



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.15.

8/22/2023

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### **Subject:**

Approval, Re: Budget Change Requests

### **Fiscal Impact:**

### **Dept/Office:**

Budget

### **Requested Action:**

It is requested that the Board of County Commissioners review and approve the attached Budget Change Request.

### **Summary Explanation and Background:**

In accordance with Budget and Financial Policy (BCC-21), the attached Budget Change Requests are being submitted for review and approval by the Board of County Commissioners.

### **Clerk to the Board Instructions:**

Maintain necessary documents for records retention.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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Kimberly.Powell@brevardclerk.us

August 23, 2023

**M E M O R A N D U M**

**TO:** Jill Hayes, Budget Office Director

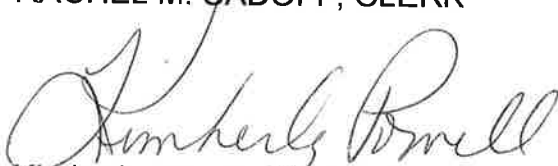
**RE:** Item F.15., Approval of Budget Change Requests (BCRs)

The Board of County Commissioners, in regular session on August 22, 2023, reviewed and approved the Budget Change Requests as submitted. Enclosed are the original BCRs.

Your continued cooperation is greatly appreciated.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK**

  
Kimberly Powell, Clerk to the Board

/hbs

Encls. (a/s)

cc: Finance



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1450-TDC 4th Cent Sports Facility

**Date:** 7/31/2023

**Type of Request:** Line Item Transfer

**Revenue Change:**

**Department:** Tourism Development Office

**Program:** TOURISM DEVELOPMENT

**Expenditure Change:**

Reserves - Capital (\$158,641)

Operating Expenses \$158,641

**Total:** \$0

**Total:** \$0

**Justification:**

A line-item budget transfer is needed from the Asset Renewal and Replacement (ARR) fund reserves account to the operating expense account. This transfer will be used to pay for the balance of annual USSSA stadium capital maintenance and repairs for the period of April 1, 2022 to March 31, 2023. The calculation formula of this annual reimbursement by the Landlord (County) is per the Board approved 2nd amendment to the stadium complex lease documents dated November 13, 2018.

The annual reimbursement formula by the Landlord (Brevard County) is the total allowable capital maintenance and repair expenses submitted by the Tenant (USSSA) less the first \$250,000 borne by the Tenant (USSSA) less a proportionate percentage penalty for any amount of annual room nights under 100,000.

**Alternative:**

The Tenant (USSSA) will not be able to be reimbursed the full amount due by the Landlord (County). The County will be short budget to pay USSSA's annual invoice by \$158,641.

**SAP Document Number:**

50016358

**Approval:**

PFCRANIS

Approved

07/19/2023

GFRANCOIS

Approved

07/19/2023

JJHAYES

Approved

07/19/2023

JPLIESENFELT

Approved

07/25/2023

FBABBATE

Approved

07/31/2023

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 23 DAY OF August 2023

Rachel Sadoff, Clerk

BY: [Signature] D.C.