



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.4.

1/21/2020

Subject:

Approval Re: Local Agency Program Supplemental Agreement No. 1 for the St. Johns Heritage Parkway Corridor Planning Study from Malabar Road to Babcock Street - District 5

Fiscal Impact:

\$81,279 Additional Local Agency Program funding will be deposited in Grant Fund 1700/344954. The County will not incur any costs for this Study.

Dept/Office:

Public Works/Finance and Contracts Administration

Requested Action:

It is requested the Board of County Commissioners approve and authorize the Chair to execute the Local Agency Program Supplemental Agreement No. 1 and Resolution for the St. Johns Heritage Parkway Corridor Planning Study from Malabar Road to Babcock Street with the State of Florida Department of Transportation (F.D.O.T.). It is further requested the Board approve any necessary Budget Change Requests associated with this action.

Summary Explanation and Background:

The original Local Agency Program Agreement for the St. Johns Heritage Parkway Corridor Planning Study was entered into and executed on December 2, 2019 by the Board of County Commissioners and the F.D.O.T. in the amount of \$1,000,000. Supplemental Agreement No. 1 will add \$81,279 in grant funds for the study. Total federal funding for the project is now \$1,081,279 which will be utilized by the County for the cost of the consultant services to perform the study. The County will not incur any costs for the St. Johns Heritage Parkway Corridor Planning Study. In accordance with Administrative Order 29, Supplemental Agreement No. 1 has been reviewed by the County Attorney and Risk Management.

Clerk to the Board Instructions:

Please return the Local Agency Program Supplemental Agreement No. 1 and Resolution to the Public Works Department for further execution by the F.D.O.T.



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

January 22, 2020

M E M O R A N D U M

TO: Corrina Gumm, Interim Public Works Director

RE: Item F.4., Approval of Local Agency Program Supplemental Agreement No. 1 for the St. Johns Heritage Parkway Corridor Planning Study from Malabar Road to Babcock Street

The Board of County Commissioners, in regular session on January 21, 2020, approved and authorized the Chair to execute the Local Agency Program Supplemental Agreement No. 1 with Florida Department of Transportation (FDOT); adopted Resolution No. 20-006, for the St. Johns Heritage Parkway Corridor Planning Study from Malabar Road to Babcock Street; and approved any necessary budget change requests associated with this action. Enclosed is a fully-executed Resolution and an executed Supplemental Agreement No. 1.

Upon execution by FDOT, please return a fully-executed Agreement to this office for inclusion in the official minutes.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

/kp

Encls. (2)

cc: Contract Administration
Finance
Budget

RESOLUTION NO. 2020 - 006

A Resolution authorizing the execution of Local Agency Program Supplemental Agreement No. 1 with the State of Florida Department of Transportation for the St. Johns Heritage Parkway Corridor Planning Study from Malabar Road to Babcock Street.

Whereas, the State of Florida Department of Transportation and Brevard County desire to facilitate the St. Johns Heritage Parkway Corridor Planning Study from Malabar Road to Babcock Street and,

Whereas, the State of Florida Department of Transportation has requested Brevard County to execute and deliver to the State of Florida Department of Transportation the Local Agency Program Supplemental Agreement No. 1 for the aforementioned project, FPN 441412-1-18-01 and,

Now, therefore, be it resolved by the Board of County Commissioners of Brevard County, Florida, that Bryan Lober, Chair of the Board of County Commissioners, is hereby authorized to make, execute, and deliver to the State of Florida Department of Transportation the Local Agency Program Supplemental Agreement No. 1 for the aforementioned project, FPN 441412-1-18-01.

DONE AND RESOLVED this 21st day January of 2020.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF BREVARD COUNTY, FLORIDA



Scott Ellis, Clerk



Bryan Lober, Chair

As approved by the Board on 01/21/2020

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**LOCAL AGENCY PROGRAM
SUPPLEMENTAL AGREEMENT**

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SUPPLEMENTAL NO.

1

FEDERAL ID NO. (FAIN)

D519 080 B

CONTRACT NO.

G1H21

FEDERAL AWARD DATE

11/20/2019

FPN

441412-1-18-01

RECIPIENT DUNS NO.

78-324-8370

Recipient, Brevard County and the State of Florida Department of Transportation, desires to supplement the original Agreement entered into and executed on December 2, 2019 as identified above. All provisions in the original Agreement and supplements, if any, remain in effect except as expressly modified by this supplement.

The changes to the Agreement and supplements, if any, are described as follows:

PROJECT DESCRIPTION

Name St. John's Heritage Parkway Corridor Planning Study Length ~13.6 Miles

Termini Babcock Street to Malabar Road

Description of Work:

The planning study is being conducted by Brevard County. The corridor planning study is to evaluate future possible corridors for an extension to the existing St. John's Heritage Parkway, starting at the intersection of Malabar Road traveling south and east to the Babcock Street intersection. The approximate total length of this project is 13.6 miles.

The study should include a purpose and need consistent with Part 2, Chapter 1 of the Project Development and Environment (PD&E) Manual. This includes a combination of travel demand forecasting, land suitability mapping, environmental analysis, public involvement, corridor and alignment alternatives analysis. The Alternative Corridor Evaluation (ACE) process is outlined in Part 1, Chapter 4 of the PD&E Manual. The results of the corridor planning analysis should be provided in a technical report (Alternative Corridor Evaluation Report-ACER) that identifies a preferred corridor or corridors to be evaluated in the future PD&E study.

To ensure compliance with the federal process, the Department has offered technical assistance and will assist with providing relevant documents, reviewing the study scope of services, and with the Efficient Transportation Decision Making (ETDM) screening tool. It is the County's responsibility to ensure the federal process is followed to be eligible for federal funding for future phases of this project.

Reason for Supplement and supporting engineering and/or cost analysis:

1. Federal funding in the amount of \$81,279.00 is being added to equal the Recipient's consultant contract award amount of \$1,081,279.00.

Revisions to the federal funding attributed to the amounts referenced above are reflected in the Adjusted Schedule of Financial Assistance, attached hereto and incorporated herein, as Exhibit "B", and in Exhibit "E," Federal Financial Assistance (Single Audit Act).

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2. The Recipient Resolution authorizing entry into this Supplemental Agreement is attached and incorporated into this Supplemental Agreement as Exhibit "D".

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ADJUSTED EXHIBIT "B" SCHEDULE OF FINANCIAL ASSISTANCE

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RECIPIENT NAME & BILLING ADDRESS:

Brevard County
2725 Judge Fran Jamieson Way, Suite A201
Viera, Florida 32940-6605

FINANCIAL PROJECT NUMBER:

441412-1-18-01

PHASE OF WORK By Fiscal Year	FUNDING					
	(1) PREVIOUS TOTAL PROJECT FUNDS	(2) ADDITIONAL PROJECT FUNDS	(3) CURRENT TOTAL PROJECT FUNDS	(4) TOTAL LOCAL FUNDS	(5) TOTAL STATE FUNDS	(6) TOTAL FEDERAL FUNDS
Design FY: () FY: () FY: ()						
Total Design Cost	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Right-of-Way FY: () FY: () FY: ()						
Total Right-of-Way Cost	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Construction FY: () FY: () FY: ()						
Total Construction Cost	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Construction Engineering and Inspection (CEI) FY: () FY: () FY: ()						
Total CEI Cost	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
(Planning - Phase 18) FY: 2019-2020 (LAP) FY: () FY: ()	\$1,000,000.00	\$81,279.00	\$1,081,279.00			\$1,081,279.00
Total Planning Costs	\$1,000,000.00	\$81,279.00	\$1,081,279.00	\$ 0.00	\$ 0.00	\$1,081,279.00
TOTAL COST OF THE PROJECT	\$1,000,000.00	\$81,279.00	\$1,081,279.00	\$ 0.00	\$ 0.00	\$1,081,279.00

COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Allison M. Godwin
District Grant Manager Name

Signature

Date

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IN WITNESS WHEREOF, the parties have executed this Agreement on the date last ascribed herein.

RECIPIENT BREVARD COUNTY

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

By: See Attached Signature Page

Name:

Title:

By: _____

Name: Loreen C. Bobo, P.E.


Title: Director of Transportation Development

Date: _____

Legal Review:

Local Agency Program
Supplemental Agreement No. 1
FPN: 441412-1-18-01

Signature Page: Brevard County (Recipient)

By: 
Bryan Lober, Chair
As approved by the Board on January 21, 2020

Attest:


Scott Ellis, Clerk

Reviewed for legal form and content


Jad Brewer, Assistant County Attorney

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
LOCAL AGENCY PROGRAM AGREEMENT

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EXHIBIT "D"

RECIPIENT RESOLUTION

The Recipient's Resolution authorizing entry into this Agreement is attached and incorporated into this Agreement.

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LOCAL AGENCY PROGRAM AGREEMENT

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EXHIBIT "E"

FEDERAL FINANCIAL ASSISTANCE (SINGLE AUDIT ACT)

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

CFDA No.: 20.205
CFDA Title: Highway Planning and Construction
Federal-Aid Highway Program, Federal Lands Highway Program
CFDA Program Site: <https://www.cfda.gov/>
Award Amount: \$1,081,279.00
Awarding Agency: Florida Department of Transportation
Award is for R&D: No
Indirect Cost Rate: N/A

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE SUBJECT TO THE FOLLOWING:

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles & Audit Requirements for Federal Awards
<http://www.ecfr.gov/>

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT MAY ALSO BE SUBJECT TO THE FOLLOWING:

Title 23 – Highways, United States Code
<http://uscode.house.gov/browse/prelim@title23&edition=prelim>

Title 49 – Transportation, United States Code
<http://uscode.house.gov/browse/prelim@title49&edition=prelim>

Map-21 – Moving Ahead for Progress in the 21st Century, Public Law 112-141
<http://www.gpo.gov/fdsys/pkg/PLAW-112publ141/pdf/PLAW-112publ141.pdf>

Federal Highway Administration – Florida Division
<http://www.fhwa.dot.gov/fldiv/>

Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS)
<https://www.fsrs.gov/>

**BREVARD COUNTY
BOARD OF COUNTY COMMISSIONERS**

INITIAL CONTRACT REVIEW AND APPROVAL FORM

SECTION I - GENERAL INFORMATION

1. Contractor: N/A	
2. Fund/Account #: 1700	3. Department Name: Public Works
4. Contract Description: Supplemental Agreement No. 1 St. Johns Heritage Parkway Corridor Study	
5. Contract Monitor: Jeanette Scott on behalf of Public Works	7. Contract Type:
6. Dept/Office Director: Corrina Gumm, P.E., Interim Director	GRANT

SECTION II – REVIEW AND APPROVAL TO ADVERTISE

<u>COUNTY OFFICE</u>	<u>APPROVAL</u>		<u>SIGNATURE</u>
	<u>YES</u>	<u>NO</u>	
User Agency	<input type="checkbox"/>	<input type="checkbox"/>	_____
Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	_____
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	_____

SECTION III – REVIEW AND APPROVAL TO EXECUTE

<u>COUNTY OFFICE</u>	<u>APPROVAL</u>		<u>SIGNATURE</u>
	<u>YES</u>	<u>NO</u>	
User Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Thomas-Wood, Tammy <small>Digitally signed by Thomas Wood, Tammy DN: cn=Thomas Wood, Tammy, email=Tammy.Thomas.Wood@brevard.gov Date: 2020.01.16 16:53:42 -0500</small>
Risk Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lairsey, Matt <small>Digitally signed by Lairsey, Matt Date: 2020.01.07 07:31:35 -05'00'</small>
County Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brewer, Jad <small>Digitally signed by Brewer, Jad Date: 2020.01.07 10:29:25 -05'00'</small>

SECTION IV - CONTRACTS MANAGEMENT DATABASE CHECKLIST

CM DATABASE REQUIRED FIELDS	Complete ✓
Department Information	<input type="checkbox"/>
Department	<input type="checkbox"/>
Program	<input type="checkbox"/>
Contact Name	<input type="checkbox"/>
Cost Center, Fund, and G/L Account	<input type="checkbox"/>
Vendor Information (SAP Vendor #)	<input type="checkbox"/>
Contract Status	<input type="checkbox"/>
Contract Title	<input type="checkbox"/>
Contract Type	<input type="checkbox"/>
Contract Amount	<input type="checkbox"/>
Storage Location (SAP)	<input type="checkbox"/>
Contract Approval Date	<input type="checkbox"/>
Contract Effective Date	<input type="checkbox"/>
Contract Expiration Date	<input type="checkbox"/>
Contract Absolute End Data (No Additional Renewals/Extensions)	<input type="checkbox"/>
Material Group	<input type="checkbox"/>
Contract Documents Uploaded in CM database (Initial Contract Form with County Attorney/ Risk Management Approval; Signed/Executed Contract)	<input type="checkbox"/>
"Right To Audit" Clause Included in Contract	<input type="checkbox"/>
Monitored items: Uploaded to database (Insurance, Bonds, etc.)	<input type="checkbox"/>