spinelli

Dear Sheriff Ivey:

Re: Item H.1., Permission to Participate in and Accept the Two 2022 Edward Byrne Memorial Justice Assistance Grants

The Board of County Commissioners, in regular session on July 20, 2021, granted permission to participate in and accepted the 2022 direct and County-wide Edward Byrne Memorial Justice Assistance Grant applications and awards; designated the Brevard County Sheriff's Office as the point of contact; authorized the Sheriff or his designee to sign the applications for Federal Assistance SF-424 form; authorized the Chair to execute the necessary contractual agreement, modifications, and amendments; and authorized the County Manager to execute necessary Budget Change Requests. Enclosed is the letter to the Office of Criminal Justice Grants.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

Kimberly Powell, Clerk to the Board

/ns

Encl. (1)



BOARD OF COUNTY COMMISSIONERS

**Rita Pritchett, District 1 Commissioner**

7101 S Highway 1

Titusville, FL 32780

321-607-6901

D1.commissioner@brevardfl.gov

July 20, 2021

Ms. Rona Kay Cradit

Office of Criminal Justice Grants

Florida Department of Law Enforcement

2331 Phillips Road

Tallahassee, Florida 32308

Dear Ms. Cradit:

In compliance with State of Florida Rule 11D-9, F.A.C Brevard County Board of County Commissioners approves the distribution of \$131,689 of Federal Fiscal Year 2020 Edward Byrne Memorial JAG program funds for the following projects in Brevard County:

Brevard County

Prisoner Transportation Grant

\$131,689

Sincerely,

Rita Pritchett

Chair

Brevard County Board of County Commissioners

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

Completed by Grants.gov upon submission.

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

Brevard County

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000528

**\* c. Organizational DUNS:**

0983073200000

**d. Address:**

**\* Street1:**

2725 Judge Fran Jamieson Way

**Street2:**

Building C

**\* City:**

Viera

**County/Parish:**

Brevard

**\* State:**

FL: Florida

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

32940-6605

**e. Organizational Unit:**

**Department Name:**

Brevard County Sheriffs Office

**Division Name:**

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

**\* First Name:**

Karen

**Middle Name:**

**\* Last Name:**

Dennis

**Suffix:**

**Title:** Sr. Accountant

**Organizational Affiliation:**

Brevard County Sheriff's

**\* Telephone Number:**

321-264-5206 ext 51537

**Fax Number:**

**\* Email:**

karen.dennis@bcso.us

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

**\* Other (specify):**

**\* 10. Name of Federal Agency:**

Bureau of Justice Assistance

**11. Catalog of Federal Domestic Assistance Number:**

16.738

**CFDA Title:**

Edward Byrne Memorial Justice Assistance Grant Program

**\* 12. Funding Opportunity Number:**

O-BJA-2021-35004

**\* Title:**

BJA FY 21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

**13. Competition Identification Number:**

C-BJA-2021-00150-PROD

**Title:**

Category 2 - Applicants with eligible allocation amounts of \$25,000 or more

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Investigative Fraud Agent Position

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

Brevar

\* b. Program/Project

FL15

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

10/01/2020

\* b. End Date:

09/30/2024

**18. Estimated Funding (\$):**

* a. Federal	51,990.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	51,990.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

\* First Name:

Karen

Middle Name:

\* Last Name:

Dennis

Suffix:

\* Title:

Sr Accountant

\* Telephone Number:

321-264-5206 Ext 51537

Fax Number:

\* Email:

karen.dennis@bcso.us

\* Signature of Authorized Representative:

Completed by Grants.gov upon submission.

\* Date Signed:

Completed by Grants.gov upon submission.

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - County-wide

## Section 1: Administration

### Subgrant Recipient

**Organization Name:** Brevard County Board of Commissioners  
**County:** Brevard

### Chief Official

**Name:** Rita Pritchett  
**Title:** Chair  
**Address:** 2000 South Washington Avenue  
2nd Floor  
**City:** Titusville  
**State:** FL **Zip:** 32780-4747  
**Phone:** 321-607-6901 **Ext:**  
**Fax:**  
**Email:** D1.Commissioner@brevardcounty.us

### Chief Financial Officer

**Name:** Steve Burdette  
**Title:** Finance Director  
**Address:** Post Office Box 1496  
**City:** Titusville  
**State:** FL **Zip:** 32780-1496  
**Phone:** 321-637-2002 **Ext:**  
**Fax:** 321-264-5227  
**Email:** steve.burdette@brevardclerk.us



# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - County-wide

## Section 1: Administration

### Implementing Agency

**Organization Name:** Brevard County Sheriff's Office

**County:** Brevard

### Chief Official

**Name:** Robert Ivey

**Title:** Sheriff

**Address:** 700 South Park Avenue

**City:** Titusville

**State:** FL **Zip:** 32780-4007

**Phone:** 321-264-5201 **Ext:**

**Fax:** 321-264-5360

**Email:** wayne.ivey@bcso.us

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - County-wide

## Section 2: Project Overview

### General Project Information

**Project Title:** TRANSPORTATION/BOOKING SYS IMPROVEMENT PRG XVIII  
**Subgrant Recipient:** Brevard County Board of Commissioners  
**Implementing Agency:** Brevard County Sheriff's Office  
**Project Start Date:** 10/1/2021 **End Date:** 9/30/2022

### Problem Identification

#### Problem Identification

The Brevard County Sheriff Office is the primary law enforcement service provider for the citizens who live in the unincorporated areas of Brevard County. However, the Brevard County Jail services the entire county population of over 601,942 citizens and the 3 million tourists that visit Brevard each year. The Brevard County Jail has an average daily population of over 1,500 inmates and processes over 20,000 arrested persons annually.

Brevard County is a linear County 26 miles wide and 72 miles long. Transporting arrested persons from the field to one location in the north end of the county (the jail's location) is logistically difficult and extremely time consuming. When deputies/officers arrest a person in the central and south ends of the county, they have to transport prisoners as much as 60 miles one way to the county jail. In doing so, they often leave an assigned patrol zone that is usually left vacant until the deputy/officer returns. This creates officer safety problems for existing patrol units with little or no backup. In many cases, deputies/officers would be out of service for up to 4 hours transporting and booking prisoners, one at a time or collectively, into the county jail.

The uncoordinated prisoner transport process also creates an impediment to the timely booking process for corrections officers at the county jail. Many of the municipal police departments hold arrestees until shift change and transport all arrestees at once to the county jail. This creates a surge of inmates during times when disruptive schedule changes occur in the jail personnel. Additionally, Correctional Officers must complete and correct booking packages taking additional time to process the arrestee. As a result, prisoner booking at the county jail has been a very time consuming and inefficient process. Moreover, prior to the implementation of this program, 30% of the booking packages completed by the local police departments were incomplete or incorrectly submitted. An acceptable error rate is between 5 to 10%, and with this program in place, the error rate can be maintained at a rate below 10%, as it is currently 0%!

Brevard County does not have sufficient funds budgeted to fund this program and is in need of grant funds.

This is a continuation of grant number 2020-JAGC-BREV-1-Y5-135.

### Project Summary (Scope of Work)

The project submitted by the Brevard County Sheriff Office is the continuation of the Prisoner Transportation/Booking System Improvement Program. The program is currently in the 19th year of successful implementation. The program provides for the coordinated prisoner transportation to the county jail for the Sheriff's Office and all the municipalities in Brevard County. The deputies' primary mission will be pick up and transport of arrestees, examine and review booking packages, preliminary screen arrestees for medical needs, and educate local jurisdictions on standardized booking

# **Application for Funding Assistance**

## **Florida Department of Law Enforcement Justice Assistance Grant - County-wide**

packages. The grant has eliminated thousands of hours of police transport of arrestees to the Brevard County Jail. Without the continuation of these funds, this program will not be able to continue due to the limited funding provided by the Brevard County Board of County Commissioners for Sheriffs Operations.

As the Sheriff's Office continues to provide the countywide transportation of people arrested throughout the county to the jail facility, we will continue to coordinate adequate staffing to process the incoming arrestees, as well as controlled queuing of those processed, and enhanced efficiency of the booking process. Arrest paperwork will continue to be examined when the prisoner is picked up by the Transportation Deputy, ensuring booking officers will have standardized, completed paperwork expediting the booking process. Subsequently, all municipalities in Brevard County will continue to benefit from this program. During the past three years, the program transported 14,423 arrestees and saved over 15,000 law enforcement patrol hours. In addition, errors in the booking packages submitted to the Booking Unit for the previous year were below the 10% threshold, they were 0%. Thus, the benefits to the patrol resources of the over one thousand police officers and deputy sheriffs in Brevard County are positive and far reaching. These include: increased officer safety, increased citizen safety, increased patrol coverage and a significant increase in the overall efficiency of the law enforcement patrol deployment in Brevard County.

Grant funds will be used to pay partial salaries and benefits for three (3) federally grant-funded positions for the Brevard County Sheriff's Office. These three (3) positions will be available to support the Prisoner Transportation/Booking System Improvement Program by coordinating prisoner transport. The positions funded by the grant are employed on a continual basis.

The minimum performance for this position, including minimum timeframes for prisoner transport, as well as the availability for this position will be in accordance with the local employment agreement and/or position description. This position will be overseen and managed by the Brevard County Sheriff's Office. Documentation to support costs and activities will consist of timesheets, payroll records, paystubs, and/or agency records systems. All documentation to support use and expenditure of grant funds, including the establishment/sustainment of a net personnel increase, will be available for review during grant monitoring.

The deliverable for this agreement is the quarterly performance of the tasks and activities described in the scope of work, for an 80-hour pay period in accordance with local agency employment agreement and/or position description. Brevard County will request reimbursement of allowable costs identified in Section 4, pages 1-2 on a quarterly basis.

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - County-wide

## Section 4: Financial

### General Financial Info:

**Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.**

**Financial Reporting Frequency for this Subgrant:**

**Is the subgrantee a state agency?:** No

**FLAIR / Vendor Number:** 596000523

### Budget:

Budget Category	Prime	Match	Total
Salaries and Benefits	\$131,689.00	\$0.00	\$131,689.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$131,689.00	\$0.00	\$131,689.00
Percentage	100.0	0.0	100.0

### Project Generated Income:

**Will the project earn project generated income (PGI)?**