



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.13.

3/17/2026

Subject:

Approval, Re: Authorizing Resolution, Grant Application, Use of Toll Revenue Credits, Execution of Follow-Up Grant Agreement for FY2026/FFY2021 with the Federal Transit Administration, Section 5307 Small Urbanized Areas under 200,000 population.

Fiscal Impact:

FY 2026

\$712,014 - Federal Transit Administration (4136/363443)

\$128,004 - Florida Department of Transportation Toll Revenue Credit (no exchange of funds)

\$200,000 - Sale of Surplus (4140/R30375)

Dept/Office:

Transit Services Department

Requested Action:

It is requested that the Board of County Commissioners (BOCC) approve the following actions for the FY2026/FFY20231 Section 5307 Small Urbanized Areas Under 200,000 population from the Federal Transit Administration (FTA) in the amount of \$712,014:

- Authorize the Chairman to sign the Authorizing Resolution
- Authorize the Chair to sign the Designation of Signature Authority, allowing staff to submit to submit the grant electronically.
- Authorize the Chair to approve the use of Florida Department of Transportation Toll Revenue credits
- Authorize the Transit Services Director to execute any additional follow-up documentation, resolution and amendments necessary to secure these funds
- Authorize the County Manager to execute any necessary budget change amendments (BCR's).

Summary Explanation and Background:

Space Coast Area Transit was notified by the Florida Department of Transportation of the opportunity to be allocated \$712,014 in lapsing funds from The Department of Transportation (DOT) FFY2021 Section 5307 Small Urbanized Areas under 200,000. Of this allocation \$200,000 will be designated to be used for Operating Assistance, which requires a 50% local match. The remainder of Federal Funds will be used for capital purposes.

The total FY2026 grant is to include the following Capital items:

11.7A.00	Preventative Maintenance	\$482,014
11.71.12	Capital Cost of 3rd Party Contracting	\$30,000
30.09.01	Operating Assistance	\$200,000
	TOTAL CAPITAL	\$712,014

The local match for the Operating Assistance 50% Federal Share is included in the FY2026 Transit Services' Sale of Surplus budget. The required match of \$128,004 for capital projects will be provided through the Florida Department of Transportation's Toll Revenue Credit program. Under this program, no exchange of funds occurs, however, the use of the Florida Department of Transportation's Toll Revenue Credit Program will allow for 100% Federal participation in Space Coast Area Transit's FY2026 Capital Grants.

The Program of Projects is included in Transit Services FY2025-2026 Budget.

Clerk to the Board Instructions:

Please have the Chair sign Authorizing Resolution, Grant Application and Designation of Signature Authority. Transit Services will need one executed copy of each along with the Board Memorandum.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

March 18, 2026

M E M O R A N D U M

TO: Terry Jordan, Transit Services Director

RE: F.13., Authorizing Resolution, Grant Application, Use of Toll Revenue Credits, Execution of Follow-Up Grant Agreement for FY2026/FFY2021 with the Federal Transit Administration, Section 5307 Small Urbanized Areas Under 200,000 Population

The Board of County Commissioners, in regular session on March 17, 2026, approved the following actions for the FY 2026/FFY2021 Section 5307 Small Urbanized Areas under 200,000 population from the Federal Transit Administration (FTA) in the amount of \$712,014:

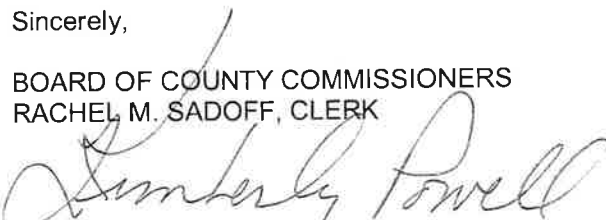
- Authorized the Chair to sign and adopted the Authorizing Resolution No. 26-017;
- Authorized the Chair to sign the Designation of Signature Authority, allowing staff to submit the grant electronically;
- Authorized the Chair to approve the use of Florida Department of Transportation (FDOT) Toll Revenue Credits;
- Authorized you to execute any additional follow-up documentation, resolution, and amendments necessary to secure these funds; and
- Authorized the County Manager to execute any necessary budget change amendments (BCRs).

Enclosed are Authorizing Resolution and Designation of Signature Authority.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK


Kimberly Powell, Clerk to the Board

/tr

Encls. (2)

cc: Finance
Budget



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

December 23, 2025

Dr. Yvette Taylor
Regional Administrator
Federal Transit Administration Region IV
230 Peachtree Street, N.W., Suite 1400
Atlanta, GA 30303

Dear Dr. Taylor:

Per the authority of the Governor of Florida, attached are the redistributed allocations of Section 5307 funds for the urban areas under 200,000 in population for Federal Fiscal Year 2021. These allocations were developed in consultation with Florida's direct recipients providing service in these urban areas.

As identified in this Split Letter, the Florida Department of Transportation authorizes the assignment/allocation of Section 5307 to the Direct Recipients listed on the attached table. The undersigned agree to the Split Letter and the amounts allocated/assigned to each Direct Recipient. Each Direct Recipient is responsible for its application to the Federal Transit Administration to receive Section 5307 funds and assumes the responsibilities associated with any award for these funds.

If you have any questions regarding this information, please contact me at (850) 414-4803.

Respectfully,

DocuSigned by:
Gabrielle Matthews
Gabrielle Matthews
Public Transit Manager

Attachment

cc: Erin Schepers, Central Office

FFY2021 Florida Governor's Apportionment of Section 5307 Lapsing Funds			
Eligible Section 5307 Urbanized Areas Population 50,000 - 200,000	FFY2021 Agency Request of Lapsing Funds	FFY2021 Reallocation of Lapsing Funds	Agency
	Amount Lapsing: \$11,617,161		
Deltona		see below	
Fort Walton Beach*	\$0	\$2,782,004	*Okaloosa County
Gainesville	\$463,000	\$463,000	Gainesville RTS
Homosassa Springs-Beverly Hills-Citrus Springs	\$1,179,362	\$712,014	Citrus County
Lady Lake	\$2,400,000	\$712,014	Lake County
Leesburg-Eustis	In Lady Lake	\$0	
North Port - Punta Gorda	\$960,000	\$712,014	Charlotte County
Ocala	\$1,000,000	\$712,014	City of Ocala
Panama City	\$1,000,000	\$712,014	Bay County
Sebastian-Vero Beach South-Florida Ridge	\$1,000,000	\$712,014	Indian River County
Sebring-Avon Park	\$0	\$0	
Spring Hill	\$3,000,000	\$712,014	Hernando County
St. Augustine	\$1,000,000	\$712,014	St. Johns County
Titusville		see below	Space Coast Area Transit
Zephyrhills		see below	PCPT
Transfer to Sarasota County (Portion of Formula allocation for North Port)	\$540,000	\$540,000	Sarasota
Transfer to Pasco County (Formula allocation for Zephyrhills)	\$2,300,000	\$712,014	PCPT
Transfer to Daytona (Formula allocation for Deltona)	\$1,000,000	\$712,014	Votran
Transfer to Melbourne (Formula allocation for Titusville)	\$2,430,000	\$712,014	Space Coast
Total	\$6,270,000	\$11,617,158	
	Total Lapsing	\$3	

*Note: The amount for Ft. Walton Beach reflects the original allocation - no additional funds were awarded for updated Split Letter.

PROJECT JUSTIFICATION

SCOPE: OTHER CAPITAL PROGRAM ITEMS

Preventive Maintenance – Rolling Stock – 11.7A.00

Staff contracts bus and van preventative maintenance and fleet management with Transdev Fleet Services to perform maintenance at scheduled periods.

SCOPE: OTHER CAPITAL ITEMS (BUS)

Cost of Third Party Contracting – 11.71.12

Transit Services will contract with Vanpool management company to utilize contractors' vehicles for Brevard County's existing Vanpool Program.

SCOPE: OPERATING ASSISTANCE

50% Operating Assistance – 30.09-01

These funds will help pay for operating expenses within the Palm Bay/Melbourne and Titusville Urban Areas; period of use 10/01/2026-09/30/2027.

DESIGNATION OF SIGNATURE AUTHORITY
For The
TRANSIT AWARD MANAGEMENT SYSTEM
(TrAMS)

The Brevard County Board of County Commissioners hereby designates Terry A. Jordan, Transit Services Director, and Jacqueline Daise, Special Projects Coordinator, as authorized to access the Federal Transit Administration's (FTA) Electronic Application/Award Management System, also referred to as the Transit Award Management System (TrAMS), and use a Personal Identification Numbers (PIN) to execute the annual Certifications and Assurances issued by the Federal Transit Administration (FTA), to transmit and submit all applications to FTA for Federal assistance (or amendments thereafter), and to execute all awards of FTA assistance on behalf of the officials named below, thus binding the Applicant/Recipient's compliance with FTA's requirements.



Thad Altman, Chair
Brevard County Board of County Commissioners
As approved by Board on March 17, 2026

ATTEST:



Rachel M. Sadoff, Clerk



RESOLUTION NO. 26- 017

RESOLUTION authorizing the filing of application(s) with the Federal Transit Administration (FTA) for Federal Transpiration Assistance Authorized by 49 U.S.C. Chapter 53.

WHEREAS, the Federal Transit Administrator is authorized to award financial assistance for public transportation projects; and

WHEREAS, the Brevard Board of County Commissioners is eligible to receive Federal Transit Administration and Department of Transportation (DOT) Section 5307 Small Urbanized Area Funds

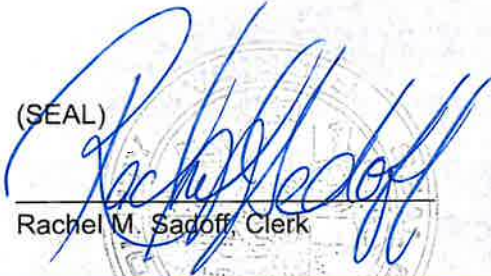
NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA,

1. The Chair, of the Brevard County Board of County Commissioners, is authorized to execute and file application(s) on behalf of the Board of County Commissioners, Brevard County, Florida, with the Federal Transit Administration for federal assistance authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, or other federal statutes authorizing a project administered by the Federal Transit Administration.
2. The Chair, Brevard County Board of County Commissioners, is authorized to execute and file with such applications an assurance or any other document required by the Federal Transportation Administration.
3. The Transit Director is authorized to execute grant agreements on behalf of Brevard County Board of County Commissioners, Brevard County, Florida, with the Federal Transportation Administration for aid in the financing of the planning, capital, and/Tor the operating assistance program of projects.

CERTIFICATION

The undersigned duly qualified and acting Chair, Brevard County Board of County Commissioners, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of County Commissioners, Brevard County, Florida, held on March 17, 2026.

(SEAL)


Rachel M. Sadoff, Clerk


BY Thad Altman, Chair

Brevard County Board of County Commissioners
As approved by the Board on March 17, 2026



NOTICE OF INTENT TO APPLY FOR FEDERAL ASSISTANCE

This is a notice of intent of the Brevard County Board of County Commissioners to apply for Federal assistance under Section 5307 Small Urbanized Area Under 200,000 funds of the Federal Transit Administration. The following Programs of Projects is consistent with the approved Transportation Improvement Program of the Space Coast Transportation Planning Organization.

FY-26 Capital Projects:

Capital Cost of 3 rd Party Contracting	\$30,000
Preventative Maintenance	\$482,014
50% Operating Assistance	\$200,000
TOTAL CAPITAL	\$712,014

The Brevard County Board of County Commissioners will approve the request to submit a grant application to fund the above Program of Projects to the Federal Transit Administration at the March 17, 2026, meeting. If any citizen has a comment on the above projects or wishes to request that a public hearing be held on this program or would like to receive this Program of Projects, they can write to or visit: Space Coast Area Transit Director, 401 South Varr Avenue, Cocoa, FL 32922. This is the draft Program of Projects and if no comments are received and the Board of County Commissioners makes no changes, the draft Program of Projects will stand as the final Program of Projects.

By: Terry Jordan, Director
Space Coast Area Transit
Brevard County Board of County Commissioners