

Meeting Date
August 4, 2015



AGENDA	
Section	PUBLIC HEARING
Item No.	IV. B.

**AGENDA REPORT  
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS**

SUBJECT:	PUBLIC HEARING, RE: FY 2015-2016 BREVARD COUNTY HOME CONSORTIUM ANNUAL ONE YEAR ACTION PLAN (Fiscal Impact: None)
DEPT/OFFICE:	COMMUNITY SERVICES GROUP / HOUSING AND HUMAN SERVICES

Requested Action:

It is requested that the Board of County Commissioners approve the FY 2015-2016 Brevard County HOME Annual Action Plan, and authorize the Chairman to execute the required certifications and SF-424 HUD Application for Federal Assistance for the CDBG & HOME Programs. Additionally, it is requested that the County Manager, or his designee, be authorized to execute the CDBG and HOME Program Grant Agreements and the Disbursement Agreements with the four HOME Consortium member cities upon approval from HUD, and authorize the County Manager, or his designee, to sign contractual agreements for projects identified in the Action Plan after approval from Risk Management and the County Attorney's Office. Finally, authorize the Housing and Human Services Department, as contract administrators, to use competitive bids to secure contractors to complete proposed projects.

Summary Explanation & Background:

As required by the U.S. Department of Housing and Urban Development, on July 7, 2015 the Board of County Commissioners conducted a Public Hearing for the purpose of receiving public comments on the goals and priorities set forth in the 2015-2016 Annual Action Plan.

Annually, the HOME Consortium, which consists of Brevard County as the Lead Agency and the cities of Titusville, Cocoa, Melbourne, and Palm Bay, must prepare and submit as one document, an Annual Action Plan using the goals and priorities established in the Five Year Consolidated Plan. The Annual Action Plan provides an implementation guide for the broad goals and priorities outlined in the Five Year Consolidated Plan. HOME Consortium members work together to develop strategies on how HOME funds and other identified resources will be utilized to assist very low income (\$30,950 for a family of 4) and low income (\$49,500 for a family of 4) households in achieving decent, safe, and affordable housing.

For FY 2015-2016 HOME funds will be awarded to the County and disbursed to the cities through a disbursement agreement utilizing a defined formula. Funds are distributed on a reimbursement basis. The HOME Consortium will receive a total of \$566,062 in HOME funds for FY 2015-2016 to begin on October 1, 2015. The County will receive \$126,539 and the cities will receive \$439,523 (Titusville - \$82,736; Cocoa - \$42,389; Melbourne - \$140,652; and Palm Bay - \$173,746).

(CONTINUED ON THE NEXT PAGE)

Clerk to the Board Instructions: Please have Chair sign SF 424 forms and Certifications

Exhibits Attached: FY 2015-2016 Annual Action Plan, Public Notice, SF 424 forms, Certification forms

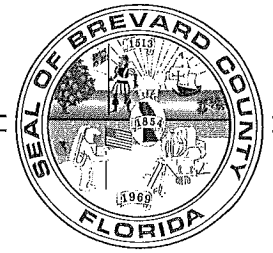
Contract /Agreement (if attached): Reviewed by County Attorney		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	PR	<input type="checkbox"/>
County Manager - Stockton Whitten	Assistant County Manager - Venetta Valdengo	Department Director / Extension - Ian Golden (X52007)					

For CDBG, each HOME Consortium member formulates its own separate Annual Action Plan. Within their respective jurisdictions, each may spend CDBG funds including, but not limited to promoting safe neighborhoods, capital improvements, economic development, public services, improvements for public housing and the homeless, as well as providing other housing assistance programs. Unlike HOME funding, each HOME Consortium member receives a direct CDBG allocation from HUD. For FY 2015-2016 Brevard County will receive \$1,202,084 in CDBG funds.

Public meetings on the FY 2015-2016 Annual Action Plan were publicly announced and held on March 17, 2015 and April 9, 2015. On June 29, 2015, a 30-day comment period was initiated through a public notice which was published in the Florida TODAY, outlining the recommended allocation of funds, notifying residents of the Public Hearing which was held on July 7, 2015, and final adoption of the Plan scheduled for August 4, 2015. As of July 21, 2015 there has been no public comment received. Upon completion of the public comment period, on July 29, 2015, all comments will be incorporated into the Annual Action Plan and detailed during the Public Hearing on August 4, 2015.

**Fiscal Impact: FY 15-16 – There will be no impact to the General Fund. Grant funds will be budgeted in HOME Cost Center 1472-303052 and CDBG Cost Center 1470-303051.**

Contact: Chenita Joiner, Community Development and Resource Manager (633-2007)



August 5, 2015

MEMORANDUM

TO: Ian Golden, Housing and Human Resources Director

RE: Item IV.B., FY 2015-2016 Brevard County HOME Consortium Annual One-Year Action Plan

The Board of County Commissioners, in regular session on August 4, 2015, approved the FY 2015-2016 Brevard County HOME Annual Action Plan; authorized the Chairman to execute the required certifications and SF-424 Housing and Urban Development (HUD) Application for Federal Assistance for the Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) Programs; approved the County Manager, or his designee, to be authorized to execute the CDBG and HOME Program Grant Agreements and the Disbursement Agreements with the four HOME Consortium member cities, upon approval from HUD; authorized the County Manager, or his designee, to sign contractual agreements for projects identified in the Action Plan after approval from Risk Management and the County Attorney's Office; and authorized you, as contract administrators, to use competitive bids to secure contractors to complete proposed projects. Enclosed are the fully-executed SF-424 Forms and Certification Forms.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Tammy Etheridge, Deputy Clerk

Encls. (a/s)

cc: Finance  
Budget

AD#349545,03/02/2015

**PUBLIC MEETING NOTICE - BREVARD COUNTY HOME CONSORTIUM  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)  
and HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)**

Public Meetings on the FY 2015 - 2016 Annual Action Plan  
Brevard County will conduct two (2) public meetings at the following dates,  
times and location:

**March 17, 2015 at 5:30 PM**  
**2725 Judge Fran Jamieson Way, Government Center, Viera**  
**2nd Floor - Building C, Space Coast Room**  
**CDBG Advisory Board Meeting**

**April 9, 2015 at 5:00 PM**  
**2725 Judge Fran Jamieson Way, Government Center, Viera**  
**2nd Floor - Building C, Space Coast Room**  
**Affordable Housing Council Meeting**

The purpose of the Public Meetings is to:

- \* Conduct a review of the Brevard County HOME Consortium's 2013 - 2014 HOME and CDBG Consolidated Annual Performance and Evaluation Report (CAPER) which identifies accomplishments over a one year period.
- \* Review proposed funding priorities for Fiscal Year 2015 - 2016, and
- \* Obtain citizen input on the strategies, priorities and proposed funding priorities. The following funding is anticipated funding for FY 2015 - 2016: CDBG - \$1,202,084 and HOME - \$566,062.

Each year an Annual Action Plan is developed to utilize funds received from the U. S. Department of Housing and Urban Development (HUD) to fund local CDBG and HOME programs and projects based on the current Consolidated Plan's established needs and priorities.

The CDBG Program's primary objective is the development of viable communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

HOME Program funds are received by Brevard County on behalf of the HOME Consortium, consisting of Brevard County and the cities of Titusville, Cocoa, Melbourne and Palm Bay. The anticipated breakdown of HOME funds for FY 2015-2016 is as follows: Brevard County \$126,539; Titusville \$82,736; Cocoa \$42,389; Melbourne \$140,652; and Palm Bay \$173,746. These funds may be used for acquisition, construction and rehabilitation of housing, purchase assistance, or direct assistance to renters. Information obtained from public meetings will be used by the CDBG Advisory Board and Affordable Housing Council to develop funding recommendations which will go to the Brevard County Board of County Commissioners for a final public hearing on August 4, 2015 before being submitted to HUD.

Agencies, groups and individuals are invited and encouraged to attend these meetings and share their ideas and comments with county staff, advisory councils and the general public. In accordance with the Americans with Disabilities Act and Section 286.26 of the Florida Statutes, persons needing special accommodations or an interpreter to participate in the proceedings, please notify Brian Breslin in the Housing and Human Services Department, no later than 48 hours prior to the meeting, at (321) 633-2076.

## PUBLIC COMMENT AND PUBLICATION NOTICE

### BREVARD COUNTY HOME CONSORTIUM FY 2015-2016 CONSOLIDATED ACTION PLAN

**NOTICE TO CITIZENS:** Brevard County is the recipient of federal grant funds through programs administered by the US Department of Housing and Urban Development (HUD). These federal grants include the Community Development Block Grant (CDBG) Program and the HOME Investments Partnership (HOME) Program. Brevard County receives and extends HOME funds through the Brevard County HOME Consortium (Consortium) for the purpose of qualifying for HOME funds. The Consortium is comprised of the County and the cities of Titusville, Cocoa, Melbourne and Palm Bay. The County is the lead agency. These programs are designed primarily to assist the County's low and moderate-income residents. In order to streamline the administration of the programs, HUD has consolidated all of the local planning and citizen participation requirements for the aforementioned grant programs into a single administrative process called: "The Consolidated Plan."

**CONSOLIDATED PLAN SUMMARY:** The Consolidated Plan is the result of analyzing data and input from many sources. The 2011-2016 Consolidated Plan was developed through the collaborative efforts and input from County and City staff, local and community-based non-profits and for-profits and local residents. Those efforts included a county-wide needs assessment survey, community and neighborhood meetings and public hearings that were conducted throughout the County to obtain input from residents on the Plan. The meetings were held to determine goals, priorities, and activities to be undertaken as identified in the 2011-2016 Consolidated Plan and each individual plan year (Action Plan). Brevard County follows an adopted Citizen Participation Plan, which provides for scheduled public hearings and encourages citizens, service providers, and interested individuals to provide input. During the development of the 2015-2016 Action Plan, meetings will be held at different stages of the process to provide the greatest possible citizen participation, consultation, and partnership-building benefits.

**ONE YEAR 2015-2016 ACTION PLAN:** Based on the information and analysis presented in the 2011-2016 Consolidated Plan, the County annually develops a one year Action Plan. The Action Plan sets priorities and allocates the County's FY2015-2016 CDBG funds and HOME funds for activities designed primarily to assist the low and moderate income residents in the upcoming program year, beginning October 1, 2015. Each of the Consortium members receives CDBG funds directly from HUD and is individually responsible for developing their own Consolidated Plan and CDBG Action Plan.

The following are the proposed allocations and funding recommendations for the use of County CDBG and HOME funds for FY 2015-2016. CDBG PROGRAM (Brevard County): total estimated allocation is \$1,202,084. The allocation breakdown is proposed as follows:

Public Service Projects		Capital Improvement Projects/Demolition:	
Oyster Community Learning Center	\$71,763	Demolition	\$ 21,100
Central Brevard Sharing Center	\$41,760	Mims Exercise Room	\$ 353,425
PAE	\$50,100	Schoolhouse Paving & Drainage	\$ 226,830
Early Learning Coalition	\$16,700	Health Department (Section 108 Loan)	\$ 90,000
	<b>\$180,313</b>	W.C.G. Waterline (Section 108 Loan)	<del>\$ 90,000</del>
			<b>\$ 781,355</b>
Administration	<b>\$240,416</b>		

**HOME PROGRAM:** The Brevard County HOME Consortium's FY 2015-2016 total estimated allocation is \$566,062. The allocation breakdown is as follows: Brevard County \$126,539; Titusville \$92,736; Cocoa \$42,369; Melbourne \$140,652; Palm Bay \$173,746. The Affordable Housing Council's recommendations for the County are noted below, along with the totals for the Cities and the Consortium:

	COUNTY	CITIES	CONSORTIUM
CHDO 16% Set-Aside as Required by HOME Federal Regulations	\$ 18,881	\$ 65,928	\$ 84,909
Owner-Occupied Rehab/Repair/Replacement Programs	\$ 86,114	\$ 63,707	\$ 149,821
Acquisition Resale/Rental Housing	\$ 0	\$ 90,462	\$ 90,462
Down Payment/Purchase Assistance	\$ 0	\$ 166,424	\$ 166,424
Fair Housing Administration	\$ 2,500	\$ 0	\$ 2,500
Tenant Based Rental Assistance	\$ 0	\$ 17,840	\$ 17,840
Administration	\$ 18,944	\$ 35,162	\$ 54,106
<b>TOTAL</b>	<b>\$ 126,539</b>	<b>\$ 439,523</b>	<b>\$ 566,062</b>

**THIRTY-DAY PUBLIC COMMENT PERIOD:** There will be a 30 day public comment period from June 29, 2015 to July 29, 2015, at 5:00 PM, regarding the Action Plan and proposed use of funds. During this period, a draft of the Action Plan will be available for public review on the Brevard County Web site: [www.brevardcounty.us/Human\\_Services](http://www.brevardcounty.us/Human_Services), and at the following locations:

Brevard County Housing & Human Services 2725 Judge Fran Jamieson Way, Suite B106 Viera, FL 32940 (321) 633-2076	City of Palm Bay Housing & Neighborhood Development Services 120 Malabar Rd, SE Palm Bay, FL 32907 (321) 852-3429	City of Cocoa Community Development 65 Stone Street Cocoa, FL 32922 (321) 433-8511	City of Titusville Neighborhood Services Department 725 Daleon Avenue Titusville, FL 32780 (321) 687-3783
Titusville Public Library 2121 S. Hopkins Avenue Titusville, FL 32780 (321) 264-5026	City of Melbourne Housing and Neighborhood Improvement 695 East University Blvd. Melbourne, FL 32901 (321) 674-5734	DeGroodt Public Library 6476 Milton Rd. S.W. Palm Bay, FL 32908 (321) 952-6317	Central Brevard Public Library 308 Forest Ave. Cocoa, FL 32922 (321) 633-1732

**WRITTEN COMMENTS:** Please address any written comments to: Brevard County Housing & Human Services Department, Attention: Dorenda Christian, Special Projects Coordinator, 2725 Judge Fran Jamieson Way, Building B, Suite B-106, Viera, FL 32940.

**PUBLIC HEARINGS:** Public hearings on the proposed FY 2015-2016 Action Plan are scheduled to be held as follows: July 7, 2015, and August 4, 2015 for final action and adoption. The Public Hearings will be held during the Brevard County Board of County Commissioners meeting, 1st floor Commission Chambers, Building C, 2725 Judge Fran Jamieson Way, Viera, FL 32940. The County will respond within fifteen (15) days, in writing, to the public comments and will include them in the Action Plans.

**ADDITIONAL INFORMATION:** To ensure accessibility to all interested persons, including those with disabilities as defined by the Americans with Disabilities Act (ADA) and the Florida Accessibility Code (FAC), provisions of the this ad and documents listed above may be requested in an alternative format. If there is a need of assistance to participate at scheduled meetings please contact Mr. Brian Breslin, Housing & Human Services Department at (321) 633-2076 at least 48 hours before the meeting. If a person desires to appeal any decision made by this board with respect to any matter considered at these public hearings, such a person will need a record of this proceeding and that, for such purposes, such person may need to ensure that a verbatim record of this proceeding is made, at his/her own expense, which record includes testimony and evidence upon which any such appeal is to be based.



# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 8/6/2015	Applicant Identifier M15-DC-12-0200	<b>Type of Submission</b>	
Date Received by state	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
Jurisdiction <b>Brevard County Board of County Commissioners</b>		UOG Code	
Street Address Line 1 2725 Judge Fran Jamieson Way		Organizational DUNS 106520666	
Street Address Line 2 Building B-106		Organizational Unit	
City Viera	Florida	Department	
ZIP 32940	Country U.S.A.	Division	
<b>Employer Identification Number (EIN):</b>		County	
<b>59-6000523</b>		Program Year Start Date (MM/DD) 10/1/2015	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Local Government: Brevard County Board of County Commissioners		Specify Other Type	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles Demolition, Public Services, Infrastructure, Administration		Description of Areas Affected by CDBG Project(s) Local Neighborhood Strategy Areas	
\$CDBG Grant Amount \$1,202,084	\$Additional HUD Grant(s) Leveraged NA	Describe	
\$Additional Federal Funds Leveraged NA	\$Additional State Funds Leveraged NA		
\$Locally Leveraged Funds NA	\$Grantee Funds Leveraged NA		
\$Anticipated Program Income Unknown	Other (Describe) NA		
Total Funds Leveraged for CDBG-based Project(s) NA			
<b>Home Investment Partnerships Program</b>		14.239 HOME	
HOME Project Titles CHDO, Purchase Assistance, Owner Rehabilitation, TBRA, Administration, Fair Housing, Acquisition/Resale/Rental		Description of Areas Affected by HOME Project(s) Unincorporated Brevard County, cities of Titusville, Cocoa, Melbourne, Palm Bay	
\$HOME Grant Amount \$566,062	\$Additional HUD Grant(s) Leveraged NA	Describe NA	
\$Additional Federal Funds Leveraged NA	\$Additional State Funds Leveraged \$141,516		

\$Locally Leveraged Funds NA	\$Grantee Funds Leveraged NA
\$Anticipated Program Income Unknown	Other (Describe) NA
Total Funds Leveraged for HOME-based Project(s)	

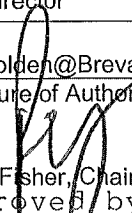
<b>Housing Opportunities for People with AIDS N/A</b>	14.241 HOPWA
HOPWA Project Titles	Description of Areas Affected by HOPWA Project(s)


\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds	\$Grantee Funds Leveraged	
\$Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)		

<b>Emergency Shelter Grants Program N/A</b>	14.231 ESG
ESG Project Titles	Description of Areas Affected by ESG Project(s)

\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds	\$Grantee Funds Leveraged	
\$Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)		

Congressional Districts of: 15M & 24th		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts	<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name Ian	Middle Initial	Last Name Golden
Title Director	Phone 321.633.2007	Fax 321.633.2026
eMail Ian.Golden@BrevardCounty.us	Grantee Website www.brevardcounty.us	Other Contact
Signature of Authorized Representative 		Date Signed 8/4/2015
Robin Fisher, Chairman Board of County Commissioners Approved by the Board: 08-04-2015		

ATTEST:   
Scott Ellis, Clerk



# CPMP Non-State Grantee Certifications

**Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.**

- |                                     |   |
|-------------------------------------|---|
| <input type="checkbox"/>            | <b>This certification does not apply.</b> |
| <input checked="" type="checkbox"/> | <b>This certification is applicable.</b>  |

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

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**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal-appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature/Authorized Official

Robin Fisher

Name

Approved on August 4, 2015  
Chairman, Board of County Commissioners

2725 Judge Fran Jamieson Way

Address

Viera, Florida 32940

City/State/Zip

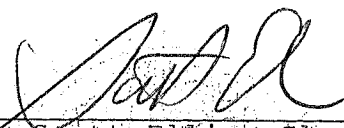
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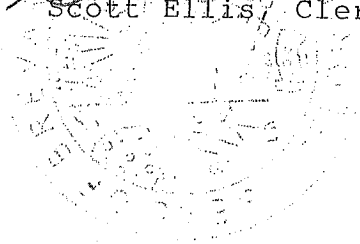
Telephone Number

\_\_\_\_\_

Date 08-04-2015

ATTEST:

  
\_\_\_\_\_  
Title Scott Ellis, Clerk



- |  |
|--|
| <input type="checkbox"/> <b>This certification does not apply.</b>           |
| <input checked="" type="checkbox"/> <b>This certification is applicable.</b> |

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2014, 2015, 2016, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

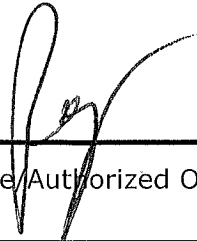
Jurisdiction

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**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.



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Signature/Authorized Official

08-04-2015

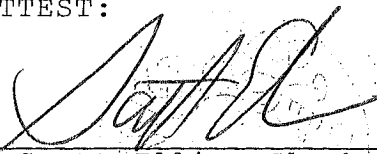
Date

Robin Fisher

Name

ATTEST:

Approved on August 4, 2015  
Chairman, Board of County Commissioners

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Title Scott Ellis, Clerk

2725 Judge Fran Jamieson Way

Address

Viera, Florida 32940

City/State/Zip

321-633-2076

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### Specific HOME Certifications


The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature/Authorized Official

Robin Fisher  
Name

Approved on August 4, 2015  
Chairman, Board of County Commissioners

2725 Judge Fran Jamieson Way  
Address

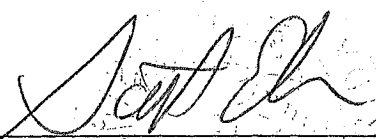
Viera, Florida 32940  
City/State/Zip

321-633-2076  
Telephone Number

08-04-2015

Date

ATTEST:

  
\_\_\_\_\_  
Title Scott Ellis, Clerk



- This certification does not apply.  
 This certification is applicable.

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Brevard County Housing and Human Services	2725 Judge Fran Jamieson Way; B-106	Viera	Brevard	FL	32940

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any


Jurisdiction

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

  
\_\_\_\_\_  
Signature/Authorized Official

Robin Fisher

Name

Approved on August 4, 2015  
Chairman, Board of County Commissioners

2725 Judge Fran Jamieson Way

Address

Viera, Florida 32940

City/State/Zip

321-633-2076

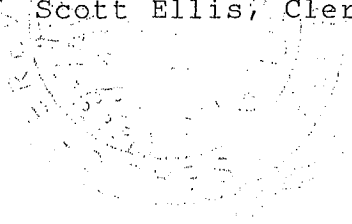
Telephone Number

08-04-2015

Date

ATTEST:

  
\_\_\_\_\_  
Title Scott Ellis, Clerk





# 5<sup>th</sup> Program Year Action Plan FY 2015-2016

The CPMP Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

## Narrative Responses

### GENERAL

#### Executive Summary

The fifth (5) program year of the 2011-2016 Consolidated Plan.

The Annual Action Plan for Fiscal Year (FY) 2015-2016 provides a description of the activities Brevard County will undertake between October 1, 2015 and September 30, 2016 utilizing the County's Community Development Block Grant (CDBG) Program and Home Investment Partnerships Program funds awarded to the Brevard County HOME Consortium. These activities will address priority needs and objectives identified in the FY 2011-2016 Consolidated Plan.

The Brevard County HOME Consortium (Consortium) is a legal entity created through an intergovernmental agreement between Brevard County and the cities of Titusville, Cocoa, Melbourne and Palm Bay. Home Investment Partnerships Program (HOME) funds are awarded through the Consortium using a predetermined formula. The Consortium's mission is to increase the supply of decent, safe and affordable housing for low to moderate income persons living in Brevard County. The Consortium provides leadership in preparing plans, reports, developing policies and procedures, and providing program solutions to address affordable housing challenges in Brevard County.

As the lead entity, Brevard County (County) receives HOME funds on behalf of the Consortium and contracts with each City individually. HOME funds can be used for activities that promote affordable rental housing and homeownership for lower income households, including acquisition, new construction and reconstruction, moderate and substantial rehabilitation, homebuyer assistance and tenant-based rental assistance.

Each City within the Consortium is a CDBG entitlement community and therefore receives CDBG funds separately from the United States Department of Housing and Urban Development (HUD). Each City develops a plan for their specific CDBG funds.

HUD requires that both the HOME Consolidated Plan, Annual Action Plan (Action Plan), Consolidated Annual Performance and Evaluation Report, and CDBG Plans be submitted together. The Cities' CDBG Plans are included as an appendix to this Action Plan.

The CDBG program has a primary objective of developing viable urban communities by providing decent housing, a suitable living environment, and economic opportunities that principally benefit persons of low and moderate income. Funds can be used for a wide array of activities, including housing rehabilitation, capital improvements, lead-based paint detection and removal, construction or rehabilitation of public facilities, public services and site acquisition for affordable housing.

CDBG and HOME entitlement funding is used as leverage in order to receive additional funding to assist with housing, supportive services, and community development needs. While the primary focus of this Action Plan is CDBG and HOME, leveraged funding used to achieve our Consolidated Plan goals will also be identified.

To the greatest extent feasible, the Action Plan focuses on the goals of the Consortium as they pertain to the preservation and development of affordable housing in the Consortium service area, community development projects, and public service programs in the County's unincorporated CDBG strategy areas.

The key strategic objectives and outcomes of the Action Plan are to:

- Improve access to affordable housing through purchase assistance, working with Community Housing Development Organizations (CHDOs) to purchase and/or rehabilitate existing units for sale or rent, conducting fair housing workshops and offering rental assistance.
- Improve the quality of owner occupied housing through rehabilitation programs, which will provide sustainability to the occupant and neighborhood.
- Increase the availability of community development in neighborhood strategy areas through projects which improve the quality of life and provide safer living environments.
- Increase accessibility through neighborhood public service programs to improve health care, educational opportunities and promote self-sufficiency.
- Increase performance and accountability through evaluation.
- Improve quality of life through client education about lead based paint and asbestos hazards. Testing and mitigation will be done when necessary.
- Promote and support facilities and services for the homeless and those that are threatened with homelessness.

## **EVALUATION OF PAST PERFORMANCE**

Brevard County advertised and held public meetings on March 17 and April 9, 2015, to hear comments and receive citizen input on the County's performance and accomplishments during the 2013-2014 program year. Each City within the Consortium also held public hearings to hear comments and receive citizen input on their performances and accomplishments. Details of the County and City's performance during the 2013-2014 program year are provided in the Consolidated Annual Performance Evaluation Report (CAPER) on file at the County office of Housing and Human Services.

### **Housing Performance**

The Consortium has focused on addressing affordable housing goals, priorities and objectives. The County has addressed the priority needs for Community Development for the FY 2013-2014 reporting period based on the priority needs identified in the FY 2011-2016 five-year Consolidated Plan.

The Consortium's priorities for providing affordable housing are:

- Affordable "Owner-Occupied" Housing
- Affordable "Rental" Housing
- Fair Housing

In addition to receiving HOME and CDBG entitlement funds, the Consortium leverages additional resources through local, state and federal opportunities to help address the Consortium's Housing and Community Development needs. Last fiscal year, the Consortium focused on foreclosed properties, stabilizing neighborhoods and infrastructure needs in Brevard County's low-income neighborhoods.

The following chart outlines the Consortium's affordable housing accomplishments based on the latest fiscal year's CAPER (2013-2014). It lists HOME funds expended, units assisted, accomplishments for each objective, additional leveraged funds obtained to assist with housing needs, and a total for all assisted units.

IDIS Matrix #	OBJECTIVE	HOME FUNDING AMOUNT	HOME ASSISTED UNITS	ADDITIONAL FUNDING SOURCES	OTHER ASSISTED UNITS	TOTAL ASSISTED UNITS
13	Home Ownership Assistance	\$227,913.98	14	\$166,470.68	7	21
14A	Repair/Replacement Owner	\$420,500.12	14	\$1,299,994.20	104	118
12	CHDO Set-Aside Ownership	\$54,903.00	1	\$17,254.00	0	1
12	CHDO Set-Aside Rental	\$712,920.03	10	0	0	10
12	Special Needs & Rental Housing	\$135,305.07	2	0	0	2
05J	Fair Housing	\$2,500.00	47	\$7,000.00	20	67
01	Infill Housing Ownership/Rental	0	0	\$764,306.86	22	22
O5S	TBRA Rental	\$40,363.00	9	0	0	9
21A	HOME Program Admin	\$60,072.88				
<b>TOTAL</b>		<b>\$1,654,478.08</b>	<b>97</b>	<b>\$2,255,025.74</b>	<b>153</b>	<b>250</b>

### Non-Housing/ Community Development Performance

Brevard County's FY 2013-2014 CDBG Community Development priority needs are:

- Public Safety, Crime Prevention
- Public Services
- Infrastructure
- Public Facilities
- Demolition and Clearance
- Technical Assistance and Capacity Building

The CDBG Program expended a total of **\$3,150,466** on public facilities and improvements, **\$2,199** for demolition and clearance, **\$171,973.65** on public service programs, and **\$229,298.20** for administration.

Although Brevard County does not have a HUD-approved Neighborhood Revitalization Strategy Area, seven (7) locally designated Neighborhood Strategy Areas (NSAs) have been approved by the Brevard County Board of County Commissioners. The Housing and Human Services Department works closely with these communities, focusing on identified activities within their communities.

Below is the FY 2013-2014 CDBG's program performance report

Jurisdictional CDBG Priorities – Brevard County

**PRIORITY NON-HOUSING COMMUNITY DEVELOPMENT NEED: DEMOLITION AND CLEARANCE**

Objective: Creating a suitable living environment through availability and accessibility.

Project / Agency	Description	Accomplishments
Brevard County Demolition and Clearance Program  County Wide Brevard County, Florida  Funding Type: CDBG National Objective: SBS  Priority: H IDIS Matrix #04	Spot blight demolition and clearance of vacant unoccupied substandard structures that are vacant for at least three (3) consecutive months.	One (1) unsafe structure was removed.  Total Funds Expended FY 2013/2014 - \$2,199

**PRIORITY NON-HOUSING COMMUNITY DEVELOPMENT NEEDS: INFRASTRUCTURE AND PUBLIC FACILITIES**

Objective: Creating a suitable living environment through availability and accessibility.

Project / Agency	Description	Accomplishments
East Mims Exercise Room  Location: CT601 BG4&5(Part)  Funding Type: CDBG National Objective: LMA  Priority: H IDIS Matrix # 03F	This project consists of the survey, design and construction of a building to provide an area for citizens to exercise, and improve their health.	The project is designed, but not yet permitted. The project is on hold due to a funding shortage until FY 2015/2016.  Total Funds Expended FY 2013/2014 - \$0

<p>Short Street Improvements</p> <p>Location: Census Tract 625 BG 3 West Cocoa</p> <p>Funding Type: CDBG National Objective: LMA Priority: H IDIS Matrix # 03I</p>	<p>This project will provide drainage improvements, eliminating local flooding during periods of heavy rain and hurricanes.</p>	<p>Design and permitting is completed. Construction to commence during FY 2014/2015.</p> <p>Total Funds Expended FY 2013/2014 - \$6,805.60</p>
<p>West Cocoa Pocket Park</p> <p>Location: Census Tract 625 BG 3 West Cocoa</p> <p>Funding Type: CDBG National Objective: LMA Priority: H IDIS Matrix # 03F</p>	<p>Acquisition of an area to survey, design and construct a privately owned low- impact park w/ playground equipment.</p>	<p>Staff met with property owners and community. Staff is currently waiting for the community partners to put together a maintenance and operational plan.</p> <p>Total Funds Expended FY 2013/2014 - \$0</p>
<p>Burnett Road Improvements/Streetscape</p> <p>Location: Census Tract 625 BG 3 West Cocoa</p> <p>Funding Type: CDBG National Objective: LMA Priority: H IDIS Matrix # 03L</p>	<p>Survey, design and construction of small drainage improvements along with sidewalk and tree planting, with rest areas along the roadway.</p>	<p>Survey completed and design is 90% complete. This project is slated to be completed in FY 2014/2015.</p> <p>Total Funds Expended FY 2013/2014 - \$11,945.60</p>
<p>Wiley Street Improvements</p> <p>Location: CT601 BG4&amp;5(Part)</p> <p>Funding Type: CDBG National Objective: LMA</p> <p>Priority: H IDIS Matrix # 03L</p>	<p>Design and construction of drainage improvements, sidewalks, and paving.</p>	<p>Construction commenced in September 2013 and completed January 2014.</p> <p>Total Funds Expended FY 2013/2014 - \$559,535</p>

<p>Main Street Improvements</p> <p>Location: Census Tract 601 BG 4&amp;5 (Part)</p> <p>Funding Type: CDBG National Objective: LMA</p> <p>Priority: H IDIS Matrix # 03K</p>	<p>Design and construction of drainage improvements, sidewalks, and paving.</p>	<p>Construction commenced in August 2013 and completed January 2014.</p> <p>Total Funds Expended FY 2013/2014 - \$640,953</p>
<p>Woody Simpson Park Community Room</p> <p>Location: Census Tract 699.02 BG3&amp;BG2(part) CT697 BG 1 (Part)</p> <p>Funding Type: CDBG National Objective: LMA Priority: H IDIS Matrix # 03F</p>	<p>Multi-purpose building for the purpose of carrying out needed services and activities for the low to moderate income persons living in Merritt Island.</p>	<p>This project is now scheduled for re-design and renovation in FY 2014/2015 of an approximately 3000 sq. ft. existing building.</p> <p>Total Funds Expended FY 2013/2014 - \$0</p>
<p>West Canaveral Groves Water Line Project</p> <p>Location: Census Tract 712 BG 2 (Part)</p> <p>Funding Type: CDBG National Objective: LMA</p> <p>Priority: H IDIS Matrix # 03J</p>	<p>This project consists of the installation of a waterline that runs approximately three miles, with fire hydrants for health and safety concerns.</p>	<p>Staff is working to submit a Section 108 application in FY 2014/2015.</p> <p>Total Funds Expended FY 2013/2014 - \$0</p>
<p>Brevard County Health Department</p> <p>Location: Census Tract</p> <p>Funding Type: CDBG National Objective: LMA</p> <p>Priority: M IDIS Matrix # 03P</p>	<p>This project consists of the construction of an approximately 13,000 sq. foot health facility.</p>	<p>Staff is working to submit a Section 108 loan application in FY 2014/2015.</p> <p>Total Funds Expended FY 2013/2014 - \$0</p>

<p>Street Lighting Projects Location: Census Tract 699.02 BG 3 M.I. Census Tract 601 BG 4 &amp; 5 (Part) Mims.</p> <p>Funding Type: CDBG National Objective: LMA</p> <p>Priority: H IDIS Matrix # 03K</p>	<p>This project will consist of the installation of strategically placed lighting at intersections within the Mims, Merritt Island and West Cocoa neighborhoods to increase visibility and enhance safety.</p>	<p>Staff is working with the neighborhoods to develop strategic lighting plans that increase visibility in low-lighted areas.</p> <p>Total Funds Expended FY 2013/2014 - \$0</p>
<p>Schoolhouse and Hill Street Paving and Drainage</p> <p>Location: Census Tract 625 BG 3 West Cocoa Census Tract 699.02 BG 3 M.I.</p> <p>Funding Type: CDBG National Objective: LMA</p> <p>Priority: H IDIS Matrix # 03I</p>	<p>This project consists of the design and construction of roadway and drainage improvements.</p>	<p>Schoolhouse Street reconstruction and paving design has been completed and is in review for permitting.</p> <p>Total Funds Expended FY 2013/2014 \$1,363.79</p>
<p>Houston Lane Paving</p> <p>Location: Census Tract 699.02 BG 3 Houston Avenue, Merritt Island, FL</p> <p>Funding Type: CDBG National Objective: LMA</p> <p>Priority: H IDIS Matrix # 03K</p>	<p>Design and construct paving, water, and sewer improvements for a dirt road. Work with neighborhood to develop a strategy for a neighborhood revitalization plan to develop 15 lots, creating affordable housing as an end result.</p>	<p>Infrastructure phase of project completed. Currently waiting Plat approval.</p> <p>Total Funds Expended FY 2013/2014 - \$0</p>

<p>Service Area 2 – Lake Drive Channel Improvements</p> <p>Location: Census Tract 624 BG 4 Lake Drive between Gray and Cox Roads, Cocoa, FL</p> <p>Funding Type: CDBG – Fay and Disaster Recovery and Enhancement Fund National Objective: LMA</p> <p>Priority: H IDIS Matrix # 03I</p>	<p>This project consists of cleaning and re-grading the existing ditch and upsizing the existing closed drainage system</p>	<p>Construction completed on the second phase: Lake Drive between Gray and Cox Roads July 2014.</p> <p>Total Funds Expended FY 2013/2014 - \$1,918,499</p>
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**PRIORITY NON-HOUSING COMMUNITY DEVELOPMENT NEEDS: PUBLIC SERVICES**

Objective: Creating a suitable living environment through availability and accessibility.

Project / Agency	Description	Accomplishments
<p><i>Project Name:</i> Public Services (General) (Structured Comprehensive Learning Program)</p> <p><i>Responsible Agency:</i> (Brevard County Parks and Recreation/Cuyler Community Learning Center)</p> <p><i>Location:</i> 2329 Harry T. Moore Avenue, Brevard County, FL</p> <p><i>Services Provided:</i> Area Benefit</p> <p>Funding Type: CDBG National Objective: LMA</p> <p>Priority: H <i>Regulation:</i> 570.201(e)</p>	<p>The Cuyler Community Learning Center provides an environment in a class room setting where educational and enrichment programs were available to the residents in the East Mims Community. Participants are adults, children/youth, non-technical organizations, and professional organizations. Activities were based on computer training; tutorial; self-awareness, employment enrichment; college and educational enrichment services; elderly enrichment; and music and arts programs.</p>	<p>Cuyler Community Learning Center received \$58,166 to provide a variety of programs to 332 local residents to include youth, adults and seniors.</p> <p>Youth and adults participated in tutorial and homework assistance; pre/post FCAT testing; computer training; job searches; drug resistance, peer pressure and teen pregnancy workshops and group discussions; college enrichment programs; SAT/ACT computer programs; college field trips; and music/art classes and workshops.</p>

	<p>Cuyler Community Learning Center continued</p>	<p>Seniors participated in arts and crafts; basic computer skills; estate and financial planning workshops; health screenings and current events seminars.</p> <p>The majority of residents that utilized the Cuyler Community Learning Center were low income. Of the 332 residents served, 26 were extremely low income, 265 were low income, and the remaining 41 were moderate income.</p> <p>Total Expended: \$58,166</p>
<p><i>Project Name:</i> Public Services (General) (Structured Comprehensive Learning Program)</p> <p><i>Responsible Agency:</i> (Friendship Community Development/Central Brevard Community Services)</p> <p><i>Location:</i> 385 South Burnett Road, Brevard County, Fl</p> <p><i>Services Provided:</i> Area Benefit</p> <p>Funding Type: CDBG National Objective: LMA</p> <p>Priority: H <i>Regulation:</i> 570.201(e)</p>	<p>Friendship Community Development/Central Brevard Community Services provided a comprehensive structure that met the community resident's education, economics, social and cultural need for age groups Pre-K through our esteem senior population. The goal was to increase the knowledge in various areas from education to cultural history.</p>	<p>Friendship Community Development/Central Brevard Community Services received \$28,798 to provide a variety of programs to 121 local residents to include pre-school children, youth and seniors.</p> <p>Preschoolers participated in arts and crafts; basic computer skills; play interaction, and reading assistance.</p> <p>Youth participated in tutorial and homework assistance programs; computer training and job searches; drug resistance and peer pressure workshops; group discussions and behavior consequence workshops.</p> <p>Seniors participated in arts and crafts; basic computer skills; estate and financial planning workshops; health screenings</p>

	<p>Friendship Community Development/Central Brevard Community Services continued</p>	<p>and current event seminars.</p> <p>Of the 121 residents served; 15 were extremely low income, 86 were low income, and the remaining 20 were moderate income.</p> <p>Total Expended: \$28,798</p>
<p>Project Name: Public Services (General) Subsidized Child Care Services Program</p> <p>Responsible Agency: Early Learning Coalition of Brevard County</p> <p>Location: 1018 Florida Avenue, Rockledge, Florida</p> <p>Services Provided: Area Benefit</p> <p>Funding Type: CDBG/CSBG</p> <p>National Objective: LMA</p> <p>Priority: H</p> <p>Regulation: 570.201(e)</p>	<p>The Early Learning Coalition (ELC) is responsible for the administrative oversight of the School Readiness Program in Brevard. The School Readiness Program provides child care subsidies to assist eligible families with the high cost of child care.</p> <p>As families earn additional income, they pay a greater percentage of their child care fee, allowing a gradual transition to self-sufficiency.</p> <p>Services are available for eligible families with children from birth to the age of kindergarten.</p> <p>Children enrolled in the School Readiness Program receive health and developmental screenings and assessments to ensure any concerns regarding developmental milestones are addressed in a timely manner.</p>	<p>The Early Learning Coalition received \$15,003 and provided subsidized childcare to twelve (12) eligible families and thirteen (13) children from birth to the age of kindergarten.</p> <p>Services provided to the children include developmental assessment and screening; technical assistance and consultation to child care providers, as well as on site visits and resource materials regarding children with disabilities and special health needs. Children received age appropriate developmental screening and assessment annually.</p> <p>Of the 13 children receiving services, 8 were extremely low income, and 5 were low income.</p> <p>Note: In addition, 65 children from 37 families were served indirectly with match funds allocated for subsidized child care during the program year.</p>

<p>Project Name: Public Services (General) Community Kitchen Program</p> <p>Responsible Agency: Central Brevard Sharing Center</p> <p>Location: 113 Aurora Street, Cocoa</p> <p>Services Provided: Area Benefit</p> <p>Funding Type: CDBG/CSBG</p> <p>National Objective: LMA</p> <p>Priority: H</p> <p>Regulation: 570.201(e)</p>	<p>The Central Brevard Sharing Center (CBSC) Community Kitchen serves a daily lunch Monday – Saturday and provides a bag lunch on Sundays to prevent hunger by providing a daily meal to indigent, low and moderate-income persons in Brevard County.</p>	<p>CBSC received \$39,003 and provided 2,892 residents with 48,633 nutritious daily meals Monday - Saturday from 11:00-1:00 p.m. and bag lunches on Sundays from 2:00 p.m. – 3:00 p.m.</p> <p>Of the 2,892 residents served, 2,769 were extremely low income, 113 were low income, and the remaining 10 were moderate income.</p>
<p>Project Name: Public Services (General) Emergency Food Program</p> <p>Responsible Agency: Central Brevard Sharing Center</p> <p>Location: 113 Aurora Street, Cocoa, Florida</p> <p>Services Provided: Area Benefit</p> <p>Funding Type: CDBG/CSBG</p> <p>National Objective: LMA</p> <p>Priority: H</p> <p>Regulation: 570.201(e)</p>	<p>The Central Brevard Sharing Center (CBSC) Emergency Food Pantry prevents hunger by providing emergency food to indigent, low and moderate-income persons in Brevard County.</p>	<p>CBSC received \$31,003 and provided 9,933 residents (this includes all family members) with 9,409 bags of food.</p> <p>Of the 9,933 residents served, 9,353 were extremely low income, 558 were low income, and the remaining 22 were moderate income.</p>

Brevard County anticipates receiving \$1,202,084 in CDBG funds for Community Development activities for unincorporated Brevard County. Additionally, the HOME Consortium anticipates receiving \$566,062 in HOME Program funds. Below are the requested line item expenditures based upon anticipated funding.

The Consortium's FY 2015-2016 HOME funds of \$566,062, to be allocated as follows:

PROJECT/STRATEGIES	Units Assisted HOME \$\$	CONSORTIUM AMOUNT ALLOCATED	BREVARD COUNTY ALLOCATION
CHDO Set Aside (Required 15% Minimum)	5	\$ 84,909	\$18,981
Purchase Assistance	9	\$166,424	0
Owner Rehabilitation	2	\$149,821	\$86,114
Acquisition Resale/Rental	11	\$ 90,462	0
Rental Assistance/TBRA	10	\$ 17,840	0
Administration (10% maximum)	0	\$ 56,606	\$21,444
Fair Housing (paid out of 10% administration)	10	\$ 2,500	\$2,500
<b>Total</b>	<b>47</b>	<b>\$566,062</b>	<b>\$126,539</b>

The County's CDBG funds of \$1,202,084, to be allocated as follows:

PROPOSED PROJECTS	AMOUNT ALLOCATED
<u>Public Facilities &amp; Improvement Projects</u>	
Health Department – Sec. 108 Loan	\$ 90,000
W. Canaveral Groves Water Line – Sec.108 Loan	\$ 90,000
Mims Exercise Room	\$ 353,425
Schoolhouse Paving and Drainage	\$ 226,830
Demolition	\$ 21,100
Sub-total	\$781,355
<u>Public Service Activities (15% Maximum)</u>	
PAL/Brevard County Sheriff Office	\$ 50,100
Central Brevard Sharing Center	\$ 41,750
Early Learning Coalition	\$ 16,700
Cuyler Community Learning Center	\$ 71,763
Sub-total	\$ 180,313
<u>Administration (20% maximum)</u>	\$ 240,416
<b>Total</b>	<b>\$1,202,084</b>

## Consortium Goals

The goals of the 2015-2016 Action Plan, utilizing HOME funds for Affordable Housing, are as follows:

- **One Year Goal:** to preserve, through owner-occupied rehabilitation, 2 units of existing housing stock.
- **One Year Goal:** to assist homeownership opportunities for 9 households, through purchase assistance.
- **One Year Goal:** to assist with rental opportunities/rehab for 11 households.
- **One Year Goal:** to assist with tenant rental assistance for 10 households.
- **One Year Goal:** to assist 10 people with a fair housing seminar and provide funding for testing.

## Brevard County CDBG Goals

Goals of the 2015-2016 year Consolidated Plan and current outputs, utilizing CDBG funds are as follows:

- **One Year Goal:** Public Services – Improve services for 1,700 LMI Persons.
- **One Year Goal:** Public Facilities – Improve quality and increase CDBG Strategy Neighborhood public facilities – numerical goal 11,580.
- **One Year Goal:** Infrastructure – Improve quality and increase infrastructure within CDBG Neighborhood Strategy Areas – numerical goal 6,640.
- **One Year Goal:** Demolition – Prevention and elimination of slum and blight in CDBG Neighborhood Strategy Areas – numerical goal 3 safe structures to be removed, 4,000 affected residents.

## General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low-income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

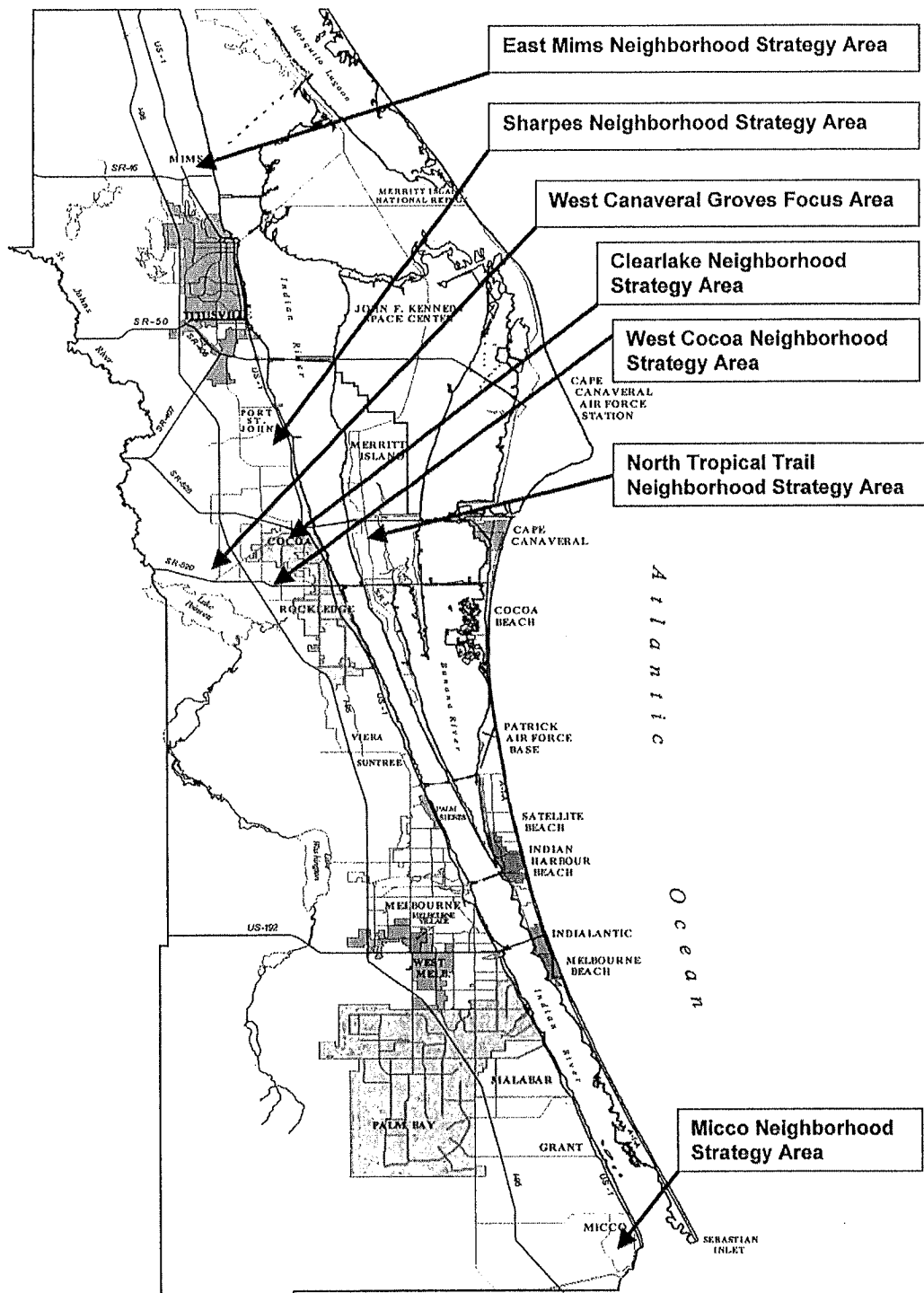
**Response #1: Geographic Area of Jurisdiction**

Brevard County's CDBG Program has targeted seven (7) neighborhoods which meet the definition of a low to moderate area and qualify for funding under "area benefit".

The following table and Map describes the seven (7) neighborhoods, using the most current available data from the 2010 American Community Census Survey. The map indicates their locations within the county. The North Tropical Trail Neighborhood Strategy Area is currently undergoing a HUD approved local income survey process to confirm eligibility.

Neighborhood Strategy Area - Census Tracts	Block Group	Low/Mod Persons	Total Persons	Low/Mod %
<b>East Mims</b>				
060101	2	1215	2230	54.48
060101	3	305	710	42.96
<b>Total</b>		<b>1520</b>	<b>2940</b>	<b>51.70</b>
<b>West Canaveral Groves</b>				
071200	1	86	153	56.21
<b>Total</b>		<b>86</b>	<b>153</b>	<b>56.21</b>
<b>Clearlake</b>				
062400	2	735	1440	51.04
<b>Total</b>		<b>735</b>	<b>1440</b>	<b>51.04</b>
<b>Sharpes</b>				
062107	1	560	1585	35.33
062107	2	1245	1530	81.37
<b>Total</b>		<b>1805</b>	<b>3115</b>	<b>57.95</b>
062103	4	865	1365	63.37
<b>Total</b>		<b>865</b>	<b>1365</b>	<b>63.37</b>
062109	2	550	840	65.48
<b>Total</b>		<b>550</b>	<b>840</b>	<b>65.48</b>
<b>West Cocoa</b>				
062500	3	1520	2360	64.41
<b>Total</b>		<b>1520</b>	<b>2360</b>	<b>64.41</b>
<b>North Tropical Trail</b>				
069902	2	425	1150	36.96
069902	3	620	1365	45.42
<b>Total</b>		<b>1045</b>	<b>2515</b>	<b>41.55</b>
069700	1	235	1225	19.18
<b>Total</b>		<b>235</b>	<b>1225</b>	<b>19.18</b>
<b>Micco</b>				
065234	1	345	1060	32.55
065234	2	525	1065	49.30
065234	3	925	1375	67.27
<b>Total</b>		<b>1795</b>	<b>3500</b>	<b>51.29</b>

# AREA MAP



The Brevard County HOME Consortium is made up of the four largest cities and the County. Brevard County and the cities of Titusville, Cocoa, Melbourne, and Palm Bay invest HOME Funds county-wide. The smaller incorporated cities have the opportunity to enter into an Inter-local Urban County Agreement with the County. Presently eight of the cities (Cocoa Beach, Indialantic, Indian Harbour Beach, Malabar, Melbourne Village, Palm Shores, Rockledge, Satellite Beach) have agreed to join in the Urban County Agreement, allowing the County to use the cities demographics for CDBG funding.

The Consortium is responsible for administering funds that are received from HUD's HOME Investment Partnerships Program. The Consortium assists low to moderate income persons to "achieve decent, safe and affordable housing." Each individual entity is responsible for the expenditure of funds within their borders. The expenditure of HOME and CDBG funds is used for affordable housing, safe neighborhoods, capital improvements, economic development, public services improvements, housing of the homeless, and public housing.

Specific areas of low to moderate income persons can be seen on the maps that follow in this section. Most of these areas are concentrated in the older neighborhoods in the County and the Consortium's municipalities. Minority concentrations are also illustrated on the maps that follow. Four (4) maps are included to identify the concentrations of the special populations in Brevard County, based on the 2011-2016 Consolidated Plan data. The maps also include the locations of the target neighborhoods located throughout Brevard County. The first targeted population map illustrates the concentration of the population below the poverty line. The second and third maps indicate the concentration of Black and Hispanic populations respectively. As Florida has a history of being a retirement mecca and the elderly are persons on a fixed income, the fourth map displays the locations having the highest density of the elderly population. A location map identifying all municipalities as well as an index of the neighborhood targeted areas precedes the special population maps. The following Exhibits are as follows:

Exhibit 1- Brevard County Municipal Location Map, which includes the identification of the municipalities within Brevard County.

Exhibit 1B- Index of Target Areas by Jurisdiction and Location which indicates the identification of each of the Target Areas for the Consortium Members, an Identification Number and location by Census Tracts and Block Groups.

Exhibit 2 – Location Map of Population Below Poverty Line with Target Areas  
The areas of the County with the highest percentages of households below the Poverty Line, with the identified Target Areas.

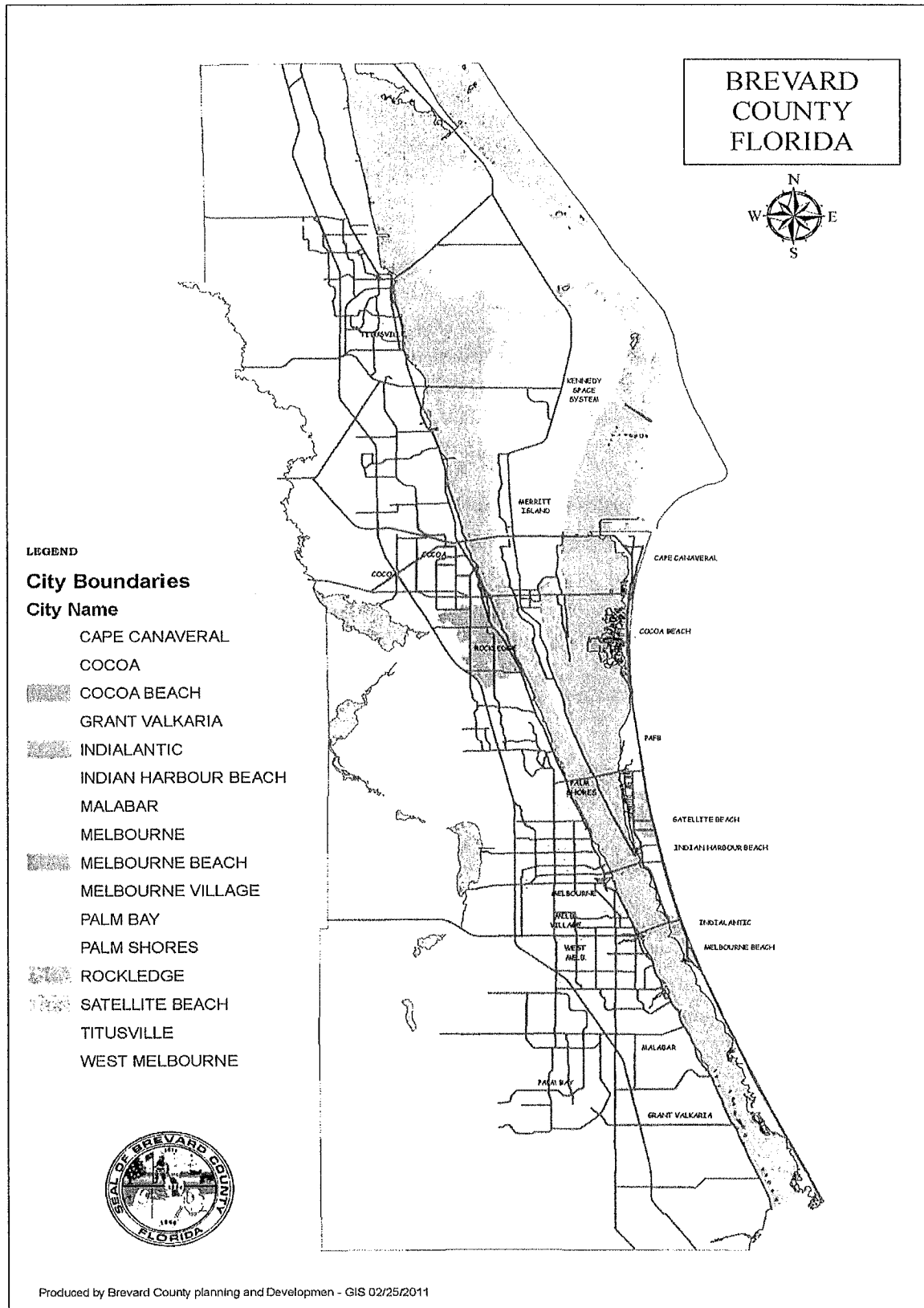
Exhibit 3 – Location Map of Black or African-American Population with Target Areas  
The areas of the County with the highest percentages of Black or African American households, with the identified Target Areas.

Exhibit 4 – Location Map of Hispanic or Latino Population with Target Areas- The areas of the County with the highest percentages of Hispanic or Latino households, with the identified Target Areas.

Exhibit 5 – Location Map of Elderly Population with Target Areas-The areas of the County with the highest percentages of Elderly households, with the identified Target Areas.

**Location Maps  
By  
Census Tracts Within  
Brevard County**

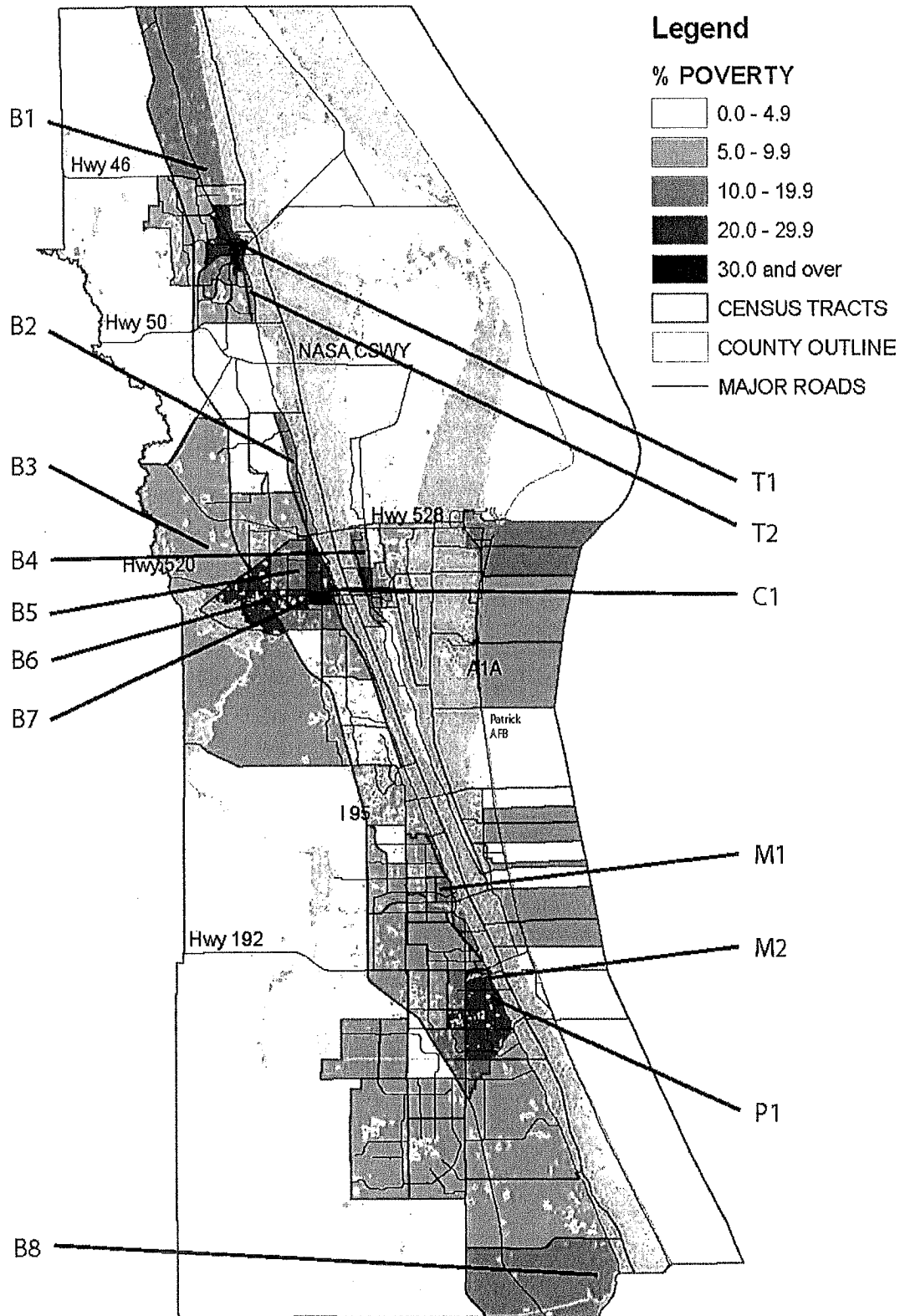
# EXHIBIT 1: Municipal Location Map



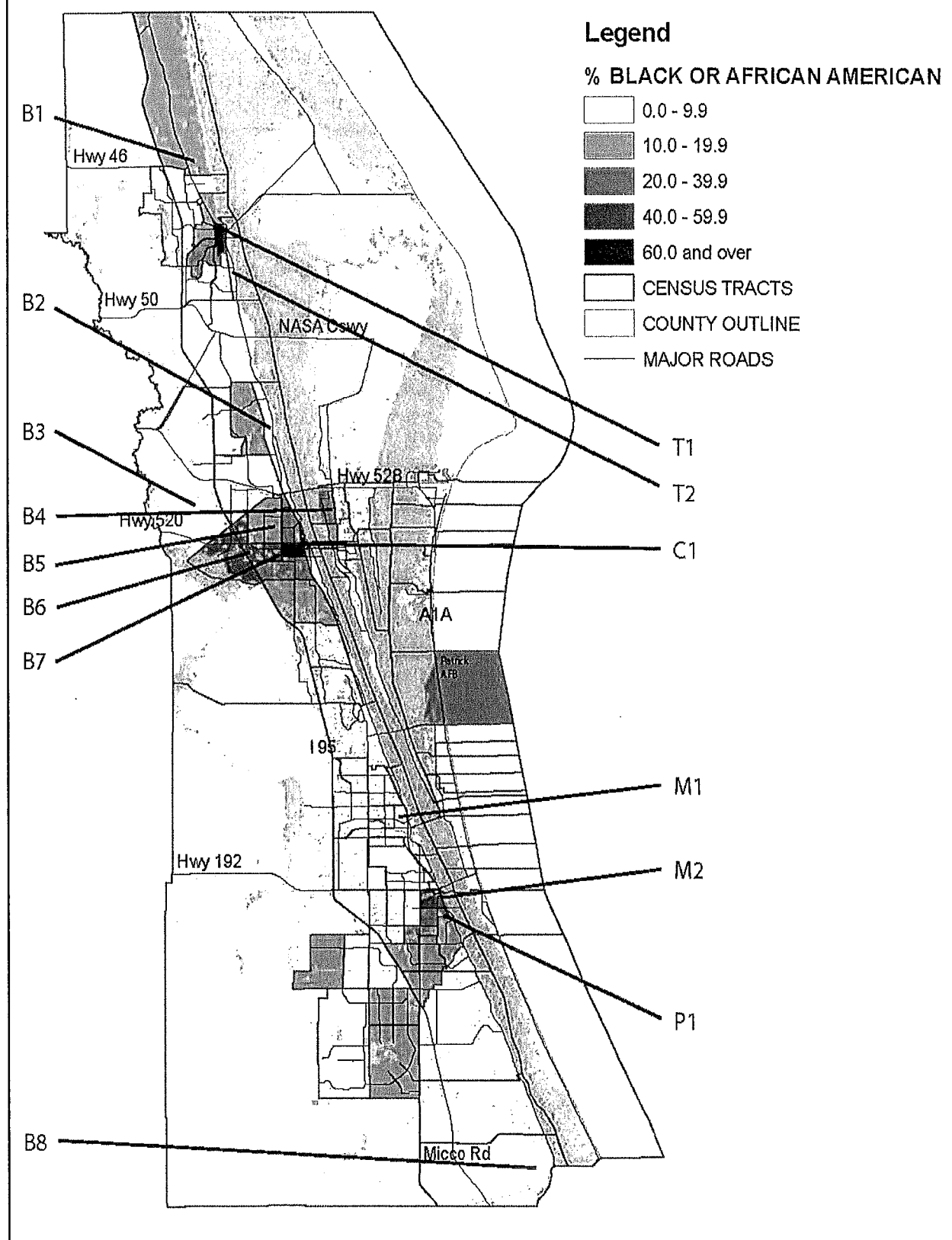
**EXHIBIT 1B: HOME CONSORTIUM INDEX OF TARGET AREAS BY JURISDICTION AND LOCATION**

ID Number	Jurisdiction	Name of Target Area	Location: Census Tract (s)	Location: Block Group (s)
C1	Cocoa	Cocoa Target Area	621.03	4
			623.01	1,2,3
			624	2,3
			625	3
			626	1,2
			715	2
M1	Melbourne	North Target Area – Booker T. Washington Neighborhood	643.02	2
M2	Melbourne	South Target Area	649.02	2, 3, 4
			651.01	2
T1	Titusville	South Street Target Area	604	1, 2, 3, 4
			605	2
			606	3
			607	All Block Groups
			608	1, 2
T2	Titusville	Indian River City Target Area	609	2
P1	Palm Bay	Palm Bay Target Area	651.21	3
			651.22	1, 2
			651.23	1, 2, 3, 4
			652.01	1, 3
			652.02	3
			652.33	1
			713.22	3
			713.21	5
B1	Brevard County	East Mims	601	2 (part) and 3 (part)
B2	Brevard County	Sharpes	621.07	2 (part) and 1 (part)
			621.03	4 (part)
			621.09	2 (part)
B3	Brevard County	West Canaveral Groves	712	1 (part)
B4	Brevard County	North Tropical Trail	699.02	3, 2 (part)
			697	1 (part)
B5	Brevard County	Clearlake	624	2 (part)
B6	Brevard County	West Cocoa	625	3 (part)
B7	Brevard County	Pine Grove – incorporated into City of Cocoa		
B8	Brevard County	Micco	652.34	1 (part) 2 (part) 3 (part)

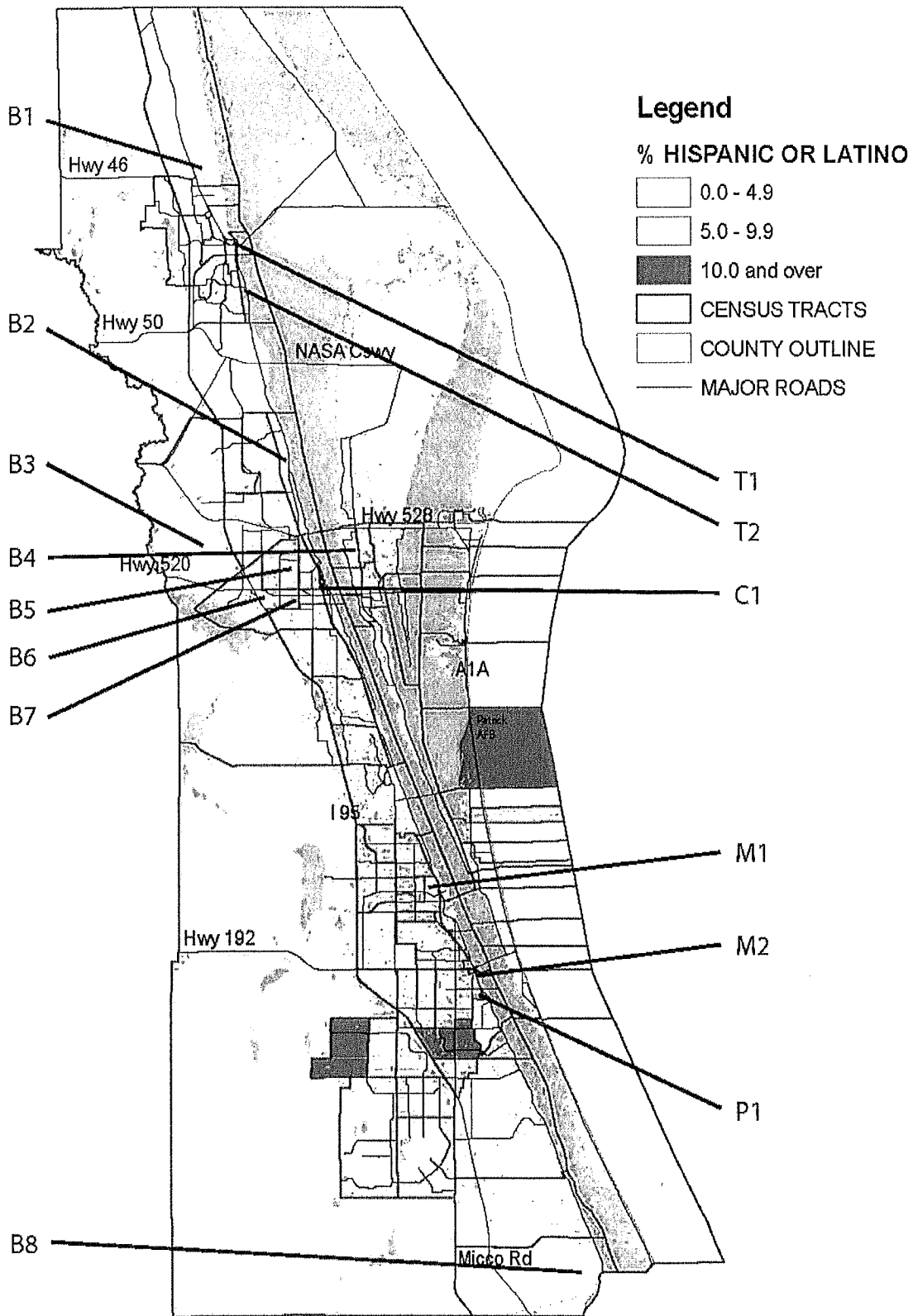
**Exhibit 2: Location Map of Population Below Poverty Level with Target Areas**



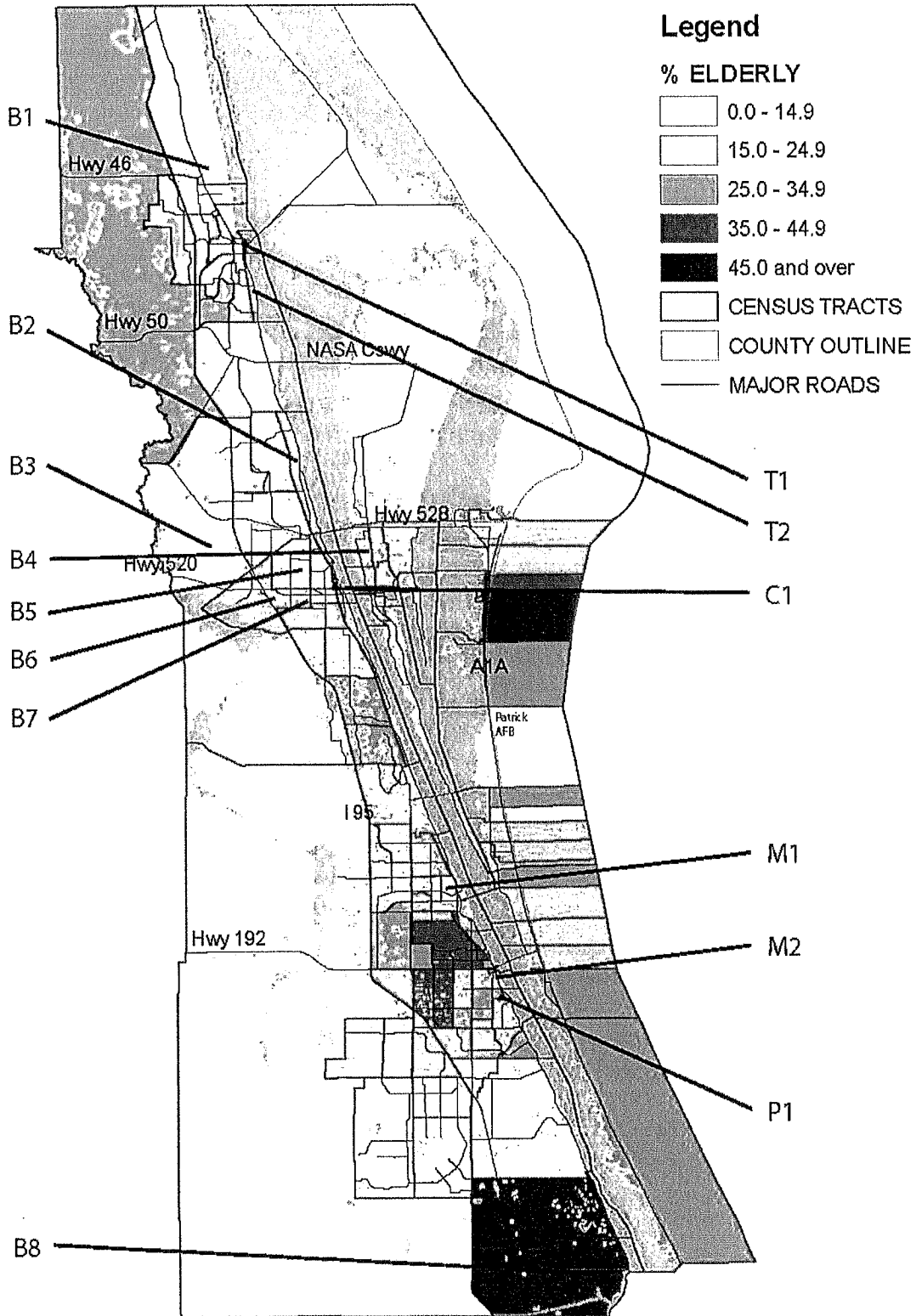
**Exhibit 3: Location Map of Black or African American Population with Target Areas**



**Exhibit 4: Location Map of Hispanic or Latino Population with Target Areas**



**Exhibit 5: Location Map of Elderly Population with Target Area**



**Response #2: Basis for allocating geographically**

The basis for allocating investments geographically within the jurisdiction during the 2015-2016 funding year and the rationale for assigning the priorities were based in large part on community input from the surveys and public meetings used to set priorities in developing the 2011-2016 Consolidated Plan. When funding is available, the County has a Request for Proposal (RFP) process wherein eligible applicants submit an application for needed activities identified and prioritized in their communities.

**Response #3: Actions to address obstacles**

The Consortium realizes the importance of partnering in order to meet the County's housing needs. Efforts are continuously made to create incentives for developers/organizations that are able to partner with the Consortium to provide affordable housing activities. Housing providers such as Housing Authorities, Community Housing Development Organizations (CHDOs), and various other community agencies assist in meeting the County's demand for housing. A variety of funding sources are utilized, including HUD funding, to assist with meeting the County's affordable housing needs. The Brevard County Consortium will continue to apply for additional funding as well as working with builders, developers, bankers, businesses and citizens to create new incentives for affordable housing activities.

**Response #4: Identify resources expected to address needs**

Brevard County, the HOME Consortium, and our partner agencies receive federal, state and local funds to address housing and community development needs. HOME and CDBG funds are leveraged in an effort to receive additional funding utilized to address the 2011-2016 Brevard County Strategic Plan. The following list is an estimation of funding the Consortium anticipates utilizing during the 2015-2016 program year to address the needs identified in the Action Plan.

<b>FUNDING</b>	<b>SOURCE</b>	<b>AMOUNT</b>
HOME	FEDERAL	\$ 566,062
CDBG (includes carry-forward)	FEDERAL	\$ 2,124,387
SHIP	STATE	\$ 1,478,356
WEATHERIZATION	STATE	\$ 252,402
Homeless Coalition - Staffing Grant	STATE	\$ 71,428
Homeless Coalition - Supportive Housing Grant	FEDERAL	\$ 828,171
HOPWA - United Way	FEDERAL	\$ 473,099
<b>TOTAL</b>		<b>\$ 5,793,905</b>

## **Managing the Process**

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the Consolidated Plan.
2. Identify the significant aspects of the process by which the Consolidated Plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

### **Response #1: Identify lead agency**

The Brevard County Board of County Commissioners serves as lead agency for the Consortium. Brevard County was designated as lead entity in 1991. With that designation, Brevard County qualifies for HOME funds through the HUD. The Consortium was established through a tri-annual inter-local agreement with the County and the cities of Cocoa, Melbourne, Palm Bay, and Titusville. At the end of the agreement period, each member has the option of continuing their participation as a Consortium member.

As lead agency, Brevard County receives HOME funds for the entire Consortium and has the responsibility for ensuring the funds are dispersed to each of the Consortium members. In addition, Brevard County is responsible for completing the consolidated planning process and ensuring a comprehensive action plan for HOME activities is submitted in a timely manner. Each of the Consortium members is responsible for preparing their own individual CDBG Action Plan. Within this package, the Brevard County's CDBG Action Plan is incorporated within the main body and each of the cities' individual CDBG Action Plans are located in the Appendix. Other responsibilities of Brevard County include: administration of Brevard County HOME funds; as well as project planning and oversight.

Contact information for each Consortium member is listed below:

**Brevard County HOME Consortium Contact List**

<b>Name</b>	<b>Telephone</b>	<b>Fax</b>	<b>Address</b>
Brevard County	321-633-2076	321-633-2170	Brevard County Housing & Human Services Department 2725 Judge Fran Jamieson Way Bldg. B, Suite B-106, Viera, FL 32940
City of Titusville	321-567-3783	321-383-5614	City of Titusville Neighborhood Services Department 725 South Deleon Avenue, Titusville, FL 32780
City of Cocoa	321-433-8511	321-433-8543	City of Cocoa Housing and Neighborhood Services Division 65 Stone Street, Cocoa, FL 32922
City of Melbourne	321-674-5734	321-674-5738	City of Melbourne Housing and Neighborhood Improvement 695 E University Blvd, Melbourne, FL 32901
City of Palm Bay	321-952-3429	321-953-8920	City of Palm Bay Housing & Neighborhood Development Services Division 120 Malabar Road, SE, Palm Bay, FL 32907

**Response #2: Identify aspects of process of plan development**

Brevard County's comprehensive planning process includes attending public meetings, community meetings within our target areas, and various agency meetings throughout the County. Meetings are attended in all areas of the County by members of the Consortium.

The County and the Consortium, in addition to utilizing the Affordable Housing Council(s) and CDBG Advisory Board(s) in the development and implementation of its plans, also provides technical support to three groups addressing target issues. These groups include: Together in Partnership (children and families), Brevard Homeless Coalition (homelessness), and the Brevard Commission on Aging (elderly). Representatives from housing and human service agencies, public housing authorities, local governments and concerned citizens comprise the membership of the groups and actively participate in the public meetings. These groups provide and represent a broad spectrum of interests, skills, and knowledge, which greatly aids in the development and implementation of the Action Plan.

Each local government within the Consortium appoints local citizens to an Affordable Housing Advisory Council to provide public input and assist in the planning of the programs covered by the Action Plan. The CDBG Advisory Board also provides input into the County CDBG programs. The Consortium provides technical assistance for all advisory boards.

Brevard County and the Consortium facilitated meetings with residents of neighborhood strategy areas, groups representing homeless and non-homeless persons, citizen advisory boards and local government officials in order to receive input into the Action Plan.

**Response #3: Describe Actions to enhance coordination**

A public service agency priority needs survey was developed and mailed out to all of our social service, health, and housing organizations to gather input as to the needs and gaps within those needs.

The County and the HOME Consortium will continue efforts to enhance coordination and partnerships between public and private housing, health, and social services agencies throughout Brevard County, to seek input from advisory boards, and establish regular scheduled meetings with all CHDOs, and other private and non-profit organizations interested in affordable housing.

Through the regular meetings of the Affordable Housing Councils and the CDBG Advisory Board, there is an opportunity for interested citizens and agencies to make presentations and discuss issues concerning coordination of housing, health, and social service needs.

**Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

**Response #1: Summary of the citizen participation process**

The Consortium's Citizen Participation Plan reflects Brevard County's compliance with the HUD requirements **24 CFR 91.105(b)** for citizen participation in all appropriate HUD grant programs. Brevard County has devised specific actions to encourage citizens to

participate in the development of this Action Plan, or any substantial amendments to the Plan, particularly low to moderate income citizens.

Brevard County and the Consortium recognize the benefits of citizen participation and consultation with public and private agencies as an essential component in the comprehensive development of the Consortium's Consolidated Plan and its implementation over the five year period. The Consortium's citizen participation process, for the 2015-2016 Action Plan, began with each of the Consortium members holding public meetings and public hearings throughout their jurisdictions. This approach provided for a range of opportunities for citizens to participate in the development of the one year Action Plan throughout the Consortium.

At each of the meetings, staff presented an overview of the planning process, the activities and accomplishments of the previous year and anticipated funding amounts for the upcoming year. Staff also reviewed HUD regulations concerning eligible activities and other community resources available to assist in the implementation of desired activities. Following the presentation, citizens were given an opportunity to discuss community needs as they related to their special concerns or neighborhood. Residents' input was encouraged and a summary of citizens' comments on the Action Plan were accepted. The chart below indicates the results of a survey that was sent out to all low to moderate areas within the Consortium's jurisdictions.

PRIORITY COMMUNITY DEVELOPMENT NEEDS	Priority Need Level High, Medium, Low,
<b>PUBLIC SAFETY, CRIME PREVENTION &amp; NUISANCE</b>	
• Street lighting/improved lighting	HIGH
• Crime/Drug/Violence/Safety	HIGH
• Community/Neighborhood policing	HIGH
• Littering	HIGH
• Noise from stereos/residents	HIGH
• Theft/Burglary	HIGH
• Crime/Drugs/Public safety	HIGH
• Vandals/Vandalizing property	HIGH
• Traffic Safety/Transportation	HIGH
• Juvenile crime/Bullying	MEDIUM
• Crime/Police protection	MEDIUM
• Speeding/Traffic calming methods	MEDIUM
• Animal Control/Barking dogs	LOW
• Suspicious activities/delinquents	LOW
<b>PUBLIC SERVICES</b>	
• Youth activities and daycare	HIGH
• Social & human Service needs	HIGH
• Access to social/human services	HIGH
• Transportation/Public transit access	HIGH
• Youth programs	HIGH
• Elder programs	MEDIUM
• After school program	MEDIUM
• Health programs	MEDIUM
• Homeless programs	LOW
• Counseling/Mental health	LOW
• Daycare facility	LOW
<b>INFRASTRUCTURE</b>	
• Roads/Streets/Potholes	HIGH
• Sidewalks and landscaping	HIGH
• Ditches/retention/Drainage and flooding	HIGH
<b>PUBLIC FACILITIES</b>	
• Off street bike paths	HIGH
• Transit shelters	HIGH
• Youth facilities	HIGH
• After school program facilities	HIGH
• Elder facilities	MEDIUM
• Health program facilities	MEDIUM
• Schools	MEDIUM
• Homeless program facilities	LOW
• Parks and recreation	LOW
<b>ECONOMIC DEVELOPMENT</b>	
• Job development/Job skills	HIGH
<b>DEMOLITION AND CLEARANCE</b>	
• Keeping public area clean and maintained	HIGH
• Yards need cleaning/landscaping	HIGH
• Abandoned houses/lots/building	HIGH

**Response #2: Summary of citizen comments of views on the plan**

Copies of public comments are attached in Section VIII. Public Comment/Notice.

**Response #3: Summary of efforts made to broaden participation**

Brevard County and Consortium members actively pursued avenues to ensure participation of its citizens in the planning of the Action Plan. This year, in addition to having public notices in the local newspaper, notices were sent electronically to all organizations and agencies on Brevard County's contact list, and posted on the web site.

In an effort to encourage the solicitation of women and/or minority owned businesses, Brevard County Purchasing Department sends bid packages at no cost to local construction houses and refers companies to the Orlando Directory of Currently Certified Firms web site to help identify women and minority owned businesses. Additionally, all Requests for Proposal packages include a requirement to adhere to Section 3 guidelines.

All Consortium members have an eleven member affordable housing advisory council who represent a broad area of knowledge in affordable housing. Public meetings are held with the councils to receive input into the Strategic Plan and Action Plan. Brevard County also has a CDBG Advisory Board that represents the various needs and minority groups within the strategy and targeted areas. The CDBG Advisory Board meets monthly to ensure input in the planning and implementation of the Action Plan.

All meetings are publicly advertised and are accessible by persons with disabilities. Applicable methods of communication are provided when a significant number of non-English speaking residents are expected to participate. Accommodations will also be provided for persons with disabilities, upon forty-eight (48) hours notification to the Brevard County Housing and Human Services Office that such accommodations will be necessary.

**Response #4: Comments not accepted**

Brevard County and the Consortium recognize the value of citizen input. All comments regarding this Action Plan were accepted during the planning process. There were no comments that were not accepted.

**Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

**Response:**

The Brevard County's Housing and Human Services Department serves as the Consortium's lead agency for planning and coordinating the implementation of the Consolidated Plan. The Consortium will continue its effort to consult with other public and private agencies that provide assisted housing, health and social services, and fair housing services (including those focusing on services to children, elderly persons,

persons with disabilities, persons with HIV/AIDS and their families and homeless persons).

The Consortium will continue to work in collaboration, as specified in the Consolidated Plan, with non-profit and for-profit partners to carry out the goals in this Action Plan, as well as to strengthen partnerships and build capacity with new programs and agencies. The Brevard Homeless Coalition (BHC) is a good example of developing and strengthening our institutional structure. Each year the BHC continues to expand their service area by including more agencies, there are now more than fifty (50) non-profit agencies in Brevard County who belong to the BHC. The BHC meets bi-monthly to discuss issues that pertain to housing and non-housing needs of the low income citizens and homeless individuals and families, through networking and coordination of funding opportunities.

The Consortium will continue to strengthen its ties with the five (5) Community Housing Development Organizations (CHDOs) presently operating in Brevard County by providing technical assistance especially in the areas of program management and operations. The Consortium will invite the CHDOs to attend training opportunities and plan ways to partner to meet the goals in the Action Plan. All CHDOs shall be required to attend at least one appropriate/related training per year. The Consortium will also provide assistance to organizations desiring to become CHDOs.

The Consortium is required to set aside a minimum of fifteen percent (15%) of the annual HOME allocation for CHDO activities to assist in meeting annual housing goals. The Consortium desires to spend more than the minimum fifteen percent (15%) for CHDO projects in order to strengthen the financial capabilities of the CHDOs. The Consortium (under 24 CFR Part 92.208, 92.302, and 92.300(b) may provide special assistance to CHDOs in the way of project pre-development loans, operating assistance, use of HOME project proceeds, and capacity-building assistance.

During the previous fiscal year the Consortium implemented Policies and Procedures based on the updated HOME rule. The policy additions included:

- Conversion of Homebuyer Units to Rental Units
- Four Year Project Completion
- CHDO Development Capacity
- Project Underwriting/Subsidy Layering
- Market Analysis/Needs Assessments
- Developer Capacity/Market Need

## **Monitoring**

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

**Response:**

The Brevard County Housing & Human Services Department's Contracts Management Team (CMT) shall be responsible for implementing the monitoring plan in accordance with the Department's Monitoring and Technical Assistance Policy HHS-012. The CMT will ensure that all sub-grantees and sub-recipients manage the day-to-day operations, program activities, and projects funded by local, state and federal resources. The CMT will also ensure compliance with the requirements of applicable laws, rules and regulations in order to provide timely quality services; decent, safe and sanitary housing; and a quality living environment to the residents of Brevard County.

All sub-grantees and sub-recipients will be monitored to ensure program, financial and regulatory compliance.

All members of the Consortium have adopted monitoring procedures in accordance with the Code of Federal Regulations, Title 24, Part 91, Section 230.

The Department's Monitoring Procedure is as follows:

During the first quarter of each fiscal year, a public service risk assessment shall be performed for each sub-grantee/sub-recipient using the Risk Assessment Form. Each sub-grantee or sub-recipient shall be determined to be high, moderate or low risk. Level of risk or the requirements of the funding source shall determine the type of monitoring review to be scheduled.

- High Risk: When a sub-grantee/sub-recipient has been determined to be a High Risk, the sub-grantee/sub-recipient shall receive a Comprehensive On-Site Monitoring Review and a minimum of one Technical Assistance visit. The Comprehensive Review will cover all aspects of the program/project progress.
- Moderate Risk: When a sub-grantee/sub-recipient has been determined to be at Moderate Risk, they shall receive an annual Limited On-Site Monitoring Review. Limited Reviews will cover specific areas of concern such as, but not limited to, payment requests, budgets, affordability, income eligibility, performance and other applicable documentation.
- Low Risk: When a sub-grantee/sub-recipient has been determined to be Low Risk, they may be exempt from a Comprehensive or from a Limited On-Site Monitoring Review. An Annual Desk Review or Program/Project Site Visit (or both) shall be conducted in lieu of an On-Site monitoring.

The Risk Assessment will be conducted on each sub-grantee/sub-recipient, and the Monitoring Visit Schedule shall be completed no later than the 20<sup>th</sup> of January of each year. The schedule shall be revised as needed to incorporate other local, state or federal projects acquired during the fiscal year.

All monitoring will be completed by July 1<sup>st</sup> of each year.

To ensure due diligence, agencies that expend seven hundred, fifty thousand dollars (\$750,000) or more in federal awards in one year will be required to have audits performed pursuant to OMB Circular A-133 and submitted to the County on an annual basis.

Projects involving public facilities and improvement will be monitored and inspected on an on-going basis to ensure compliance with all local, state, and federal regulations.

Site visits will be performed periodically to monitor compliance when construction triggers Federal Labor Standards Requirements. Davis-Bacon interviews will be verified, payrolls will be reviewed, and follow-up will be provided when wage restitution is required.

If an activity involves acquisition, relocation or displacement, monitoring will be performed to ensure compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

A review of the timeliness of expenditures will occur quarterly, using in-house spreadsheets and through monitoring of expenditures under the Integrated Disbursement and Information System (IDIS). This review will ensure that the CDBG program will not have more than 1.5 times the amount awarded on hand sixty (60) days prior to the end of its current program year.

The County will also ensure that IDIS activities are created and closed properly in a timely manner.

Brevard County, as the lead entity for the Consortium, will ensure that CHDOs receiving HOME funds are certified to ensure they continue to meet the requirements for CHDO designation.

Monitoring of rental units funded with HOME funds will be performed on an annual basis to ensure renter incomes and rents comply with HOME program regulations.

Principal residency requirements will be spot monitored on a regular basis through a variety of methods including written confirmation from homeowners who received HOME purchase and/or repair assistance.

### **Lead-based Paint**

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

**Response:**

All Housing and Human Services Department Inspectors having completed the online HUD lead based paint course “Healthy Homes and Lead Hazard Control” are certified renovators, as defined in 40 CFR Part 745.225. This certification assists the inspectors with identifying the need for further inspection and abatement.

All housing units built prior to 1978, regardless of the funding source, will be evaluated for lead-based paint. The housing inspectors will take note of flaking or chipping paint. If lead-based paint is found, a certified professional will be consulted.

The Consortium will continue to provide technical guidance on lead-based paint and asbestos requirements to CHDOs, non-profits, and for-profits accessing federal and other dollars for housing-related services and operations, demolitions, and other activities as identified. The Consortium will continue to ensure that existing housing programs and policies conform to the requirements of the code of federal regulations for lead-based paint and asbestos hazards (24 CFR Part 35). Additionally, consumer education is required of all clients receiving rental assistance, down payment or rehabilitation assistance for any home that was built before 1978. Consumer education includes reviewing a Renovation brochure review with the client. Following the brochure review, the client signs a form stating he or she has been advised about the hazards of lead-based paint. The client is also given a copy of the brochure.

## HOUSING

### Specific Housing Objectives

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how federal, state, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

### Response #1: Priorities and objectives hoping to achieve

#### **PRIORITY NEED: AFFORDABLE OWNER-OCCUPIED HOUSING**

**A. Homeowner Purchase Assistance:** During the next year, the Brevard County Consortium will promote and facilitate opportunities to increase the availability of owner occupied housing for households with incomes at or below eighty percent (80%) area median income, with priority given to opportunities that will assist households with incomes at or below fifty percent (50%) of the area median income (AMI).

Proposed Accomplishments: The Consortium proposes to take affirmative marketing steps to ensure that eligible persons of all racial, ethnic and gender groups (especially those considered those least likely to apply) have a reasonable opportunity and access to funding made available through the Purchase Assistance Programs county-wide. Regular assessments of the affirmative marketing program will be provided to the Consortium.

This will be accomplished through advertisement in local news media, Consortium member web sites, through local community and faith-based organizations, and various community events. The Consortium will also work collaboratively with eligible CHDOs and for-profit agencies to acquire infill lots, utilize existing NSP funding for home ownership, and construct or rehabilitate homes for ownership opportunities for eligible households.

Sources of Funding: The Consortium will utilize funds available from the HOME, NSP Program, and SHIP Program. Priority will be given to households with incomes at or below fifty percent (50%) of the AMI.

**B. Owner Occupied Rehabilitation:** During the next year, the Consortium will promote the preservation of homes and neighborhoods by providing opportunities to improve the quality of existing housing through rehabilitation and reconstruction for households with incomes at or below eighty percent (80%) of the AMI, with priority given to opportunities that will assist households with incomes at or below fifty percent (50%) of the AMI.

Proposed Accomplishments: The Consortium proposes to continue funding housing rehabilitation, replacement, and Weatherization activities for eligible homeowners. Activities will be promoted through the local news media, Consortium member web sites, local community and faith-based organizations, and neighborhood community meetings and events.

Sources of Funding: Brevard County Consortium will utilize funds available from SHIP and HOME funding for housing rehabilitation/replacement activities and State Department of Economic Development funds for Weatherization activities.

### **PRIORITY NEED: AFFORDABLE RENTAL HOUSING**

The Consortium will work to continue to increase the supply of affordable rental housing, particularly for households earning fifty percent (50%) or less of the AMI, encourage our CHDOs and for-profit housing developers to improve the quality of existing rental housing, and encourage new rental housing opportunities, especially for persons and households who have special needs. Rental properties with more than 5 units will follow the established Affirmative Marketing Policy, including special outreach efforts and use of the equal opportunity logo or statement. Regular assessments of the affirmative marketing program will be provided to the Consortium.

**A. Rental Occupancy Assistance:** Provides funds to qualified households for one time rent and security deposits to assist with access to affordable rental housing, as funds will allow. Additionally, the Consortium will continue to support the development of additional rental units for low and moderate income residents throughout the County utilizing the Brevard County Affordable Housing Ordinance and the incentives within Tax Credits and Tax Free Bonds.

**B. Tenant Based Rental Assistance (TBRA):** The housing needs of low income renters are a high priority as they face more substandard housing conditions and higher cost burdens. This is reflected in local market conditions where housing costs exceed thirty percent (30%) of household income for extremely low, very low and low income renters. TBRA will be provided through the City of Melbourne for qualified households to assist with rental subsidy for up to 24 months.

**C. Acquisition/Rehabilitation of Existing Rental Units:** During the next year, the Brevard County Consortium will work with for-profit and non-profit developers to promote and facilitate the acquisition, construction, and rehabilitation of affordable rental housing units for households with incomes at or less than eighty percent (80%) of the AMI, with priority given to persons at or below fifty percent (50%) of the AMI.

Proposed Accomplishment: The Consortium proposes to work collaboratively with for-profit and non-profit developers to acquire, rehabilitate, or construct rental units. Priority will be given to households with incomes at or below fifty percent (50%) of the AMI and those households with special needs.

Sources of Funding: Brevard County will utilize funds available from SHIP and HOME.

**D. Rehabilitation of Existing Rental Units:** The Consortium will work to preserve existing rentals and keep them safe, accessible and affordable.

Proposed Accomplishments: The Consortium proposes to ensure that all housing activities undertaken are evaluated according to Americans with Disabilities Act (ADA) compliance, and that access issues have been properly addressed where appropriate.

Sources of Funding: Brevard County Housing and Human Services Department and the Consortium will utilize funds from CDBG, HOME, and SHIP.

### **PRIORITY NEED: FAIR HOUSING**

The Consortium recognizes that fair housing can be an issue in the area of home ownership and rental. Annually, the Consortium holds education workshops about fair housing that are free for anyone in the community, with special emphasis given to target landlords, rental management companies, local government employees, realtors, minority groups and low-income residents. This year the Consortium will contract with the Brevard County Fair Housing Continuum to test for possible discrimination based on race, color, religion, national origin, gender, familial status and accessibility to ensure that Brevard County Residents have equal access to housing opportunities.

The Consortium jointly worked on identifying Fair Housing Issues with an Analysis of Impediments (AI) Plan. The AI Plan was approved on August 8, 2009 by the Office of Fair Housing and Equal Opportunity. The AI is in the process being updated in preparation for submission in August 2015. Results of the AI plan will be reported in the CAPER.

Brevard County has partnered with the Fair Housing Continuum to air two (2) short videos on Space Coast Government Television titled "Wanted Everywhere Else", a public service announcement (PSA) and "7 Days in April", which chronicles the history of the Fair Housing Act. The PSAs rotate multiple times over a monthly basis.

Information on County housing programs and fair housing law will continue to be available on the County's web page and in a fair housing brochure. Fair housing education continues to be an important component of Consortium funded homebuyer education programs.

The Consortium will continue operation of all of its housing assistance programs in a manner that encourages minorities, as well as persons with disabilities, and other members of protected classes to utilize the programs that meet their housing needs. The Consortium will use affirmative marketing practices in soliciting owners/renters, determining eligibility and concluding all transactions.

Proposed Accomplishment: Brevard County proposes to work collaboratively with community partners to ensure that all Brevard County residents have equal housing opportunities.

Sources of Funding: Brevard County and the Consortium will utilize funds available from HOME, CDBG and other sources within the respective budget(s). In FY 2015-2016 the Consortium plans to undertake the activities identified below, using the HOME allocation and carry-forward dollars, if applicable.

A breakdown of the Consortiums "Priority Housing Needs/Investment Plan" can be viewed in Section IX. Performance Matrix.

**SUMMARY OF  
2015-2016 HOME FUNDED AFFORDABLE HOUSING ACTIVITIES**

MATRIX #	PROJECT NAME	FUNDING AMOUNT	PRIORITY NEED	OBJECTIVES	OUTCOMES	TYPE	ANNUAL NUMERIC GOAL
13	Purchase Assistance	\$232,905	Housing	Improve access to affordable housing	Affordability/ Accessibility	Households	11
14A	Owner-Occupied Rehab	\$149,821	Housing	Improve the quality of owner housing	Sustainability	Households	4
12, 14G, 01	CHDO Set-Aside	\$263,550	Housing	Increase the availability of affordable owner and rental housing	Affordability/ Accessibility Sustainability	Housing Units Households	7
05J	Fair Housing	\$2,500	Fair Housing	Fair Housing Tests and Seminars	Accessibility	People	10
01	Acquisition/ Rehab of existing/new units (sell or rent)	\$180,462	Housing	Improve access to affordable housing	Affordability Accessibility	Households	14
05S	TBRA	\$17,840	Rental Housing	Improve access to affordable rental housing	Accessibility	Households	10
19A	HOME Program Administration	\$56,606	Planning and Administration	Improve the services for low/mod income persons	N/A	Other	N/A
<b>TOTAL HOME FUNDED PROJECTS</b>		<b>\$903,684</b>					<b>56</b>

**Response #2: Describe other resources that may be available to address needs**

The Consortium anticipates receiving additional funding during the period covered by this Action Plan to complement our HOME funds. The additional funding will assist with addressing identified affordable housing needs. Sources of additional funding include; State Housing Initiatives Partnership (SHIP) Program (including carry-forward funds, if applicable), CDBG funds, CDBG, HUD Supportive Housing Grant, and Program Income.

Brevard County serves as a pass through agency for the Hardest Hit Fund; a fund allocated to help pay the mortgages of qualified homeowners who are unemployed or underemployed through no fault of their own. Homeowners who qualify for financial assistance may receive up to 12 months of monthly mortgage payments and/or funds to pay past due mortgage payments to bring the mortgage current. These funds are paid directly to the loan servicer/lender. The County and the City of Cocoa will act as Advisors for the program to assist clients by determining their eligibility. Several

additional local organizations will also be acting as Advisors for the Hardest Hit Program. The Hardest Hit Programs are designed to provide temporary assistance to eligible home owners through four (4) programs, though Brevard County and the City of Cocoa only participate in the first three (3) programs:

1. **Unemployment Mortgage Assistance Program (UMAP)** will provide up to 12 months of payments (with a cap of \$24,000) to the mortgage lender to assist unemployed or underemployed borrowers with their first mortgage until they can resume full payments on their own. In addition, up to \$18,000 can be paid to help satisfy all or some of any past due amounts owed; this assistance will be paid prior to the UMAP payments beginning and cannot exceed \$18,000 total. Any past due amounts over and above the \$18,000 are the responsibility of the homeowner. Total assistance available is up to \$42,000.
2. **Mortgage Loan Reinstatement Payment Program (MLRP)** will be used as a one-time payment to help satisfy all or some of any past due amounts owed on the first mortgage, only. This assistance cannot exceed \$25,000 total, and any past due amounts over and above the \$25,000 are the responsibility of the homeowner.

UMAP and MLRP program funds will be in the form of a 0% percent, deferred-payment loan; the loan can be forgiven over a five-1/2 year period, at a rate of 20% each year.

3. **Principal Reduction Program (PR)** will assist eligible Florida homeowners who owe at least 125% more on their home than its current market value, commonly referred to as the home being "underwater." The Florida Hardest Hit Fund Principal Reduction (HHF-PR) program will provide up to \$50,000 to an eligible homeowner(s) to help reduce the principal balance of the first mortgage.
4. **Elderly Mortgage Assistance Program (ELMORE)** allocates funding to assist senior homeowners with a reverse mortgage remain in their homes by providing eligible borrowers up to \$25,000 to bring their property taxes, homeowner's insurance, flood insurance and/or homeowners/condo association dues (property charges) current, to the extent that these property charges have been paid on behalf of the senior homeowner by the servicer of their reverse mortgage. The senior homeowner may also be eligible to have up to 12 months of future property charges paid on their behalf, as well.

### **Needs of Public Housing**

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

**Response #1:**

The Consortium is served by three (3) Public Housing Authorities: the Titusville Housing Authority, which serves the City of Titusville; City of Cocoa Housing Authority, which serves the City of Cocoa; and the Brevard Housing Authority, which serves Melbourne and the unincorporated areas of Brevard County. All three (3) Housing Authorities offer a variety of supportive activities including self-sufficiency programs for residents. Residents are encouraged to participate in resident council meetings.

The Consortium members will support the Housing Authorities Annual Plan and provide a variety of activities during the year to encourage public housing residents to become more self-sufficient and participate in homeownership. These activities include:

- Offering Purchase Assistance classes along with down payment assistance to support homeownership to residents.
- Inviting Housing Authority staff to attend all various advisory council meetings and participate in annual action planning activities.
- Notifying Housing Authority staff and residents of social service programs which would benefit residents.
- Notifying Housing Authorities of Request for Proposal opportunities.

The Consortium will work with the Housing Authorities to inform residents about the HOME purchase assistance program. Information will also be disseminated to manufactured housing parks informing residents of the purchase assistance program.

**Response #2:**

None of the three (3) Housing Authorities have been deemed a "Troubled Agency". Additionally, local policies have expanded to give preference to the following households: those who are living in substandard housing and/or paying more than 50% of their adjusted gross income for contract rent; working families; and homeless families/homeless veterans. The Consortium will continue to work with each of the Housing Authorities. Notification of funding availability, various advisory council meetings, and available services will be communicated. Technical assistance will be provided as needed.

In conjunction with the City of Cocoa, the City of Cocoa Housing Authority will seek alternate sources of funding through the Florida Housing Finance Corporation tax credit application and preservation cycles. The City of Cocoa Housing Authority anticipates the completion of approximately \$490,000 in capital investment, through new construction homeownership and/or elderly rental units.

### **Barriers to Affordable Housing**

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

#### **Response:**

Brevard County and the Consortium will work with their respective Planning and Zoning Departments to review and improve policies which affect affordable housing in their respective Comprehensive Plans as they undergo review as needed. The Consortium members will attempt to put into their Comprehensive Plan a mechanism to ensure that there is a procedure to review all new policies and procedures, ordinances, and regulations affecting the cost of housing.

Other actions to address barriers to affordable housing will include:

- Implementation of housing assistance programs more fully described in specific housing objectives in this Action Plan. These programs are designed to make housing more affordable, create new housing opportunities and improve access to housing for low-income persons.
- Continuation of neighborhood revitalization activities in target areas: demolition, infrastructure improvements, code enforcement activities to reduce neighborhood blight, create opportunities for affordable infill housing and improve the economic vitality of the affected areas.
- Implementation of expedited permitting for affordable housing, as required by SHIP.
- Continuation of homebuyer education programs, fair housing education and related activities.
- Community outreach activities in order to increase public awareness of fair housing laws, encourage the goal of homeownership, and provide general information on the dangers of predatory lending.

### **HOME Purchase Assistance Program**

1. Describe other forms of investment not described in § 92.205(b).

2. If the participating jurisdiction (PJ) will use HOME funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
  - a. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must: demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum fifteen (15) years or longer.
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e) (2) or a federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
3. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
  - a. Describe the planned use of the ADDI funds.
  - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
  - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

**Response #1:**

The Consortium does not use any other forms of investment not listed in 24CFR Part 92.205(b).

**Response #2:**

**Recapture Guidelines for Homeowner Purchase Assistance**

HOME funds invested in homeowner assistance will be subject to recapture provisions outlined in 24 CFR Part 92.254.

Except when resale restrictive covenants are mandated by regulation, the Consortium will follow the recapture provisions described in these guidelines. The Consortium's purchase assistance programs are designed to assist eligible applicants with the purchase of decent, safe and sanitary housing by providing financial assistance for any combination of down payment, repairs, principal reduction and closing costs for new construction and/or existing housing. Both the potential HOME housing unit and the assisted client must be eligible for the program, following specific standards and requirements from HUD. Funds for assistance can be used in the form of amortized, non-amortized, forgivable or deferred payment loans.

**Recapture Provision**

- Program funds will be secured by a lien, primary or subordinate mortgage; and affordability restrictions enforced via a land use agreement or deed restriction.
- If any uncured default occurs at any time during the period of affordability, the housing unit assisted with HOME funds ceases to be the principal residence of the eligible homeowner or any other terms of the mortgage or land use agreement are violated, then the mortgage balance will become due in full. If a quit-claim deed or any title transfer of ownership is exercised during the affordability period, the date of the transfer will be the default date and all proceeds due will be determined from that date.
- The HOME-assisted housing unit must meet the affordability requirements for not less than the applicable period specified in the following table, beginning after project completion.

<b>Homeownership assistance HOME amount per-unit</b>	<b>Minimum period of affordability in years</b>
Under \$15,000	5
\$15,000 to \$40,000	10
Over \$40,000	15

- In the event of a sale during the period of affordability (voluntary or involuntary) of a housing unit which used HOME funds for purchase assistance, the Consortium shall recapture the entire amount due from the net proceeds of the sale. (The

net proceeds are the sales price minus superior loan repayments, other than HOME funds, and any closing costs.)

- When the property is sold and in the event that there are no net proceeds or the net proceeds are insufficient to repay the total HOME investment due, the Consortium shall recapture the net proceeds, if any, in full. The recapture of the net proceeds shall constitute the satisfaction of the HOME mortgage, in accordance with 24 CFR 92.254(a) (5) (ii) (A).
- Under a voluntary sale, the homeowner must sell the home at fair market value. The Consortium will retain the right, but not the obligation, to require the homeowner, at the homeowner's expense, to obtain a certified appraisal to demonstrate fair market value.
- The HOME funds subject to recapture are based on the amount of HOME assistance that enabled the homebuyer to buy the eligible unit, including any HOME assistance that reduced the purchase price from fair market value to an affordable price, but excludes the amount between the cost of producing the unit and the market value of the property, such as the development subsidy. When the HOME assistance is only used for the development subsidy and therefore not subject to recapture, the development subsidy is subject to Resale Restrictions in accordance with 24 CFR 92.254(a)(5)(i).
- Recaptured funds will be used to carry out HOME eligible activities in accordance with 24 CFR Part 92.
- If the housing unit is sold after expiration of the applicable affordability period, the loan and all recapture provisions are forgiven.
- As applicable, homeowners will receive any excess net proceeds after the satisfaction of recapture (or resale) provisions.

**2a:** The Consortium has no plans to use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds.

**Response #3:**

The Consortium no longer receives American Dream Down Payment Initiative (ADDI) funds.

## HOMELESS

### Specific Homeless Prevention Elements

1. Sources of Funds—identify the private and public resources to be received during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children (especially the chronically homeless), the HUD formula programs, and any publicly-owned land or property. Please briefly describe the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—in a narrative, describe how the Action Plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—the jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness. Again, please identify barriers to achieving this.
4. Homelessness Prevention—the jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy and how, in the coming year, the community will move toward such a policy.

**Response #1:** Brevard County is a member agency for the nearly formed 501 (c)(3) Brevard Homeless Coalition (BHC). Coalition members are working collectively to implement the changes identified in the HEARTH Act. The BHC annually submits an Exhibit 1 in response to the HUD Notification of Funding Availability (NOFA) for Continuum of Care Homeless Housing Assistance Programs, part of the McKinney-Vento Homeless Assistance Act. The Continuum of Care Consolidated Application is a comprehensive document encompassing the following information: the governance and membership of the BHC, homeless demographics, homeless shelter/housing data, BHC accomplishments of the previous twelve (12) months, BHC goals for the following twelve (12) months and the application requesting renewal of grant funding. The Continuum of Care Consolidated Application also serves as the annual plan for accessing other federal, state, local, and private funds to assist the homeless and to provide for homeless prevention activities. The Continuum of Care meets bi-monthly and has approximately fifty (50) active members. At least six (6) BHC member agencies will individually submit applications to the Florida Department of Children and Families (DCF) Emergency Shelter Grant Request for Proposals.

Homeless Resources expected to receive during the next year to address homeless needs and to prevent homelessness:

#### FEDERAL RESOURCES

Grant Name	Awarded Amount
HUD Supportive Housing Grant	\$828,171
Total	\$828,171

Supportive Housing Grant funds will be used for the following:

- 211 Brevard as the Lead Agency for the Homeless Management Information System (HMIS) network, providing oversight and technical assistance to local agencies and ensuring compliance with all HUD HMIS Technical Standards.
- Housing for Homeless (HfH) will offer transitional and permanent supportive housing. Transitional housing units are scattered site housing throughout Brevard County, providing temporary housing for up to two years for qualified households. Permanent supportive housing is located at Victory Village in Titusville, providing long-term housing (no time limit) for chronically homeless veterans, with supportive services available as needed.
- Crosswinds Transitional Living Program provides housing for youth who have aged out of foster care or who have become homeless. Supportive services include job training, education, and child care assistance.

#### STATE RESOURCES

Grant Name	Awarded Amount
Brevard Homeless Coalition; Staffing Grant	\$71,428.57
Total	\$71,428.57

United Way of Brevard sub-contracts with Brevard County Housing and Human Services with to assist with the coordination and facilitation of the Point-In-Time Count, as well as the Brevard Homeless Coalition.

#### **Response #2:**

HOME funds will be advertised for availability during the plan year and will include a request that all units dealing with transitional housing or homeless activities coordinate with the Brevard Homeless Coalition (BHC) for referrals. Priority consideration will be placed on projects that support the increase of rental housing units for individuals and families with children exiting homelessness from transitional housing. To keep rents as low as possible, units that are funded 100% with HOME funds shall be requested to rent to families at or below 50% of the AMI.

Some of the obstacles to this program would include the need to deeply subsidize units, especially the set-asides for those at or below thirty percent (30%) of the AMI. Additionally, the objections of residents from the neighborhoods surrounding affordable housing projects may preclude the construction of a project.

During 2015 – 2016 the BHC will:

- Establish, update and follow a new governance charter which will include all procedures and policies needed to comply with HMIS requirements as prescribed by HUD; and a code of conduct and recusal process for the board, its chair(s), and any person acting on behalf of the board.
- Establish and operate a centralized assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. Children's Home Society provided a template for a coordinated assessment that could be used on Google Docs. This was one of the services that could be provided by 211 Brevard/HMIS. The executive committee, including 211 Brevard, will work out the details to be brought back to the BHC.
- Establish performance targets appropriate for population and program type, monitor recipient and sub-recipient performance, evaluate outcomes, and take action against poor performers.
- Establish written standards for assistance evaluating individuals' and families' eligibility for assistance, determining and prioritizing which eligible individuals and families will receive transitional housing assistance, rapid rehousing assistance, and permanent supportive housing assistance, and determining what percentage or amount of rent each program participant must pay while receiving rapid rehousing assistance.
- Review, revise, and approve the Homeless Management Information System (HMIS) for the geographic area. Review, revise, and approve a privacy plan, security plan, and data quality plan for the HMIS. Ensure consistent participation of recipients and sub-recipients in the HMIS and ensure the HMIS is administered in compliance with requirements prescribed by HUD.
- The BHC will develop a plan that includes the implementation of a housing and service system that meets the needs of the homeless individuals (including unaccompanied youth) and families. This system will include outreach, engagement, and assessment; shelter, housing, and supportive services; and prevention strategies.
- Plan for and conduct, at least biennially, a point-in-time count of homeless persons.
- Conduct an annual gaps analysis of the homeless needs and services available.
- Consult with State and local government Emergency Solutions Grants program recipients on the plan for allocating Emergency Solutions Grants program funds and reporting on and evaluating the performance of Emergency Solutions Grants program recipients and sub-recipients.

**Response #3:**

The BHC approved their 2015-2018 Strategic Plan at the general meeting held on April 14, 2015. It contains a detailed listing of Objectives and Goals with the action plan to

bring them to fruition. The BHC's strategic planning statement was modeled on the 2010 U.S. Interagency Council on Homelessness' adopted plan, "Opening Doors." This federal plan established four national goals:

- Finish the job of ending chronic homelessness;
- Prevent and end homelessness among our veterans;
- Prevent and end homelessness for families, youth and children;
- Set a path to end all types of homelessness.

In developing the BHC's action plan, the Coalition relied on its work in 2013 and 2014 to create its governance, performance measures, and coordinated assessment process. In addition, the "Opening Doors" plan, released in 2010, incorporates critical actions recommended in the Florida Plan to End Child Homelessness.

Brevard County, through the BHC, places emphasis on homeless projects that will support a goal toward the elimination of chronic homelessness. Persons who meet the following three (3) conditions are considered chronically homeless:

- 1) Must be homeless for one (1) year or more or have been homeless three (3) times or more in a four year period;
- 2) Must be have at least one (1) disability that is physical, mental, developmental, and/or have a substance abuse condition; and
- 3) Must be unaccompanied.

Due to the depth of their disabilities, the chronically homeless face barriers to self-sufficiency, and as such usually require more in-depth services than traditionally offered by the social services available; therefore, causing some agencies to choose not to offer services/programs needed by the chronically homeless. The barriers for the agencies include:

- The nature of their core mission may not match.
- The intense case management involved may be cost prohibitive for some agencies.
- The cost of retrofitting/rehabilitating housing to be compliant with the Americans with Disabilities Act (ADA).
- The lack of supportive resources from other community programs, such as mental health care.

Through the BHC grant application process for federal and state grants, agencies will be encouraged to serve chronically homeless persons with the addition of bonus points for projects directing part or all assistance to the chronically homeless.

Additionally, affordable rental housing projects assisted through the jurisdiction will encourage funded agencies to offer available housing to chronically homeless receiving assistance from BHC member agencies.

The BHC will establish and operate a centralized assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. They will establish written standards for eligibility for assistance of individuals and families, determining and prioritizing which eligible individuals and families will receive transitional housing assistance, rapid rehousing assistance, and permanent supportive housing assistance. In addition, BHC will determine what percentage or amount of rent each program participant must pay while receiving rapid rehousing assistance.

The BHC will implement a "Housing First" methodology as an alternative to the current system of emergency shelter/transitional housing, which tends to prolong the length of time that families remain homeless. The methodology is premised on the belief that vulnerable and at-risk homeless families are more responsive to interventions and social services support after they are in their own housing, rather than while living in temporary/transitional facilities or housing programs. With permanent housing families can begin to regain the self-confidence and control over their lives they lost when they became homeless.

- Information so that people will know where or how to access intake for homeless prevention or housing services.
- A screening and assessment process and tools to gather and verify information about the person and his/her housing service needs and program eligibility and priority.
- Information about programs and agencies that can provide needed housing or services.
- A process and tools for referral to an appropriate program(s) or agency(s), as well as assistance in making program decisions.

#### **Response #4:**

Through the Brevard County Community Action Agency and the Housing and Human Services Department, several programs are in place to prevent individuals and families with children from becoming homeless. Assistance is provided utilizing various federal, state and local programs and resources. These programs include but are not limited to: food vouchers; prescription assistance; transportation assistance; rent/mortgage assistance; and utility payments.

The BHC has established Operating Policies & Procedures for the Coordinated Assessment. The Operating Policies & Procedures were approved by the BHC on April 14, 2015, along with an agreement between agencies and the BHC to participate in the Coordinated Assessment process. The Coordinated Assessment system is focused on providing a continuum of care including prevention, diversion, rapid re-housing, and permanent supportive housing approaches. This will require that a housing navigator

agency assess a household's eligibility for services. Prevention services will target people at imminent risk of homelessness and in turn will be referred to available homeless prevention programs. Diversion services will target individuals and families as they are applying for entry into shelter. For housing programs, rapid re-housing services will target individuals and families who are already homeless with a SPDAT score that warrants the most appropriate housing. These housing first and permanent supportive housing efforts will target individuals and families that are chronically homeless and the SPDAT score will assist in identification purposes.

**Response #5:**

The BHC includes in its membership institutional agencies with discharge policies. The BHC leadership has contacted agencies that are not members, such as the Brevard County jails and medical facilities to initiate discussions on discharge policies. It has determined they all have a discharge policy and have working relationships with various members of the BHC. BHC members in receipt of McKinney-Vento Act funds do not accept clients who are discharged from institutions into their transitional housing programs. Other members are funded through a Florida Department of Corrections grant to provide transitional housing to clients discharged from jails.

**Emergency Shelter Grants (ESG)**

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Action Plan ESG response: N/A

## COMMUNITY DEVELOPMENT

### Community Development

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services, economic development, neighborhood capacity building and technical assistance.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

#### **Response #1:**

Brevard County has identified seven (7) neighborhood strategy areas that are located throughout the County where each neighborhood meets the definition as defined by HUD as a low/mod area (LMA). It is the County's vision to revitalize each of these neighborhoods in ways that will render the neighborhood strategy areas ineligible as a low/mod area.

Below is a summary of the priorities identified by various venues within Brevard County. Included were the neighborhoods, community surveys, technical assistance, capacity building training and meetings with special needs groups, leadership forums, and citizen input at public hearings.

<b>NON-HOUSING COMMUNITY DEVELOPMENT PRIORITIES</b> Funding Type: CDBG	<b>PRIORITY</b>
<b>GOAL 1: PUBLIC FACILITIES</b> <u>Objectives</u> <ol style="list-style-type: none"> <li>1. Improve quality/increase quantity of neighborhood facilities serving LMI persons</li> <li>2. Improve quality/increase quantity of facilities that benefit LMI Youth</li> <li>3. Improve quality/increase quantity of facilities that benefit seniors and the elderly</li> </ol>	High
<b>GOAL 2: INFRASTRUCTURE</b> <u>Objectives</u> <ol style="list-style-type: none"> <li>1. Improve quality/increase quantity of public improvements that benefit LMI</li> </ol>	High
<b>GOAL 3: ECONOMIC DEVELOPMENT</b> <u>Objectives</u> <ol style="list-style-type: none"> <li>1. Improve economic opportunities for LMI</li> </ol>	High
<b>GOAL 4: PUBLIC SERVICES</b> <u>Objectives</u> <ol style="list-style-type: none"> <li>1. Improve services for LMI persons</li> <li>2. Improve services for LMI youth</li> <li>3. Improve services for LMI seniors and the elderly</li> <li>4. Improve services for disabled adults</li> </ol>	High
<b>GOAL 5: DEMOLITION &amp; CLEARANCE</b> <u>Objectives</u> <ol style="list-style-type: none"> <li>1. Continue to carry out demolition and clearance activities in an effort to reduce/eliminate slum and blighted conditions.</li> <li>2. Reduce street and drainage littering.</li> </ol>	High
<b>GOAL 6: LAND ACQUISITION</b> <u>Objectives</u> <ol style="list-style-type: none"> <li>1. Expand land acquisition opportunities in order to increase the supply of affordable housing for low to moderate-income residents.</li> </ol>	High
<b>GOAL 7: TECHNICAL ASSISTANCE AND CAPACITY BUILDING FOR NEIGHBORHOOD ORGANIZATIONS AND NON-PROFIT AGENCIES</b> <u>Objectives</u> <ol style="list-style-type: none"> <li>1. Continue to provide technical assistance and capacity building services to neighborhood organizations carrying out neighborhood revitalization activities within the County's identified neighborhood strategy areas.</li> </ol>	High
<b>GOAL 8: CRIME PREVENTION, NUISANCE &amp; SAFETY NEED</b> <u>Objectives</u> <ol style="list-style-type: none"> <li>1. Improve street lighting and sidewalks</li> <li>2. Remove and renovate vacant buildings</li> </ol>	High

**Response #2:**

The County has identified the following long-term and short-term objectives.

Long term objectives:

1. Enhance the quality of life and safety for families residing in low to moderate income areas.
2. Identify and inventory potential infill properties in the strategy areas suitable for development as low/mod income housing and work with our CHDOs to develop these properties.
3. Work with developers to provide affordable, decent, safe and sanitary housing for low to moderate income residents.
4. Identify and provide appropriate training for economic development activities to residents in the strategy areas that will increase the ability of each community to become self-sufficient.
5. Identify areas of need within each strategy area for infrastructure for potable water and sanitary sewer systems to improve health and safety conditions within the community.
6. Explore Economic Development opportunities principally for low-and moderate-income persons. For the purpose of job creation and retention: establishment, stabilization and expansion of small businesses including micro-businesses, revolving loan program, job training, technical assistance, job training and utilization of the Section 108 Loan Program.
7. Promote business creation and expansion for low and moderate income persons in targeted low and moderate income areas in the County.
8. Identify potential job training and housing opportunities for low to moderate income residents within each of the strategy areas.
9. Identify and provide funding necessary to improve public services to enhance the quality of life for low to moderate residents and increase opportunities for sustainability and self-sufficiency.
10. Identify properties in the County eligible for demolition to eliminate slum and blight conditions and increase the safety of families living near unsafe structures.

Short-term objectives:

1. Identify the need for public facilities within the strategy areas.
2. Improve existing deteriorated infrastructure in low and moderate-income areas that improve the quality of life and meet health and safety standards.
3. Provide technical assistance or financial resources to stimulate business retention and expansion.
4. Provide funding or technical assistance to private non-profit and public agencies meeting the public service needs of the County's low and moderate income population, concerning health and safety, education, and/or personal development needs.
5. Provide funding or technical assistance to assist in the implementation of programs for special population groups such as the elderly, youth, persons with disabilities.
6. Provide technical assistance and capacity-building training for neighborhood organizations in the strategy areas.

## BREVARD COUNTY

In FY 2015-16, the County's CDBG Program will undertake the activities listed below.

### SUMMARY OF 2015-2016 CDBG FUNDED ACTIVITIES

MATRIX NUMBER	PROJECT NAME	FUNDING AMOUNT	OBJECTIVE	OUTCOME	PRIORITY NEED	ACCOMPLISHMENT TYPE	ANNUAL GOAL
05	Cuyler Learning Center	\$71,763	Suitable Living Environment	Sustainability	Public Services	People	286
05	Central Brevard Sharing Center	\$41,750	Suitable Living Environment	Sustainability	Public Services	People	1,210
05	Early Learning Coalition	\$16,700	Economic Opportunity	Availability/Accessibility	Public Services	People	79
05	Brevard County Police Athletic League (PAL)	\$50,100	Economic Opportunity	Availability/Accessibility	Public Services	People	125
Subtotal		\$180,313					1,700
03I/03J	Section 108 Loan	\$180,000	Suitable Living Environment	Availability/Accessibility	Infrastructure/Improvements/Public Facility	People	10,710
03F	Mims Exercise Room	\$353,425	Suitable Living Environment	Availability/Accessibility	Public Facility	People	4,000
03I	Schoolhouse Paving & Drainage	\$226,830	Suitable Living Environment	Availability/Accessibility	Infrastructure	People	3,510
02	Demolition	\$21,100	Suitable Living Environment	Availability/Accessibility	Demolition/Clearance	People	4,000
Subtotal		\$781,355					22,220
21A	CDBG Program Administration	\$240,416				Other	N/A
Total		1,202,084					23,920

### CDBG Project Descriptions for FY 2015-2016

#### Section 108 Loan

Application for construction of a 19,000 ft., 12 inch potable water main along Satellite Boulevard, Cocoa with fire hydrants; and construction of a 13,000 sq. ft. health clinic on University Boulevard, Melbourne.

#### Mims Exercise Room

This project consists of the survey, design and construction of a building to provide an area for citizens to exercise and improve their health.

#### Schoolhouse Paving and Drainage

This project consists of the design and construction of roadway and drainage improvements.

## **Demolition**

This program provides for the elimination and prevention of slum and blight by removal of unsafe structures.

## **Cuyler Community Learning Center**

Cuyler Community Learning Center provides educational programs for youth and seniors. School-aged participants will have the opportunity for tutoring and homework assistance. Additional programs include college program workshops, sample SAT and ACT tests and drug awareness and prevention activities. Adults and seniors may attend a variety of community workshops and training including resume building, senior fitness, teen pregnancy awareness, and music therapy & appreciation.

## **Central Brevard Sharing Center**

Central Brevard Sharing Center provides a nutritious meal for low to moderate income qualified individuals and families in need. The goal is to improve nutrition and quality of life to those who are served.

## **Early Learning Coalition**

Provides child care subsidies to assist eligible families with the high cost of child care.

## **Brevard County Police Athletic League (PAL)**

The Brevard County Police Athletic League have designed a hands-on Science, Technology, Engineering and Math (STEM) program. Activities will include academic tutorial and reading, model rocketry, Lego-robotics, electronics, R/C models, computer maintenance, CAD and 3D printing, website design resume writing and basic etiquette.

## **Antipoverty Strategy**

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

### **Response:**

Short term emergency services such as food, shelter, utility assistance, and rental payments will be provided thru various County programs and partnerships with non-profit agencies. While this assistance is essential, the ultimate goal of the County is to assist individuals and families to become self-sufficient. Programs will be funded and collaborations formed to address childcare needs, homeless prevention, safe, decent and affordable rental and homeownership assistance. Educational programs, job training, job placement services, and various other self-help programs will be in place to assist with providing necessary tools to meet self-sufficiency goals.

In addition to supporting community-wide efforts as described above, the County and the Consortium will use CDBG and HOME funds to support a variety of activities that are specifically designed to help low- and moderate-income persons and families break the cycle of poverty. These activities include the following support programs:

- Youth Services
- Emergency Food Program
- Subsidized Child Care

Additionally, the Brevard County Housing and Human Services Department and the Consortium works in partnership with many for profit and non-profit developers utilizing SHIP and HOME funding to expand housing opportunities for residents living in poverty situations.

## **NON-HOMELESS SPECIAL NEEDS HOUSING**

### **Non-homeless Special Needs (91.220 (c) and (e))**

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

#### **Response #1: Priorities**

Brevard County plans to coordinate its efforts with the Consortium, CHDOs, and other developers to construct and/or rehabilitate and make affordable housing units available for persons identified with mental illness, physical and mental disabilities, frail elderly, substance abuse, and HIV/AIDS.

#### **Response #2: Describe how resources will be addressed**

Based on available funding sources, the Brevard County Consortium will issue Requests for Proposals (RFP) to develop and operate units for special needs persons identified in the community. The RFP will be in line with the identified priorities as listed in the 2011-2016 Strategic Plan. Proposals will be selected based upon developer's capacity, needs assessments, cost per unit, available supportive services, and location.

### **Housing Opportunities for People with AIDS**

1. Provide a brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the Strategic and Action Plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.

5. Report on the use of committed leveraging from other public and private resources that helps to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

### **Response 1-9: NA**

#### **Response Specific HOPWA Objectives:**

The City of Palm Bay designates its HOPWA funds to the State of Florida, which then allocates the monies to United Way for distribution among the three HIV/AIDS agencies in Brevard County.

The United Way of Brevard County administers the HOPWA program in Brevard County. HOPWA is grant funded by the Florida State Department of Health. It is anticipated that \$473,099 will be received during 2015-2016. The United Way serves as the lead entity and fiscal agent, and subcontracts to Comprehensive Health Care, Project Response, and the Brevard County Health Department for case management services. The case managers provide services to families and, when applicable, access HOPWA funds to provide assistance in the form of rent, short-term housing, utilities and mortgage assistance.

## **OTHER NARRATIVE**

### **HOME Match Funds**

The Consortium plans to utilize SHIP Program funds and other non-federal funding sources for the mandatory 25% local match for the HOME funds.

### **Home Program Income**

The Consortium plans to use five percent (5%) of eligible program income towards administrative costs. These dollars will be tracked and reported in the CAPER. Recaptured funds are not eligible for additional administrative dollars.

## **PUBLIC COMMENTS/LEGAL NOTICE**

The 2015-2016 Action Plan was public noticed on June 22, 2015 and gave the locations where the Plan would be available for review. The notice gave citizens the opportunity to review the Action Plan and funding recommendations for a 30 day period, with the opportunity to provide comments that would be included in this section of the Action Plan. Copies of public comments and the written response are attached.

Brevard County advertised and held Public Meetings on March 17, 2015 and April 9, 2015, to hear comments and receive citizen input on the County's performance and accomplishments during the 2013-2014 program year. No comments were received.

Two Public Hearings were held by the Brevard County Board of County Commissioners: July 7, 2015 and August 4, 2015. The Action Plan was adopted by the Brevard County Board of County Commissioners on August 4, 2015.

There are no public comments received that have not been included in this Action Plan.