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May 4, 2016

MEMORANDUM

TO: Steve Burdett, Finance Director


RE: Item II.D.9. Approval of Billfolder

The Board of County Commissioners, in regular session on May 3, 2016, approved the Billfolder, as submitted.

Your continued cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

  
Tammy Rowe, Deputy Clerk

/dt

cc: Budget

Board Meeting of: May 3, 2016

THE FOLLOWING ITEMS ARE BEING PRESENTED TO THE BOARD OF COUNTY COMMISSIONERS FOR ITS ACTION:

The following is submitted to the board pursuant to Payment for Membership in Professional Organizations  
Policy No. BCC-41

NONE \$

The following invoice(s) are being submitted to the board as proper purchasing procedures were not followed and a purchase order was not obtained prior to purchasing items or services rendered.

NONE \$

The following Travel requests are being submitted to the Board pursuant to the Travel Administrative Order AO-21.  
These Travel Requests either were not approved as part of the annual budget process, or exceeded the approved budget by more than 20%. Approval was received from the County Manager's office.

Jeffrey Cooke	Gainesville, FL	Natural Resources	Attend Introduction to DEP SOP's Sampling Course	\$	371.00 * ✓
Jane Hart	Gainesville, FL	Natural Resources	Attend Introduction to DEP SOP's Sampling Course	\$	534.00 * ✓
Harvey Wheeler	Gainesville, FL	Natural Resources	Attend Introduction to DEP SOP's Sampling Course	\$	440.00 * ✓
Jerry Silford	Gainesville, FL	Natural Resources	Attend Introduction to DEP SOP's Sampling Course	\$	643.16 * ✓

\* Not included in approved budget

\*\* Exceeds approved budget by more than 20%

