



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.18.

7/9/2024

Subject:

Approval, Re: Budget Change Requests

Fiscal Impact:

Dept/Office:

Budget

Requested Action:

It is requested that the Board of County Commissioners review and approve the attached Budget Change Requests.

Summary Explanation and Background:

In accordance with Budget and Financial Policy (BCC-21), the attached Budget Change Requests are being submitted for review and approval by the Board of County Commissioners.

Clerk to the Board Instructions:

Maintain necessary documents for records retention.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

July 10, 2024

M E M O R A N D U M

TO: Jill Hayes, Budget Office Director

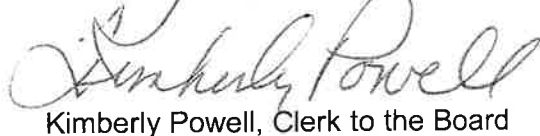
RE: Item F.18., Approval of Budget Change Requests

The Board of County Commissioners, in regular session on July 9, 2024, reviewed and approved the Budget Change Requests. Enclosed are the Budget Change Requests.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK


Kimberly Powell, Clerk to the Board

/sm

Encl. (a/s)

cc: Public Works
Natural Resources Management
Utility Services
Finance



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1134-Road & Bridge MSTU - District 4

Date: 6/11/2024

Type of Request: Line Item Transfer

Revenue Change:

Department: Public Works Department

Program: R&B DISTRICT 4 MSTU

Expenditure Change:

CIP (\$579,205)

Operating Expenses \$579,205

Total: \$0

Total: \$0

Justification:

This Budget Change Request is for the Municipal Service Tax Unit (MSTU) District 4 to realign funds from the District 4 Maintenance Project (Mather's Bridge Repairs \$739,205) to Capital and Operating. These funds are available due to the project utilizing other funding sources in the current budget and the MSTU funds are not expected to be spent on this project in the current year. The available funds will be allocated to Capital for the Interlachen Phase 2 Sidewalk project (\$160,000) and the remaining balanced to be allocated to Operating for minor repair and maintenance projects.

SAP Document Number:
50016732

Approval:

TMTHOMAS

MEBERNATH

KNETERER

JJHAYES

JDENNINGHOFF

FBABBATE

Approved

Approved

Approved

Approved

Approved

Approved

06/03/2024

06/03/2024

06/04/2024

06/10/2024

06/10/2024

06/11/2024

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 9 DAY OF July 2024

Rachel Sadoff, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1131-Road & Bridge MSTU - District 1

Date: 6/11/2024

Type of Request: Line Item Transfer

Revenue Change:

Department: Public Works Department

Program: R&B DISTRICT 1 MSTU

Expenditure Change:

CIP (\$586,000)

Operating Expenses \$586,000

Total: \$0

Total: \$0

Justification:

This Budget Change Request is for the Municipal Service Tax Unit (MSTU) District 1 to realign funds from the District 1 Maintenance Projects (James J. Clark Pedestrian Bridge Repair \$336K, Canaveral Groves Dirt Rd Paving \$250,000) to Operating. This line item transfer is due to the James J. Clark Pedestrian Bridge Repair project coming in under bid (originally estimated at \$1,503,038; current cost is \$759,644) and the Canaveral Groves Dirt Rd Paving project being funded with Transportation Impact Fee (TIF) funds. The TIF funds were allocated to Canaveral Groves Dirt Rd Paving through Board action on March 12 2024. The available funds allocated to Operating will be used for minor repair and Maintenance projects.

SAP Document Number:
50016727

Approval:

TMTHOMAS

MEBERNATH

KNETERER

JJHAYES

JDENNINGHOFF

FBABBATE

Approved

Approved

Approved

Approved

Approved

Approved

05/28/2024

05/29/2024

05/30/2024

06/10/2024

06/10/2024

06/11/2024

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 9 DAY OF July 2024

Rachel Sadoff, Clerk

BY [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1170-Constitutional Gas Tax (5th & 6th Cent)

Department: Public Works Department

Date: 6/11/2024

Program: ROAD CONSTRUCTION SERVICES

Type of Request: Line Item Transfer

Revenue Change:

Expenditure Change:

CIP

\$0

Total:

\$0

Total:

\$0

Justification:

This Budget Change Request is for the Constitutional Gas Tax (CGT) fund. This line item transfer is to realign funds to the Broad Acres Drainage project for the drainage study in FY24. The funds will be reallocated from the Brentwood-Nora Drainage project due to the project no longer being feasible because of regulatory agency requirements and restrictions of the easement.

SAP Document Number:

50016720

Approval:

TMTHOMAS

Approved

05/20/2024

MEBERNATH

Approved

05/20/2024

KNETERER

Approved

05/20/2024

JJHAYES

Approved

06/10/2024

JDENNINGHOFF

Approved

06/10/2024

FBABBATE

Approved

06/11/2024

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 9 DAY OF July 2024

Rachel Sadoff, Clerk

BY [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1396-Environmental Trust

Date: 6/26/2024

Type of Request: Line Item Transfer

Revenue Change:

Department: Natural Resources Management Office

Program: ENVIRONMENTAL REVIEW

Expenditure Change:

Reserves-Operating (\$35,000)

Operating Expenses \$35,000

Total: \$0

Total: \$0

Justification:

This Budget Change Request moves Reserves from the Arbor Trust Fund in the amount of \$35,000 for a restoration and revegetation initiative for the Viera Complex Memorial Garden. Collection and use of the Arbor Trust Fund is outlined in Article XIII, Division 2, Sec. 62-4336 of the Brevard County Code.

SAP Document Number:
50016753

Approval:

TEBELFLOWER
ATELMORE
JRMORRIS
JJHAYES
JDENNINGHOFF
FBABBATE

Approved
Approved
Approved
Approved
Approved
Approved

06/19/2024
06/19/2024
06/19/2024
06/20/2024
06/20/2024
06/26/2024

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 9 DAY OF July 2024

Rachel Sadoff, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 4153-Water Res Capital Improvement Program

Department: Utility Services Department

Date: 6/28/2024

Program: COUNTY CAPITAL

Type of Request: Line Item Transfer

Revenue Change:

Expenditure Change:

CIP

\$0

Total:

\$0

Total:

\$0

Justification:

This Budget Change Request is a line-item transfer to move funding in the amount of \$200,000 for the design of the South Central Headworks project. This project was anticipated to begin in FY2024-2025 but will now start in FY2023-2024 due to safety concerns. A recent structural inspection determined the condition of the concrete to be compromised, which poses a safety concern to persons standing in the area. Funding is being shifted from capital funds set-aside for future South Central lift station projects and will not fiscally impact current or future projects

SAP Document Number:

50016756

Approval:

ESWANKE

Approved

06/24/2024

EGFONTANIN

Approved

06/25/2024

GFRANCOIS

Approved

06/27/2024

JJHAYES

Approved

06/27/2024

FBABBATE


Approved

06/28/2024

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 9 DAY OF July 20 24

Rachel Sadoff, Clerk

BY:  D.C.