



AGENDA REPORT
April 9, 2019

Electronic Accessibility Policy (BCC-34)

SUBJECT:

Approval of a new Brevard County Policy (BCC-34) regarding Electronic Accessibility.

FISCAL IMPACT:

None.

DEPT/OFFICE:

County Attorney Office

REQUESTED ACTION:

It is requested that the Board approve a new policy regarding electronic accessibility. A copy of the proposed policy is attached.

SUMMARY EXPLANATION and BACKGROUND:

This policy is intended to clearly establish the County's commitment to ensure that the requirements regarding accessibility of information in electronic forms to persons with disabilities, such as its website, documents, social media and videos, are met by providing such information in an accessible and usable manner.

CLERK TO THE BOARD INSTRUCTIONS:

Upon approval, the original document should be signed by the Chair.

ATTACHMENTS:

Description

- ▣ **Proposed Policy - BCC-34**



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April 10, 2019

M E M O R A N D U M

TO: Frank Abbate, County Manager

RE: Item F.8., Board Policy BCC-34 for Electronic Accessibility

The Board of County Commissioners, in regular session on April 9, 2019, approved the new Board Policy BCC-34, Electronic Accessibility. Enclosed is the original Policy.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

/ds

Encl. (1)

cc: County Attorney



BOARD OF COUNTY COMMISSIONERS

POLICY

Number: BCC-34
Cancels: New
Approved:
Originator: County Attorney
Review:

TITLE: Electronic Accessibility

I. Objective

The Americans with Disabilities Act is a federal anti-discrimination statute designed, in part, to remove impediments to qualified persons with disabilities who seek the same opportunities and services that are available to persons without disabilities. Section 508 of the Rehabilitation Act establishes requirements for website accessibility and Section 504 of the Rehabilitation Act prohibits recipients of federal funds from discriminating based on disability.

The Brevard County Board of County Commissioners will ensure that the requirements regarding accessibility of information in electronic forms to persons with disabilities, such as its website, documents, social media and videos, are met by providing such information in an accessible and usable manner to allow equal access.

II. Definitions and References

Americans with Disabilities Act, 42 U.S.C. 12101 *et seq.*; 28 C.F.R. §35 *et seq.*

Section 508 of the Rehabilitation Act - 29 U.S.C. § 798

Section 504 of the Rehabilitation Act - 29 U.S.C. § 798

29 C.F.R. §35.164

AO-48 Electronic Accessibility – Section 508 Compliant Documents

III. Directives

The Information Technology Department shall coordinate the necessary training and supervision to ensure that:

The official Brevard County website (www.brevardfl.gov) meets or exceeds the minimum level of compliance as required by law, regulation or standard practice.

That, where possible, all documents created by Brevard County employees meet or exceed the minimum level of compliance as required by law, regulation or standard practice.

The Communications Department shall coordinate the necessary training

and supervision to ensure that:

All live and recorded video content of official county business available through the official Brevard County website (www.brevardfl.gov) meets or exceeds the minimum level of compliance with what is required by law, regulation or standard practice.

Such action shall be taken unless, after considering all resources available, it is concluded that such action would fundamentally alter the service, program, or activity or would result in an undue financial and administrative burden. Any request for a determination that a particular form of electronic information meets the standard for undue financial and administrative burden must be handled through the County Attorney's Office and the ADA Coordinator and be approved in writing by the County Manager or his/her designee in accordance with 29 C.F.R. §35.164.


IV. Reservation of Authority

The authority to issue and/or revise this policy is reserved to the Board of County Commissioners.

ATTEST:



Scott Ellis, Clerk



Kristine Isnardi, Chair
Board of County Commissioners

As approved by the Board on April 9, 2019