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July 27, 2016

MEMORANDUM

TO: Steve Burdett, County Finance

RE: Item II.D.7. Approval of Billfolder

The Board of County Commissioners, in regular session on July 26, 2016, approved the Billfolder, as submitted.

Your continued cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/dt

cc: Budget

Board Meeting of: July 26, 2016

THE FOLLOWING ITEMS ARE BEING PRESENTED TO THE BOARD OF COUNTY COMMISSIONERS FOR ITS ACTION:

**The following is submitted to the board pursuant to Payment for Membership in Professional Organizations
Policy No. BCC-41**

NONE \$

The following invoice(s) are being submitted to the board as proper purchasing procedures were not followed and a purchase order was not obtained prior to purchasing items or services rendered.

NONE \$

**The following Travel requests are being submitted to the Board pursuant to the Travel Administrative Order AO-21.
These Travel Requests either were not approved as part of the annual budget process, or exceeded the approved budget by more than 20%. Approval was received from the County Manager's office.**

Jeff McKnight	Boca Raton, FL.	Information Technology	Attend FLGISA Annual Conference	\$	755.00 *
				\$	
				\$	

* Not included in approved budget

** Exceeds approved budget by more than 20%

