Agenda Report

2725 Judge Fran Jamieson Way
Viera, FL 32940

Consent

F.18. 5/20/2025

Subject:
Bill Folder

Fiscal Impact:
N/A

Dept/Office:
Commission Office

Requested Action:
Acknowledge receipt.

Summary Explanation and Background:

Exhibit 1 - District 1 Commission Office: DEXimaging Invoice AR13281784, dated 5/9/25.
Exhibit 2 - District 2 Commission Office: ODP Invoice 421434054001, dated 4/30/25.
Exhibit 3 - District 3 Commission Office: ODP Invoice 400433538001, dated 3/4/25.
Exhibit 4 - District 3 Commission Office: DEXimaging Invoice AR13007843, dated 3/24/25.
Exhibit 5 - District 3 Commission Office: DEXimaging Invoice AR13184597, dated 4/24/25.
Exhibit 6 - District 3 Commission Office: Brevard County Sheriff's Office Invoice 43623, dated 5/13/25.
Exhibit 7 - District 3 Commission Office: ODP Invoice 415102565001, dated 4/8/25.
Exhibit 8 - District 3 Commission Office: Verizon Invoice 6108957979, dated 4/11/25.
Exhibit 9 - District 3 Commission Office: Verizon Invoice 6111452026, dated 5/11/25.
Exhibit 10 - District 3 Commission Office: Liz Alward Purchasing Card Recon Report, ending 3/4/25.
Exhibit 11 - District 3 Commission Office: Commissioner Purchasing Card Recon Report, ending 3/4/25.
Exhibit 12 - District 3 Commission Office: Liz Alward Purchasing Card Recon Report, ending 4/4/25.
Exhibit 13 - District 3 Commission Office: Commissioner Purchasing Card Recon Report, ending 4/4/25.
Exhibit 14 - District 4 Commission Office: Purchasing Card Recon Report, ending 4/5/25.

Clerk to the Board Instructions:
Please include with the minutes of the May 20, 2025 Regular Board Meeting.

BREVARD County

BOARD OF COUNTY COMMISSIONERS

FLORIDA'S SPACE COAST

Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

May 21, 2025

MEMORANDUM

TO: Kathy Prothman, County Finance

RE: Item F.18., Acknowledge Receipt of the Bill Folder

The Board of County Commissioners, in regular session on May 20, 2025, acknowledged receipt of the Bill Folder. Enclosed is the Bill Folder.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

Kimberly Powell

Kimberly Powell, Clerk to the Board

/tr

Encls. (a/s)

cc: Budget
Commissioner Districts 1, 2, 3, and 4

Subject:

Bill Folder

Fiscal Impact:

N/A

Dept/Office:

D1 Commission Office

Summary Explanation and Background:

DEXimaging invoice # AR13281794 dated 05/12/2025 for the amount of $29.50

Clerk to Board Instructions:

Please include with the minutes of the May 20, 2025 regular meeting.

AP MISCELLANEOUS BATCH SHEET

(NOT ENTERED INTO SAP BY DEPARTMENT)

To : Finance

From : D1 office

Date : 5/12/25

Please indicate the type of miscellaneous payments and the number of documents uploaded for verification that all documents were received by Finance.

- [x] Invoices # aR 13281784 1document
- [ ] Petty Cash # ________
- [ ] Overnight Travel (TER) # ________
- [ ] Travel Requests (TR) # ________
- [ ] Refunds # ________
- [ ] Statements # ________
- [ ] Other # ________

Post Office Box 17299 Clearwater, FL 33762-0299
P: (800) 995-4468 F: (813) 288-0223

RECEIVED
MAY 1 2 2025

CONTRACT INVOICE

Invoice Number: AR1328178?
Invoice Date: 5/9/2025

Bill To: Brevard County Board of County of Commissioners
Brevard County Natrual Resources
2725 Judge Fran Jamieson Way
Building A Room 219
Melbourne, FL 32940
US

Customer: Brevard County Board of County of Commissioners
2725 Judge Fran Jamieson Way
Melbourne, FL 32940-6605

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
BC18-NAOS	60 DAYS	7/8/2025	$29.50	**$29.50**

Invoice Remarks

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
IBP-BC-AE-03-01		$29.50	4500122345	3/5/2023	3/4/2026

Contract Remarks

Contract Lease Charge is the Quarterly billing for Lease.

Summary:

Contract base rate charge for this billing period $0.00
Contract overage charge for the 4/13/2025 to 5/12/2025 overage period $29.50 **
**See overage details below $29.50

Date Rec'd 5/12/25
P.O. # 4500122345
Vendor # 116062
Doc # 5105618497

Detail:

Equipment included under this contract

7101 South US Hwy 1
Dist 1 Commission Offic

Canon/iRC5535i

Number	Serial Number	Base Adj.	Location
401149	XUW01071	$0.00	Brevard County Board of County of Commissioners 7101 South US Hwy 1 Titusville, FL 32780 Dist 1 Commission Office

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	black meter	147,686	147,973	287	0	287	0.011590	$3.33
Color	color meter	178,556	179,213	657	0	657	0.039830	$26.17
								$29.50

MAY 20 2025

Invoice SubTotal	$29.5
Tax:	$0.0(
Invoice Total	$29.5(
Balance Due:	**$29.50**

Did you know you can place your supply order online?
Try http://www.deximaging.com and click on "Order Supplies".

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history https://www.deximaging.com/service/#online-payment

Please note that due to rising processing costs, credit card charges will be subjected to a 3% processing surcharge. If this invoice is paid with a credit card, you will be charged $30.39 If you do not pay with a credit card, the total amount on this invoice is due. If you wish to update your payment method, please call DEX Imaging Accounts Receivables at (813) 288-8080. We appreciate your business and thank you for your understanding.

ORIGINAL INVOICE

10068

ODP BUSINESS SOLUTIONS, LLC

ODP Business Solutions, LLC
PO BOX 7241
SIOUX FALLS SD
57117-7241

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
~~FOR ACCOUNT:~~ (800) 721-6592

FEDERAL ID:86-2161688

RECEIVED
MAY 1 2 2025
BY: DZ

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
421434054001	75.37	Page 1 of 2
INVOICE DATE	TERMS	PAYMENT DUE
30-APR-25	Net 30	02-JUN-25

BILL TO:
ATTN: ACCTS PAYABLE
DISTRICT 2 COMMISSION
RM 200
2575 N COURTENAY PKWY
MERRITT ISLAND FL 32953-4147

000225-000041

SHIP TO:
DISTRICT 2 COMMISSION
RM 200
2575 N COURTENAY PKWY
MERRITT ISLAND FL 32953-4147

000041

ACCOUNT NUMBER	BLANKET PO	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
27327334	N/A	2575/D2	421434054001	30-APR-25	30-APR-25

BILLING ID	ACCOUNT MANAGER	RELEASE	ORDERED BY	FLOOR/BUILDING	COST CENTER
32516			KIKA GOLAN	18045	

CATALOG ITEM #/ MANUF CODE	DESCRIPTION/ CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
468770 1675A1	TOWELS,M-FOLD,NTRL,4000C 468770	CA	1	1	0	25.260	25.26
415151 4627EA	TOWEL,PAPER,TAS,110SHT,8 415151	PK	2	2	0	9.290	18.58
508338 11596	NAPKIN,LUNCH,RECY 508338	PK	2	2	0	4.240	8.48
9345273 TM230808	NTBK,SPR,1SB,70S,WR,10.5X8 9345273	PK	1	1	0	11.990	11.99
452367 680-RD2	FLAG,TAPE,IN DISP,2PK,RED 452367	PK	2	2	0	3.370	6.74
575034 3585414792	dividers,od,ins,8st,clear 575034	ST	4	4	0	1.080	4.32

000225-000041

PO # 4500122352

Doc# 5105618391

Please take a moment and verify you are mailing payments to our correct lockbox address, which is reflected on the bottom of every invoice. Please include the invoice number and amount you are paying for each invoice on your remittance.

Would you like to receive your invoices quicker? Inquire about our various electronic formats by emailing arbillingimplementation@theodpcorp.com.

CONTINUED ON NEXT PAGE...

ORIGINAL INVOICE

10068

ODP Business Solutions, LLC
PO BOX 7241
SIOUX FALLS SD
57117-7241

FEDERAL ID:86-2161688

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
421434054001	75.37	Page 2 of 2
INVOICE DATE	TERMS	PAYMENT DUE
30-APR-25	Net 30	02-JUN-25

BILL TO:

ATTN: ACCTS PAYABLE
DISTRICT 2 COMMISSION
RM 200
2575 N COURTENAY PKWY
MERRITT ISLAND FL 32953-4147

000225-000041

SHIP TO:

000041

DISTRICT 2 COMMISSION
RM 200
2575 N COURTENAY PKWY
MERRITT ISLAND FL 32953-4147

ACCOUNT NUMBER	BLANKET PO	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
27327334	N/A	2575/D2	421434054001	30-APR-25	30-APR-25

BILLING ID	ACCOUNT MANAGER	RELEASE	ORDERED BY	FLOOR/BUILDING	COST CENTER
32516			KIKA GOLAN	18045	

CATALOG ITEM #/ MANUF CODE	DESCRIPTION/ CUSTOMER ITEM #	U/M TAX	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE

SUB-TOTAL	75.37
DELIVERY	0.00
SALES TAX	0.00
TOTAL	75.37

All amounts are based on USD currency

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

000225-000041

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
DISTRICT 2 COMMISSION	32516	421434054001	30-APR-25	75.37	

FLO 000325167 4214340540015 00000007537 1 4

Please Send Your Check to:

ODP Business Solutions, LLC
PO Box 1413
Charlotte NC 28201-1413

Please return this stub with your payment to ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.

209

DocumentNo	Itm	PK	Fund	Funds Ctr	Account	Description	Amount	Order	Text
5101075170	1	31			18045	OFFICE DEPOT BUSINESS SOLUTION	143.49-		
5101075170	2	81	0001	200030	5510000	Office Supplies	143.49		
*							**0.00**		

ORIGINAL INVOICE

10068

ODP BUSINESS SOLUTIONS, LLC

ODP Business Solutions, LLC
PO BOX 7241
SIOUX FALLS SD
57117-7241

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS. JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

FEDERAL ID:86-2161688

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
400433538001	143.49	Page 1 of 2
INVOICE DATE	TERMS	PAYMENT DUE
04-MAR-25	Net 30	07-APR-25

BILL TO:

000259-000035

ATTN: ACCTS PAYABLE
BCBOCC - D3 COMMISSIONER
1311 E NEW HAVEN AVE
MELBOURNE FL 32901-7307

SHIP TO:

000035

BCBOCC - D3 COMMISSIONER
1311 E NEW HAVEN AVE
MELBOURNE FL 32901-7307

ACCOUNT NUMBER	BLANKET PO	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
27327334	4500122353	1311 E. NEW HAVEN	400433538001	12-DEC-24	04-MAR-25

BILLING ID	ACCOUNT MANAGER	RELEASE	ORDERED BY	FLOOR/BUILDING	COST CENTER
32516			COURTNEY STEVENSON	BLG	

CATALOG ITEM #/ MANUF CODE	DESCRIPTION/ CUSTOMER ITEM #	U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE
417040 USLPV784	CASE,CATLG,ROLLR,LOCKS,B 417040	EA	1	1	0	143.490	143.49

Doc #5101075170

Vendor # 18045

PO # 4500122353

RECEIVED
MAR 19 2025
DISTRICT 3 COMMISSION OFFICE

Elizabeth Alvard

000259-000035

Please take a moment and verify you are mailing payments to our correct lockbox address, which is reflected on the bottom of every invoice. Please include the invoice number and amount you are paying for each invoice on your remittance.

Would you like to receive your invoices quicker? Inquire about our various electronic formats by emailing arbillingimplementation@theodpcorp.com.

CONTINUED ON NEXT PAGE...

ORIGINAL INVOICE

10068

ODP Business Solutions, LLC
PO BOX 7241
SIOUX FALLS SD
57117-7241

FEDERAL ID:86-2161688

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS, JUST CALL US
FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
400433538001	143.49	Page 2 of 2
INVOICE DATE	TERMS	PAYMENT DUE
04-MAR-25	Net 30	07-APR-25

BILL TO:

ATTN: ACCTS PAYABLE
BCBOCC - D3 COMMISSIONER
1311 E NEW HAVEN AVE
MELBOURNE FL 32901-7307

000259-000035

SHIP TO:

BCBOCC - D3 COMMISSIONER
1311 E NEW HAVEN AVE
MELBOURNE FL 32901-7307

000035

ACCOUNT NUMBER	BLANKET PO	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
27327334	4500122353	1311 E. NEW HAVEN	400433538001	12-DEC-24	04-MAR-25

BILLING ID	ACCOUNT MANAGER	RELEASE	ORDERED BY	FLOOR/BUILDING	COST CENTER
32516			COURTNEY STEVENSON	BLG	

CATALOG ITEM #/ MANUF CODE	DESCRIPTION/ CUSTOMER ITEM #	U/M TAX	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE

SUB-TOTAL	143.49
DELIVERY	0.00
SALES TAX	0.00
TOTAL	143.49

All amounts are based on USD currency

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

000259-000035

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
BCBOCC - D3 COMMISSIONER	32516	400433538001	04-MAR-25	143.49	

FLO 000325167 4004335380018 00000014349 1 9

Please Send Your Check to:

ODP Business Solutions, LLC
PO Box 1413
Charlotte NC 28201-1413

Please return this stub with your payment to ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.

212

DocumentNo	Doc. Date	User	Reference	Ref. Key	Entry Date
5101075544	03/24/2025	BCBOND	AR13007843	51056117592025	03/28/2025

DEX imaging

Post Office Box 17299 Clearwater, FL 33762-0299
P: (800) 995-4468 F: (813) 288-0223

Doc# 5101075544

PO# 4500122347

Vendor# 16062

Elizabeth Alward 3/27/2025

CONTRACT INVOICE

Invoice Number: AR13007843

Invoice Date: 3/24/2025

RECEIVED

MAR 25 2025

DISTRICT 3 COMMISSION OFFICE

Bill To: Brevard County- Palm Bay Rd
1311 E NEW HAVEN AVE
MELBOURNE, FL 32901
US

Customer: Brevard County Board of County of Commissioners
2725 Judge Fran Jamieson Way
Melbourne, FL 32940-6605

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
L52931	Net 20 Days	4/13/2025	$82.38	**$82.38**

Invoice Remarks

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
IBP-BC-AE-08-01		$82.38	4500122347	3/5/2023	3/4/2026

Contract Remarks

Contract Lease Charge is the Quarterly billing for Lease.

Summary:

Contract base rate charge for this billing period	$0.00
Contract overage charge for the 2/27/2025 to 3/26/2025 overage period	$82.38 **
**See overage details below	$82.38

Detail:

Equipment included under this contract

1311 E NEW HAVEN AVE
Dist 3 Commissioner Of

Canon/iRC5535i

Number	Serial Number	Base Adj.	Location
307391	XUW00915	$0.00	Brevard County- Palm Bay Rd 1311 E NEW HAVEN AVE MELBOURNE, FL 32901 Dist 3 Commissioner Office

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	black meter	78,254	79,234	980	0	980	0.011590	$11.36
Color	color meter	77,664	79,447	1,783	0	1,783	0.039830	$71.02
								$82.38

Did you know you can place your supply order online?
Try http://www.deximaging.com and click on "Order Supplies".

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history https://www.deximaging.com/service/#online-payment

Please note that due to rising processing costs, credit card charges will be subjected to a 3% processing surcharge. If this invoice is paid with a credit card, you will be charged $84.85 If you do not pay with a credit card, the total amount on this invoice is due. If you wish to update your payment method, please call DEX Imaging Accounts Receivables at (813) 288-8080. We appreciate your business and thank you for your understanding.

Invoice SubTotal	$82.38
Tax:	$0.00
Invoice Total	$82.38
Balance Due:	**$82.38**

DocumentNo	Doc. Date	User	Reference	Reference Key	Entry Date
☐ 5101073394	04/24/2025	BCBOND	AR13184597	51056162542025	04/25/2025

DEX imaging

Post Office Box 17299 Clearwater, FL 33762-0299
P: (800) 995-4469 F: (813) 288-0223

RECEIVED
APR 24 2025
DISTRICT 3 COMMISSION OFFICE

CONTRACT INVOICE

Invoice Number: AR13184597
Invoice Date: 4/24/2025

PO# 4500122347

Elizabeth Alward
4/25/2025

Vendor# 16062

Bill To: Brevard County- Palm Bay Rd
1311 E NEW HAVEN AVE
MELBOURNE, FL 32901
US

Doc#5101079994

Customer: Brevard County Board of County of Commissioners
2725 Judge Fran Jamieson Way
Melbourne, FL 32940-6605

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
L52931	Net 20 Days	5/14/2025	$60.00	**$60.00**

Invoice Remarks

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
IBP-BC-AE-08-01		$60.00	4500122347	3/5/2023	3/4/2026

Contract Remarks

Contract Lease Charge is the Quarterly billing for Lease.

Summary:

Contract base rate charge for this billing period	$0.00
Contract overage charge for the 3/27/2025 to 4/26/2025 overage period	$60.00 **
**See overage details below	$60.00

Detail:

Equipment included under this contract

1311 E NEW HAVEN AVE
Dist 3 Commissioner Of

Canon/iRC5535i

Number	Serial Number	Base Adj.	Location
307391	XUW00915	$0.00	Brevard County- Palm Bay Rd 1311 E NEW HAVEN AVE MELBOURNE, FL 32901 Dist 3 Commissioner Office

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	black meter	79,234	79,837	603	0	603	0.011590	$6.99
Color	color meter	79,447	80,778	1,331	0	1,331	0.039830	$53.01
								$60.00

Did you know you can place your supply order online?
Try http://www.deximaging.com and click on "Order Supplies".

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history https://www.deximaging.com/service/#online-payment

Please note that due to rising processing costs, credit card charges will be subjected to a 3% processing surcharge. If this invoice is paid with a credit card, you will be charged $61.80 If you do not pay with a credit card, the total amount on this invoice is due. If you wish to update your payment method, please call DEX Imaging Accounts Receivables at (813) 288-8080. We appreciate your business and thank you for your understanding.

Invoice SubTotal	$60.00
Tax:	$0.00
Invoice Total	$60.00
Balance Due:	**$60.00**

DocumentNo	Doc. Date	User	Reference	Reference Key	Entry Date
☐ 1900361558	04/29/2025	BCBOND	43623	1900361558BD 2025	05/12/2025

Brevard County Sheriff's Office
700 Park Avenue
Titusville, FL 32780

INVOICE

Invoice ID:	43623
Date:	04/29/2025
Customer #:	
Due Date:	05/13/2025
Reference:	

Bill To:
District 3 Commission
Attention:
1311 E. New Haven
Melbourne, FL 32901
brian.bond@brevardfl.gov

DESCRIPTION	QTY	RATE	TOTAL
149537 at District 3 Commission - Paul Phillips from 4/29/2025 6:00 PM - 4/29/2025 8:00 PM	3.000	$50.00	$150.00
Administrative Fee - Paid to Brevard County Sheriff's Office Phillips, Paul	3.000	$12.00	$36.00
TOTAL:	**6.000**		**$186.00**

Elizabeth Alward

Amount Paid: **$0.00**
Balance Due: **$186.00**

Notes

PLEASE WRITE ONE CHECK TO BREVARD COUNTY SHERIFF'S OFFICE FOR THE TOTAL AMOUNT DUE PLEASE MAIL CHECK TO: Brevard County Sheriff's Office Attn: Off Duty Coordinator 700 Park Avenue Titusville, FL 32780 If you have any questions regarding this invoice, please call (321)264-5206 or email offdutycoordinator@bcso.us Thank you.

Vendor# 4866

RECEIVED
MAY 12 2025
DISTRICT 3 COMMISSION OFFICE

Doc# 1900361558

DocumentNo	Doc. Date	Type	Reference	Reference Key	Entry Date
☐ 5101081634	04/08/2025	BCBOND	415102565001	51056178832025	05/07/2025

10068

odp BUSINESS SOLUTIONS, LLC

REPRINT OF ORIGINAL INVOICE

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS, JUST CALL US

FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT INQUIRIES : (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
415102565001	113.95	1 OF 2
INVOICE DATE	TERMS	PAYMENT DUE
08-APR-25	Net 30	12-MAY-25

Federal ID # 86-2161688

Bill To: ATTN: ACCTS PAYABLE
BCBOCC - D3 COMMISSIONER
1311 E NEW HAVEN AVE
MELBOURNE FL 32901-7307

Ship To: BCBOCC - D3 COMMISSIONER
1311 E NEW HAVEN AVE
MELBOURNE FL 32901-7307

ACCOUNT NUMBER	ACCOUNT MANAGER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
27327334	Depot, Office	1311 E. NEW HAVEN	415102565001	08-APR-25	08-APR-25

BILLING ID	BLANKET PO	RELEASE	ORDERED BY	FLOOR/BUILDING	COST CENTER
32516	4500122353		BRIAN BOND	1	

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	EXTENDED PRICE
7300391 82339	OD,BNDR,DUR,VW,1IN,6PK,W 7300391	PK Y	1	1	0	8.990	8.99
209692 82320	BINDER,ODP,VW,RR,2",WHIT 209692	EA Y	4	4	0	4.150	16.60
210016 82315	BINDER,ODP,VW,RR,3",WHIT 210016	EA Y	5	5	0	6.920	34.60
476170 027020	SHARPENER,BLADE,CORDLESS 476170	EA Y	1	1	0	9.670	9.67
810838 1002549	FOLDER,LTR,1/3CUT,100BX, 810838	BX Y	1	1	0	11.100	11.10
653444 11111	INDEX,RG BK 8TAB,11X8.5, 653444	ST Y	10	10	0	0.700	7.00
634313 CJV202268	Book Steno , 6x9, White, 634313	PK Y	1	1	0	8.390	8.39
299847 654-12SSCY+4	NOTES,SUPER STICKY,3x3,Y 299847	PK Y	1	1	0	10.480	10.48
498811 498811	SHEET PROTECT,OD,STD,CLR 498811	BX Y	1	1	0	7.120	7.12

Elizabeth Alward
5/7/2025

RECEIVED
MAY 07 2025
DISTRICT 3 COMMISSION OFFICE

PO# 4500122353

Vendor# 18045

Doc # 5105617883

odp BUSINESS SOLUTIONS, LLC

REPRINT OF ORIGINAL INVOICE

THANKS FOR YOUR ORDER
IF YOU HAVE ANY QUESTIONS
OR PROBLEMS, JUST CALL US

FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT INQUIRIES : (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
415102565001	113.95	2 OF 2
INVOICE DATE	**TERMS**	**PAYMENT DUE**
08-APR-25	Net 30	12-MAY-25

Federal ID # 86-2161688

Bill To: ATTN: ACCTS PAYABLE
BCBOCC - D3 COMMISSIONER
1311 E NEW HAVEN AVE
MELBOURNE FL 32901-7307

Ship To: BCBOCC - D3 COMMISSIONER
1311 E NEW HAVEN AVE
MELBOURNE FL 32901-7307

ACCOUNT NUMBER	ACCOUNT MANAGER	SHIP TO ID	ORDER NUMBER	ORDER DATE	SHIPPED DATE
27327334	Depot, Office	1311 E. NEW HAVEN	415102565001	08-APR-25	08-APR-25

BILLING ID	BLANKET PO	RELEASE	ORDERED BY	FLOOR/BUILDING	COST CENTER
32516	4500122353		BRIAN BOND	1	

CATALOG ITEM # / MANUF CODE	DESCRIPTION / CUSTOMER ITEM #	U/M TAX	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	EXTENDED PRICE

SUB-TOTAL	113.95
TIERED DISCOUNT	0.00
DELIVERY	0.00
MISCELLANEOUS	0.00
SALES TAX	0.00
TOTAL	113.95

ALL AMOUNTS ARE BASED ON USD CURRENCY

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
BCBOCC - D3 COMM ISSIONER	32516	415102565001	08-APR-25	113.95	

FLO 000325167 4151025650018 00000011395 1 9

PLEASE SEND YOUR CHECK TO: ODP Business Solutions, LLC
PO BOX 1413
CHARLOTTE NC 28201-1413

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

DocumentNo	Doc. Date	User	Reference	Reference Key	Entry Date
1900359684	03/19/2025	BCBOND	6108957979	1900359684BD 2025	03/31/2025

verizon business
PO BOX 489
NEWARK, NJ 07101-0489

RECEIVED

MAR 2 8 2025

County Manager's Office

BREVARD COUNTY DISTRICT 3 001 05685
2725 JUDGE UV
VIERA, FL 32940-6605

RECEIVED

MAR 2 8 2025

DISTRICT 3 COMMISSION OFFICE

Vendor # 407401

Doc # 1900359684

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	942755481-00001	04/11/25

Change your address at
http://sso.verizonenterprise.com

Invoice Number	6108957979

Quick Bill Summary

Feb 20 – Mar 19

Previous Balance *(see back for details)*	$229.68
Payments – Thank You	–$229.68
Balance Forward	**$.00**
Monthly Charges	$79.98
Usage and Purchase Charges	
Voice	$.00
Messaging	$.00
Data	$.00
Surcharges and Other Charges & Credits	$.90
Taxes, Governmental Surcharges & Fees	$.00
Total Current Charges	**$80.88**

Total Charges Due by April 11, 2025 **$80.88**

Elizabeth Alward
3/31/2025

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1 800 922 0204 or *611 from your phone

verizon business

BREVARD COUNTY DISTRICT 3
2725 JUDGE
VIERA, FL 32940-6605

Bill Date	March 19, 2025
Account Number	942755481-00001
Invoice Number	6108957979

Total Amount Due by April 11, 2025

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

$80.88

$ ☐☐.☐☐

PO BOX 16810
NEWARK, NJ 07101-6810

610895797901094275548100001000000008088000000000080886

verizon business

Invoice Number	Account Number	Date Due	Page
6108957979	942755481-00001	04/11/25	2 of 6

Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

COLR708A 1154 5011 125 07 20250322 PG 1 OF 5
00185685 54677187.1 8-1

Payments

Payments, continued

Previous Balance	**$229.68**
Payments - Thank You	
Payment Received 02/26/25	-148.80
Payment Received 03/19/25	-80.88
Total Payments	**-$229.68**
Balance Forward	**$.00**

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to: Verizon Wireless Attn: Correspondence Team PO Box 15069 Albany, NY 12212

Automatic Payment Enrollment for Account: 942755481-00001 BREVARD COUNTY DISTRICT 3

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box 2. Sign name in box below, as shown on the bill and date. 3. Return this slip with your payment. Do not send a voided check.

DocumentNo	Doc. Date	User	Reference	Reference Key	Entry Date
☐ 1900361459	04/19/2025	BCBOND	6111452026	1900361459BD 2025	05/09/2025

verizon business
PO BOX 489
NEWARK, NJ 07101-0489

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	942755481-00001	05/11/25

Change your address at
http://sso.verizonenterprise.com

Invoice Number	6111452026

BREVARD COUNTY DISTRICT 3 00091738
2725 JUDGE UV
VIERA, FL 32940-6605

RECEIVED
MAY 0 2 2025
DISTRICT 3 COMMISSION OFFICE

Quick Bill Summary

Mar 20 – Apr 19

Previous Balance *(see back for details)*	$80.88
Payment – Thank You	-$80.88
Balance Forward	**$.00**
Monthly Charges	$79.98
Usage and Purchase Charges	
Voice	$.00
Messaging	$.00
Data	$.00
Surcharges and Other Charges & Credits	$.90
Taxes, Governmental Surcharges & Fees	$.00
Total Current Charges	**$80.88**

Vendor# 407401

Total Charges Due by May 11, 2025 **$80.88**

Doc #1900361459
Elizabeth Alvarez 5/9/2025

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone

verizon business

Bill Date April 19, 2025
Account Number 942755481-00001
Invoice Number 6111452026

BREVARD COUNTY DISTRICT 3
2725 JUDGE
VIERA, FL 32940-6605

Total Amount Due by May 11, 2025

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

$80.88

$ ☐☐.☐☐

PO BOX 16810
NEWARK, NJ 07101-6810

611145202601094275548100001000000080880000000080886

EXHIBIT "B"
BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT

Cardholder's Name: Elizabeth Alward

Cardholders Phone # (321) 633-2075 **Cardholders Personnel #:** 10000026

Cardholder's Department/Office: D3 Commission Office

Closing Date: 03/04/2025

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (For quoted items, handwrite "Q" by the amount)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
01/22/2025	02/05/2025	Fineline Printing and Graphics	Business Cards	$75.00	0001	200030	5510000	
02/28/2025	03/01/2025	Gannett Media	Florida Today Digital Subscription	$24.99	0001	200030	5510000	
03/03/2025	03/03/2025	USPS	Mail and Stamps	$18.68	0001	200030	5510000	

$0.00 ADD'L PAGE(S) SUBTOTAL

$118.67 GRAND TOTAL (ALL PAGES) (MUST AGREE TO FIGURE BELOW)

I (Cardholder) have complied with the Purchase Card Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of $1000 and an expected life of more than one-year such as automobiles and furniture, and computer equipment valued in excess of $750.

Elizabeth Alward 03/24/2025

Signature of Cardholder/Date

Signature of Approving Official/Date

SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL

FUND	COST CTR	G.L. ACCT.	INT. ORDER	Amount
0001	200030	5510000		$75.00
0001	200030	5510000		$24.99
0001	200030	5510000		$18.68

(must agree to above figure) GRAND TOTAL $118.67

BCC-223-pdf, Document Revised 08/18/2017

BANK OF AMERICA

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MAR 19 2025

DISTRICT 3 COMMISSION OFFICE

ELIZABETH M ALWARD
FL BREVARD COUNTY BOC
XXXX-XXXX-XXXX-**1319**
February 05, 2025 - March 04, 2025

Purchasing Card

Cardholder Activity

Account Information

Mail Billing Inquiries to:
BANKCARD CENTER
PO Box 660441
Dallas, TX 75266-0441

TTY Hearing Impaired:
Dial "711"

Outside the U.S.:
1.509.353.6656 24 Hours

For Lost or Stolen Card:
1.888.449.2273 24 Hours

Payment Information

Statement Date	03/04/25
Credit Limit	$2,000
Cash Limit	$0
Days in Billing Cycle	28
Total Activity	$118.67

THIS IS NOT A BILL - DO NOT PAY

Account Summary

Credits	$0.00
Cash	$0.00
Purchases	$118.67
Other Debits	$0.00
Cash Fees	$0.00
Other Fees	$0.00
Total Activity	$118.67

Accounting Code: 0001 / 200030

Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Transactions

Posting Date	*Transaction Date*	*Description*	*Reference Number*	*MCC*	*Charge*	*Credit*
02/06	02/05	FINELINE PRINTING AND GRATITUSVILLE FL	24767895036152900418131	7333	75.00	
03/03	03/01	GANNETT MEDIA CO 888-426-0491 VA	24692165060100084430510	7311	24.99	
03/04	03/03	USPS PO 1158000460 MELBOURNE FL	24137465063001544778486	9402	18.68	

0000000 0000000 0000000 47152929339271319

Account Number: XXXX-XXXX-XXXX-**1319**
February 05, 2025 - March 04, 2025

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

Total Activity **$118.67**

Cardholder Signature Date

Manager Signature Date

ELIZABETH M ALWARD **N0002346
FL BREVARD COUNTY BOC
DISTRICT 3 COMMISSION OFFICE
1311 E NEW HAVEN AVE
MELBOURNE, FL 32901-7307

⑆549900111⑆00052939271319⑈

FINELINE

PRINTING & GRAPHICS

3700 S. Hopkins Avenue, Suite E
Titusville, FL 32780
Phone: 321-267-9294 Fax:321- 267-9297

PAID
02/05/2025

Invoice

Date	Invoice #
1/22/2025	25-0163

Bill To	Ship To
Brevard County District 3 Commissions	2539 Palm Bay Rd. Suite 4 Palm Bay, Fl 32905

P.O. No.	Terms

titusville@finelineprint.com
FinelinePrint.com

Ship Date	FOB
1/22/2025	

Qty	Item	Memo	Rate	Amount
250	Printing	Business Cards on 14 pt. 4/0 for Kim Adkinson	0.09	22.50
250	Printing	Business Cards on 14 pt. 4/0 for Liz Alward	0.09	22.50
100	Printing	Business Cards on 14 pt. 4/0 for Brian Bond	0.15	15.00
100	Printing	Business Cards on 14 pt. 4/0 for Courtney Stevenson	0.15	15.00

Subtotal	$75.00
Tax (0.0%)	$0.00
Total	$75.00

Signature

florida today

Menu

Payment history

Payment information

Credit card on file

Last 4 digits: 1319

Ex: 11/29

Update payment information

Transaction history

Date	Amount	Description	Status
Feb 28, 2025	$24.99	Renewal	Processed
Jan 28, 2025	$1.00	Renewal	Processed

Need help?
Call Customer Service at 1-877-424-0156

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Terms of Service • Your Privacy Choices

UNITED STATES POSTAL SERVICE.

MELBOURNE
640 E NEW HAVEN AVE
MELBOURNE, FL 32901-9998
(800)275-8777

03/03/2025 12:21 PM

Product	Qty	Unit Price	Price
First-Class Mail® Large Envelope Deland, FL 32720 Weight: 0 lb 2.60 oz Estimated Delivery Date Wed 03/05/2025	1		$2.04
First-Class Mail® Large Envelope Tallahassee, FL 32399 Weight: 0 lb 2.60 oz Estimated Delivery Date Thu 03/06/2025	1		$2.04
US FlagsBklt/20	1	$14.60	$14.60

Grand Total: $18.68

Credit Card Remit $18.68
Card Name: VISA
Account #: XXXXXXXXXXXX1319
Approval #: 094970
Transaction #: 675
AID: A0000000031010 Chip
AL: VISA CREDIT
PIN: Not Required

Preview your Mail
Track your Packages
Sign up for FREE @
https://informeddelivery.usps.com

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: https://postalexperience.com/Pos
or scan this code with your mobile device.

or call 1-800-410-7420.

UFN: 115800-0460
Receipt #: 840-53270065-4-6516064-2
Clerk: 02

AP MISCELLANEOUS BATCH SHEET

(NOT ENTERED INTO SAP BY DEPARTMENT)

From : D3 Commission Office

Date : 03/26/2025

Please indicate the type of miscellaneous payments and the number of documents uploaded for verification that all documents were received by Finance.

- ☐ Petty Cash # ____
- ☐ Overnight Travel (TER) # ____
- ☐ Travel Requests (TR) # ____
- ☐ Refunds # ____
- ☑ Statements # 6
- ☐ Other # ____

EXHIBIT "B"

BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT

Cardholder's Name: Kimberly Adkinson **Cardholders Phone #** 633-2075 **Cardholders Personnel #:** 11011155

Cardholder's Department/Office: District 3 Commissions Office **Closing Date:** 03/04/2025

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (For quoted items, handwrite "Q" by the amount)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
02/10/2025	02/10/2025	Space Coast League of Cities	League of Cities Dinner Rockledge	$72.00	0001	200030	5510000	

$0.00 ADD'L PAGE(S) SUBTOTAL

$72.00 GRAND TOTAL (ALL PAGES) (MUST AGREE TO FIGURE BELOW)

I (Cardholder) have complied with the Purchase Card Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of $1000 and an expected life of more than one-year such as automobiles and furniture; and computer equipment valued in excess of $750.

Signature of Cardholder/Date

Signature of Approving Official/Date

SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL

FUND	COST CTR	G.L. ACCT.	INT. ORDER	Amount
0001	200030	5510000		$72.00

(must agree to above figure) **GRAND TOTAL** $72.00

BCC-223-pdf, Document Revised 08/18/2017

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MAR 14 2025

DISTRICT 3 COMMISSION OFFICE

K L ADKINSON-COWLES
FL BREVARD COUNTY BOC
XXXX-XXXX-XXXX-**9078**
February 05, 2025 - March 04, 2025

Purchasing Card

Cardholder Activity

Account Information

Mail Billing Inquiries to:
BANKCARD CENTER
PO Box 660441
Dallas, TX 75266-0441

TTY Hearing Impaired:
Dial "711"

Outside the U.S.:
1.509.353.6656 24 Hours

For Lost or Stolen Card:
1.888.449.2273 24 Hours

Payment Information

Statement Date	03/04/25
Credit Limit	$2,000
Cash Limit	$0
Days in Billing Cycle	28
Total Activity	$72.00

THIS IS NOT A BILL - DO NOT PAY

Account Summary

Credits	$0.00
Cash	$0.00
Purchases	$72.00
Other Debits	$0.00
Cash Fees	$0.00
Other Fees	$0.00
Total Activity	$72.00

Accounting Code: 0001 / 200030

Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Transactions

Posting Date	*Transaction Date*	*Description*	*Reference Number*	*MCC*	*Charge*	*Credit*
02/11	02/10	SC LEAGUE OF CITIES INC ROCKLEDGE FL	24116415042239988031550	8699	72.00	

0000000 0000000 0000000 4715292973369078

Account Number: XXXX-XXXX-XXXX-**9078**
February 05, 2025 - March 04, 2025

Total Activity **$72.00**

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

Cardholder Signature   Date

Manager Signature   Date

K L ADKINSON-COWLES   **N0002399
FL BREVARD COUNTY BOC
DISTRICT 3 COMMISSION OFFICE
1311 E NEW HAVEN AVE
MELBOURNE, FL 32901-7307

:549990011:0005297336907811

SC LEAGUE OF CITIES INC

FOLLOW

1600 HUNTINGTON LN
ROCKLEDGE, FL 32955
+1 321-421-7171

SCLOC Feb 25 - adkinson	$72.00
Subtotal	**$72.00**
Total Taxes	$0.00
Order total	**$72.00**

Total paid $ 72 00

February 10, 2025 6:15 pm
Payment ID: 6XA5WJT565992
Order ID: 491CWGKKDSMG6
Order Employee: Nick Walsh

Payment

VISA	VISA CREDIT 9078	$72.00
	Order amount	$72.00
	Cashier: Nick Walsh	

Show Details

PAYMENT ID: 6XA5WJT565992
Cashier: Nick Walsh

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AP MISCELLANEOUS BATCH SHEET

(NOT ENTERED INTO SAP BY DEPARTMENT)

To : County Finance

From : District 3 Commissioners Office

Date : 03/14/2025

Please indicate the type of miscellaneous payments and the number of documents uploaded for verification that all documents were received by Finance.

- [ ] Invoices # ________
- [ ] Petty Cash # ________
- [ ] Overnight Travel (TER) # ________
- [ ] Travel Requests (TR) # ________
- [ ] Refunds # ________
- [x] Statements # 4
- [ ] Other # ________

EXHIBIT "B"

BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT

Cardholder's Name: Elizabeth Alward

Cardholders Phone #: (321) 633-2075 **Cardholders Personnel #:** 10000026

Cardholder's Department/Office: D3 Commission Office

Closing Date: 04/04/2025

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (For quoted items, handwrite "Q" by the amount)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
03/10/2025		SC League of Cities Inc.	Rockledge LoC Dinner	$72.00	0001	20030	5510000	
03/20/2025		USPS	Postage	$21.17	0001	20030	5510000	
03/20/2025		Wal-Mart	Office Supplies	$43.90	0001	20030	5510000	
03/24/2025		USPS	Postage	$8.35	0001	20030	5510000	
03/29/2025		Gannett Media	Florida Today Digital Subscription	$24.99	0001	20030	5510000	

$0.00 ADD'L PAGE(S) SUBTOTAL

$170.41 GRAND TOTAL (ALL PAGES) (MUST AGREE TO FIGURE BELOW)

I (Cardholder) have complied with the Purchase Card Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of $1000 and an expected life of more than one-year such as automobiles and furniture; and computer equipment valued in excess of $750.

Elizabeth Alward 04/18/2025

Signature of Cardholder/Date

04/18/2025

Signature of Approving Official/Date

SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL

FUND	COST CTR	G.L. ACCT.	INT. ORDER	Amount
0001	200030	5510000		$72.00
0001	200030	5510000		$21.17
0001	200030	5510000		$43.90
0001	~~20030~~ 200030	5510000		$8.35
001	200030	5510000		$24.99

(must agree to above figure) GRAND TOTAL $170.41

BCC-223-pdf, Document Revised 08/18/2017

BANK OF AMERICA

RECEIVED
APR 1 1 2025
DISTRICT 3 COMMISSION OFFICE

ELIZABETH M ALWARD
FL BREVARD COUNTY BOC
XXXX-XXXX-XXXX-1319
March 05, 2025 - April 04, 2025

Purchasing Card

Cardholder Activity

Account Information

Mail Billing Inquiries to:
BANKCARD CENTER
PO Box 660441
Dallas, TX 75266-0441

TTY Hearing Impaired:
Dial "711"

Outside the U.S.:
1.509.353.6656 24 Hours

For Lost or Stolen Card:
1.888.449.2273 24 Hours

Payment Information

Statement Date	04/04/25
Credit Limit	$2,000
Cash Limit	$0
Days in Billing Cycle	31
Total Activity	$170.41

THIS IS NOT A BILL - DO NOT PAY

Account Summary

Credits	$0.00
Cash	$0.00
Purchases	$170.41
Other Debits	$0.00
Cash Fees	$0.00
Other Fees	$0.00
Total Activity	$170.41

Accounting Code: 0001 / 200030

Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Transactions

Posting Date	*Transaction Date*	*Description*	*Reference Number*	*MCC*	*Charge*	*Credit*
03/11	03/10	SC LEAGUE OF CITIES INC ROCKLEDGE FL	24116415070268933013707	8699	72.00	
03/21	03/20	USPS PO 1180250440 ROCKLEDGE FL	24137465080001565129154	9402	21.17	
03/21	03/20	WAL-MART #0649 TITUSVILLE FL	24226385080007955391157	5411	43.90	
03/25	03/24	USPS PO 1157940468 MELBOURNE FL	24137465084001498476918	9402	8.35	
03/31	03/29	GANNETT MEDIA CO 888-426-0491 VA	24692165088101921699554	7311	24.99	

0000000 0000000 0000000 4715292939271319

Account Number: XXXX-XXXX-XXXX-1319
March 05, 2025 - April 04, 2025

Total Activity **$170.41**

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

Cardholder Signature Date

ELIZABETH M ALWARD **N0001128
FL BREVARD COUNTY BOC
DISTRICT 3 COMMISSION OFFICE
1311 E NEW HAVEN AVE
MELBOURNE, FL 32901-7307

Manager Signature Date

⑆5499900 11⑆0005 2939 271319⑈

SC LEAGUE OF CITIES INC

FOLLOW

1600 HUNTINGTON LN
ROCKLEDGE, FL 32955
+1 321-421-7171

SCLOC March 25 - alward	**$72.00**
Subtotal	**$72.00**
Total Taxes	$0.00
Order total	**$72.00**

Total paid **$ 72 00**

March 10, 2025 6:27 pm
Payment ID: EQ2NAB9E6W61Y
Order ID: 10V5GP1BAWCA8
Order Employee: Nick Walsh

Payment

VISA	VISA CREDIT 1319	$72.00
	Order amount	$72.00
	Cashier: Nick Walsh	

Show Details

PAYMENT ID: EQ2NAB9E6W61Y
Cashier: Nick Walsh

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Clover

UNITED STATES POSTAL SERVICE.

ROCKLEDGE
3000 MURRELL RD
ROCKLEDGE, FL 32955-9998
(800)275-8777

03/20/2025 03:24 PM

Product	Qty	Unit Price	Price
First-Class Mail® Large Envelope	1		$1.50
Titusville, FL 32780			
Weight: 0 lb 1.00 oz			
Estimated Delivery Date			
Sat 03/22/2025			
Certified Mail®			$4.85
Tracking #: 9589 0710 5270 1541 6422 75			
Return Receipt			$4.10
Tracking #: 9590 9402 9035 4122 7563 78			
Total			$10.45
First-Class Mail® Large Envelope	1		$1.77
Titusville, FL 32780			
Weight: 0 lb 1.10 oz			
Estimated Delivery Date			
Sat 03/22/2025			
Certified Mail®			$4.85
Tracking #: 9589 0710 5270 1541 6422 82			
Return Receipt			$4.10
Tracking #: 9590 9402 8189 3030 7654 20			
Total			$10.72

Grand Total: $21.17

Credit Card Remit $21.17
Card Name: VISA
Account #: XXXXXXXXXXXX1319
Approval #: 079701
Transaction #: 740
AID: A0000000031010 Chip
AL: VISA CREDIT
PIN: Not Required

241

Give us feedback @ survey.walmart.com
Thank you! ID #:7VNPF1715DR

Walmart
Save money. Live better.

WM Supercenter
321-267-5825 Mgr:JANNETA
3175 CHENEY HWY
TITUSVILLE FL 32780
ST# 00649 OP# 000816 TE# 08 TR# 09638
ITEMS SOLD 5
TC# 4294 3568 0202 7092 4058

GV6D-12SAS	019434606692	9.46	O
GV 13G TRASH	019434637821	12.47	O
DX 12OZ 40CT	004200016266	8.12	O
ENVELOPES	605478180437	9.97	O
GV HD SPGE 8	019434613696	3.88	O
	SUBTOTAL	43.90	
	TOTAL	43.90	
	VISA TEND	43.90	

VISA CREDIT **** **** **** 1319 I 1
APPROVAL # 039966
REF # 507900117978
TRANS ID - 465079763986689
VALIDATION - FF8K
PAYMENT SERVICE - E
AID A0000000031010
AAC E3554EFDC4036E18
TERMINAL # 28620828
*Pin Verified
03/20/25 16:56:46
CHANGE DUE 0.00
CUSTOMER COPY

Get free delivery
from this store
with Walmart+

Scan for 30-day free trial.

03/20/25 16:56:57

UNITED STATES POSTAL SERVICE.

SUNTREE
6105 N WICKHAM RD
MELBOURNE, FL 32940-9998
(800)275 8777

03/24/2025 12:08 PM

Product	Qty	Unit Price	Price
USPS Grnd Advtg	1		$8.35
Melbourne, FL 32940			
Weight: 0 lb 14.50 oz			
Estimated Delivery Date			
Wed 03/26/2025			
Tracking #:			
9500 1158 5936 5083 6274 98			
Insurance			$0.00
Up to $100.00 included			
Total			$8.35

Grand Total: $8.35

Credit Card Remit $8.35
Card Name: VISA
Account #: XXXXXXXXXXXX1319
Approval #: 084549
Transaction #: 727
AID: A0000000031010 Chip
AL: VISA CREDIT
PIN: Not Required

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit www.usps.com USPS Tracking or call 1-800-222-1811.

In a hurry? Self-service kiosks offer quick and easy check-out. Any Retail Associate can show you how.

Save this receipt as evidence of insurance. For information on filing an insurance claim go to https://www.usps.com/help/claims.htm or call 1-800-222-1811

Preview your Mail
Track your Packages
Sign up for FREE @
https://informeddelivery.usps.com

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: https://postalexperience.com/Pos
or scan this code with your mobile device.

or call 1-800-410-7420

florida today

Menu

Payment history

Payment information

Credit card on file

Last 4 digits: 1319

Ex: 11/29

Update payment information

Transaction history

Date	Amount	Description	Status
Mar 28, 2025	$24.99	Renewal	Processed
Feb 28, 2025	$24.99	Renewal	Processed
Jan 28, 2025	$1.00	Renewal	Processed

Need help?
Call Customer Service at 1-877-424-0156

AP MISCELLANEOUS BATCH SHEET

(NOT ENTERED INTO SAP BY DEPARTMENT)

From : D3 Commission office

Date : 04/18/2025

Please indicate the type of miscellaneous payments and the number of documents uploaded for verification that all documents were received by Finance.

☐	Petty Cash	#
☐	Overnight Travel (TER)	#
☐	Travel Requests (TR)	#
☐	Refunds	#
☑	Statements	# 6
☐	Other	#

EXHIBIT "B"

BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT

Cardholder's Name: Elizabeth Alward **Cardholders Phone #** (321) 633-2075 **Cardholders Personnel #:** 10000026

Cardholder's Department/Office: D3 Commission Office **Closing Date:** 05/04/2025

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (For quoted items, handwrite "Q" by the amount)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
04/29/2025		Gannett Media	Florida Today Subscription	$24.99	0001	200030	5510000	
04/29/2025		Staples	Office Supplies	$91.96	0001	200030	5510000	

$0.00 **ADD'L PAGE(S) SUBTOTAL**

$116.95 **GRAND TOTAL (ALL PAGES)** (MUST AGREE TO FIGURE BELOW)

I (Cardholder) have complied with the Purchase Card Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of $1000 and an expected life of more than one-year such as automobiles and furniture; and computer equipment valued in excess of $750.

Elizabeth Alward 05/09/2025

Signature of Cardholder/Date

Signature of Approving Official/Date

SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL

FUND	COST CTR	G.L. ACCT.	INT. ORDER	Amount
0001	200030	5510000		$24.99
0001	200030	5510000		$91.96

(must agree to above figure) **GRAND TOTAL** $116.95

BCC-223-pdf, Document Revised 08/18/2017

BANK OF AMERICA

ELIZABETH M ALWARD
FL BREVARD COUNTY BOC
XXXX-XXXX-XXXX-1319
April 05, 2025 - May 04, 2025

Purchasing Card

Cardholder Activity

Account Information

Mail Billing Inquiries to:
BANKCARD CENTER
PO Box 660441
Dallas, TX 75266-0441

TTY Hearing Impaired:
Dial "711"

Outside the U.S.:
1.509.353.6656 24 Hours

For Lost or Stolen Card:
1.888.449.2273 24 Hours

Payment Information

Statement Date	05/04/25
Credit Limit	$2,000
Cash Limit	$0
Days in Billing Cycle	30
Total Activity	$116.95

THIS IS NOT A BILL - DO NOT PAY

Account Summary

Credits	$0.00
Cash	$0.00
Purchases	$116.95
Other Debits	$0.00
Cash Fees	$0.00
Other Fees	$0.00
Total Activity	$116.95

Accounting Code: 0001 / 200030

Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Transactions

Posting Date	*Transaction Date*	*Description*	*Reference Number*	*MCC*	*Charge*	*Credit*
04/30	04/29	GANNETT MEDIA CO 888-426-0491 VA	24692165119109498283713	7311	24.99	
05/01	04/29	STAPLES 00110817 TITUSVILLE FL	24164075120105442073850	5943	91.96	

RECEIVED
MAY 09 2025
DISTRICT 3 COMMISSION OFFICE

0000000 0000000 0000000 4715292939271319

Account Number: XXXX-XXXX-XXXX-1319
April 05, 2025 - May 04, 2025

Total Activity **$116.95**

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

Cardholder Signature Date

Manager Signature Date

ELIZABETH M ALWARD **N0002535
FL BREVARD COUNTY BOC
DISTRICT 3 COMMISSION OFFICE
1311 E NEW HAVEN AVE
MELBOURNE, FL 32901-7307

⑆5499001 1⑆0005 2939271319⑈

florida today

Menu

Payment history

Payment information

Credit card on file

Last 4 digits: 1319

Ex: 11/29

Update payment information

Transaction history

Date	Amount	Description	Status
Apr 28, 2025	$24.99	Renewal	Processed
Mar 28, 2025	$24.99	Renewal	Processed
Feb 28, 2025	$24.99	Renewal	Processed
Jan 28, 2025	$1.00	Renewal	Processed

Need help?
Call Customer Service at 1-877-424-0156

Staples

3155 Columbia Blvd
Titusville, FL 32780
321-383-1545

Sale

Store: 1081 Register: 6
Date: 4/29/25 Time: 9:03 AM
Transaction: 65865 Cashier: 1339499

REWARDS NUMBER ******7028

Qty	Item	Price	Amount
	TR REG PENCIL CUP		
1	718103360098	9.49	9.49 E
	TR BP BSNSS CARD H		
1	718103317566	4.99	4.99 E
	PPM INK JOY 100RT		
2	071641104181	6.99	13.98 E
	STAPLES LETTER SIZ		
10	718103395182	2.99	29.90 E
	81/2X11-SLANTED SI *		
3	718103098229	16.00	33.60 E
Buy More / Save More			(14.40)

Subtotal 91.96
FLORIDA 7% 0.00

Total 91.96

VISA CREDIT USD$91.96
Card No. : XXXXXXXXXXXX1319 [C]
Chip Read
Auth No. : 006509
Mode.: Issuer
AID.: A0000000031010
TVR.: 0000048000
IAD.: 06011203608002
TSI.: EC00
ARC.: 3030

Verified By PIN

****
Tax Exempt Information

Tax Exempt Number 1792595660
****

*Item is currently on promotion. Some
coupons a... ...ular priced
items...

BREVARD County

BOARD OF COUNTY COMMISSIONERS

FLORIDA'S SPACE COAST

Commissioner Rob Feltner, Chairman
District 4
2725 Judge Fran Jamieson Way
Suite: C-214
Viera, FL 32940
Phone: (321) 633-2044
D4.Commissioner@Brevardfl.gov

05/08/2025

To Whom It May Concern,

This letter is to acknowledge that all of the District 4 Commission Office's PO invoices/receipts to date have been posted in the bill folder, the latest of which were the receipts for the month of April to be included in the May 20th meeting agenda.

Sincerely,

Rob Feltner, Chairman
Brevard County Commissioner
District 4

BANK OF AMERICA

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MAY - 8 2025

CAROL S MASCELLINO
FL BREVARD COUNTY BOC
XXXX-XXXX-XXXX-**0909**
April 05, 2025 - May 04, 2025

DISTRICT 4
COMMISION OFFICE

Purchasing Card

Cardholder Activity

Account Information

Mail Billing Inquiries to:
BANKCARD CENTER
PO Box 660441
Dallas, TX 75266-0441

TTY Hearing Impaired:
Dial "711"

Outside the U.S.:
1.509.353.6656 24 Hours

For Lost or Stolen Card:
1.888.449.2273 24 Hours

Payment Information

Statement Date	05/04/25
Credit Limit	$1,000
Cash Limit	$0
Days in Billing Cycle	30
Total Activity	$55.72

THIS IS NOT A BILL - DO NOT PAY

Account Summary

Credits	$0.00
Cash	$0.00
Purchases	$55.72
Other Debits	$0.00
Cash Fees	$0.00
Other Fees	$0.00
Total Activity	$55.72

Accounting Code: 0001 / 200040

Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Transactions

Posting Date	*Transaction Date*	*Description*	*Reference Number*	*MCC*	*Charge*	*Credit*
04/10	04/09	AMAZON MKTPL*5U7R29Y73 Amzn.com/billWA	24692165100102418866841	5942	35.91	
04/28	04/28	AMAZON MKTPL*NB24J9TC2 Amzn.com/billWA	24692165118108506148943	5942	19.81	

0000000 0000000 0000000 4715292908480909

Account Number: XXXX-XXXX-XXXX-**0909**
April 05, 2025 - May 04, 2025

Total Activity $55.72

Carol S Mascellino 5-8-25
Cardholder Signature Date

5/8/25
Manager Signature Date

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

CAROL S MASCELLINO **N0002483
FL BREVARD COUNTY BOC
COMMISSION OFFICE
2725 JG JMSON WAY - C214
VIERA, FL 32940-6605

⑆5499001 1⑆0005 2908480909⑈

EXHIBIT "B"
BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT

Cardholder's Name: Carol S. Mascellino

Cardholders Phone # 321-633-2044

Cardholders Personnel #: 11008121

Cardholder's Department: County Commission - District 4

Closing Date: 5/4/2025

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (indicate "Q" for quoted items)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
4/9/2025	4/10/2025	Amazon Marketplace	2 packs of blue pens and 16 pack of sticky notes	35.91	0001	200040	5510000	
4/28/2025	4/28/2025	Amazon Marketplace	12 pack of Spiral Notebooks	19.81				

$0.00 ADD'L PAGES SUBTOTAL

$55.72 GRAND TOTAL (ALL PAGES) (MUST AGREE TO FIGURE BELOW)

SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL

FUND	COST CTR	G.L. ACCT.	INT. ORDER	Amount
0001	200040	5510000	55.72	55.72

(must agree to above figure) GRAND TOTAL $55.72

I (Cardholder) have complied with the Purchase Card Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of $1000 and an expected life of more than one-year such as automobiles and furniture; and computer equipment valued in excess of $750.

Carol S. Mascellino 5/8/25

Signature of Cardholder/Date

Signature of Approving Official/Date

amazon business

Packing slip

For customer support visit Amazon.com/contact-us

Order date: April 25, 2025
Purchase Order #:
Order #: 112-6382261-1721006
Date shipped: April 27, 2025

Ship to:
D4 Commission Office
2725 JUDGE FRAN JAMIESON WAY
BLDG C SUITE 214
MELBOURNE, FL 32940-6605
United States

Shipment details

Item description	Qty	Item price	Item subtotal
Rosmonde Spiral Notebook, 12 Pack, 1 Subject, College Ruled, 70 Sheets, 8 x 10-1/2", 3 Hole Punched, Bulk College Ruled Spiral Notebook for School, Single Subject Spiral Notebook Bulk, Assorted Colors (SKU: 1sbj_college_ruled_spl_12pack) Condition: New Sold by: RSG19, LLC Gift message: ""	1	$19.81	$19.81

Item subtotal	$19.81
Shipping & handling	$0.00
Sales tax	$0.00
Total	**$19.81**

RECEIVED
APR 28 2025
DISTRICT 4
COMMISION OFFICE

Return or replace your item
Visit Amazon.com/returns

Have feedback on how we packaged your order? Tell us at Amazon.com/packaging amazon business

Packing slip

For customer support visit Amazon.com/contact-us

Order date: April 9, 2025
Purchase Order #:
Order #: 112-5508629-1318657
Date shipped: April 9, 2025

Ship to:
D4 Commission Office
2725 JUDGE FRAN JAMIESON WAY
BLDG C SUITE 214
MELBOURNE, FL 32940-6605
United States

Shipment details

Item description	Qty	Item price	Item subtotal
Pilot, G2 Premium Gel Roller Pens, Fine Point 0.7 mm, Blue, Pack of 12 (SKU: B00006JNJC) Condition: New Sold by: Amazon.com Services, Inc Gift message: "; "	2	$13.48	$26.96
(16 Pack) Pop Up Sticky Notes 3x3 in Post Accordion Stickies Super Sticking Power Memo Pads Bright Colors (SKU: CQ--16-YG) Condition: New Sold by: yuyaoqishengmujucailiaoyouxiangongsi Gift message: ""	1	$8.95	$8.95

Item subtotal	$35.91
Shipping & handling	$0.00
Sales tax	$0.00
Total	**$35.91**

RECEIVED

APR 10 2025

DISTRICT 4
COMMISION OFFICE

Return or replace your item
Visit Amazon.com/returns

Have feedback on how we packaged your order? Tell us at Amazon.com/packaging