



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.21.

11/14/2023

Subject:

FY 2024 Meeting Schedule for Community Development Districts

Fiscal Impact:

There is no fiscal impact.

Dept/Office:

Budget Office

Requested Action:

It is requested that the Board acknowledges receipt of the FY 2024 Meeting Schedule for the attached Community Development Districts.

Summary Explanation and Background:

In accordance with Florida Statute 189.015, the governing body of each special district shall file, quarterly, semiannually, or annually a schedule of its regular meetings with the local governing authorities. The following Community Development Districts are submitting their Fiscal Year 2024 Meeting Schedule to the Brevard County Board of Commissioners:

- Baytree Community Development District
- Chaparral of Palm Bay Community Development District
- Heritage Isle at Viera Community Development District
- Mayfair Community Development District
- PBR Community Development District
- Tranquility Community Development District
- Viera East Community Development District
- Viera Stewardship Community Development District
- Willow Creek Community Development District

Clerk to the Board Instructions:



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

November 15, 2023

MEMORANDUM

TO: Jill Hayes, Budget Office Director

RE: Item F.21., Fiscal Year (FY) 2024 Meeting Schedule for Community Development Districts (CDD)

The Board of County Commissioners, in regular session on November 14, 2023, acknowledged receipt of the FY 2024 meeting schedule for the following CDDs: Baytree, Chaparral of Palm Bay, Heritage Isle at Viera, Mayfair, PBR, Tranquility, Viera East, Viera Stewardship, and Willow Creek.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

for: Donna Scott
Kimberly Powell, Clerk to the Board

Baytree
Community Development District

219 E. Livingston Street, Orlando, Florida 32801
Phone: 407-841-5524 – Fax: 407-839-1526

September 25, 2023

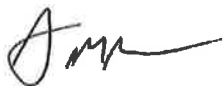
Brevard County Manager
Mr. Frank Abbate
2725 Judge Fran Jamieson Way
Building C
Viera, Florida 32940

Re: Baytree Community Development District
Fiscal Year 2024 Meeting Schedule

Dear Mr. Abbate:

In accordance with chapter 189.015, Florida Statutes, enclosed please see the annual meeting schedule for the District for the Fiscal Year 2024 for purposes of disclosure and information only.

Sincerely,



Stacie M. Vanderbilt
Recording Secretary

Enclosures

Cc: District Manager
District Counsel

**NOTICE OF MEETING DATES
BAYTREE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the *Baytree Community Development District* will hold their regularly scheduled public meetings for the **Fiscal Year 2024** at **1:30 PM at the Baytree National Golf Links Meeting Room, 8207 National Drive, Melbourne, FL 32940** as follows:

Wednesday, October 4, 2023
Wednesday, December 6, 2023
Wednesday, February 7, 2024
Wednesday, April 3, 2024
Wednesday, May 1, 2024
Wednesday, June 5, 2024
Wednesday, August 7, 2024

In addition, the Board of Supervisors will conduct workshop meetings to discuss future agenda items at **10:00 AM** at the above-referenced address on the following dates:

Tuesday, November 14, 2023
Tuesday, January 9, 2024
Tuesday, March 12, 2024
Tuesday, July 9, 2024

The meetings and workshops are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for a particular meeting or workshop may be obtained from the District Manager, at 219 E. Livingston Street, Orlando, FL 32801; (407) 841-5524, during normal business hours, or by visiting the District's website at <https://baytreecdd.org>.

A meeting or workshop may be continued to a date, time, and place to be specified on the record at that meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at a meeting or workshop because of a disability or physical impairment should contact the District Office at (407) 841-5524 at least forty-eight (48) hours prior to the meeting or workshop. If you are hearing or speech impaired, please contact the Florida Relay Service 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Jeremy LeBrun
Governmental Management Services - Central Florida, LLC
District Manager

Soudakoff, Boris

From: Kaylee Roach <Kaylee@breezehome.com>
Sent: Monday, October 30, 2023 4:16 PM
To: Soudakoff, Boris
Subject: RE: Fiscal Year 2023-2024 Meeting Schedule : Chaparral of Palm Bay Community Development District
Attachments: CPB Resolution 2023-05 Adopting FY 2023-2024 Meeting Dates, 4853-8262-0534-1.pdf

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hi Boris,
Please see attached executed resolution Approving the FY 2023-2024 meeting dates.
Thank you,

Kaylee Roach
Administrative Services Associate
813.565.4663
Kaylee@BreezeHome.com
www.BreezeHome.com

breeze

From: Soudakoff, Boris <Boris.Soudakoff@brevardfl.gov>
Sent: Monday, October 23, 2023 11:22 AM
To: Kaylee Roach <Kaylee@breezehome.com>
Subject: Fiscal Year 2023-2024 Meeting Schedule - Chaparral of Palm Bay Community Development District

Good morning,

I am reaching out to know if you could submit the Fiscal Year 2023-2024 Meeting Schedule for the Chaparral of Palm Bay Community Development District.

In accordance with Florida Statute 189.015, the governing body of each special district shall file, quarterly, semiannually, or annually a schedule of its regular meetings with the local governing authorities.

Thank you in advance.

Regards,

Boris Soudakoff
Administrative Assistant to Budget Director
PH: 321-350-9234 – ext. # 59234
e-mail: boris.soudakoff@brevardfl.gov

RESOLUTION 2023-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CHAPARRAL OF PALM BAY COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chaparral of Palm Bay Community Development District (the "**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the City of Palm Bay, Florida; and

WHEREAS, the District's Board of Supervisors (the "**Board**"), is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the District is required by Florida law to prepare an annual schedule of its regular public meetings which designates the date, time, and location of the District's meetings; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CHAPARRAL OF PALM BAY COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The annual public meeting schedule of the Board of Supervisors for the Fiscal Year beginning October 1, 2023, and ending on September 30, 2024 (the "**FY 2023/2024**") attached hereto and incorporated by reference herein as **Exhibit A** is hereby approved and will be published and filed in accordance with the requirements of Florida law.

Section 2. The District Manager is hereby directed to submit a copy of the FY 2023/2024 annual public meeting schedule to the City of Palm Bay and the Department of Economic Opportunity.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED ON AUGUST 21, 2023.

ATTEST:

**CHAPARRAL OF PALM BAY COMMUNITY
DEVELOPMENT DISTRICT**


Print Name: Larry B. Krumpholtz Jr.
Secretary/ Assistant Secretary


Michael Lawson
Chair of the Board of Supervisors

Exhibit A

**Notice of Meetings
Fiscal Year 2023/2024**

Chaparral of Palm Bay Community Development District

As required by Chapters 189 and 190 of Florida Statutes, notice is hereby given that the Fiscal Year 2023/2024 Regular Meetings of the Board of Supervisors of the Chaparral of Palm Bay Community Development District shall be held at **8:30 a.m. at the Fairfield Inn & Suites, 4355 W. New Haven Avenue, Melbourne, Florida 32904**. The meeting dates are as follows:

October 16, 2023
November 20, 2023
December 18, 2023
January 15, 2024
February 19, 2024
March 18, 2024
April 15, 2024
May 20, 2024
June 17, 2024
July 15, 2024
August 19, 2024
September 16, 2024

The meetings will be open to the public and will be conducted in accordance with the provisions of Florida Law for community development districts. Any meeting may be continued with no additional notice to a date, time and place to be specified on the record at a meeting. A copy of the agenda for the meetings listed above may be obtained from Breeze, 1540 International Parkway, Suite 2000, Lake Mary FL 32756 at (813) 460-0130, one week prior to the meeting.

There may be occasions when one or more supervisors will participate by telephone or other remote device.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact BREEZE at (813) 460-0130. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 for aid in contacting the District Office at least forty-eight (48) hours prior to the date of the hearing and meeting.

Each person who decides to appeal any action taken at the meetings is advised that the person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Breeze, District Management

Publish: on or before September 29, 2023 (Brevard County newspaper)

Soudakoff, Boris

From: Giovanni Massimino <GMassimino@rizzetta.com>
Sent: Monday, October 23, 2023 4:19 PM
To: Soudakoff, Boris
Cc: Brian Mendes
Subject: Heritage Isle 2023-2024 FY Meeting Schedule
Attachments: 2023-07 Heritage Isle at Viera CDD - Setting Date, Time & Location for Fiscal Year 2023-2024 Meetings.pdf

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Good Afternoon Boris,

Attached is the FY 2023-2024 meeting schedule along with the resolution adopting the schedule for Heritage Isle. Today, the annual meeting schedule annual notice was sent out via mail to the county & city of all our Orlando districts. You should be receiving that notice via mail, shortly. If you have any questions or concerns don't hesitate to contact me.

Very Kindly,

Giovanni Massimino
Administrative Assistant

Phone: 407 472.2471 x4405
gmassimino@rizzetta.com

rizzetta.com



Rizzetta & Company
Professionals in Community Management

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RESOLUTION 2023-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE ISLE AT VIERA COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT, FOR FISCAL YEAR 2023/2024, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Heritage Isle at Viera Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the Brevard County, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority or authorities a schedule of its regular meetings; and

WHEREAS, the District is required by Florida law to prepare an annual schedule of its regular public meetings which designates the date, time, and location of the District's meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE ISLE AT VIERA COMMUNITY DEVELOPMENT DISTRICT:

1. The Fiscal Year 2023/2024 annual public meeting schedule attached hereto and incorporated by reference herein as Exhibit A is hereby approved and will be published and filed in accordance with Section 189.015(1), Florida Statutes.

2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 22nd DAY OF AUGUST, 2023.

**HERITAGE ISLE AT VIERA
COMMUNITY DEVELOPMENT
DISTRICT**



CHAIRMAN / VICE CHAIRMAN

ATTEST:



SECRETARY / ASST. SECRETARY

EXHIBIT "A"

**BOARD OF SUPERVISORS MEETING DATES
HERITAGE ISLE AT VIERA COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2023/2024**

October 24, 2023

November 28, 2023

January 23, 2024

March 26, 2024

May 21, 2024

August 27, 2024

All meetings will convene every 4th Tuesday at 10:30 a.m.
and will be held at the Brevard County Government Center, Florida Room,
Located at Judge Fran Jamieson Way, Viera, Florida 32940.

MAYFAIR

Community Development District

Meeting Schedule:

**Fiscal Year 2024 at 11:00AM 3999 South Babcock Street
Melbourne, Florida on the first Wednesday of each month as follows:**

October 4, 2023 - Cancelled

**November 1, 2023
Regular Meeting and
Landowners Election**

December 6, 2023

January 3, 2024

February 7, 2024

March 6, 2024

April 3, 2024

May 1, 2024

June 5, 2024

July 3, 2024

August 7, 2024

September 4, 2024

Meetings subject to cancellation and change.

For more information regarding this CDD Contact the Management Office:

954-721-8681

Under Florida Law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead please contact this office by phone or in writing.



MONTECITO COMMUNITY DEVELOPMENT
2501 BURNS RD STE A

PALM BEACH GARDENS, FL, 33410

STATE OF WISCONSIN COUNTY OF BROWN:
Before the undersigned authority personally appeared said legal clerk, who on oath says that he or she is a Legal Advertising Representative of the **FLORIDA TODAY**, a daily newspaper published in Brevard County, Florida that the attached copy of advertisement, being a Legal Ad in the matter of

Notice of Meetings

as published in **FLORIDA TODAY** in the Issue(s) dated: or by publication on the newspaper's website, if authorized, on

09/29/2023

Affiant further says that the said **FLORIDA TODAY** is a newspaper in said Brevard County, Florida and that the said newspaper has heretofore been continuously published in said Brevard County, Florida each day and has been entered as periodicals matter at the post office in **MELBOURNE** in said Brevard County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has never paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and Subscribed before me this 29th of September 2023, by legal clerk who is personally known to me

Affiant

Notary State of Wisconsin County of Brown

My commission expires

Publication Cost: \$256.89

Ad No: 0005835202

Customer No: BRE-0000002006

This is not an invoice

of Affidavits 1

Ad#5835202 09/29/2023
BOARD OF SUPERVISORS'
MEETING DATES
MONTECITO COMMUNITY
DEVELOPMENT DISTRICT
FISCAL YEAR 2023/2024

The Board of Supervisors of the Montecito Community Development District (the "District") will hold their regular meetings for fiscal year 2023/2024 at 9:30 a.m. at Montecito Beach Club, 208 Montecito Drive, Satellite Beach, Florida 32937, on the following dates:

October 11, 2023
November 8, 2023
December 13, 2023
January 10, 2024
February 14, 2024
March 13, 2024
April 10, 2024
May 8, 2024
June 12, 2024
July 10, 2024
August 14, 2024
September 11, 2024

The meetings are open to the public and will be conducted in accordance with the provision of Florida law for community development districts. The meetings may be continued to a date, time, and place to be specified on the record at the meeting. Copies of the Agendas for any of the meetings may be obtained from the District's website at www.montecitocdd.org or by contacting the District Manager at 1-877-737-4922 five (5) days prior to the date of the particular meeting.

There may be occasions when one or more Supervisors or staff will participate by telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (561) 630-4922 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

Any person who decides to appeal any decision made at the meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meetings may be cancelled from time to time without advertised notice.

District Manager

MONTECITO COMMUNITY
DEVELOPMENT DISTRICT

www.montecitocdd.org

AMY KOKOTT
Notary Public
State of Wisconsin



September 11, 2023

pfm

3501 Quadrangle Blvd.
Suite 270
Orlando, FL 32817
407.723.5900

pfm.com

Brevard County Board of County Commissioners
2725 Judge Fran Jamieson Way
Viera, FL 32940

Re: **PBR** Community Development District FY 2023-2024 Annual
Meeting Schedule

To Whom It May Concern:

Please find the attached FY 2023-2024 Annual Meeting Schedule for the
PBR Community Development District for your records. If you should
have any questions regarding this matter, please feel free to contact me.

Regards,

Jane Gaarlandt,

RECEIVED

SEP 14 2023

Brevard County Attorney

District Manager
3501 Quadrangle Blvd.
Suite 270
Orlando, Florida 32817
P-407-723-5900
gaarlandtj@pfm.com

RESOLUTION 2023-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PBR COMMUNITY DEVELOPMENT DISTRICT ADOPTING THE ANNUAL MEETING SCHEDULE FOR FISCAL YEAR 2023/2024, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the PBR Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, and by an ordinance adopted by the City Council of the City of West Melbourne, Brevard County, Florida; and

WHEREAS, the District is required by section 189.015, *Florida Statutes*, to file quarterly, semi-annually, or annually a schedule (including date, time, and location) of its regular meetings with local governing authorities; and

WHEREAS, further, in accordance with the above-referenced statute, the District shall also publish quarterly, semi-annually, or annually the District's regular meeting schedule in a newspaper of general paid circulation in the county in which the District is located; and

WHEREAS, the Board of Supervisors (the "Board") desires to adopt its annual meeting schedule for Fiscal Year 2023/2024, which is attached as **Exhibit A**.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PBR COMMUNITY DEVELOPMENT DISTRICT

SECTION 1. The Fiscal Year 2023/2024 annual meeting schedule attached hereto and incorporated by reference herein as **Exhibit A** is hereby approved and shall be published in accordance with the requirements of Florida law and also provided to applicable governing authorities.

SECTION 2. The District Manager and/or the Secretary is hereby directed to submit a copy of the Fiscal Year 2023/2024 annual meeting schedule to the City of West Melbourne and Brevard County, Florida.

SECTION 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 25th day of August, 2023.

ATTEST:


Secretary/Assistant Secretary

**PBR COMMUNITY
DEVELOPMENT DISTRICT**


Vice/Chairperson, Board of Supervisors

Exhibit A: Fiscal Year 2023/2024 Annual Meeting Schedule

EXHIBIT A

Notice of Meeting Schedule PBR Community Development District

As required by Chapters 189 and 190 of the Florida Statutes, notice is hereby given that the Board of Supervisors of the PBR Community Development District plans to hold its regular meetings for its 2024 fiscal year at 3615 Lionel Road, Mims, Florida 32754 at 10:30 a.m. on the following dates:

May 24, 2024
August 23, 2024

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meetings may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for these meetings may be obtained from 3501 Quadrangle Boulevard, Suite 270, Orlando, Florida 32817 or by calling (407) 723-5900.

There may be occasions when one or more Supervisors or staff will participate by telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (407) 723-5900 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at the meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager

Tranquility
Community Development District

219 E. Livingston St., Orlando, Florida 32801
Phone: 407-841-5524 – Fax: 407-839-1526

August 10, 2023

Brevard County Administrator
Mr. Frank Abbate
2725 Judge Fran Jamieson Way
Viera, FL 32940

Titusville City Manager
Mr. Scott Larese
P.O. Box 2806
Titusville, FL 32781

Re: Tranquility Community Development District
Fiscal Year 2024 Meeting Schedule

Dear Managers:

In accordance with chapter 189.015, Florida Statutes, enclosed please see the annual meeting schedule for the District for the Fiscal Year 2024 for purposes of disclosure and information only.

Brittany Brookes
Recording Secretary

Enclosures

RECEIVED
AUG 14 2023
County Manager's
Office

**BOARD OF SUPERVISORS MEETING DATES AND LOCATION
TRANQUILITY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2024**

The Board of Supervisors of the Tranquility Community Development District will hold their regular meetings for Fiscal Year 2024 on the second Wednesday of each month at 2:00 p.m. at 5445 S. Washington Ave., Titusville, FL 32780, unless otherwise indicated, as follows:

**October 11, 2023
November 8, 2023
December 13, 2023
January 10, 2024
February 14, 2024
March 13, 2024
April 10, 2024
May 8, 2024
June 12, 2024
July 10, 2024
August 14, 2024
September 11, 2024**

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meetings may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for these meetings may be obtained from the District Manager, Governmental Management Services – Central Florida, LLC, 219 E. Livingston Street, Orlando, FL 32801 or by calling (407) 841-5524.

There may be occasions when one or more Supervisors or staff will participate by speaker telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (407) 841-5524 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at the meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

George S. Flint
District Manager
Governmental Management Services – Central Florida, LLC

Viera East
Community Development District

RECEIVED

SEP 19 2023

135 W. Central Blvd., Suite 320, Orlando, Florida 32801
Phone: 407-841-5524 – Fax: 407-839-1526

~~County Manager's~~
Office

September 15, 2023

Brevard County Manager
Mr. Frank Abbate
2725 Judge Fran Jamieson Way
Viera, Florida 32940

City of Rockledge Manager
Ms. Brenda Fettrow
1600 Huntington Lane
Rockledge, FL 32955

Re: Viera East Community Development District
Fiscal Year 2024 Meeting Schedule

Dear Managers:

In accordance with chapter 189.015, Florida Statutes, enclosed please see the annual meeting schedule for the District for the Fiscal Year 2024 for purposes of disclosure and information only.

Sincerely,

Brittany Brookes
Administrative Assistant

Enclosures:

9/19/23 provided to Con 401

**NOTICE OF MEETINGS
VIERA EAST
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Viera East Community Development District will hold their meetings for **Fiscal Year 2024** in the Multi-Purpose Building of the Faith Lutheran Church, 5550 Faith Drive, Viera, Florida at **7:00 p.m. on the fourth Thursday** of each month as follows:

October 26, 2023
November 16, 2023*
December 21, 2023*
January 25, 2024
February 22, 2024
March 28, 2024
April 25, 2024
May 23, 2024
June 27, 2024
July 25, 2024
August 22, 2024
September 26, 2024

In addition, the Board of Supervisors will conduct a workshop to discuss future agenda items on the **second Thursday of each month at 7:00 p.m.** at the above referenced address on the following dates:

October 12, 2023
November 2, 2023*
December 7, 2023*
January 11, 2024
February 8, 2024
March 14, 2024
April 11, 2024
May 9, 2024
June 13, 2024
July 11, 2024
August 8, 2024
September 12, 2024

The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for a particular meeting may be obtained from the District Manager, at 219 East Livingston Street, Orlando, FL 32801.

The meetings may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Office at (407) 841-5524 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Jason M. Showe
Governmental Management Services –
Central Florida, LLC
District Manager

Viera Stewardship District
2300 Glades Road, Suite 410W • Boca Raton, Florida 33431
Phone: (561) 571-0010 • Fax: (561) 571-0013 • Toll-free: (877) 276-0889

NOTICE OF MEETING SCHEDULE
VIERA STEWARDSHIP DISTRICT

As required by Chapter 189, Florida Statutes, notice is being given that the Board of Supervisors of the Viera Stewardship District does not meet on a regular basis for Fiscal Year 2024 but will separately publish notice of meetings at least seven days prior to each Board meeting to include the date, time, and location of said meetings.

The meetings are open to the public and will be conducted in accordance with provisions of Florida law for Special Districts. The meetings may be continued to a date, time, and place, to be specified on the record at the meeting. A copy of the agendas for these meetings may be obtained from Wrathell, Hunt & Associates, 2300 Glades Road, Suite 410W, Boca Raton, FL 33431, phone number 877-276-0889 ("District Office"). There may be occasions when one or more Supervisors or staff will participate by communication media technology.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at 877-276-0889 at least two (2) days prior to the date of the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 800-955-8770 for aid in contacting the District Office at least two (2) days prior to the date of the meeting.

If anyone chooses to appeal any decision of the Board with respect to any matter considered at the meeting, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which such appeal is to be based.

Manager, Viera Stewardship District

WILLOW CREEK

Community Development District

Meeting Schedule:

**Fiscal Year 2024 at 1:00PM at the Hampton Inn
4760 Helen Hauser Blvd.**

Titusville, Florida, on the first Friday of each month as follows:

October 6, 2023 - Cancelled

**November 3, 2023 - This meeting will be held at the following address at
1:00PM:**

**Fairfield Inn & Suites by Marriott Titusville Kennedy Space Center, 4735
Helen Hauser Blvd
Titusville, FL 32780**

December 1, 2023

January 5, 2024

February 2, 2024

March 1, 2024

April 5, 2024

May 3, 2024

June 7, 2024

July 5, 2024

August 2, 2024

September 6, 2024

Meetings subject to cancellation and change.

**For more information regarding this CDD Contact the Management Office:
954-721-8681**

**Under Florida Law, e-mail addresses are public records. If you do not want your
e-mail address released in response to a public records request, do not send
electronic mail to this entity. Instead please contact this office by phone or in
writing.**