



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.9.

1/21/2020

Subject:

Request Permission to issue a request for proposal (RFP) for Bond Counsel Services for Brevard County.

Fiscal Impact:

Fiscal Impact is contingent upon bonding activity conducted by the County.

Dept/Office:

Central Services

Requested Action:

It is requested that the Board of County Commissioners:

1. Authorize Purchasing Services to develop and release for advertisement a Request for Proposal for Bond Counsel Services for Brevard County.
2. Approve the Selection and Negotiation Committees consisting of:
 - a. Gerard Visco, Human Resources Director
 - b. Katherine Wall, Assistant to County Manager
 - c. Abby Jorandby, Assistant County Attorney
3. Authorize the Board of County Commissioners Chair to execute all resulting contracts, contract amendments, and contract renewals upon review by the County Attorney's Office and Risk Management Office.
4. Authorize the County Manager to approve any necessary budget change requests.

Summary Explanation and Background:

The County has had a contract with Nabors, Giblin & Nickerson, P.A., for Bond Counsel Services since 2010. In March of 2015, Purchasing Services issued a request for proposal for Bond Counsel Services. Five responses were received in response to the request for Proposal. In July 2015 a selection committee evaluated all five responses and selected Nabors, Giblin & Nickerson, P.A. as the highest ranked proposer. On July 22, 2015 a contract with a three-year term and two single year renewal options was executed with Nabors, Giblin & Nickerson, P.A.

The current contract is in its final renewal year and set to expire on July 22, 2020. Purchasing Services is requesting permission to develop a new request for proposal and advertise so that there will not be a break in service between the existing contract and any resulting new contract.

Clerk to the Board Instructions:

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Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

January 22, 2020

M E M O R A N D U M

TO: Steve Darling, Central Services Director

RE: Item F.9., Permission to Issue a Request for Proposal (RFP) for Bond Counsel Services for Brevard County

The Board of County Commissioners, in regular session on January 21, 2020, granted you permission to develop and release for advertisement an RFP for bond counsel services for Brevard County; approved the Selection and Negotiation Committee consisting of Gerard Visco, Katherine Wall, and Abby Jorandby; authorized the Chair to execute all resulting contracts, contract amendments, and contract renewals upon review by County Attorney and Risk Management; and authorized the County Manager to approve any necessary budget change requests.

Your continued cooperation is greatly appreciated.

Sincerely yours,

**BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK**

Tammy Rowe

Tammy Rowe, Deputy Clerk

/ds

cc: County Manager
Human Resources Director
Assistant to County Manager
Assistant County Attorney
Finance
Budget