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AGENDA REPORT
December 18, 2018

Contract Renewal: Special Magistrate Services with Joseph E. Miniclier

SUBJECT:

CONTINUATION OF EXISTING CONTRACT FOR SPECIAL MAGISTRATE SERVICES WITH JOSEPH E. MINICLIER

FISCAL IMPACT:

FY 2019 expenditures for are projected at \$3500.00 and budgeted in Fund 0027, Cost Center 220500

DEPT/OFFICE:

Central Services

REQUESTED ACTION:

It is requested the Board of County Commissioners approve and authorize the Chairman to Execute a contract to the Special Magistrate Services contract with Joseph E. Miniclier which renews the existing contract for one year, subject to approval by the County Attorney's Office and Risk Management.

SUMMARY EXPLANATION and BACKGROUND:

On November 17, 2015 the Board of County Commissioners authorized a contract with Joseph E. Miniclier beginning on February 25, 2016 as a result of a competitive solicitation and evaluations of applications to perform services as Special Magistrates to hold hearings and assess fines against violators of the County's Codes and Ordinances. Mr. Miniclier serves as primary Special Magistrate for Contractor Licensing and Vested Right cases and alternate for Code Enforcement cases. The contract includes a provision that the contract may be renewed for no more than four additional one-year terms at the discretion of the Board of County Commissioners under the same terms and conditions.

The current amendment to contract is the third renewal for one year renewal under the same terms and conditions remaining in force as the original contract. The new term shall begin February 25, 2019 and continue through February 25, 2020.

Contact: Leslie Rothering, Central Services Department, Leslie.Rothering@brevardfl.gov,
Ext. 5-7390

ATTACHMENTS:

Description

No Attachments Available