



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001

Fax: (321) 264-6972

Kimberly.Powell@brevardclerk.us

November 6, 2020

**M E M O R A N D U M**

**TO:** Frank Abbate, County Manager

**RE:** Approval of CARES Act Funding for Brevard County Zoo

The Board of County Commissioners, in special session on November 5, 2020, authorized you, or your designee, to set aside \$500,000 to reimburse the Brevard County Zoo for qualifying expenses, after such expenses are reviewed by Tetra Tech to ensure that they qualify; authorized the Chair to execute any necessary documents; directed staff to forward qualifying expenses up to \$1,300,000 to Tetra Tech for review, as soon as provided; and directed staff to bring this back to the Board December 22, 2020, should the Zoo have any additional qualifying expenses, over the \$500,000, for consideration of allocating additional funding.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Kimberly Powell*  
Kimberly Powell, Clerk to the Board

**cc:** Each Commissioner  
County Attorney  
Finance  
Budget