



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

New Business - Add-On

J.4.

3/8/2022

Subject:

District 2 Proposed Allocation of Available Funds

Fiscal Impact:

Dept/Office:

District 2 Commission Office

Requested Action:

Request the Board consideration to reallocate District 2's available funds.

Summary Explanation and Background:

The attached summarizes the available funds and categories where the funds will be allocated.

Clerk to the Board Instructions:



March 9, 2022

MEMORANDUM

TO: Commissioner Lober, District 2

RE: Item J.4., District 2 Proposed Allocation of Available Funds

The Board of County Commissioners, in regular session on March 8, 2022, considered the proposed allocation of available funds by District 2, but took no action.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script, reading "Kimberly Powell".

Kimberly Powell, Clerk to the Board

/pp

cc: Each Commissioner

Of the roughly \$5M originating from CARES Act funds delegated, by the BOCC, to District 2 to allocate, roughly **\$485,481,000** remains available. This amount is derived from a combination of an intentional set-aside for future allocation and programs which ran under budget. The categories which ran most substantially under budget include indigent burials and "other feeding, housing, or employment nonprofits." The former has approximately **\$151,000** available. The latter has roughly **\$131,000** available. The set aside has roughly **\$137,000** available. Other programs also ran under budget, including vaccine freezers for independent pharmacies which has approximately **\$43,000** remaining available.

This item seeks to reallocate available funds from the above-referenced \$5M funding pool and assign those available funds as follows:

- (1) **\$383,500: Infrastructure projects** (coordinated through Utilities and/or Public Works)
 - a. As additionally detailed in below bullet points, County Budget may initially split this allocation with \$193,750 going to Utilities and \$193,750 going to Public Works.
- (2) **\$35,000: Staff education and/or training** for skills usable within department (coordinated through Human Resources). This shall not be used to reimburse any elected official, department director, or assistant department director. No individual staff member may receive more than \$3000 in reimbursement from this funding source.
- (3) **\$32,500: An independent audit, by RSM US LLP, of:**
 - a. District 2 expenditures which were funded using the \$5M delegated, by the BOCC, to District 2, on or about December 22, 2020, to include, but not be limited to, purchase card transactions; and
 - b. District 2 purchase card transactions (from the date of my having taken office) other than those funded from the \$5M delegated, by the BOCC, to District 2, on or about December 22, 2020.
 - Hour rates limited to existing negotiated rates obtained through competitive RFP as referenced on page 16 of Brevard County's 22-page auditing services contract with RSM.
 - This audit shall be independent of any other audit(s) and shall neither seek to influence nor be influenced by any such audit(s).
 - RSM shall conduct this audit consistent with the county's existing auditing contract (reviewed by Shannon Wilson, Esq. and approved by the BOCC on August 6, 2019).
 - RSM's initial estimate was for substantially less than the requested allocation but in an abundance of caution, this amount is being requested
- (4) **\$20,000: Improvements to Merritt Island Service Annex** (coordinated through Facilities and/or Central Services and/or Information Technology)
 - a. Short term use includes wiring for coaxial cable through Bazon-Cox (IT's contractor for such installs) using District 2 provided wiring, connectors, etc. which are already at D2 office.
- (5) **\$5000: Indigent burials** (coordinated through Housing and Human Services)
- (6) **\$5000: Printing and/or mailing costs** (coordinated through Central Services and/or Brevard County Fire Rescue) for constituent outreach
 - a. This is intended to be similar to what was done with respect to Snug Harbor following auto-aid contract being entered into by the BOCC with Patrick SFB.

- b. The short term intention for use is for mailing those in the newly redistricted areas of D2 where there are septic-to-sewer and/or road maintenance issues to keep constituents apprised of plans and/or status.
- The above allocations shall be the **only authorized allocations** from funds remaining available out of the \$5M pool discussed above.
 - County Budget may allocate funding amongst the following departments.
 - Item 1: Utilities and Public Works
 - Item 2: Human Resources
 - Item 3: General Government
 - Item 4: Facilities, Central Services, and Information Technology
 - Item 5: Housing and Human Services
 - Item 6: Central Services and BCFR
 - Should items (2), (3), (4), (5), and/or (6) fall under anticipated budget, County Budget may reallocate any remaining available funds from these five items toward item (1): infrastructure projects, increasing the total allocated from the initial allocation of \$387,500.
 - Any such reallocation shall be to either Utilities and/or Public Works.
 - **In no event shall funds allocated exceed available funding.**
 - Staff shall be authorized to execute any necessary BCR(s) to effectuate the above.
 - In consultation with County Budget, as dollar figures are approximate, should there be any differential, that differential shall be applied towards (1): Infrastructure
 - The Chair and/or Vice Chair shall be authorized to sign any necessary contracts to effectuate the above.
 - This motion is in keeping with BCC-43, as approved by the BOCC on September 14, 2021 which states, in pertinent part, "Each District Office has discretion and approval over the line-items within their budget." While the pool of funding dealt with in this motion is distinct from the \$380,000 annual district office budget, this same sentiment has been expressed repeatedly, by a majority of the BOCC, with respect to funds divided equally amongst the five districts.