

Agenda Report

2725 Judge Fran Jamieson Way Viera, FL 32940

Unfinished Business

1.1.

1/24/2023

Subject:

Board Consideration, Re: Appointment to the Affordable Housing Advisory Committee

Fiscal Impact:

Staffing for the Affordable Housing Advisory Committee is funded through State Housing Initiatives Partnership (SHIP) Program grant funds and equates to approximately \$2,600 per year (for direct Committee support). There will be no impact to the General Fund.

Dept/Office:

Housing and Human Services

Requested Action:

It is requested that the Board of County Commissioners consider the applications from four volunteers requesting to be appointed to the Affordable Housing Advisory Committee (AHAC) for the seat actively engaged as an advocate for low-income persons in connection with affordable housing and:

Option 1: Utilize the attached ballot to vote for one applicant with the highest scoring individual as the selection for the vacancy with a term that will expire on June 30, 2024.

Option 2: Choose one applicant for the AHAC vacancy with a term that will expire on June 30, 2024.

Option 3: Direct staff to initiate procedures to re-advertise the seat for an individual who is actively engaged as an advocate for low-income persons in connection with affordable housing.

Summary Explanation and Background:

The Affordable Housing Advisory Committee (AHAC) is a state mandated board (Florida Statute 420.9076), which allows Brevard County to receive State Housing Initiatives Partnership (SHIP) funds. The AHAC makes recommendations to the Brevard County Board of County Commissioners on the allocation of funds from the state SHIP program, the Federal HOME Program, and other federal and state funds which allow the county discretion in the determination of housing priorities. Additionally, they review established policies and procedures, ordinances, land development regulations, and the adopted comprehensive plan of the county, in order to recommend specific actions or initiatives to encourage or facilitate affordable housing while protecting the ability of properties to appreciate in value.

The AHAC consists of members who represent specific categories, per the Statute. One of these categories is for a county resident who is actively engaged as an advocate for low-income persons in connection with affordable housing. The Department has solicited for this vacancy in multiple ways: through a local newspaper of general circulation, press releases, and on the County Website.

1.1. 1/24/2023

The County has received four applications from residents for this single vacancy: Ina Fritsch, Robert Klimkowski, Vinnie L. Richardson, and Rosa Enith Sapikowski. All applications and other supporting documents have been attached for review.

Clerk to the Board Instructions:

None



FLORIDA'S SPACE COAST

Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001 Fax: (321) 264-6972 Kimberly.Powell@brevardclerk.us



January 25, 2023

Robert Lee Klimkowski, Jr. 7667 North Wickham Road Melbourne, FL 32940

Dear Mr. Klimkowski:

Re: Appointment to Affordable Housing Advisory Council

The Board of County Commissioners, in regular session on January 24, 2023, have appointed you to the Affordable Housing Advisory Council. Said term of appointment expires June 30, 2024. Enclosed are memorandums explaining the Sunshine Law and Voting Conflict Law for your information.

Your willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS RACHEL M. SADOFF, CLERK

Kimberly Powell, Clerk to the Board

/dt

cc: Each Commissioner

Housing and Human Services



Housing and Human Services

2725 Judge Fran Jamieson Way Building B, Suite 106 Viera, Florida 32940

AFFORDABLE HOUSING ADVISORY COUNCIL APPLICATION FOR APPOINTMENT

Date of Application:	06/21/2021
One Brevard County resident who is actively engaged as an adv	vocate for low-income persons in connection with affordable housing.
Council position you are applying for (See attacpositions)	hed list of Affordable Housing Advisory Council
Name / Title: Robert Lee Klimkowski Jr	
Address City / State / Zip: 7667 N Wickham I	RD
Melbourne FL 329	940
Business Phone:	Home Phone
Cell Phone:(321) 361-7740	Fax
E-Mail:Rklimjr92@gmail.com	
I have lived in Brevard County for 15 ye	ars.
In which Commission District do you live? 4	
I prefer to receive correspondence by:	Mail Fax U.S. Postal Service
Occupation (Firm & Duties)	
Positive Behavior Supports Registered Behav	vior Technician
List Education Degrees and/or Licenses:	
RBT Certificate from FIT	
H.S. Dinloma	

What special skills, experiences or qualifications do you bring to this position?

For a little over the last year of local politics, I have been running for candidacy in District 4. In that pursuit, I found a true passion in identification of solutions for the affordable housing crisis. I have a working knowledge of affordable housing and am easily able to explain in a clear and concise way the issues and solutions for affordable housing here in Brevard County. I am passionate about all I put my mind to and if appointed, I will serve on this board with a S.M.A.R.T goal mindest enacted.

Meetings are held on Thursdays from 4 - 6 pm about every 6 weeks at the Brevard County Government Center at Viera. Can you attend? Yes No
By Florida Statutes, the Affordable Housing Council must be made up of persons representing different interests and professions. Please mark all of the position(s) that you believe you could represent on the Council and are interested in serving.
One Brevard County resident who is actively engaged in the residential home building industry in connection with affordable housing.
One Brevard County resident who is actively engaged in the banking or mortgage industry in connection with affordable housing.
One Brevard County resident who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
One Brevard County resident who is actively engaged as an advocate for low-income persons in connection with affordable housing.
One Brevard County resident who is actively engaged as a for-profit provider of affordable housing.
One Brevard County resident who is actively engaged as a not-for-profit provider of affordable housing.
One Brevard County resident who is actively engaged as a real estate professional in connection with affordable housing.
One Brevard County resident who actively serves on the local planning agency pursuant to s.163.3174.
One Brevard County resident who resides within the jurisdiction of the local governing body making the appointments.
One Brevard County resident who represents employers within the jurisdiction.
One Brevard County resident who represents essential services personnel, as defined in the local housing assistance plan.
Applicant Signature
For Staff Use:
Board Member will be a representative for the <u>advocate for low income persons</u>
sector in accordance with the County Affordable Housing Ordinance

From: Kristin Lortie
To: Golden, Ian J

Cc: Graham, Linda; Woolwich, Alan; Abbate, Frank B

Subject: Support for Rob Klimkowski Appointment to Brevard Affordable Housing Committee

Date: Wednesday, June 22, 2022 4:40:57 PM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Mr. Golden,

Mr. Rob Klimkowski has informed me that he has submitted an application for an opening on the Housing and Human Services Advisory Board for the Affordable Housing Council, and am writing to support his being appointed to this position.

Mr. Klimkowski has demonstrated his interest on this topic through the following actions:

- Being 1 (of only 2) public comments at the first public hearing of the county commission for the Consolidated Plan in April;
- Attending and making public comment at the May Affordable Housing Committee meeting;
- Attending and making public comment at the June Affordable Housing Committee meeting;
- Suggesting that the county review and consider initiating a CLT (Communities Land Trust);
- Making comments on social media advocating for housing solutions in Brevard County.

Mr. Klimkowski's comments and questions indicated he has researched and considered his statements. The above actions reflect an interest in actively advocating for housing solutions in Brevard County.

I request that this email be forwarded to the decision-makers responsible for filling the open position, and with my support for his candidacy.

Regards,

Kristin Lortie, Brevard County Resident and Supporter of Community-minded Housing Solutions in Brevard County

	County, FL S Application Form					Submit Date: Oct 17, 2022
Profile						_
If interes	sted in one of these bo	ards please fill out this ap	oplication and	d submit.		
Which E	Boards would you like	e to apply for?				
Affordabl	le Housing Advisory Co	uncil: Submitted				
	Vinnie	L	Richardsor	n		
Prefix	First Name	Middle Initial	Last Name			
vinnierich	nardson@gmail.com					
Email Address						
1706 University Lane			Unit 607			
Home Address	3			Suite or Apt		
Cocoa				FL	32922	
City				State	Postal Code	
Home: (3	21) 616-5991					
Primary Phone		Alternate Phone				
How lon	g have you been a re	sident of Brevard Cour	nty?			
5 yrs						
To whic	h Commissioner are	you applying?				
▽ Distric	ct 2 - Commissioner Lob	er				
Interest	s & Experiences					=
Please te	ell us about yourself ar	d why you want to serve	a)			
	olies to Affordable Housing Advi					
EZ Disamis		-				

□ District 2

Question applies to Affordable Housing Advisory Council

I prefer to receive correspondence by: *

Question applies to Affordable Housing Advisory Council

Occupation (Firm & Duties)

HUD Housing Counselor, Branch Manager- Housing Foundation of America, Inc. Cocoa Beach, Florida

Question applies to Affordable Housing Advisory Council

List Education Degrees and/or Licenses:

HUD Certified Housing Counselor Batchelor Degree in Inter- disciplinary Social Studies Classroom Teacher- Social Studies- Middle Grades- North Carolina

Question applies to Affordable Housing Advisory Council

Meetings are held on Thursdays from 4 - 6 pm about every 6 weeks at the Brevard County Government Center at Viera. Can you attend?

Yes ○ No

Question applies to Affordable Housing Advisory Council

By Florida Statutes, the Affordable Housing Council must be made up of persons representing different interests and professions. Please mark all of the position(s) that you believe you could represent on the council and are interested in serving. *

Are you currently serving on any State, Regional or Brevard County board, council, or committees? If so please name.

No

Do you have or hold any employment or contractual relationship with any business or any agency which is subject to the regulation of or is doing business with Brevard County? If so, please explain.

No- will end this month. Project will be completed.

Please explain your interests and experiences.

Interested in Affordable Housing for low/moderate income people.

Please explain your background, including education, work experience, civic or community organization memberships and positions, and any professional licenses or memberships, and how this applies to the function of the Board, Council or Committee that you are interested in serving on.

Please see attached resume.

Brevard County Board of County Commissioners strives to promote diversity and provide reasonable accommodations for individuals with disabilities. If you are requesting an accommodation, please indicate below.

NA

Upload a Resume

Agreement

Advisory committees are subject to the Florida open meetings (Sunshine) and public records laws; your response with a completed application with your contact information is a public record; if chosen as a member of the committee, any communications to you from the County or from you to the County in regard to the committee will be a public record.

Please Agree with the Following Statement

I understand the responsibilities and commitment of time associated with an appointment to a Brevard County board, council or committee.

I Agree



Housing and Human Services

2725 Judge Fran Jamieson Way Building B, Suite 106 Viera, Florida 32940

AFFORDABLE HOUSING ADVISORY COUNCIL APPLICATION FOR APPOINTMENT

Date of Application:	9/12/2022
Council position you are applying for (See attacpositions)	hed list of Affordable Housing Advisory Council
Name / Title: John Hopengarten	
Address City / State / Zip <u>:</u> 515 Allen Dr	
Merritt Island	FL 52
Business Phone: 3214581337	Home Phone
Cell Phone: 7274882111	Fax
E-Mail: john.h@westchasegrp.com	
I have lived in Brevard County for 2+ ye	ars.
In which Commission District do you live? 2	
I prefer to receive correspondence by: CE-	Mail Fax OU.S. Postal Service
Occupation (Firm & Duties)	
Westchase Group, Inc. Real Estate Development	nent and Construction Management
List Education Degrees and/or Licenses:	
Bachelor of Science in Architecture; Florida lie	censed real estate broker

What special skills, experiences or qualifications do you bring to this position?

I have been employed in the real estate development field for over 30 years. I have specialized skills in the design and construction industry. I have designed and built a diverse group of projects from single family homes to airports. I have prepared construction budgets, negotiated design and construction contracts. I have knowledge in almost all building methods, materials and techniques. I currently serve on the Brevard County Local Planning Agency. I am the Chairman of the ICOC for the 1/2 penny tax.

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JOHN HOPENGARTEN
Applicant Signature
For Staff Use:
Board Member will be a representative for the
sector in accordance with the County Affordable Housing Ordinance



Housing and Human Services

2725 Judge Fran Jamieson Way Building B, Suite 106 Viera, Florida 32940

AFFORDABLE HOUSING ADVISORY COUNCIL APPLICATION FOR APPOINTMENT

Date of Application:	June 17, 2022	
Actively engaged as an advocate for low-income persons in connection with affordable housing		
Council position you are applying for (See attached list of Affordable Housing Advisory Council positions)		
Name / Title: Ina Fritsch		
Address City / State / Zip: 2160 Judge Fran J	amieson Way, Apt. 317	
Melbourne, FL 329	40	
Business Phone:	Home Phone	
Cell Phone: 321 750-1324	Fax	
E-Mail:inasue320@outlook.com		
I have lived in Brevard County for 24 year	ITS.	
In which Commission District do you live? District 4		
I prefer to receive correspondence by:	Mail Fax OU.S. Postal Service	
Occupation (Firm & Duties)		
Retired		
List Education Degrees and/or Licenses: Boston University ACS, past Certified Financia representative, current life and health licensed	l Planner, past SEC registered	
What special skills, experiences or qualification	s do you bring to this position?	
Advisory Board Member Community Corrections, Garfie Executive Committee New Jail, Garfield County, CO Served eight years as a Guardian ad Litem, 18th Judicia Served several years as a volunteer for Aging Matters, E Currently serving on the Board of Commissioners for the Currently serving as an AmeriCorps VISTA with United V Currently serving as a director Wickham Park Senior Ce	I District, Florida Brevard County Aging Vay of Brevard	

Phone (321) 633-2076 • Fax (321) 633-2170 Website: BrevardFL.gov

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sector in accordance with the County Affordable Housing Ordinance.



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FL 32940

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JUL 05 2022

ROBINEDER

VINCENT "VINNIE" RICHARDSON

Cocoa, FL 32922 vinnierichardson@gmail.com (321) 616-5991

PROFESSIONAL EXPERIENCE

Administrative Support & Community Outreach

Innovative Emergency Management - Morrisville, NC

9/2018 - 7/2020

- Assisted with the initial implementation of Disaster Recovery Program; interviewed walk-ins
- Conducted quality control reviews of online applications
- Assigned workloads, entered data in SharePoint, First point of contact for county program

Employment Specialist/Community Outreach

AARP Senior Community Services Employment Program - Melbourne, FL

2/2015 - 8/2018

- Interviewed, oriented, and placed senior jobseekers in training and employment opportunities
- Certified non-profit organizations for program eligibility
- Provided supportive services resources to individuals in need

Classroom Teacher

Children's Village Academy - Kinston, NC

1/2016 - 7/2016

- Facilitated educational instruction for junior high school students
- Planned and organized daily and weekly curriculum
- Conducted student evaluations and recommended corrective actions as needed

Substitute Teacher

Pitt County Schools - Greenville, NC

10/2013 - 12/2014

- Provided educational instruction and classroom management
- Modified teaching methods to accommodate student needs
- Providing evaluation of special needs students

Real Estate Agent

Century21 Real Estate - Greenville, NC

2/2012 - 9/2013

- Conducted market analysis
- Interviewed and buyers and sellers
- Coordinated escrow with lenders and attorneys

Lead Housing Counselor/Interim Director

Coastal Community Development - New Bern, NC

6/2001 - 7/2011

- Secured operational grant funds
- Implemented the disaster recovery program, over 300 families (60+1st time homebuyers)
- Designed and facilitated home ownership programs
- Developed promotional material and initiated media outreach efforts
- Recruited, oriented, and trained new hires; provided coaching as needed

EDUCATION

Bachelor's degree, Multidisciplinary Social Studies – University of Texas Certified National Housing Counselor - United States Housing and Urban Dev.

El Paso, TX Washington, DC

Brevard County, FL Boards Application Form				;	Submit Date: Dec 07, 2022
Profile					
If interested in one of these boar	ds please fill out this ar	oplication and	l submit.		
Which Boards would you like to apply for?					
Affordable Housing Advisory Coun	cil: Submitted				
Rosa Prefix First Name	Enith Middle Initial	Sapikowski			
rosasapikowski@gmail.com					
1629 Seeetwood Drive					
Melbourne			Suite or Apt		
City			FL State	32935 Postal Code	
Mobile: (401) 332-0069					
Primary Phone	Alternate Phone				
How long have you been a resi	dent of Brevard Coun	ity?			
8 years					
To which Commissioner are yo	u applying?				
District 4					
Interests & Experiences					_
Please tell us about yourself and	why you want to serve.				
Question applies to Affordable Housing Advisor					
District 4	o you live?				
Question applies to Affordable Housing Advisor prefer to receive corresponde					

☑ Email

Question applies to Affordable Housing Advisory Council

Occupation (Firm & Duties)

Assistant Property Manager FOR PINEDA VILLAGE NDC ASSEST MANAGEMENT (Cocoa Housing Authority) leasing apartments to qualified individuals in accordance with the Fair Housing Guidelines. Units inspections, administrative functions, maintain property files, records, and reports. Assist in move in and move out procedures. Assist in the are of resident relations, recertification.

Question applies to Affordable Housing Advisory Council

List Education Degrees and/or Licenses:

Rhode Island Collage: Case Management Certification

Question applies to Affordable Housing Advisory Council

Meetings are held on Thursdays from 4 - 6 pm about every 6 weeks at the Brevard County Government Center at Viera. Can you attend?

€ Yes € No

Question applies to Affordable Housing Advisory Council

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Are you currently serving on any State, Regional or Brevard County board, council, or committees? If so please name.

no

Do you have or hold any employment or contractual relationship with any business or any agency which is subject to the regulation of or is doing business with Brevard County? If so, please explain.

no

Please explain your interests and experiences.

My interest is helping my community, for a better future.

Please explain your background, including education, work experience, civic or community organization memberships and positions, and any professional licenses or memberships, and how this applies to the function of the Board, Council or Committee that you are interested in serving on.

The Life Event Center at Florida Memorial, Housing Authority of Brevard County, and NDC Assets Management. I study at Rhode Island College an obtain a Certificate for Case Management. Being experience and well diverse with The Housing Urban Development make me great asset to the team.

Brevard County Board of County Commissioners strives to promote diversity and provide reasonable accommodations for individuals with disabilities. If you are requesting an accommodation, please indicate below.

ROSA SAPIKOWSKI 1 .docx

Upload a Resume

Agreement

Advisory committees are subject to the Florida open meetings (Sunshine) and public records laws; your response with a completed application with your contact information is a public record; if chosen as a member of the committee, any communications to you from the County or from you to the County in regard to the committee will be a public record.

Please Agree with the Following Statement

I understand the responsibilities and commitment of time associated with an appointment to a Brevard County board, council or committee.

I Agree

ROSA SAPIKOWSKI

PROFILE

I am seeking a competitive and challenging environment where I can serve your organization and stablish an enjoyable career for myself.

EXPERIENC

NDC ASSET MANAGEMENT

Ε

PROPERTY MANAGER / ASSISTANT MANAGER

2021 - PRESENT

- Responsible for on-site employees, including but not limited to staff training, directing/delegating, supervision maintaining files, annual evaluation, payroll reporting, maintain Occupancy standards.
- Prompt response to telephone inquiries and prospective resident visits to the property. Follow up with prospective residents.
- Monitor telephone and walk in traffic at property via ONESITE software.

HOUSING AUTHORITY OF BREVARD COUNTY

HCV SPECIALIST

2019-2021

- Access HUD Enterprise Income Verification (EIV) System for reported/ unreported income. Process and submits 52665 and 50058.
- Verifies information received from applicants such as income, assets, and allowances, to include social services, welfare (TANF/SNAP), child support, childcare and medical expenses in order to determine continued eligibility for housing assistance or to make interim adjustments due to changes in financial circumstances of participants.
- Search and obtain criminal background from participants and applicants to ensure housing assistance is not provided or certain criminal offenders.
- Investigates reported changes in income, expenses, and participant status to determine if fraudulent information.
- Calculate income, rent, and utility allowances.
- Ensure that the Lease coincide with the terms of the HAP Contract.
- Relocation Process, obtain the proper documentation as for: notice of non-vacate or tenant's notice to vacate, initiate vouchers.

- Computes subsidy payments and or total tenant payments (TTP) in accordance to established HUD formulas from income data obtained in interviews and investigations.
- Generate Hap contracts, Interims, changes re- certifications from letters, and other client information and or correspondence.
- Enter client into the computer program to document changes in participant status

EDUCATION

2002

RHODE ISLAND COLLEGE

CASE MANAGMENT CERTIFICATION

1999

THE SAWYER SCHOOL

MEDICAL ASSISTANCE

SKILLS & INTERESTS

WORK ETTIC, BILINGUAL, PEOPLE ORIENTED, ORGANISE, PATIENT, COMMUNICATION, LEADERSHIP, TEAMWORK, , CUSTOMER SERVICE, EMPATHY, ACTIVE LISTENING, PUBLIC SPEAKING, RADIO, ADAPTABILITY, PROBLEM SOLVING, COLLABORATION TALENT, ATTENTION TO DETAIL, EMPATHY, COMPUTER SKILLS. DEDICATION TO EXCELLENCE.

Applicant	Selection (Please check one)
Ina Fritsch	
Robert Lee Klimkowski Jr.	
Vinnie L. Richardson	
Rosa Enith Sapikowski	

<u>Applicant</u>	Ranking Instructions Rank only 2 choices in order of preference: 2 = First Choice
	1 = Second Choice Please give everyone else a 0 or leave blank.
Ina Fritsch	1
Robert Lee Klimkowski Jr. Vinnie L. Richardson	
Rosa Enith Sapikowski	

Name: Commissioner Feltner

Applicant	Ranking Instructions
	Rank only 2 choices in order of preference: 2 = First Choice 1 = Second Choice
	Please give everyone else a 0 or leave blank.
Ina Fritsch	
Robert Lee Klimkowski Jr.	
Vinnie L. Richardson	
Rosa Enith Sapikowski	

Name: Commissioner Pritchett

<u>Applicant</u>	Ranking Instructions Rank only 2 choices in order of preference: 2 = First Choice 1 = Second Choice Please give everyone else a 0 or leave blank.
Ina Fritsch	
Robert Lee Klimkowski Jr.	2
Vinnie L. Richardson	
Rosa Enith Sapikowski	

Name: Commissioner Tobia

<u>Applicant</u>	Ranking Instructions Rank only 2 choices in order of preference: 2 = First Choice 1 = Second Choice Please give everyone else a 0 or leave blank.
Ina Fritsch	2
Robert Lee Klimkowski Jr.	0
Vinnie L. Richardson	O
Rosa Enith Sapikowski	1

Name: Commissioner Goodson

<u>Applicant</u>	Ranking Instructions Rank only 2 choices in order of preference: 2 = First Choice 1 = Second Choice
	Please give everyone else a 0 or leave blank.
Ina Fritsch	6
Robert Lee Klimkowski Jr.	1
Vinnie L. Richardson	2
Rosa Enith Sapikowski	0

Name: Commissioner Zonka

<u>Applicant</u>	Ranking Instructions Please check one.
Robert Klimkowski	
Vinnie Richardson	

Name: Commissioner Tobia

<u>Applicant</u>	Ranking Instructions
	Please check one.
Robert Klimkanski	
Vinnie Richardson	Α.

Name: Commissioner Goodson

<u>Applicant</u>	Ranking Instructions Please check one.
Robert Lee Klimkowski Jr	
Vinne L Richardson	

Name: Commissioner Feltner

Please check one.
_

Name: Commissioner Pritchett

Applicant	Ranking Instructions Please check one.
Robert Lee Klimkowski Jr	
Vinnie L. Richardson	

Name: Commissioner Zonka