

FLORIDA'S SPACE COAST

Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001 Fax: (321) 264-6972 Kimberly.Powell@brevardclerk.us



December 7, 2022

MEMORANDUM

TO: Rita Pritchett, Commissioner District 1

RE: Item L.5., Letters to Cities of Cocoa and Melbourne for Intergovernmental Radio System Advisory Committee (IRSAC)

The Board of County Commissioners, in regular session on December 6, 2022, authorized you to send Letters to the Cities of Cocoa and Melbourne advising to do away with the IRSAC.

Upon sending the Letters, please return a copy of the Letters to this office for inclusion to the official minutes.

Your continued cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS

RACHEL M. SADOFF, CLERK

Kimberly Powell, Clerk to the Board

/ds

cc: Each Commissioner

County Manager County Attorney

Emergency Management

Donna Scott

From:

Bond, Brian < Brian.Bond@brevardfl.gov>

Sent:

Wednesday, December 7, 2022 11:57 AM

To:

Donna Scott

Subject:

RE: Advisory board quest from last night

Good morning,

The board in question is the Intergovernmental Radio System Advisory Committee (IRSAC).

Thank you,



Brian Bond
Legislative Aide
County Commissioner John Tobia, District 3
PH: (321) 633-2075 * Fax: (321) 633-2196
2539 Palm Bay Road NE, Suite 4
Palm Bay, FL 32905

From: Donna Scott <donna.scott@brevardclerk.us>
Sent: Wednesday, December 7, 2022 11:51 AM
To: Bond, Brian <Brian.Bond@brevardfl.gov>
Subject: Advisory board quest from last night

Importance: High

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hi Brian,

Last night in Tobia's Report, his motion was to authorize the Chair to send a letters to Cities of Cocoa and Melbourne to do away with an advisory board for radio towers from 16 years ago. I need the name of the board, please.

Thank you,
Donna Scott
Assistant Clerk to the Board
321-637-2001



Advisory Board Name:

Brevard County Historical Commission

Meeting Dates and Attendance Records for 2022:

(See Attachment)

There were a total of 10 scheduled meetings in FY 2022, with the board taking a winter break in December 2021, and a summer break in June 2022. The August and September 2022 meetings were cancelled due to the Board of County Commissioners addition of County Ordinance 2022-13, which limits County Advisory Boards to four(4) meetings per year.

Accomplishments or Work Product for 2022:

The board accomplished several projects in FY 2022.

- Produced new ADA compliance format of the Indian River Journal as well as printing and distribution.
- Distributed copies of historic Brevard, the Historical Commission's 72-page guide to Brevard County's historic sites and landmarks, to several locations, including Melbourne City Hall, Exploration Tower and Jetty Park.
- Dedication of two new State Historical Markers, the Dennis Sawyer Memorial Park & Cemetery and the Legacy of Dennis Sawyer at Mt. Olive AME Church.
- Oral history Interviews: 1. African American History; Mr. Mitchell on the Mims Citrus Industry,
 2. Bernice West & Dr. George Fayson on the Joynerville Community (Titusville), 3. Evelyn Bell
 & Nancy Elmore (Williams) on Schools & Teaching, Community events, Churches, Traditions.
- Planning for establishment of the "Brevard Heritage Center". This collaboration between the
 North Brevard Historical Foundation (NBHF), the Brevard County Historical Commission
 (BCHC) and Field Manor is in its conceptual planning stages. The proposal is for these three
 organizations to partner and create an Eco/Heritage tourism destination and interactive
 educational community center, located at the Field Manor property on Merritt Island.



Accomplishments or Work Product for 2022: (continued)

• The BCHC will participate in programs, exhibits, lectures and workshops and will develop presentations and publications in support of this. At this time, NBHF and Field Manor have come to an agreement to develop the property as well as the BCHC voting unanimously in support of the partnership. Finalization will be signed after attorney review and final approval. A draft conceptual plan has been created and NBHF is soliciting support from local architectural firms to finalize. In July, it was agreed upon that the name would be changed from Brevard heritage Park to Brevard Heritage Center because of the central location in the County. This central location will also better allow for the BCHC and other historical organizations to make it easier to assist in bringing the rich and diverse history of Brevard County to the public in order to promote heritage tourism. This will ultimately be a community project. Work is currently in progress on the preparation of a phased work plan for development.

Recommendations or Suggestions for the Board:

It is recommended/suggested by the members of the Brevard County Historical Commission that:

• The Board of County Commissioners allow the board members of the BCHC to be more active in the planning and design of the BCHC website. This site is extremely outdated and should have more historical information, pictures and content including display of meeting minutes and information regarding on its commissioners that serve the public.



Goals for 2023:

Goals discussed for FY 2023 include:

- Continue to compile stores as well as publication and distribution of the Indian River Journal If possible, If the BCHC has sufficient funds available and time remaining at the end of the year, consider publication of a second edition of the popular Indian River Journal, in a "mini" format to save money while continuing to celebrate events in Brevard County history.
- Continue work with the North Brevard Historical Foundation on a phased work plan for the Brevard Heritage Center.
- Assist in the acquisition and restoration of historic structures and artifacts for the Brevard heritage Center.
- Continuation of assistance in the development of the Brevard Heritage Center.
- Work on plan for BCHC presentations, lectures, exhibits, etc. for the Brevard Heritage Center.
- Develop Educational programs/publications for presentations to schools and student groups.
- Continue to identify and compile information for State historical markers.
- Continue to Identify and record oral histories.



Advisory Board Name:

Brevard County Historical Commission

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	10/26/21	11/23/21	01/25/22	02/22/22	03/22/22	03/22/22 04/26/22	05/24/22	07/26/22
Dr. Ben Brotemarkle	1	Absent	Resign						
Roz Foster	1	Absent	Absent	Present	Present	Present	Present	Present	Absent
Paula Beckner	1	Absent	Absent	Absent	Present	Present	Present	Present	Present
Molly Thomas	2	Absent	Resign						
Jack Ratterman	2	Present	Absent	Present	Absent	Present	Present	Absent	Present
Henry Parrish	2	Absent	Present	Present	Absent	Present	Present	Present	Present
Vacant	3								
Vacant	8								
Vacant	8								
Margaret Goudelock	4	Absent	Absent	Absent	Absent	Absent	Present	Present	Absent
George Kistner	4	Present	Present	Present	Present	Present	Present	Absent	Present
Martha Loss	4	Present	Present	Present	Absent	Present	Present	Present	Present
Jane Beach	5	Present	Present	Present	Present	Absent	Absent	Present	Present
Vacant	5								
Gregg Young	5	Absent	Present	Absent	Absent	Absent	Present	Ahsent	Present



Board Details

It shall be the duty of the commission to collect, arrange, record and preserve historical material and data, including books, pamphlets, maps, charts, manuscripts, family histories, U.S. census records, papers and other objects and material illustrative of and relating to the history of the county and of the state; to procure and preserve narratives of the early pioneers, their exploits, perils, privations and achievements; to collect material of every description relative to the history of Indian tribes and wars, and relative to soldiers, schools and churches.

Overview

L Size 15 Seats

Term Length 2 Years

Term Limit 8 Years

Contact

▲ Name Michael Boonstra

Email mboonstra@brev.org

Phone (321) 633-1794

Additional

Historical Commission Page 1 of 2

Notification

Michael Boonstra

Mandatory

No

Member Size Details

The Historical Commission consists of 15 members, three residents of each of the County Commission districts of the County appointed by the Board of County Commissioners.

Staff Liaison Name

Michael Boonstra

Staff Liaison Email

mboonstra@brev.org

Staff Liaison Phone

321-633-1794

Legislative Authority

Section, 125.01(1)(f), Florida Statutes; County Ordinance No. 74-02; further codified in 1979; Brevard County, Florida Code of Ordinances, Chapter 58.

Term Details

Ordinance No. 19-31 establishes a two-year term for the members of the Board. Members shall serve at the pleasure of the board of county commissioners.

Meeting Agenda and Minutes link

https://brevardfl.gov/AdvisoryBoardAgendasAndMinutes/-in-category/categories/PublicMeetingDocuments/HistoricalCommissionDocuments#mainContent

Historical Commission Page 2 of 2



Advisory Board Name:	Investment Committee	

Meeting Dates and Attendance Records for 2022:

(See Attachment)

Accomplishments or Work Product for 2022:

- Annual Investment Report for the year ended September 30, 2021 approved by the Investment Committee on November 12, 2021 and presented to the Board of County Commission on February 22, 2022.
- Meet Quarterly to provide oversight of the County Investments in accordance with Board Policy BCC-49 & Florida Statutes 218.415.
- Provide oversight strategy between the Short Term / Long Term and Multi-Asset Class Investments (MACM) investment portfolios.

Recommendations or Suggestions for the Board:

 Committee will continue to look at opportunities that would enhance the County's Investments and make recommendations and suggestions to the Board when appropriate and needed.

Goals for 2023:

- Continue to provide oversight of the County's Investments by providing safety of principal, maintaining proper liquidity and achieve an investment return that is competitive with comparable funds and financial market indices.
- Continue to look at opportunities that would enhance the County Investments.
- Review and update Board Investment Policy BCC-49.



Advisory Board Name:	Investment Committee

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	Meeting Date	Meeting Date	Meeting Date	Meeting Date
	1 20.04	11/12/21	2/18/22	5/13/22	8/12/22
Dilesh Patidar	District 1	Present	Present	Absent	Absent
Robert Socks	District 2	Present	Present	Absent	Absent
Alexander Rumsey	District 3	Present	Present	Present	Present
Bob Dibella	District 4	Present	Present	Absent	Present
Daniel Ciuro	District 5	Present	Present	Present	Absent



Board Details

Established by Resolution in 2005, to provide oversight in the management of the County's investment program along with the Clerk's Finance Director and the County's Investment Advisor. Additionally, Board Policy, BCC-49 provides the Investment Committee will have the following responsibilities:

- * Review and recommend changes to the Board Policy BCC-49 'Investments,'
- * Monitor the investment transactions to ensure that proper controls are in place to maintain the integrity and security of the investment portfolio,
- * Assure that Section 218,415, Florida Statutes and Board Policy BCC-49 are being followed by investment staff,
- * Review and approve 'Internal Controls and Operational Procedures Manual for Investments,'
- * Assist the Board in developing performance benchmarks and evaluating the performance of the investment strategy,
- * Evaluate new or alternative investment strategies,
- * Discuss such topics as economic outlook, portfolio diversification, maturity structure, potential risks and the target rate of return for the investment portfolio, and
- * Report regularly to the Board.

The Committee is comprised of community volunteers having financial or investment expertise.

Overview

L Size 5 Seats

Term Length 2 Years

Term Limit 8 Years

Contact

▲ Name Mark Peterson

Email mark.peterson@brevardclerk.us

Phone (321) 637-2002

Additional

Investment Committee Page 1 of 2

Notification

mark.peterson@brevardclerk.us

Mandatory

No

Member Size Details

5

Staff Liaison Name

Mark Peterson

Staff Liaison Email

mark.peterson@brevardclerk.us

Staff Liaison Phone

321-637-2002

Legislative Authority

Resolution: 14-216 and 2005-029; Board Policy BCC-49; Section 218.415, Florida Statutes provides guidance

Term Details

Appointments to Committee are for a 2-year term and may be reappointed by the BOCC. Resolution 2019-232

Meeting Agenda and Minutes link

https://brevardfl.gov/AdvisoryBoardAgendasAndMinutes/-in-category/categories/PublicMeetingDocuments/InvestmentCommitteeDocuments#mainContent



Advisory Board Name:

2022 ANNUAL REPORT

		# To The State of
Meeting Dates and Attendance Records for 2022:	A 44411 A 24 (1) A 10 (1)	
(See Attachment)		

Building and Construction Advisory Committee (BCAC)

Accomplishments or Work Product for 2022:

 Between October 2021 and September 2022, the BCAC met four times and made recommendations to the Local Planning Agency and Board of County Commissioners on three ordinances and one interlocal agreement.

Recommendations or Suggestions for the Board:

N/A

Goals for 2023:

 Continue to review and make recommendations to the Local Planning Agency and Board of County Commissioners concerning such codes, ordinances, or resolutions which may potentially impact the building construction industry in Brevard County.



Advisory Board Name:

Building and Construction Advisory Committee

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Meeting Meeting Meeting Meeting Date Date Date Date	01/05/22 02/09/22 03/09/22 04/13/22 05/11/22 06/08/22 07/13/22 08/10/22 0	Absent Present Absent Present		Present Absent Absent		Present Absent Dresent		Absent Present Present		Present Absent Present
Meeting Meeting Date Date	02/09/22									
Meeting Date	10/13/21 11/10/21 1									
	(District #/At-	Michael District 1	Williams	Scott District 2	Carswell	Mike District 3	Jaffe	Ralph District 4	Durham	Bruce District 5

directing staff to implement public meetings/hearings concerning ordinances, codes, agreements, or resolutions that may potentially impact the The Building and Construction Advisory Committee meets when legislative intent has been granted by the Board of County Commissioners building and construction industry in Brevard County.

Building and Construction Advisory Committee

Board Details

The Building and Construction Advisory Committee (BCAC) is a volunteer, unpaid member board appointed by the Board of County Commissioners. The BCAC is authorized to review and make recommendations to the Board of County Commissioners concerning such codes, ordinances, or resolutions which may potentially impact the building construction industry in Brevard County. Meetings of the Committee shall be held at the call of the Chair of the Committee, or the Brevard County Building Official, at such times and locations as may be determined from time to time with written notice to all members at least five days prior to the meeting.

If you would like to submit comments for a particular item on a BCAC agenda, email Jennifer Jones at the contact email below. Please refer to the subject of the item.

Overview

L Size 7 Seats

Term Length 2 Years

Contact

▲ Name Jennifer Jones

Email jennifer.jones@brevardfl.gov

Phone (321) 350-8300

Additional

Notification

jennifer.jones@brevardfl.gov

Mandatory

No

Member Size Details

The members of the Building and Construction Advisory Committee shall be residents of Brevard County for a period of at least 2 years and must have extensive experience in land development, contracting, architecture, engineering or related fields and one (1) member from the general public.

Staff Liaison Name

Calkins, Tad

Staff Liaison Email

tad.calkins@brevardfl.gov

Staff Liaison Phone

321-633-2069

Legislative Authority

Resolution 2019-235, Resolution 03-057

Term Details

The term of the Building and Construction Advisory Committee is for 2 years.

Meeting Agenda and Minutes link

https://brevardfl.legistar.com/Calendar.aspx



Advisory Board Name:	Citizen Budget Review Committee	

Meeting Dates and Attendance Records for 2022:

(See Attachment)

Accomplishments or Work Product for 2022:

- Recommended Grant Administrator Position, which was added to the FY21-22 Adopted Budget, and is devoted to assisting County departments with locating available grant opportunities, coordinating, and applying for grants
- Proposed amendment to CBRC Resolution 105-121, reviewed by BoCC on 2/22/22
- Review and discussion of multiple programs including Human Resources (vacancies and recruitment efforts); Public Works (projects and cash flow); and Building Code (fees and fund balance)

Recommendations or Suggestions for the Board:

- Capital Budgeting Software upgrades should be identified in capital budgets
- Public Works Project Management Software continue to review and track projects and fund balance and consider reallocating unused funds to other projects

Goals for 2023:

- Evaluate the Contractor Licensing Program and effect of changes in requirements
- Review Grant Administrator Position, impact and effectiveness
- Examine and discuss Uniform Fiscal Impact Statements for Ordinances & Agendas



Advisory Board Name:	Citizen Budget Review Committee	

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	10/07/21	01/25/22	03/24/22	05/12/22	08/25/22
Eric Hoppenbrouwer	D1	Present	Present	Present	Absent	Absent
Stephen Burdett	D2	N/A	Absent	Present	Present	Present
Kevin Gholston	D3	Absent	Present	Absent	Present	Present
Peter Fusscas	D4	Present	Present	Present	Present	Present
John Silvers	D5	N/A	N/A	Present	Absent	Present



Board Details

The Citizen Budget Review Committee is to assist the County Commissioners in reviewing the Proposed Budget to ensure it is consistent with the County Commission goals and priorities and those goals and priorities are being met in the most efficient and effective manner. The Committee may also makes recommendations and/or comments to the Board on proposed revenues and expenditures.

Overview

♣ Size 5 Seats

Term Length 2 Years

Term Limit 8 Years

Contact

▲ Name Boris Soudakoff

Email boris.soudakoff@brevardfl.gov

Phone (321) 633-2153

Additional

Notification

boris.soudakoff@brevardfl.gov

Mandatory

No

Member Size Details

The Citizen Budget Review Committee is composed of one appointee from each County Commissioner. The County Manager is an ex officio member of the Committee.

Staff Liaison Name

Hayes, Jill J

Staff Liaison Email

jill.hayes@brevardfl.gov

Staff Liaison Phone

321-633-2153

Legislative Authority

Resolutions: 90-164, 04-315, 05-120, 15-121, and 2019-231

Term Details

Resolution 2019-231 establishes a two-year term for Committee Members.

Meeting Agenda and Minutes link

http://brevardfl.gov/AdvisoryBoardAgendasAndMinutes/-in-category/categories/PublicMeetingDocuments/CitizenBudgetReviewCommitteeDocuments#mainContent



Advisory Board Name: Audit Committee

Meeting Dates and Attendance Records for 2022:

(See Attachment)

Accomplishments or Work Product for 2022:

- Provided oversight to the County's Internal Auditing Functions
- Monitored the Productivity and Performance of the Internal Auditing Process

Recommendations or Suggestions for the Board:

Recommendations or suggestions have been incorporated through the formal Internal Audit
Process including committee meetings. All audits have been reviewed by the Committee with
comments incorporated into each individual audit. All final audits have been delivered via
Agenda Report to the Board of County Commissioners for their consideration and published
via County Website.

Goals for 2023:

• The Internal Audit Committee will work with the Internal Auditors, who will review and accept the County's Annual Internal Audit Plan. Once accepted by the Internal Audit Committee, the Internal Audit Plan will be provided to the Board of County Commissioners for acceptance with internal audits conducted according to industry standards.



Advisory Board Name:	Internal Audit Committ	ee		

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By:	11/17/2021	04/20/2022	07/31/2022
	(District #/At-Large)			
Mary Louise Young	District 2	Cancelled	Absent	Present
Michael Miller	County Commission	Cancelled	Absent	Resigned
Brian K Germain	District 1	Cancelled	Present	Present
Roberta Stoner	District 4	Cancelled	Present	Present
Sam Lenck	County Commission	Cancelled	Present	Present



Board Details

The Audit Committee oversees the County's auditing functions; develops an annual audit work plan for internal auditing of the Board agencies; and monitors the productivity and performance of the auditing process.

Overview

♣ Size 5 Seats

Term Length 2 Years

☑ Term Limit 8 Years

Contact

▲ Name Joy Roth

Email joy.roth@brevardfl.gov

Phone (321) 633-2001

Additional

Audit Committee

Notification

joy.roth@brevardfl.gov

Mandatory

No

Member Size Details

Members of the Audit Committee shall individually possess expertise in accounting, auditing and financial reporting.

Staff Liaison Name

Abbate, Frank B

Staff Liaison Email

frank.abbate@brevardfl.gov

Staff Liaison Phone

321-633-2001

Legislative Authority

Resolutions: 11-117, 09-025, 04-281, and 01-025

Term Details

Appointees shall serve for a period of two years.

Meeting Agenda and Minutes link

http://brevardfl.gov/AdvisoryBoardAgendasAndMinutes/-in-category/categories/PublicMeetingDocuments/AuditCommitteeDocuments#mainContent

Audit Committee Page 2 of 2



Advisory Board Name:

Art In Public Places Advisory Committee (APPAC)

Meeting Dates and Attendance Records for 2022:

(See Attachment)

Accomplishments or Work Product for 2022:

- Reviewed and juried approximately three hundred (300) new art submissions.
- Installed and maintained artwork in thirty (30) exhibit areas throughout Brevard County buildings and other public spaces in accordance with the Brevard County Public Art Ordinance (Chapter 34, Article II).
- Juried and approved the National Hispanic Heritage Month exhibit (9/15/21 10/15/21).
- Juried and approved the artwork for exhibits related to the space program, in the
 Titusville/Cocoa Airport Administration building (2/9/22 6/8/22 and 6/8/22 10/12/22).
- Partnered with Brevard Cultural Alliance to facilitate sales of displayed artwork.
- Collaborated with Brevard County organizations including Embajadores del Arte, Brevard Watercolor Society, and Brevard Achievement Center, to establish exhibition locations and coordinate artists, artwork and programming materials for events.

Recommendations or Suggestions for the Board:

- Maintain displays in Brevard County Government Buildings, providing opportunity for Brevard County visitors and residents to view and purchase artwork created by area artists.
- Promote development of an attractive countywide cultural environment that supports all visual arts for the economic and aesthetic benefit of Brevard's community residents, partners and visitors.

Goals for 2023:

- Continue to review, jury and install artwork submitted to the Art in Public Places Advisory
 Committee in accordance with Brevard County Public Art Ordinance (Chapter 34, Article II).
- Review and approve special exhibit installations for the Board of County Commissioners.
- Collaborate with Brevard's cultural organizations to create a cohesive, strong and vibrant cultural community.



Advisory Board Name:

Art in Public Places Advisory Committee (APPAC)

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings;

Appointee	Appointed By: (District #/At-Large)	10/14/21	11/04/21	12/09/21	1/13/22	2/10/22	3/10/22	4/14/22	5/12/22	6/09/22	7/14/22
Loni Phipps	District 1	Absent	Absent	Absent	Present	Present Absent	Absent	Present	Absent	Present	Absent
Darleen Hunt	District 2	N/A	N/A	N/A	Present	Absent	Present	Present	Present	Present	Present
Lynn Herndon	District 3	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Kristina LaTraverse	District 4	Present	Present	Present	Absent	Present	Absent	Present	Absent	Present	Absent
Nancy Mitts	District 5	Present	Present	Absent	Present	Present	Present	Present	Present	Absent	Present
Kaye Richey	Facilities	Present	Present	Present		Present	Present	Present	Present	Present	Present
Josiah Snodgrass-Neal	BCA	Present	Present	Present	Present	Present	Present	Absent	Present	Present	Present
Peggy Nolan	BCA	Present	Present	Present	Present	Present	Absent	Present	Present	Absent	Present
Delores Spearman	BCA	Present	Present	Absent	Present	Present	Present	Present	Present	Present	Absent

Continued on next page.



Advisory Board Name:

Art in Public Places Advisory Committee

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

(continued)

Appointee	Appointed By:	08/11/22	09/08/22	
	(District #/At-Large)			
Loni Phipps	District 1	Present	Present	
Darleen Hunt	District 2	Present	Present	
Lynn Herndon	District 3	Present	Present	
Kristina LaTraverse	District 4	Present	Absent	
Nancy Mitts	District 5	Absent	Absent	
Kaye Richey	Facilities	Present	Present	
Josiah Snodgrass-Neal	BCA	Present	Present	
Peggy Nolan	BCA	Present	Absent	
Delores Spearman	BCA	Present	Present	

Board Details

The Art in Public Places Advisory Committee is established to make recommendations to the County Commission on the selection of art that will be exhibited in places available to the public for their cultural enrichment and appreciation.

Overview

♣ Size 5 Seats

Term Length 2 Years

Term Limit 8 Years

Contact

▲ Name Lynne Brezina

Email lynne.brezina@brevardfl.gov

Phone (321) 690-6817

Additional

Notification

lynne.brezina@brevardfl.gov

Mandatory

No

Member Size Details

Members of the Art in Public Places Advisory Committee represent one of the following professional fields: Art, Architecture, Landscape Architecture, Art History, and Architectural History.

Staff Liaison Name

Brezina, Lynne

Staff Liaison Email

lynne.brezina@artsbrevard.org

Staff Liaison Phone

321-690-6817

Legislative Authority

Ordinance Nos. 90-12, 06-002, AND 2021-01

Term Details

Each County Commissioner shall appoint one member to the Arts in Public Places Advisory Committee. A member serves a two-year term.

Meeting Agenda and Minutes link

http://brevardfl.gov/AdvisoryBoardAgendasAndMinutes/-in-category/categories/PublicMeetingDocuments/ArtInPublicPlacesCommitteeDocuments#mainContent



Advisory Board Name: Contractors' Licensing Board

(Construction Board of Adjustment and Appeals, 07/20/2022)

Meeting Dates and Attendance Records for 2022:

(See Attachment)

Accomplishments or Work Product for 2022:

- Between October 2021 and September 2022, the Contractors' Licensing Board held 11 public meetings to accomplish its purpose of licensing and regulating contractors to maintain public health, safety and welfare to Brevard County citizens.
- The Board authorized three (3) stipulated agreements in lieu of holding contractor disciplinary hearings for violations of Chapter 22, Article VI. The agreements resulted in restitution to the complainants in most cases and required the contractor in question report to the Board regularly.

Recommendations or Suggestions for the Board:

N/A

Goals for 2023:

 Continue to advise and assist the Commission and the County Manager in the enforcement, interpretation, amendment and implementation of Ch 22, Article VI and any other building code, fire code, ordinance, law, rule, regulation, policy or procedure established by the Commission relating to the construction industry.



Advisory Board Name: Contractors' Licensing Board

(Construction Board of Adjustment and Appeals, 07/20/2022)

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed	Meeting										
	By:	Date										
	(District #/At Large)	10/20/21	11/17/21	12/15/21	01/19/22	02/16/22	03/16/22	04/20/22	05/18/22	07/20/22	08/24/22	9/21/22
Gerald Hirt	District 1	Absent	Absent	Absent	Absent	Absent	Resigned	Resigned	Resigned	Resigned	Resigned	Resigned
(Roofing Contractor)							,)))		
Bud Crisafulli	District 2	Present	Present	Absent	Present	Present	Present	Present	Present	Absent	Present	Present
(Residential Contractor)												
Roger Drabyk (HARV Contractor)	District 2	Present	Absent	Absent	Present	Present	Present	Absent	Present	Present	Present	Present
Robert Abend (Non-Construction)	District 3	Absent	Present	Present	Present	Present	Resigned	Resigned	Resigned	Resigned	Resigned	Resigned
Luke Miorelli	District 3	Present	Present	Present	Present	Absent	N/A	N/A	N/A	N/A	N/A	A/N
(General Contractor)												
Patrick Ripton (Alternate)	District 3	Present	Absent	Absent	Present							
Ralph Durham Jr	District 4	Present	Present	Absent	Present	Absent						
(Electrical Contractor)												
David Foley	District 4	Present	Present	Present	Present	Present	Absent	Present	Present	Present	Present	Present 1/1/20
(General Contractor)												- in 191197



Appointee	Appointed	Meeting	Meeting									
	By:	Date	Date									
	(District # / At-Large)	10/20/21	11/17/21	12/15/21	01/19/22	02/16/22	03/16/22	04/20/22	05/18/22	07/20/22	08/24/22	9/21/22
Kerry Gardner (Non-Construction)	District 4	Absent	Absent	Absent	Absent	Present	Present	Present	Present	Absent	Absent	Absent
Clifford Barber (Non-Construction)	District 5	Present	Present	Present	Present	Present	Present	Absent	Present	Present	Present	Present
Brian Fleis (General Contractor)	District 5	Present	Present	Absent	Absent	Present	Present	Present	Present	Present	Present	Absent
W Albert Underwood (Swimming Pool Contractor)	District 5	Present	Absent	Present	Present	Absent	Present	Present	Present	Present	Present	Absent
Vacant: Fire Safety	District 1											
Vacant: Roofing	District 1											
Vacant: Plumbing	District 1											ľ
Vacant : Alternate	District 2											
Vacant:	District 3											
Residential, Building or General Contractor												
Vacant:	District 3											
Non-Construction												



Board Details

The purpose of Chapter 59-1097 Laws of Florida, first established April 27, 1959, was to protect public health and safety in the County by regulation of the building contractors business and those engaged in such business, Chapter 59-1097, Laws of Florida provided provisions for the BOCC to establish the Building Contractor's Board of Examiners in the unincorporated areas of the County, Subsequently to this legislation, the Board of Examiners has evolved over the years with 35 additional trade classifications adopted by the BOCC. The Board is known as the Contractors' Licensing Board.

Powers and Duties: To accomplish its purpose of licensing and regulating contractors and related activities, the Board shall have jurisdiction over all matters pertaining to the following:

The Board shall have jurisdiction over all matters pertaining to the examination, qualification, regulation and control of any person or firm desiring to engage in business in the unincorporated areas of the County and required to be licensed under this Article VI.—The Board shall have the power to determine the following: The qualifications of applicants for the various classes of certificates of competency; Issue certificates of competency; Hold hearings to determine if a certificate of competency should be suspended or revoked for any violation of the Code adopted in Article Vito establish the length of time and terms and conditions, if any, for such suspension or revocation; Investigate complaints against any person required to be licensed under Article VI; Initiate corrective or punitive action against any person or firm violating the provisions of Article VI including, but not limited to, call of an administrative hearing or filing a complaint for injunctive relief, all in accordance with the procedures; Call upon members of the industry to advise and assist.

In addition, the Contractors' Licensing Board shall serve as the Board of Adjustment and Appeals, and shall have the right hear and decide appeals of any decision or interpretation rendered by the Building Official and the Fire Marshall of any building code, fire code, ordinance, law, rule, regulation, policy or procedure established by the BOCC relating to the construction industry.

In accordance with Section 22-566, Brevard County Code of Ordinances; 9 Cities have entered into an Interlocal Agreement with the BOCC to provide for a centralized uniform system for the licensing, regulation and discipline of locally licensed and registered contractors and provide oversight for those State certified contractors operating in the Brevard County.

Each member of the Board shall be paid the sum of \$30.00 for each general or special meeting he/she attends, including administrative hearings. This sum is to cover all necessary expenses incurred in the performance of their official duties.

Overview

Size 15 Seats

Term Length 8 Years

Contact

A Name Claudine Mickle

Email claudine.mickle@brevardfl.gov

Phone (321) 350-8275

Additional

Notification

claudine.mickle@brevardfl.gov

Mandatory

No

Member Size Details

13 regular and 2 alternate

Staff Liaison Name

Calkins, Tad

Staff Liaison Email

tad.calkins@brevardfl.gov

Staff Liaison Phone

321-633-2069

Legislative Authority

Section 489.105(12), Florida Statutes, Rule 61G4-20.001, Florida Administrative Code, Section 553.80(1), Florida Statutes and Part II, Chapter 22, Article VI, Division 2, Brevard County Code of Ordinances.

Term Details

A member to the Contractors' Licensing Board shall be appointed by the County Commission for a term of two years beginning January 1 of the year of the appointment, and each member shall serve until such time as the member is removed by the County Commission or the member's successor is appointed. Any vacancy occurring during the term of any member of the Contractors' Licensing Board shall be filled by the County Commission, for the remainder of the unexpired term only.

Meeting Agenda and Minutes link

https://brevardfl.gov/AdvisoryBoardAgendasAndMinutes/-in-category/categories/PublicMeetingDocuments/ContractorLicensingBoardDocuments#mainContent



Advisory Board Name: Brevard Marine Advisory Council

Meeting Dates and Attendance Records for 2022:

(See Attachment)

Accomplishments or Work Product for 2022:

- Review of recent Florida Boating Legislation with Florida Fish and Wildlife Conservation
 Commission (FWC) and Melbourne Police Department
- Review of options and considerations for the implementation of Anchoring Limited Areas
- Review of 20-year artificial reef siting plan and layout
- Selection of 2023 artificial reef site for FWC grant application credits
- Review and recommendations to FWC for 2022 print updates to the Brevard Boating and Angling Guide

Recommendations or Suggestions for the Board:

- Implementation of Anchoring Limited Area test sites in cooperation with the City of Melbourne (pending)
- Recommendation of the selected artificial reef site as part of the 2023 FWC grant

Goals for 2023:

- Review and make recommendations on artificial reef project scopes and locations to assist in the acquisition of grant funding
- Provide input on the locations of Anchoring Limited Area within Brevard's waterways
- Continue to serve as advisory committee to Boating & Waterways staff for project planning and development



Advisory Board Name:	Brevard Marine Advisory Council	

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	2/17/22	7/21/22
Patrick Mulligan	District #1	Present	Absent
Kelly Haugh	District #2	Present	Absent
Frank Golan	District #2	Absent	Absent
Monique Miller	District #3	Present	Present
Frank Catino	District #4	Absent	Present
Nick Sanzone - Chair	District #4	Present	Present
Jay Woltering	District #5	Present	Present
John Mongioi – Vice Chair	District #5	Present	Present

ANDRA A RAY



The Council provides advice and guidance to the BOCC. The scope of the Council's work includes all marine related issues to insure a well-maintained, safe, healthy and friendly marine environment for the residents and visiting users of our marine resources. To include the following:

- * Economics Economic benefit study, funding
- * Education boating, fishing, watersports literature, information and guides, boating courses and data gathering and surveys
- * Environment pump out stations, stationary and mobile; stormwater management; dredging; resource protection and management; Keep Brevard Beautiful maintenance, clean up, recognition and awards, promote citizen involvement; provide checklist status feedback to the Parks and Recreation Department
- * Marine facilities boat ramps; mooring fields; water transportation and cruises; marina services
- * Promotion advertisements, watersports literature, facility literature, information and guides, website, Chamber of Commerce; Tourist Development Council
- * Safety signage, channel markers, regulatory, information, maintenance; water safety, rules of the road, local regulation, hazards to navigation; derelict vessels; hurricane preparation and evacuation
- * Special purpose areas personal water craft, water skiing, wind surfing
- * Fresh Water Lakes air boats, marine life stocking, personal water craft

The Brevard County Agricultural and Extension Services Office Director shall administer the Council and serve as an ex-officio officer.

Overview

L Size 10 Seats

Term Length 2 Years

☐ Term Limit 8 Years

Contact

▲ Name Jackie Watkins

Email Jaculin.Watkins@BrevardFL.gov

Phone (321) 633-2016

Jaculin.Watkins@BrevardFL.gov

Mandatory

No

Member Size Details

10

Staff Liaison Name

Matt Culver

Staff Liaison Email

matt.culver@brevardfl.gov

Staff Liaison Phone

321-633-2016 Ext. 56258

Legislative Authority

Resolution Nos. 09-258, 01-216, 06-115; 2019-23

Term Details

Each County Commissioner appoints two (2) members to the Marine Advisory Council, with appointments for two (2) years.

Meeting Agenda and Minutes link

https://brevardfl.gov/AdvisoryBoardAgendasAndMinutes/-in-category/categories/PublicMeetingDocuments/MarineAdvisoryCouncilDocuments#mainContent



Advisory Board Name: District 2 Canal Dredging Committee

Meeting Dates and Attendance Records for 2022:

(See Attachment)

Accomplishments or Work Product for 2022:

- Review of Indian River Channels Maintenance Dredging Project permit status and budget restrictions
- Review of development plan and new dredging proposal by Blue Point Development for Yount Drive/Sun Pointe Lane Development
- Review and prioritization of Banana River Channels/Canals Project maintenance dredging and muck dredging components
- Review of Griffis Landing maintenance dredging project and the Merritt Island
 Redevelopment Agency project support
- Review of Florida Inland Navigation District grant program and cost share requirements
- Review of the Sykes Creek Dredging project, community outreach and public notice with regard to navigation restrictions and closures

Recommendations or Suggestions for the Board:

 Recommendation to the D2 Commission Office on the Blue Pointe development plan and dredging options for Yount Drive and Sun Pointe Lane

- Review and make recommendations on project scopes based on FY 2022/23 budget
- Maintain and update as needed district-wide maintenance dredging prioritization schedule
- Continue to serve as advisory committee to Boating & Waterways staff for project planning and development



Advisory Board Name:	District 2 Canal Dredging Committee	

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

	Appointee	Appointed By: (District #/At-Large)	1/5/22	3/2/22	6/1/22
V	Dan Daniels	District #2	Present	Present	Absent
1	Kelly Haugh – Chair	District #2	Present	Present	Present
V	Giles Malone	District #2	Absent	Absent	Absent
	Jay Longway	District #2	Present	Present	Absent
1	Gordon Mark	District #2	Present	Absent	Absent
V	Jeff Vayda – Vice Chair	District #2	Absent	Present	Present
1	Kevin Jobes	District #2	Present	Present	Present

The District 2 Canal Dredging Committee shall provide advice and guidance to the BOCC regarding the long and short-term processes of identification, prioritization and scheduling of canal and channel maintenance dredging projects in District 2.

Overview

L Size 7 Seats

Term Length 4 Years

Contact

▲ Name Jackie Watkins

Email Jaculin.Watkins@BrevardFL.gov

Phone (321) 633-2016

Jaculin.Watkins@BrevardFL.gov

Mandatory

No

Member Size Details

7

Staff Liaison Name

Matt Culver

Staff Liaison Email

matt.culver@brevardfl.gov

Staff Liaison Phone

321-633-2016 ext. 56258

Legislative Authority

Resolution No. 13-070

Term Details

The term of the Committee shall be for a period of four years.

Meeting Agenda and Minutes link

https://brevardfl.gov/AdvisoryBoardAgendasAndMinutes/-in-category/categories/PublicMeetingDocuments/D2DredgeCommitteeDocuments#mainContent

The Committee will participate in benefit vendor selections, review benefit plan designs/premiums and make recommendations to the BOCC.

Overview

L Size 5 Seats

Term Length 1 Year

Contact

▲ Name Yvette Torres

Email yvette.torres@brevardfl.gov

Phone (321) 637-5446

yvette.torres@brevardfl.gov

Mandatory

No

Member Size Details

The Board of County Commissions each has one appointment on the Employee Benefits Insurance Advisory Committee.

Staff Liaison Name

Visco, Jerry

Staff Liaison Email

gerard.visco@brevardfl.gov

Staff Liaison Phone

321-637-5446

Legislative Authority

Various Interlocal Agreements

Term Details

The term of the Committee members appointed one-year.

Meeting Agenda and Minutes link

https://brevardfl.gov/AdvisoryBoardAgendasAndMinutes/-in-category/categories/PublicMeetingDocuments/EmployeeBenefitsAdvisoryCommitteeDocuments#mainContent



Advisory Board Name: Employee Benefits Insurance Advisory Committee

Meeting Dates and Attendance Records for 2022:

(See Attachment)

Accomplishments or Work Product for 2022:

- 3/10/22 the EBIAC sat as a Selection Committee on RFP #P-2-22-11 BENEFIT CONSULTING SERVICES.
- On 5/18/22 the EBIAC met to make recommendations on group health plan design and premium changes for the 2023 Plan Year.

Recommendations or Suggestions for the Board:

- Recommended the selection of One Digital/RobinsonBush Benefits Consultants as the Board's employee benefits consultants.
- Made employee premium and plan design change suggestions to the Board of County Commissioners, several of which were adopted by the Board for implementation in the 2023 Plan year.

- The EBIAC will participate in benefit vendor selections, review benefit plan designs / premiums and make recommendations to the Board.
- All final decision-making authority with respect to the Employee Benefits Program shall remain with the Board.



Advisory Board Name: Employee Benefits Insurance Advisory Committee

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	3.10.22	5.18.22
Peter Fusscas	CBRC Rep	Present	Present
Jerry Visco (Chair)	BOCC HR	Present	Present
Karen Hirschmiller	Tax Collector	Present	Present
Ruth Rowe (Alt)	Tax Collector	N/A	Present
Cecilia Burke	Clerk of Court	Present	Present
Lynne Grissinger (Alt)	Clerk of Court	N/A	Present
Amanda Elmore	Employee Advisory Rep	Absent	Absent
Darcie McGee (Alt)	Employee Advisory Rep	Present	N/A
Ron Forknall	BCSO	Present	Present
Lisa Gillis (Alt)	BCSO	N/A	N/A
Chris DiSciascio	IAFF/BCFR	Present	Absent
Tom Jenkins	Retiree Rep	Present	Absent
Gregory Pelham	Prop Appraiser	Present	Present
Bonnie Urbano (Alt)	Prop Appraiser	N/A	Present
Kay Tuttle	Sup of Election	Absent	Absent
Imtiaz (Fazie) Kahn	Budget Office	Present	Absent
Suzette Manos	County Commission D1	N/A	Present
Janette Roig	County Commission D5	Vacant	Present
Adrienne Schmadeke	County Commission D4	Present	Present
Katelynne Prasad	County Commission D3	Vacant	N/A
Kika Golan	County Commission D1	Present	Present



Advisory Board Name: Brevard County Housing Finance Authority

Meeting Dates and Attendance Records for 2022:

(See Attachment)

Accomplishments or Work Product for 2022:

- Provided low interest first mortgage loans and interest free, deferred second mortgage loans for down payment and closing costs assistance to seven first time homebuyer families with income less than 100 - 120% AMI under an ongoing program.
- Issued \$1,990,000 in multifamily completion bonds for Venue at Viera Senior Living (145 apartments for seniors earning less than 150% AMI with 40% of units set aside for tenants earning less than 60% AMI).
- Completed rehabilitation of Southlake Towers (85 apartments in Palm Bay for seniors earning less than 150% AMI with 40% of units set aside for tenants earning less than 60% AMI) and Tropical Manor (85 apartments in Merritt Island for families earning less than 150% AMI with 40% of units set aside for tenants earning less than 60% AMI) following the issuance of multifamily bonds in 2020 and 2021.
- Rehabilitation of Jupiter Ridge (96 apartments in Melbourne for families earning less than 150% AMI with 40% of units set aside for tenants earning less than 60% AMI), Armstrong Glen (50 apartments in Cocoa for families earning less than 150% AMI with 40% of units set aside for tenants earning less than 60% AMI) and Sand Point Village (68 apartment in Titusville for families earning less than 150% AMI with 40% of units set aside for tenants earning less than 60% AMI) is underway following the closing of the multifamily bond issue in July, 2021.

Recommendations or Suggestions for the Board:

None at this time.

- Continue homebuyer assistance program
- Encourage and support the development of affordable and workforce housing through issuance of multifamily revenue bonds
- Identify special housing needs in the County which can be met by the Authority



Advisory Board Name:	Brevard County Housing Finance Authority

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By:	Meeting	Meeting	Meeting	Meeting	Meeting
3	(District #/At Large)	Date	Date	Date	Date	Date
		10/27/21	1/26/22	4/27/22	6/22/22	8/24/22
✓ Kamran Sarkarati	At Large	Present	Absent	Present	Present	Present
Michael Hartman	At Large	Absent	Present	Present	Present	Absent
Barry Forbes	At Large	Absent	Present	Present	Absent	Present
James Katehakis	At Large	Present	Present	Present	Present	Present
Alison Colvard	At Large	Present	Present	Present	Absent	Absent



The Board of County Commissioners (Board) declared that the shortages of housing and of capital for investment in housing exist in the County and that further, the elimination of such shortages and the provision of adequate housing would prevent the recurrence of slum conditions, stimulate employment and commerce, and be consistent with sound planning in Brevard County, the Board the Housing Finance Authority.

Overview

♣ Size 5 Seats

Term Length 4 Years

Term Limit 8 Years

Contact

▲ Name Angela Abbott

Email angelaabbott@cfl.rr.com

Phone (321) 264-0334

Angela Abbott

Mandatory

No

Member Size Details

The Housing Finance Authority is comprised of five (5) members, one (1) of whom shall be designated as Char.

Staff Liaison Name

Angela Abbott

Staff Liaison Email

angelaabbott@cfl.rr.com

Staff Liaison Phone

(321) 264-0334

Legislative Authority

Ordinance No. 79-09 and 84-16

Term Details

Each member of the Authority shall be appointed for a 4-year term. A member may serve until her/her successor is appointed.

Meeting Agenda and Minutes link

https://brevardfl.gov/AdvisoryBoardAgendasAndMinutes/-in-category/categories/PublicMeetingDocuments/HousingFinanceAuthorityDocuments#mainContent



Advisory Board Name: Brevard County Health Facilities Authority

Meeting Dates and Attendance Records for 2022:

(See Attachment)

Accomplishments or Work Product for 2022:

- Issued \$388,230,000 in tax exempt Hospital Revenue Bonds to Health First Obligated Group to finance the construction of the replacement hospital for Cape Canaveral Hospital, to be located in Merritt Island, Florida, and to refund the 2009 A bonds to reduce debt service
- Approved the issuance of \$47,415,000 in forward delivery bonds, Series 2023 A, to refund the 2013 A bonds to reduce debt service, and entered a Forward Delivery Bond Purchase Agreement related thereto
- In 2024, complete the issuance of \$163,585,000 in forward delivery bonds, Series 2024 A, to refund the 2014 bonds to reduce debt service, and entered a Forward Delivery Bond Purchase Agreement related thereto

Recommendations or Suggestions for the Board:

None at this time

- Complete the issuance of \$47,415,000 in forward delivery bonds, Series 2023 A, to refund the 2013 A bonds to reduce debt service
- In 2024, complete the issuance of \$163,585,000 in forward delivery bonds, Series 2024 A, to refund the 2014 bonds to reduce debt service



Advisory Board Name:	Brevard County Health Facilities Authority	

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings

Appointee	Appointed By: (District #/At-Large)	Meeting Date 2/21/22
Peter Fusscas	At Large	Present
Judy Gizinski	At Large	Present
Ned Kellar	At Large	Present
Alice Noblin	At Large	Present
George Mikitarian	At Large	Absent



The BOCC found and declared that it is essential that the people of the County have access to adequate medical care and health facilities, and that it is essential that health facilities within the County be provided with additional means to assist in the development and maintenance of the public health. To achieve this goal, BOCC created the Brevard County Health Facilities Authority through the adoption of Ordinance No. 77-16.

Duties and Powers: The Authority assist health facilities in the acquisition, construction, financing, and refinancing of the health facilities projects with the County. Section 154.207, Florida Statutes provides the powers for each authority, once created by the County.

Overview

L Size 5 Seats

Term Length 4 Years

Contact

▲ Name angelaabbott@cfl.rr.com

Email angelaabbott@cfl.rr.com

Phone (321) 264-0334

angelaabbott@cfl.rr.com

Mandatory

No

Member Size Details

The Board of County Commissioners designates five (5) members, who are residents of Brevard County, to serve on the Health Facility Authority for a 4-year term.

Staff Liaison Name

Angela Abbott

Staff Liaison Email

angelaabbott@cfl.rr.com

Staff Liaison Phone

321-264-0334

Legislative Authority

Ordinance No. 77-16

Term Details

Each member of the Authority shall be appointed for a 4-year term. A member may serve until her/her successor is appointed.

Meeting Agenda and Minutes link

https://brevardfl.gov/AdvisoryBoardAgendasAndMinutes/-in-category/categories/PublicMeetingDocuments/BrevardCountyHealthFacilitiesAuthorityDocuments#mainContent