



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.24.

5/18/2021

Subject:

Approval, Re: Resolutions and Public Transportation Grant Agreements, Florida Department of Transportation Transit Corridor Grants for SR520 and SRA1A Fixed Route Bus Service (District 2)

Fiscal Impact:

\$426,416 - Florida Department of Transportation (4135-303200) SR520 Corridor Grant

\$426,416 - Florida Department of Transportation (4135-303201) SRA1A Corridor Grant

Dept/Office:

Transit Services Department

Requested Action:

It is requested that the Board of County Commissioners approve the following actions for SFY2022 Public Transit Corridor Grants for SR520 and SRA1A from the Florida Department of Transportation in the amount of \$426,416 each:

- the Chair to sign the Authorizing Resolutions,
- the Chair to sign the Follow-Up Grant Agreements, contingent upon County Attorney and Risk Management approval,
- the Interim Transit Director to execute any additional follow-up documentation, resolutions, and amendments necessary to secure these funds,
- authorize the County Manager to execute necessary Budget Change Requests.

Summary Explanation and Background:

Space Coast Area Transit provides fixed route bus service in both the SR520 corridor (Route 4) and SRA1A corridor (Route 9). Both routes operate seven days a week; Monday through Saturday with 30 minute headways during the daytime and 60 minute headways in the evening. During weekday service route 4 operates on a 20-minute headway for three hours in the morning and three hours in the afternoon. Overall, both routes operate Monday through Saturday service from approximately 6:00 AM thru 11:00 PM and with Sunday service from 8:15am thru 5:45pm.

Transit Corridor funding is meant for high level, high use transit service. Staff requests that Route 4 and Route 9 continue to be considered for corridor funding. The Florida Department of Transportation District 5 staff has agreed to provide funding for these projects again this fiscal year; corridor funding for these routes was first initiated in 2006.

Current funding, per grant, totals \$426,416 for state fiscal year 2022 in each of the two corridors. Although neither grant requires a match, corridor funding does not cover all operating and maintenance costs. Funds for each corridor have been allocated in the Florida Department of Transportation's District 5 State Transportation

Improvement Program for the next 5 years ranging \$426,416 to \$465,956 annually. The funding requires no match and the Corridor Grants are included in the Transit Services' Fiscal Year 2021-2022 Budget.

These grants require performance measures to be met including ridership, on-time performance, service availability, shelters, bus stops, costs and fare recovery on a semi-annual basis.

Once Florida Department of Transportation receives the Resolutions and Exhibits, the Department will prepare and submit the Public Transportation Grant Agreements to be executed by Brevard County.

Clerk to the Board Instructions:

Please have the Chair execute the Board Resolutions; provide Transit Services one certified copy of each Board Resolution and a copy of the Board Memo.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

May 19, 2021

MEMORANDUM

TO: Terry Jordan, Interim Transit Services Director

RE: Item F.24., Approval for Resolutions and Public Transportation Grant Agreements for Florida Department of Transportation (FDOT) Transit Corridor Grants for SR520 and SRA1A Fixed Route Bus Service

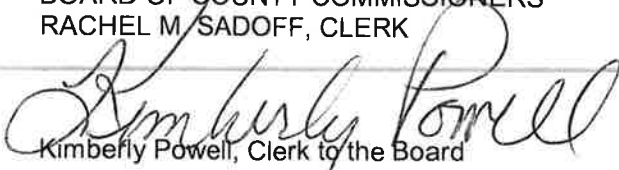
The Board of County Commissioners, in regular session on May 18, 2021, took the following actions for State FY2022 Public Transit Corridor Grants for SR520 and SRA1A from the FDOT in the amount of \$426,416 per grant:

- adopted Resolution No. 21-066, authorizing the execution of the Public Transportation Grant Agreement for the Transit Corridor Development Program for State Financial Project Number 420642-1-84-05 with the FDOT for SFY2022 Public Transit Corridor Grant for SR520 in the amount of \$426,416;
- adopted Resolution No. 21-067, authorizing the execution of the Public Transportation Grant Agreement for the Transit Corridor Development Program for State Financial Project Number 420643-1-84-05 with the FDOT for SFY2022 Public Transit Corridor Grant for SRA1A in the amount of \$426,416;
- authorized the Chair to sign the Follow-Up Grant Agreements, contingent upon County Attorney and Risk Management approval;
- authorized you to execute any additional follow-up documentation, resolutions, and amendments necessary to secure funds; and
- authorized the County Manager to execute necessary Budget Change Requests.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK


Kimberly Powell, Clerk to the Board

Encl. (2)

cc: County Manager
County Attorney
Risk Management
Budget Office
Finance

RESOLUTION NO. 21- 066

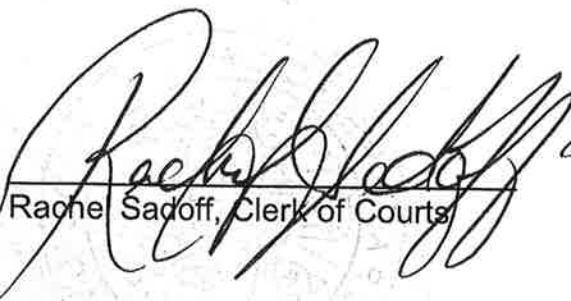
A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, ON BEHALF OF SPACE COAST AREA TRANSIT, AUTHORIZING THE EXECUTION OF THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR THE TRANSIT CORRIDOR DEVELOPMENT PROGRAM FOR STATE FINANCIAL PROJECT NUMBER 420642-1-84-05 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION; AND PROVIDING AN EFFECTIVE DATE.

Whereas, the Board of County Commissioners of Brevard County, Florida, has the authority to enter into a Grant Agreement with the Florida Department of Transportation to undertake a project as authorized by Chapter 341.051(1) of the Florida Statutes.

Now, therefore, be it resolved by the Board of County Commissioners of Brevard County, Florida, that:

1. The Chairman of the Board of County Commissioners of Brevard County, Florida is authorized to execute the Public Transportation Grant Agreement for State Financial Project Number 420642-1-84-05.
2. The Chairman of the Board of County Commissioners of Brevard County is authorized to execute the Agreements, Addendums, and Amendments with Florida Department of Transportation.
3. That the Interim Transit Services Director of Space Coast Area Transit is authorized to execute the Grant Agreement electronically (as approved by the Board), sign any and all assurances, certifications, reimbursement invoices, and other documents, which may be required in connection with the Agreement.
4. This Resolution shall take effect immediately upon its adoption.

Duly passed and adopted this 18th day of May 2021.



Rache Sadoff, Clerk of Courts

Brevard County Board of County
Commissioners



Rita Pritchett, Chair

As approved by the Board on 5/18/2021.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-000-02
STRATEGIC
DEVELOPMENT
OGC 02/20

EXHIBIT A

Project Description and Responsibilities

A. Project Description (description of Agency's project to provide context, description of project components funded via this Agreement (if not the entire project)): This Transit Corridor project award will fund up to 100% of the project's administrative and operating costs for Space Coast Area Transit's fixed route service along SR 520 between Cocoa and Cocoa Beach. The SR 520 project is identified in the Agency's Transit Development Plan.

B. Project Location (limits, city, county): SR 520 between Cocoa and Cocoa Beach in Brevard County, FL.

C. Project Scope (allowable costs: describe project components, improvement type/service type, approximate timeline, project schedule, project size): The SR520 Transit Corridor Project will provide fixed route bus service along Space Coast Area Transit's Route 4 which runs along SR520 between Cocoa and Cocoa Beach with connections to Route 1 (Titusville/Viera), Route 3 (Merritt Island), Route 6 (Cocoa/Rockledge), Route 8 (West Cocoa) and Route 9 (Cape Canaveral/Cocoa Beach). This service will be available Monday through Friday from 5:00 a.m. to 11:35 p.m. at 20-30-60 minute headways, Saturdays from 5:50 a.m. to 11:35 p.m. at 30-60 minute headways, and Sundays from 8:00 a.m. to 5:55 p.m. at 60-minute headways. The bus will operate a total of 35.75 hours each weekday, 28.75 hours on Saturday and 8.92 hours on Sunday.

D. Deliverable(s): Space Coast Area Transit will provide fixed route bus service along Route 4 which runs along SR520 from Cocoa to Cocoa Beach. Agency will provide transit trips until all funds have been expended. Space Coast Area Transit will submit Semi-Annual Progress Reports based on monthly ridership data.

The project scope identifies the ultimate project deliverables. Deliverables for requisition, payment and invoice purposes will be the incremental progress made toward completion of project scope elements. Supporting documentation will be quantifiable, measurable, and verifiable, to allow for a determination of the amount of incremental progress that has been made, and provide evidence that the payment requested is commensurate with the accomplished incremental progress and costs incurred by the Agency.

E. Unallowable Costs (including but not limited to): capital costs

F. Transit Operating Grant Requirements (Transit Only):

Transit Operating Grants billed as an operational subsidy will require an expenditure detail report from the Agency that matches the invoice period. The expenditure detail, along with the progress report, will be the required deliverables for Transit Operating Grants. Operating grants may be issued for a term not to exceed three years from execution. The original grant agreement will include funding for year one. Funding for years two and three will be added by amendment as long as the grantee has submitted all invoices on schedule and the project deliverables for the year have been met.

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EXHIBIT B

**Schedule of Financial Assistance
TRANSIT OPERATING ONLY**

FUNDS AWARDED TO THE AGENCY PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

A. Fund Type and Fiscal Year:

Financial Project Number	Fund Type	FLAIR Category	State Fiscal Year	CSFA/CFDA Number	CSFA/CFDA Title or Funding Source Description	Funding Amount
420642-1-84-05	DPTO	088774	2022	55.013	Transit Corridor Development Program	\$426,416
Total Financial Assistance						\$426,416

B. Operations Phase - Estimate of Project Costs by Budget Category:

Budget Categories <i>Operations (Transit Only) *</i>	State	Local	Federal	Total
Salaries	\$101,736			\$101,736
Fringe Benefits	\$57,642			\$57,642
Contractual Services	\$54,021			\$54,021
Travel				
Other Direct Costs	\$213,017			\$213,017
Indirect Costs				
Totals	\$426,416	\$	\$	\$426,416

* Budget category amounts are estimates and can be shifted between items without amendment (because they are all within the Operations Phase).

C. Cost Reimbursement

The Agency will submit invoices for cost reimbursement on a:

- ☐ Monthly
☐ Quarterly
☐ Other: _____

basis upon the approval of the deliverables including the expenditure detail provided by the Agency.

BUDGET/COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Department Grant Manager Name

Signature

Date

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RESOLUTION NO. 21 - 067

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, ON BEHALF OF SPACE COAST AREA TRANSIT, AUTHORIZING THE EXECUTION OF THE PUBLIC TRANSPORTATION GRANT AGREEMENT FOR THE TRANSIT CORRIDOR DEVELOPMENT PROGRAM FOR STATE FINANCIAL PROJECT NUMBER 420643-1-84-05 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION; AND PROVIDING AN EFFECTIVE DATE.


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Brevard County Board of County
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Rachel Sadoff, Clerk of Courts


Rita Pritchett, Chair

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A. Project Description (description of Agency's project to provide context, description of project components funded via this Agreement (if not the entire project)): This Transit Corridor project award will fund up to 100% of the project's administrative and operating costs for Space Coast Area Transit's fixed route service along the A1A corridor from Port Canaveral to 13th Street South in Cocoa Beach. The A1A corridor project is identified in the Agency's Transit Development Plan.

B. Project Location (limits, city, county): A1A corridor from Port Canaveral to 13th Street South in Cocoa Beach in Brevard County, FL.

C. Project Scope (allowable costs: describe project components, improvement type/service type, approximate timeline, project schedule, project size): The A1A Transit Corridor Project will provide fixed route bus service along Space Coast Area Transit's Route 9 which runs along the A1A corridor from Port Canaveral to 13th Street South in Cocoa Beach. It will make connections to Route 4 SR520 (Cocoa Beach/Cocoa) and Route 26 (South Beach A1A Route). This service will be available Monday through Saturday from 6:00 a.m. to 11:13 p.m. at 30 / 60 minute PM headways and Sundays from 7:45 a.m. to 5:40 p.m. at 60 minute mid-day headways. The bus will operate a total of 29.92 hours each weekday and Saturday and 8.92 hours on Sunday.

D. Deliverable(s): Space Coast Area Transit will provide fixed route bus service along Route 9 on A1A between Port Canaveral and 13th Street South in Cocoa Beach. Agency will provide transit trips until all funds have been expended. Space Coast Area Transit will submit Semi-Annual Progress Reports based on monthly ridership data.

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Department Grant Manager Name

Signature

Date