



AGENDA REPORT
December 4, 2018

**Permission to advertise Invitation to Bid for cellular co-location licensee -
Melbourne Beach WWTP**

SUBJECT:

Permission to advertise Invitation to Bid for cellular co-location licensee(s) at the Melbourne Beach WWTP tower, execute the resulting agreement(s), and direct the resulting revenue to EOC funding.

FISCAL IMPACT:

There will be no impact to the General Fund. This is a revenue source that can be directed to funding a new EOC, leveraging State and Federal funds.

DEPT/OFFICE:

Emergency Management

REQUESTED ACTION:

It is requested that the Board of County Commissioners approve advertisement of an Invitation to Bid for future cellular co-location assignments on the County-owned tower located at 2800 Highway A1A, Melbourne Beach. It is further requested that the County Manager or his designee be authorized to sign/execute any documents and renewals on behalf of the Board as may be required to execute/administer any new license agreements and any subsequent extensions of license, subject to approval by the County Attorney's Office and Risk Management; and authorize any associated budgetary changes. It is also requested that this revenue source be directed to funding a new Emergency Operations Center, allowing these funds to be leveraged against State and Federal grants and/or appropriations that require local match.

SUMMARY EXPLANATION and BACKGROUND:

This tower belongs to Brevard County, is located on County property and is primarily used as a part of the infrastructure of the SCADA data communication to provide control and monitoring functions for the County's wastewater collection/treatment in the area. The tower was built by Sprint/Nextel and deeded to the County in 2007. It is currently used by Sprint/Nextel and Verizon and offers the County the opportunity to create additional revenue through the licensing of available space on the tower from additional tenants. Emergency Management proposes offering a 20-year license with the baseline annual fee for tenants initially established at \$43,000 with a minimum 3% annual increase -- or the CPI-Urban increase for the Brevard area -- whichever is greater. The proposed license includes a renewal clause for an additional term, by the end of the 20 years, with a

renegotiation clause per both parties' discretion. A new Emergency Operations Center has funded design and initial site prep work. Dedicating a revenue stream will allow future funds be identified as a local match for any State or Federal grants or appropriations. For precedence, in February 2018 the Board approved a similar initiative to bid out cell tower space located at Sarno Road and to dedicate that income stream to the EOC.

CLERK TO THE BOARD INSTRUCTIONS:

Send Clerk Memorandum to Emergency Management.

ATTACHMENTS:

Description

No Attachments Available



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December 5, 2018

MEMORANDUM

TO: Kimberly Prosser, Emergency Management Director

RE: Item F.13., Permission to Advertise Invitation to Bid for Cellular Co-location Licensee – 2800 Highway A1A, Melbourne Beach - WWTP Tower

The Board of County Commissioners, in regular session on December 4, 2018, granted permission to advertise for an Invitation to Bid for future cellular co-location assignments on County-owned tower located at 2800 Highway A1A, Melbourne Beach – WWTP tower; authorized the County Manager, or his designee, to execute any documents and renewals required to administer any new license agreements or subsequent extensions of license, subject to approval by the County Attorney and Risk Management; authorized any associated budgetary changes; and approved the revenue source be directed to funding a new Emergency Operations Center, allowing the funds to be leveraged against State and Federal grants and/or appropriations that require local match.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/ds

cc: County Manager
County Attorney
Finance
Budget