Agenda Report



Consent

F.7. 8/6/2024

Subject:

Approval, HUD Urban County Agreements and Requalification for FY 2025, 2026, and 2027

Fiscal Impact:

Fiscal Years 2025-2027: There will be no impact to the General Fund. Any identified projects will be approved by the Board of County Commissioners in Annual Action Plans and funded utilizing federal allocations.

Dept/Office:

Housing and Human Services

Requested Action:

It is requested that the Board of County Commissioners approve and authorize:

- 1. The urban county agreement re-qualification with the U.S. Department of Housing and Urban Development (HUD) to receive Community Development Block Grant (CDBG) and HOME funds,
- 2. The continuance of Cooperative Agreements with seven municipalities for fiscal years 2025, 2026 and 2027,
- 3. The County Attorney to send the attached, mandatory letter to HUD, and
- 4. The Director of the Housing and Human Services Department to transmit the renewed agreements and any supporting documents to HUD.

Summary Explanation and Background:

The Brevard County Housing and Human Services Department is re-applying for Urban County re-qualification status with U.S. Department of Housing and Urban Development (HUD). The process occurs every three (3) years. In order to be eligible to receive CDBG and HOME funds as an Urban County, Brevard County must qualify by having a total combined population of 200,000 or more (excluding metropolitan cities) from the unincorporated areas and participating incorporated municipalities.

The County has existing cooperative agreements with the seven municipalities of Cocoa Beach, Indialantic, Indian Harbour Beach, Melbourne Village, Palm Shores, Rockledge, and Satellite Beach. The current Urban County agreements with the municipalities automatically renew for participants over 3-year qualification periods unless the County or municipalities provide written notice of an election not to participate in a new qualification period. All of the municipalities were contacted and all of them provided written notice of an election to continue the agreements.

None of the Urban County agreement cities receive an allocation of CDBG funds. These agreements allow HUD to utilize their populations for Brevard's funding formula, and allow Brevard to identify and complete projects within their boundaries. Brevard County may not undertake essential community development and

8/6/2024	
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housing activities within the geographical boundaries of municipalities without the consent of the governing body of the locality. In this instance the consent required is the automatic renewal of the Urban County Agreements with the participating municipalities.

The County must also submit a letter from the County Attorney to HUD regarding the continuing authority and legality of the Agreements.

Clerk to the Board Instructions:

Please have the signed County Attorney Letter and Agreement copies transmitted to the County Clerk for recording purposes. Notice of BOCC Action, County Attorney letter, and filed agreements transmitted to BCHHS for transmittal to HUD staff.

F.7.



FLORIDA'S SPACE COAST



Kimberly Powell, Clerk to the Board, 400 South Street . P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001 Fax: (321) 264-6972 Kimberly.Powell@brevardclerk.us

August 7, 2024

MEMORANDUM

- TO: Ian Golden, Housing and Human Services Director
- RE: Item F.7., Approval of HUD Urban County Agreements and Re-Qualification for FY 2025, 2026, and 2027

The Board of County Commissioners, in regular session on August 6, 2024, approved the Urban County Agreement Re-Qualification with the U.S. Department of Housing and Urban Development (HUD) to receive Community Development Block Grant (CDBG) and HOME funds; approved the continuance of Cooperative Agreements with seven municipalities consisting of Cocoa Beach, Indialantic, Indian Harbour Beach, Melbourne Village, Palm Shores, Rockledge, and Satellite Beach for Fiscal Years 2025, 2026, and 2027; authorized the County Attorney to send the mandatory letter to HUD; and authorized you to transmit the renewed Agreements and any supporting documents to HUD. Enclosed is the letter.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS RACHEL M. SADOFF, CLERK

Kimberly Powell, Clerk to the Board

/ds

Encl. (1)

cc: County Attorney Finance Budget



County Attorney's Office

2725 Judge Fran Jamieson Way Building C, Room 308 Viera, Florida 32940

07/15/24

Lori Serino, Director Jacksonville Field Office Community Planning & Development U. S. Department of Housing and Urban Development 400 West Bay Street, Suite 1015 Jacksonville, FL 32202-5121

RE: Urban County Re-Qualification for FY 2025, 2026 and 2027

Dear Director Serino:

I have reviewed the Urban County Interlocal Agreements that Brevard County has with the municipalities of Cocoa Beach, Indialantic, Indian Harbour Beach, Melbourne Village, Palm Shores, Rockledge, and Satellite Beach. The terms and provisions of the renewable agreements continue to be authorized. The renewable agreements continue to provide the full legal authority for the County, as outlined in the County Attorney's original opinion when the agreement was first prepared.

Sincerely,

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L. Rebecca Behl-Hill Assistant County Attorney Brevard County Board of County Commissioners



City of Cocoa Beach

P.O. Box 322430 Cocoa Beach, Florida 32932-2430 www.cityofcocoabeach.com

RACHEL M SANOFF

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7/1/24

Linda Graham, Assistant Director Brevard County Housing and Human Services Department 2725 Judge Fran Jamieson Way, Suite B103 Viera, Florida 32940

Re: Community Development Block Grant (CDBG) Urban County Agreement Qualification Period FY 2025, 2026, and 2027

Dear Ms. Graham,

Brevard County has been instrumental in obtaining and maintaining an "Urban County" designation from the U.S. Department of Housing & Urban Development (HUD). Brevard County has been successful in obtaining CDBG Grant Funding for lowand moderate-income citizens within Brevard County. The City or Town of City of Cocoa Beach wishes to continue to participate in the existing County CDBG and HOME Program Urban County Agreement for an additional 3 years for years 2025, 2026, 2027, per Sections 6.a and 6.b of the existing agreement.

Sincerely,

Wayne Carraging

City Manager

RACHEL M. SADOFF

2024 AUG -6 PM 4: 16

COMMUNITY DEVELOPMENT BLOCK GRANT INTERLOCAL COOPERATION AGREEMENT

LEU IN HTUSVILLE LERK ADMIN-LAW REVARD CO. FL

THIS AGREEMENT is made and entered into the <u>21st</u> day of <u>July</u>, 2015, by and between the CITY OF COCOA BEACH, a municipal corporation (hereinafter referred to as "MUNICIPALITY"), and BREVARD COUNTY, a political subdivision of the State of Florida (hereinafter referred to as "COUNTY").

WITNESSETH

WHEREAS, the Housing and Community Development Act of 1974, as amended, makes provisions whereby urban counties may enter into cooperation agreements with certain units of local government to undertake or assist in undertaking essential activities pursuant to Community Development Block Grants; and

WHEREAS, this Agreement covers both the Community Block Grant Entitlement and the HOME investment Partnership programs; and

WHEREAS, it is the desire of the parties to this Agreement that the COUNTY undertake activities to plan and carry out the Community Development Block Grant and HOME Investment Partnership Programs (hereinafter referred to as "HOME") for the benefit of the residents of Brevard County; and

WHEREAS, interlocal agreements of this type are authorized by Part 1, Chapter 163, Florida Statutes, as well as other applicable law.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

SECTION 1. RECITALS

The above recitals are true and correct and form a material part of this Agreement upon which the parties have relied.

SECTION 2. COUNTY ADMINISTRATION

The COUNTY agrees to provide, at no cost to the MUNICIPALITY, the staff, resources, and other services necessary to plan and administer Community Development Block Grant, (hereinafter referred to as "CDBG"), and HOME Investment Partnership Programs.

SECTION 3. MUTUAL COOPERATION

The COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing.

SECTION 4. PROJECTS FUNDED

(a) The COUNTY agrees to facilitate, encourage and allow municipal officials and the citizens of the MUNICIPALITY to have the full and open opportunity to submit projects for funding consideration.

(b) The MUNICIPALITY understands and agrees that the COUNTY will have final and ultimate responsibility for selecting activities to be funded through the CDBG Program and for annually filing the Consolidated Action Plan with HUD.

SECTION 5. MUNICIPALITY OBLIGATIONS

(a) The MUNICIPALITY and the COUNTY agree that pursuant to the provisions of Title 24, Code of Federal Regulations, including, but not limited to, Section 570.501(b), the MUNICIPALITY is subject to the same requirements applicable to sub-recipients, including but not limited to, the requirement for a written agreement set forth in Title 24, Code of Federal Regulations, Section 570.503.

(b) The MUNICIPALITY may not apply for grants under the Small Cities or State CDBG Programs from appropriations for fiscal years during the period in which it is participating in the Urban County Program.

(c) The MUNICIPALITY may not participate in a HOME consortium except through the Urban County Program, regardless of whether the Urban County Program receives a HOME formula allocation. By participating in the Urban County Program, the MUNICIPALITY will also be participating in the COUNTY's HOME program; however, this will not preclude the MUNICIPALITY from applying for funding under the State of Florida's HOME Program.

(d) The MUNICIPALITY and the COUNTY pursuant to the Consolidated and Further Continuing Appropriations Act of 2015, Publication L 113-235, may not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

SECTION 6. GRANT OF AUTHORITY AND TERM OF AGREEMENT

(a) This Agreement covers CDBG and HOME appropriations for fiscal years 2016, 2017, and 2018; starting October 1, 2015 through September 30, 2018. This Agreement remains in effect until the CDBG and HOME funds and program income received with respect to funding for fiscal years 2016, 2017, and 2018 and successive three year qualification periods, are expended and the funded activities completed. The COUNTY and the MUNICIPALITY may not terminate or withdraw from the Agreement while the Agreement remains in effect.

(b) This Agreement will automatically be renewed for participation in successive three-year qualification periods, unless the COUNTY or the MUNICIPALITY provides written notice it elects not to participate in a new qualification period. The COUNTY will notify the MUNICIPALITY in writing of its right to make such election by the date specified in the next urban county qualification notice.

(c) Failure by either party to adopt an amendment to the Agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three-year urban qualification period, and to submit the amendment to HUD as provided in the Urban County Qualification Notice, will void the automatic renewal of such qualification period.

SECTION 7. PERFORMANCE OF SERVICES/CONTRACTS

(a) As to the use of the CDBG and HOME funds received by the COUNTY, the COUNTY may either carry out the CDBG and HOME Programs for the MUNICIPALITY or, in the event that the parties jointly determine that it is feasible for the MUNICIPALITY to perform any services in connection with the CDBG and HOME Programs, the COUNTY may contract with the MUNICIPALITY for the performance of such services.

(b) Any contracts entered in to pursuant to Section 7(a) above shall contain provisions which obligate the MUNICIPALITY to undertake all necessary actions to carry out the CDBG Program, HOME Program, and the Consolidated Plan, where applicable; within a specified time frame and in accordance with the requirements of Title 1 of the Housing and Community Development Act of 1974, as amended, and any and all other applicable laws and implementing regulations.

(c) The MUNICIPALITY agrees to undertake and accomplish all necessary actions, as determined by the County, in order to carry out the CDBG Program, the HOME Program, and the Consolidated Plan, for the purposes of complying with the law.

SECTION 8. APPLICABLE LAWS/COMPLIANCE

(a) The MUNICIPALITY and the COUNTY agree to take all required actions to comply with the COUNTY'S certification required by Section 104(b) of Title 1 of the Housing and Community Development Act of 1974, as amended, including but not limited to, Title VI of Civil Rights Acts of 1964, The Fair Housing Act, Section 109 of Title 1 of the Housing and Community Development Act of 1974, The Americans with Disabilities Act of 1990 and all other applicable laws, rules and regulations. The MUNICIPALITY agrees to comply with all auditing requirements imposed by law, rule, regulation or the COUNTY.

(b) The MUNICIPALITY acknowledges and understands that noncompliance by the MUNICIPALITY with all applicable provisions of laws, rules or regulations may constitute

noncompliance by the entire Urban County Program and the COUNTY as the grantee and the MUNICIPALITY assumes responsibility therefore.

SECTION 9. FAIR HOUSING

The MUNICIPALITY acknowledges that the COUNTY will prohibit urban county funding for activities in, or in support of the MUNICIPALITY, if the MUNICIPALITY does not affirmatively further fair housing within the MUNICIPALITY'S jurisdiction and/or if the MUNICIPALITY impedes the COUNTY'S actions to comply with its fair housing certification.

SECTION 10. LAW ENFORCEMENT

The MUNICIPALITY has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations. Furthermore, the MUNICIPALITY has adopted and is enforcing a policy of enforcing applicable state and local laws against physically barring entrance to, or exit from, a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction. In furtherance of this provision, specifically, and all other provisions of this Agreement, generally, the MUNICIPALITY agrees to indemnify and hold the COUNTY harmless to the fullest extent provided by the law.

SECTION 11. STATUS OF MUNICIPALITY

Pursuant to 24 CFR 570.501(b), as well as all other applicable law, the MUNICIPALITY agrees that it is, at a minimum, subject to the same requirements applicable to grantee sub-recipients.

SECTION 12. REAL PROPERTY

The MUNICIPALITY and the COUNTY agree with the following standards regarding real property acquired or improved in whole or in part using the CDBG funds:

(a) The MUNICIPALITY shall notify the COUNTY, in a timely manner, of any modification or change in the use of real property from that intended at the time of the acquisition or improvement including disposition thereof.

(b) The MUNICIPALITY shall reimburse the COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditure of non-CDBG funds) of property acquired or improved with CDBG funds that is disposed of or transferred for use incongruent with CDBG regulations.

(c) In the event of the COUNTY'S failure to qualify as an urban county or a change in status of the MUNICIPALITY, any program income generated from the disposition or transfer of property shall be paid to the COUNTY.

SECTION 13. EFFECTIVE DATE

This Agreement shall take effect upon execution of the Agreement by the parties.

SECTION 14. COUNTERPARTS

This Agreement may be executed in counterparts each of which shall be deemed an original.

IN WITNESS WHEREOF, the MUNICIPALITY and the COUNTY do hereby authorize and have executed this Agreement as the date first hereinbefore written.

ATTEST:

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ATTEST:

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Scott Ellis, Clerk of Courts

THE CITY OF COCOA BE COUNTY OF BREVARD

Dave Netterstrom

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Jim Barfiled, Nice Chairman

AS APPROVED BY THE BOARD

ON: July 21, 2015

The terms and provisions of this Agreement are fully authorized under State and local Law. This Agreement provides full legal authority for Brevard County to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and publicly-assisted housing.

Scott Knox, County Attorney

STATE OF FLORIDA COUNTY OF BREVARD This is to certify that the foregoing is a true and current copy of 5 witness my hand this and official seal dav of SCOTT ELLIS, Clerk of Circuit Court D.C.

TOWN OF INDIALANTIC

 216 Fifth Avenue, Indialantic, Florida 32903

 321-723-2242
 Fax 321-984-3867

MAYOR David Berkman DEPUTY MAYOR Stuart Glass COUNCIL MEMBERS Brett Miller Loren Strand Doug Wright Michael L Casey, Town Manager Mollie Carr, Town Clerk

RECEIVED

MAY 28 2024

HOUSING/HUMAN SERVICES



May 15, 2024

Linda Graham, Assistant Director Brevard County Housing and Human Services Department 2725 Judge Fran Jamieson Way, Suite B103 Viera, Florida 32940

Re: Community Development Block Grant (CDBG) Urban County Agreement Qualification Period FY 2025, 2026, and 2027

Dear Ms. Graham,

Brevard County has been instrumental in obtaining and maintaining an "Urban County" designation from the U.S. Department of Housing & Urban Development (HUD). Brevard County has been successful in obtaining CDBG Grant Funding for low- and moderate-income citizens within Brevard County. The City or Town of Indialantic wishes to continue to participate in the existing County CDBG and HOME Program Urban County Agreement for an additional 3 years for the years 2025, 2026, 2027, per Sections 6.a and 6.b of the existing agreement.

Sincerely,

Mark McDermott Mayor

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COMMUNITY DEVELOPMENT BLOCK GRANT INTERLOCAL COOPERATION AGREEMENT

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ATTEST:

B' TOWN CLERK

ATTEST:

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Scott Ellis, Clerk of Courts

THE TOWN OF INDIADANTIC COUNTY OF BREVARD BY MAYOR

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Jim Barfield, Chairman

AS APPROVED BY THE BOARD

ON: July 21, 2015

The terms and provisions of this Agreement are fully authorized under State and local Law. This Agreement provides full legal authority for Brevard County to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and publicly-assisted housing.

Scott Knox, County Attorney

STATE OF FLORIDA COUNTY OF BREVARD This is to certify that the fgregoing is a true and current copy of (witnes hand and officia day of SCOTT ELLIS. Clerk of Circuit Court RY D.C.





INDIAN HARBOUR BEACH

Florida

2055 SOUTH PATRICK DRIVE INDIAN HARBOUR BEACH, FLORIDA 32937 PHONE (321) 773-3181 FAX (321) 773-5080

June 11, 2024

Linda Graham, Assistant Director Brevard County Housing and Human Services Department 2725 Judge Fran Jamieson Way, Suite B103 Viera, Florida 32940

Re: Community Development Block Grant (CDBG) Urban County Agreement Qualification Period FY 2025, 2026, and 2027

Dear Ms. Graham,

Brevard County has been instrumental in obtaining and maintaining an "Urban County" designation from the U.S. Department of Housing & Urban Development (HUD). Brevard County has been successful in obtaining CDBG Grant Funding for low and moderate income citizens within Brevard County. The City of Indian Harbour Beach wishes to continue to participate in the existing County CDBG and HOME Program Urban County Agreement for an additional 3 years for years 2025, 2026, 2027, per Sections 6.a and 6.b of the existing agreement.

Sincerely,

Mila

Scott Nickle Mayor City of Indian Harbour Beach



RACHEL M. SADOFF

2024 AUG -6 PM 4: 17

COMMUNITY DEVELOPMENT BLOCK GRANT INTERLOCAL COOPERATION AGREEMENT

LEDIN TITUSVILLE M.ERK ADMIN-LAW AREVARD CO. FL

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SECTION 4. PROJECTS FUNDED

1

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(c) The MUNICIPALITY may not participate in a HOME consortium except through the Urban County Program, regardless of whether the Urban County Program receives a HOME formula allocation. By participating in the Urban County Program, the MUNICIPALITY will also be participating in the COUNTY's HOME program; however, this will not preclude the MUNICIPALITY from applying for funding under the State of Florida's HOME Program.

(d) The MUNICIPALITY and the COUNTY pursuant to the Consolidated and Further Continuing Appropriations Act of 2015, Publication L 113-235, may not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

SECTION 6. GRANT OF AUTHORITY AND TERM OF AGREEMENT

(a) This Agreement covers CDBG and HOME appropriations for fiscal years 2016, 2017, and 2018; starting October 1, 2015 through September 30, 2018. This Agreement remains in effect until the CDBG and HOME funds and program income received with respect to funding for fiscal years 2016, 2017, and 2018 and successive three year qualification periods, are expended and the funded activities completed. The COUNTY and the MUNICIPALITY may not terminate or withdraw from the Agreement while the Agreement remains in effect.

(b) This Agreement will automatically be renewed for participation in successive three-year qualification periods, unless the COUNTY or the MUNICIPALITY provides written notice it elects not to participate in a new qualification period. The COUNTY will notify the MUNICIPALITY in writing of its right to make such election by the date specified in the next urban county qualification notice.

(c) Failure by either party to adopt an amendment to the Agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three-year urban qualification period, and to submit the amendment to HUD as provided in the Urban County Qualification Notice, will void the automatic renewal of such qualification period.

SECTION 7. PERFORMANCE OF SERVICES/CONTRACTS

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(b) Any contracts entered in to pursuant to Section 7(a) above shall contain provisions which obligate the MUNICIPALITY to undertake all necessary actions to carry out the CDBG Program, HOME Program, and the Consolidated Plan, where applicable; within a specified time frame and in accordance with the requirements of Title 1 of the Housing and Community Development Act of 1974, as amended, and any and all other applicable laws and implementing regulations.

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(a) The MUNICIPALITY and the COUNTY agree to take all required actions to comply with the COUNTY'S certification required by Section 104(b) of Title 1 of the Housing and Community Development Act of 1974, as amended, including but not limited to, Title VI of Civil Rights Acts of 1964, The Fair Housing Act, Section 109 of Title 1 of the Housing and Community Development Act of 1974, The Americans with Disabilities Act of 1990 and all other applicable laws, rules and regulations. The MUNICIPALITY agrees to comply with all auditing requirements imposed by law, rule, regulation or the COUNTY.

(b) The MUNICIPALITY acknowledges and understands that noncompliance by the MUNICIPALITY with all applicable provisions of laws, rules or regulations may constitute

noncompliance by the entire Urban County Program and the COUNTY as the grantee and the MUNICIPALITY assumes responsibility therefore.

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SECTION 10. LAW ENFORCEMENT

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SECTION 11. STATUS OF MUNICIPALITY

Pursuant to 24 CFR 570.501(b), as well as all other applicable law, the MUNICIPALITY agrees that it is, at a minimum, subject to the same requirements applicable to grantee sub-recipients.

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(b) The MUNICIPALITY shall reimburse the COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditure of non-CDBG funds) of property acquired or improved with CDBG funds that is disposed of or transferred for use incongruent with CDBG regulations.

(c) In the event of the COUNTY'S failure to qualify as an urban county or a change in status of the MUNICIPALITY, any program income generated from the disposition or transfer of property shall be paid to the COUNTY.

SECTION 13. EFFECTIVE DATE

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SECTION 14. COUNTERPARTS

This Agreement may be executed in counterparts each of which shall be deemed an original.

IN WITNESS WHEREOF, the MUNICIPALITY and the COUNTY do hereby authorize and have executed this Agreement as the date first hereinbefore written.

ATTEST: COUNTY OF BREVARD

THE CITY OF INDIAN HARBOUR BEACH

ATTEST:

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Scott Ellis, Clerk of Courts

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Jim Barfield, Vice Chairman

AS APPROVED BY THE BOARD

ON: July 21, 2015

The terms and provisions of this Agreement are fully authorized under State and local Law. This Agreement provides full legal authority for Brevard County to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and publicly-assisted housing.

Scott Knox, County Attorney

STATE OF FLORIDA COUNTY OF BREVARD This is to certify that the is a true and current copy of (witness hand seal this day and official SCOTT ELLIS, Clark of Circuit Court D.C.



TOWN OF MELBOURNE VILLAGE

555 Hammock Road • Melbourne Village • Brevard County, Florida 32904-2513 Telephone: (321) 723-8300 • Fax: (321) 984-7219 Email: town@melbournevillage.org

June 12, 2024

Linda Graham, Assistant Director Brevard County Housing and Human Services Department 2725 Judge Fran Jamieson Way, Suite B103 Viera, Florida 32940

Re: Community Development Block Grant (CDBG) Urban County Agreement Qualification Period FY 2025, 2026, and 2027

Dear Ms. Graham,

Brevard County has been instrumental in obtaining and maintaining an "Urban County" designation from the U.S. Department of Housing & Urban Development (HUD). Brevard County has been successful in obtaining CDBG Grant Funding for low and moderate income citizens within Brevard County. The Town of Melbourne Village wishes to continue to participate in the existing County CDBG and HOME Program Urban County Agreement for an additional 3 years for years 2025, 2026, 2027, per Sections 6.a and 6.b of the existing agreement.

Respectfully,

Susan Ditty Town of Melbourne Village Mayor

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JUN 24 2024

HOUSING/HUMAN SERVICES

ACHEL

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PH L:

COMMUNITY DEVELOPMENT BLOCK GRANT INTERLOCAL COOPERATION AGREEMENT

THIS AGREEMENT is made and entered into the <u>21st</u> day of <u>July</u>, 2015, by and between the **TOWN OF MELBOURNE VILLAGE**, a municipal corporation (hereinafter referred to as "**MUNICIPALITY**"), and **BREVARD COUNTY**, a political subdivision of the State of Florida (hereinafter referred to as "**COUNTY**").

WITNESSETH

WHEREAS, the Housing and Community Development Act of 1974, as amended, makes provisions whereby urban counties may enter into cooperation agreements with certain units of local government to undertake or assist in undertaking essential activities pursuant to Community Development Block Grants; and

WHEREAS, this Agreement covers both the Community Block Grant Entitlement and the HOME investment Partnership programs; and

WHEREAS, it is the desire of the parties to this Agreement that the COUNTY undertake activities to plan and carry out the Community Development Block Grant and HOME Investment Partnership Programs (hereinafter referred to as "HOME") for the benefit of the residents of Brevard County; and

WHEREAS, interlocal agreements of this type are authorized by Part 1, Chapter 163, Florida Statutes, as well as other applicable law.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

SECTION 1. RECITALS

The above recitals are true and correct and form a material part of this Agreement upon which the parties have relied.

SECTION 2. COUNTY ADMINISTRATION

The COUNTY agrees to provide, at no cost to the MUNICIPALITY, the staff, resources, and other services necessary to plan and administer Community Development Block Grant, (hereinafter referred to as "CDBG"), and HOME Investment Partnership Programs.

SECTION 3. MUTUAL COOPERATION

The COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing.

RACHEL M. SADOFF

2024 AUG -6 PM 4: 17

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AREVARD CO. FL

SECTION 4. PROJECTS FUNDED

(a) The COUNTY agrees to facilitate, encourage and allow municipal officials and the citizens of the MUNICIPALITY to have the full and open opportunity to submit projects for funding consideration.

(b) The MUNICIPALITY understands and agrees that the COUNTY will have final and ultimate responsibility for selecting activities to be funded through the CDBG Program and for annually filing the Consolidated Action Plan with HUD.

SECTION 5. MUNICIPALITY OBLIGATIONS

(a) The MUNICIPALITY and the COUNTY agree that pursuant to the provisions of Title 24, Code of Federal Regulations, including, but not limited to, Section 570.501(b), the MUNICIPALITY is subject to the same requirements applicable to sub-recipients, including but not limited to, the requirement for a written agreement set forth in Title 24, Code of Federal Regulations, Section 570.503.

(b) The MUNICIPALITY may not apply for grants under the Small Cities or State CDBG Programs from appropriations for fiscal years during the period in which it is participating in the Urban County Program.

(c) The MUNICIPALITY may not participate in a HOME consortium except through the Urban County Program, regardless of whether the Urban County Program receives a HOME formula allocation. By participating in the Urban County Program, the MUNICIPALITY will also be participating in the COUNTY's HOME program; however, this will not preclude the MUNICIPALITY from applying for funding under the State of Florida's HOME Program.

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(c) Failure by either party to adopt an amendment to the Agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three-year urban qualification period, and to submit the amendment to HUD as provided in the Urban County Qualification Notice, will void the automatic renewal of such qualification period.

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ATTEST: COUNTY OF BREVAR BY: CITY CLERI

TOWN OF MELBOURNE VILLAGE

ATTEST:

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Scott Ellis, Clerk of Courts

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Jim Barfield, Vice Chairman

AS APPROVED BY THE BOARD

ON: July 21, 2015

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Scott Knox, County Attorney

1/20/15

STATE OF FLORIDA COUNTY OF BREVARD This is to certify that the toregoing is a true and current copy of my hand witness official seal this day_of and 20 5 SCOTT ELLIS. Clerk of Circuit Court D.C. BY



TOWN OF PALM SHORES

"The Little Town That Cares"

May 15, 2024

Linda Graham, Assistant Director Brevard County Housing and Human Services Department 2725 Judge Fran Jamieson Way, Suite B103 Viera, Florida 32940

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Re: Community Development Block Grant (CDBG) Urban County Agreement Qualification Period FY 2025, 2026, and 2027

Dear Ms. Graham,

Brevard County has been instrumental in obtaining and maintaining an "Urban County" designation from the U.S. Department of Housing & Urban Development (HUD). Brevard County has been successful in obtaining CDBG Grant Funding for low and moderate income citizens within Brevard County. The Town of Palm Shores wishes to continue to participate in the existing County CDBG and HOME Program Urban County Agreement for an additional 3 years for years 2025, 2026, 2027, per Sections 6.a and 6.b of the existing agreement.

Sincerely,

Charles & Charles

Charles A. Chambliss Mayor

5030 Paul Hurtt Lane • Palm Shores, FL 32940 Phone: 321-242-4555 • Fax: 321-254-7883 Visit us at: www.townofpalmshores.org

RACHEL M. SADOFF

2024 AUG -6 PM 4: 17

COMMUNITY DEVELOPMENT BLOCK GRANT LED IN ITUSVILLE INTERLOCAL COOPERATION AGREEMENT LERK ADMIN-LAW REVARD CO. FL

THIS AGREEMENT is made and entered into the <u>21st</u> day of <u>July</u>, 2015, by and between the TOWN OF PALM SHORES, a municipal corporation (hereinafter referred to as "MUNICIPALITY"), and BREVARD COUNTY, a political subdivision of the State of Florida (hereinafter referred to as "COUNTY").

WITNESSETH

WHEREAS, the Housing and Community Development Act of 1974, as amended, makes provisions whereby urban counties may enter into cooperation agreements with certain units of local government to undertake or assist in undertaking essential activities pursuant to Community Development Block Grants; and

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ATTEST: COUNTY OF BREVARD

BY CLERK CITY

TOWN OF PALM SHORES

ATTEST:

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Scott Ellis, Clerk of Courts

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Jim Barfield, Vice Chairman

AS APPROVED BY THE BOARD

ON: July 21, 2015

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Lo Scott Knox, County Attorney

Date

STATE OF FLORIDA COUNTY OF BREVARD This is to certify that the foregoing is altrue and irrent copy of (witness hand mv official seal this and day of 20 SCOTT ELLIS, Clerk of Circuit Court D.C.



CITY HALL

1600 HUNTINGTON LN. Rockledge, FL 32955

TELEPHONE: 321-221-7540 Fax: 321-204-6356

PLANNING/BUILDING DIVISION

1600 HUNTINGTON LN. Rockledge, FL 32955

TELEPHONE: 321-221-7540 Fax: 321-204-6356

PUBLIC SAFETY DEPT.

FIRE DIVISION

1776 JACK OATES BLVD. ROCKLEDGE, FL 32955

TELEPHONE: 321-221-7540 Fax: 321-204-6386

POLICE DIVISION

1776 JACK OATES BLVD. ROCKLEDGE, FL 32955

Telephone: 321-690-3213 Fax: 321-690-3996

PUBLIC WORKS DEPT.

1400 GARDEN RD. Rockledge, FL 32955

Telephone: 321-221-7540 Fax: 321-204-6353

WASTEWATER TREATMENT & WATER RECLAMATION DEPT.

1700 JACK OATES BLVD. ROCKLEDGE, FL 32955

TELEPHONE: 321-221-7540 Fax: 321-204-6377

REDEVELOPMENT 1600 HUNTINGTON LN. ROCKLEDGE, FL 32955

TELEPHONE: 321-221-7540 Fax: 321-204-6356

www.cityofrockledge.org

CITY OF ROCKLEDGE

June 6, 2024

Linda Graham, Assistant Director Brevard County Housing and Human Services Department 2725 Judge Fran Jamieson Way, Suite B103 Viera, Florida 32940

Re: Community Development Block Grant (CDBG) Urban County Agreement Qualification Period FY 2025, 2026, and 2027

Dear Ms. Graham,

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Sincerely,

Thomas J. Price Mayor

City of Rockledge

RECEIVED

JUN 11 2024

HOUSING/HUMAN SERVICES

PM

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RACHEL M. SADOFE

2024 AUG -6 PM 4: 18

COMMUNITY DEVELOPMENT BLOCK GRANT ILED IN TITUSVILLE INTERLOCAL COOPERATION AGREEMENT ILLERK ADMIN-LAW INTERLOCAL COOPERATION AGREEMENT ILLERK ADMIN-LAW

THIS AGREEMENT is made and entered into the <u>21st</u> day of <u>July</u>, 2015, by and between the **CITY OF ROCKLEDGE**, a municipal corporation (hereinafter referred to as "**MUNICIPALITY**"), and **BREVARD COUNTY**, a political subdivision of the State of Florida (hereinafter referred to as "**COUNTY**").

WITNESSETH

WHEREAS, the Housing and Community Development Act of 1974, as amended, makes provisions whereby urban counties may enter into cooperation agreements with certain units of local government to undertake or assist in undertaking essential activities pursuant to Community Development Block Grants; and

WHEREAS, this Agreement covers both the Community Block Grant Entitlement and the HOME investment Partnership programs; and

WHEREAS, it is the desire of the parties to this Agreement that the COUNTY undertake activities to plan and carry out the Community Development Block Grant and HOME Investment Partnership Programs (hereinafter referred to as "HOME") for the benefit of the residents of Brevard County; and

WHEREAS, interlocal agreements of this type are authorized by Part 1, Chapter 163, Florida Statutes, as well as other applicable law.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

SECTION 1. RECITALS

The above recitals are true and correct and form a material part of this Agreement upon which the parties have relied.

SECTION 2. COUNTY ADMINISTRATION

The COUNTY agrees to provide, at no cost to the MUNICIPALITY, the staff, resources, and other services necessary to plan and administer Community Development Block Grant, (hereinafter referred to as "CDBG"), and HOME Investment Partnership Programs.

SECTION 3. MUTUAL COOPERATION

The COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing.

SECTION 4. PROJECTS FUNDED

(a) The COUNTY agrees to facilitate, encourage and allow municipal officials and the citizens of the MUNICIPALITY to have the full and open opportunity to submit projects for funding consideration.

(b) The MUNICIPALITY understands and agrees that the COUNTY will have final and ultimate responsibility for selecting activities to be funded through the CDBG Program and for annually filing the Consolidated Action Plan with HUD.

SECTION 5. MUNICIPALITY OBLIGATIONS

(a) The MUNICIPALITY and the COUNTY agree that pursuant to the provisions of Title 24, Code of Federal Regulations, including, but not limited to, Section 570.501(b), the MUNICIPALITY is subject to the same requirements applicable to sub-recipients, including but not limited to, the requirement for a written agreement set forth in Title 24, Code of Federal Regulations, Section 570.503.

(b) The MUNICIPALITY may not apply for grants under the Small Cities or State CDBG Programs from appropriations for fiscal years during the period in which it is participating in the Urban County Program.

(c) The MUNICIPALITY may not participate in a HOME consortium except through the Urban County Program, regardless of whether the Urban County Program receives a HOME formula allocation. By participating in the Urban County Program, the MUNICIPALITY will also be participating in the COUNTY'S HOME program; however, this will not preclude the MUNICIPALITY from applying for funding under the State of Florida's HOME Program.

(d) The MUNICIPALITY and the COUNTY pursuant to the Consolidated and Further Continuing Appropriations Act of 2015, Publication L 113-235, may not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

SECTION 6. GRANT OF AUTHORITY AND TERM OF AGREEMENT

(a) This Agreement covers CDBG and HOME appropriations for fiscal years 2016, 2017, and 2018; starting October 1, 2015 through September 30, 2018. This Agreement remains in effect until the CDBG and HOME funds and program income received with respect to funding for fiscal years 2016, 2017, and 2018 and successive three year qualification periods, are expended and the funded activities completed. The COUNTY and the MUNICIPALITY may not terminate or withdraw from the Agreement while the Agreement remains in effect.

(b) This Agreement will automatically be renewed for participation in successive three-year qualification periods, unless the COUNTY or the MUNICIPALITY provides written notice it elects not to participate in a new qualification period. The COUNTY will notify the MUNICIPALITY in writing of its right to make such election by the date specified in the next urban county qualification notice.

(c) Failure by either party to adopt an amendment to the Agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three-year urban qualification period, and to submit the amendment to HUD as provided in the Urban County Qualification Notice, will void the automatic renewal of such qualification period.

SECTION 7. PERFORMANCE OF SERVICES/CONTRACTS

(a) As to the use of the CDBG and HOME funds received by the COUNTY, the COUNTY may either carry out the CDBG and HOME Programs for the MUNICIPALITY or, in the event that the parties jointly determine that it is feasible for the MUNICIPALITY to perform any services in connection with the CDBG and HOME Programs, the COUNTY may contract with the MUNICIPALITY for the performance of such services.

(b) Any contracts entered in to pursuant to Section 7(a) above shall contain provisions which obligate the MUNICIPALITY to undertake all necessary actions to carry out the CDBG Program, HOME Program, and the Consolidated Plan, where applicable; within a specified time frame and in accordance with the requirements of Title 1 of the Housing and Community Development Act of 1974, as amended, and any and all other applicable laws and implementing regulations.

(c) The MUNICIPALITY agrees to undertake and accomplish all necessary actions, as determined by the County, in order to carry out the CDBG Program, the HOME Program, and the Consolidated Plan, for the purposes of complying with the law.

SECTION 8. APPLICABLE LAWS/COMPLIANCE

(a) The MUNICIPALITY and the COUNTY agree to take all required actions to comply with the COUNTY'S certification required by Section 104(b) of Title 1 of the Housing and Community Development Act of 1974, as amended, including but not limited to, Title VI of Civil Rights Acts of 1964, The Fair Housing Act, Section 109 of Title 1 of the Housing and Community Development Act of 1974, The Americans with Disabilities Act of 1990 and all other applicable laws, rules and regulations. The MUNICIPALITY agrees to comply with all auditing requirements imposed by law, rule, regulation or the COUNTY.

(b) The MUNICIPALITY acknowledges and understands that noncompliance by the MUNICIPALITY with all applicable provisions of laws, rules or regulations may constitute

noncompliance by the entire Urban County Program and the COUNTY as the grantee and the MUNICIPALITY assumes responsibility therefore.

SECTION 9. FAIR HOUSING

The MUNICIPALITY acknowledges that the COUNTY will prohibit urban county funding for activities in, or in support of the MUNICIPALITY, if the MUNICIPALITY does not affirmatively further fair housing within the MUNICIPALITY'S jurisdiction and/or if the MUNICIPALITY impedes the COUNTY'S actions to comply with its fair housing certification.

SECTION 10. LAW ENFORCEMENT

The MUNICIPALITY has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations. Furthermore, the MUNICIPALITY has adopted and is enforcing a policy of enforcing applicable state and local laws against physically barring entrance to, or exit from, a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction. In furtherance of this provision, specifically, and all other provisions of this Agreement, generally, the MUNICIPALITY agrees to indemnify and hold the COUNTY harmless to the fullest extent provided by the law.

SECTION 11. STATUS OF MUNICIPALITY

Pursuant to 24 CFR 570.501(b), as well as all other applicable law, the MUNICIPALITY agrees that it is, at a minimum, subject to the same requirements applicable to grantee sub-recipients.

SECTION 12. REAL PROPERTY

The MUNICIPALITY and the COUNTY agree with the following standards regarding real property acquired or improved in whole or in part using the CDBG funds:

(a) The MUNICIPALITY shall notify the COUNTY, in a timely manner, of any modification or change in the use of real property from that intended at the time of the acquisition or improvement including disposition thereof.

(b) The MUNICIPALITY shall reimburse the COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditure of non-CDBG funds) of property acquired or improved with CDBG funds that is disposed of or transferred for use incongruent with CDBG regulations.

(c) In the event of the COUNTY'S failure to qualify as an urban county or a change in status of the MUNICIPALITY, any program income generated from the disposition or transfer of property shall be paid to the COUNTY.

SECTION 13. EFFECTIVE DATE

This Agreement shall take effect upon execution of the Agreement by the parties.

SECTION 14. COUNTERPARTS

This Agreement may be executed in counterparts each of which shall be deemed an original.

IN WITNESS WHEREOF, the MUNICIPALITY and the COUNTY do hereby authorize and have executed this Agreement as the date first hereinbefore written.

ATTEST:

B

CITY OF ROCKLEDGE

BY: OR MA

ATTEST:

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Scott Ellis, Clerk of Courts

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Jim Barfield, Vice Chairman

AS APPROVED BY THE BOARD

ON: July 21, 2015

The terms and provisions of this Agreement are fully authorized under State and local Law. This Agreement provides full legal authority for Brevard County to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and publicly-assisted housing.

1 Scott Knox, County Attorney

STATE OF FLORIDA COUNTY OF BREVARD This is to certify that the foregoing is a true and current copy of witness and official this seal day of SCOTT ELLIS. of Circuit Court Clerk BY. D.C.

RACHEL M. SADOFF

CITY OF SATELLITE BEACH, FLORIDA

565 Cassia Boulevard Satellite Beach, FL 32937 (321) 773-4407 FAX: (321) 779-1388 2024 AUG -6 PM 4: 18





June 6, 2024

Linda Graham, Assistant Director Brevard County Housing and Human Services Department 2725 Judge Fran Jamieson Way, Suite B103 Viera, Florida 32940

Re: Community Development Block Grant (CDBG) Urban County Agreement Qualification Period FY 2025, 2026, and 2027

Dear Ms. Graham,

Brevard County has been instrumental in obtaining and maintaining an "Urban County" designation from the U.S. Department of Housing & Urban Development (HUD). Brevard County has been successful in obtaining CDBG Grant Funding for low- and moderate-income citizens within Brevard County. The City of Satellite Beach wishes to continue to participate in the existing County CDBG and HOME Program Urban County Agreement for an additional 3 years for the years 2025, 2026, 2027, per Sections 6.a and 6.b of the existing agreement.

Respectfully,

Steve Osmer City of Satellite Beach Mayor

RECEIVED

JUN 11 2024

HOUSING/HUMAN SERVICES

RACHEL M. SABOFF

2024 AUG -6 PM 4: 18

COMMUNITY DEVELOPMENT BLOCK GRANTLED HEATUSVILLE INTERLOCAL COOPERATION AGREEMENT MERK ADMIN-LAW BREVARD CO. FL

THIS AGREEMENT is made and entered into the 2/st day of July, 2015, by and between the CITY OF SATELLITE BEACH, a municipal corporation (hereinafter referred to as "MUNICIPALITY"), and BREVARD COUNTY, a political subdivision of the State of Florida (hereinafter referred to as "COUNTY").

WITNESSETH

WHEREAS, the Housing and Community Development Act of 1974, as amended, makes provisions whereby urban counties may enter into cooperation agreements with certain units of local government to undertake or assist in undertaking essential activities pursuant to Community Development Block Grants; and

WHEREAS, this Agreement covers both the Community Block Grant Entitlement and the HOME investment Partnership programs; and

WHEREAS, it is the desire of the parties to this Agreement that the COUNTY undertake activities to plan and carry out the Community Development Block Grant and HOME Investment Partnership Programs (hereinafter referred to as "HOME") for the benefit of the residents of Brevard County; and

WHEREAS, interlocal agreements of this type are authorized by Part 1, Chapter 163, Florida Statutes, as well as other applicable law.

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SECTION 3. MUTUAL COOPERATION

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SECTION 4. PROJECTS FUNDED

(a) The COUNTY agrees to facilitate, encourage and allow municipal officials and the citizens of the MUNICIPALITY to have the full and open opportunity to submit projects for funding consideration.

(b) The MUNICIPALITY understands and agrees that the COUNTY will have final and ultimate responsibility for selecting activities to be funded through the CDBG Program and for annually filing the Consolidated Action Plan with HUD.

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(a) The MUNICIPALITY and the COUNTY agree that pursuant to the provisions of Title 24, Code of Federal Regulations, including, but not limited to, Section 570.501(b), the MUNICIPALITY is subject to the same requirements applicable to sub-recipients, including but not limited to, the requirement for a written agreement set forth in Title 24, Code of Federal Regulations, Section 570.503.

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(c) The MUNICIPALITY may not participate in a HOME consortium except through the Urban County Program, regardless of whether the Urban County Program receives a HOME formula allocation. By participating in the Urban County Program, the MUNICIPALITY will also be participating in the COUNTY's HOME program; however, this will not preclude the MUNICIPALITY from applying for funding under the State of Florida's HOME Program.

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SECTION 14. COUNTERPARTS

This Agreement may be executed in counterparts each of which shall be deemed an original.

IN WITNESS WHEREOF, the MUNICIPALITY and the COUNTY do hereby authorize and have executed this Agreement as the date first hereinbefore written.

ATTEST: COUNTY OF BREVARD BY: CLERK

CITY OF SATELLITE BEACH

BY:

CITY MAYOR

ATTEST:

1.0

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Scott Ellis, Clerk of Courts

BOARD OF COUNTY COMMISSIONERS BREVARD COUNTY, FLORIDA

Jim Barfield, Vice Chairman

AS APPROVED BY THE BOARD

ON: July 21, 2015

The terms and provisions of this Agreement are fully authorized under State and local Law. This Agreement provides full legal authority for Brevard County to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and publicly-assisted housing.

Scott Knox, County Attorney

STATE OF FLORIDA COUNTY OF BREVARD This is to certify that the foregoing is a true and current copy of hand my seal and official this -01 SCOTT ELLIS, Clerk of Circuit Court 8 D.C.

BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT REVIEW AND APPROVAL FORM

SECTION I - GENERAL INFORMATION

1. Contractor: Brevard C	ounty Board of Co		nmissioners 2. Amount: None.	
3. Fund/Account #: None	3. Fund/Account #: None		4. Department Name: Housing and Hu	man Services
5. Contract Description: H	UD Urban County	Agreement	ts, Existing Automatic Renewel, 7 M	unicipalities
6. Contract Monitor: Alar				
7. Dept/Office Director: H				EDERAL
9. Type of Procurement: S				
9. Type of Procurement. 5				1.1.1.1.1.1.1.1
	SECTION II - REV	IEW AND A	PPROVAL TO ADVERTISE	
	APPRO	VAL		
COUNTY OFFICE	YES	<u>NO</u>	SIGNATURE	
User Agency				S
Purchasing				
Risk Management				
County Attorney	<u></u>			
SECT	ION III - CONTRAC	TS MANAG	EMENT DATABASE CHECKLIST	A part of the
	APPRO	VAL		
COUNTY OFFICE	YES	NO	SIGNATURE	
				by Golden, Ian
User Agency	\checkmark		Golden, lan Date: 2024.07.1	1 16:13:55 -04'00'
Purchasing				
Risk Management	$\overline{\mathbf{V}}$		Watson, Michael Digitally signed Date: 2024.07	by Walson, Michael 23 10:17:07 -04'00'
County Attorney				
SECT	ION IV - CONTRAC	CTS MANAG	SEMENT DATABASE CHECKLIST	
CM DATABASE REQUIRED F	IELDS			Complete ✓
Department Information				
Department				
Program				
Contact Name				
Cost Center, Fund, and G	/L Account			
Vendor Information (SAP V	/endor #)			
Contract Status, Title, Type	e, and Amount			
Storage Location (SAP)				
Contract Approval Date,	Ettective Date, and	Expiration		
Contract Absolute End Do	ite (No Additional R	enewals/Ex	(tensions)	+
Material Group		1.5		
Contract Documents Uplo	aded in CM datab	ase (Contro	act Form with County Attorney/ Risk	
Management/ Purchasing	Approval: Signed/	Executed C	-ontract)	
"Right To Audit" Clause Inc	luded in Contract	~	1 k - N	<u> </u>
Monitored items: Uploade	ed to database (Insu	urance, Bor	nas, etc.)	