



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.28.

5/18/2021

Subject:

Approval, Re: Lease Modification #4 to Agreement for the State of Florida Division of Plant Industry Lease at UF/Extension Services

Fiscal Impact:

This action allows for budgeted revenue in the amount of \$6,609.60 per fiscal year. The total revenue amount for the 60 month extension equals \$33,048.00. This is an increase of \$1,036.80 from the previous five years.

Dept/Office:

UF/Extension Services

Requested Action:

It is requested that the Board approve and authorize the Chair to execute the attached Lease Modification #4 to Agreement with the State of Florida, Bureau of Leasing Department/Management Services, Division of Plant Industry for the lease of 324 square feet of office space at the UF/Extension Services, Agriculture Center in Cocoa.

Summary Explanation and Background:

This lease modification continues a longstanding cooperative relationship with the Florida Division of Plant Industry, who leases space for two employees involved in inspecting nursery production and garden center businesses. The Division clients often utilize the educational resources available through UF/Extension Services. The funds generated by the lease are included in the UF/Extension Services budget.

This modification will extend the term of the lease for an additional 60 months, from July 15, 2021 to July 14, 2026. This extension of the lease also includes a restructure of the rental rate with an increase of 3.24% with a new monthly rate of \$550.80

Clerk to the Board Instructions:

Please have the Chair execute (5) original Modifications #4 to Lease Agreement to be returned to State for signatures. Contact Lisa Wishe 321-633-1702x52316 for pick up.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

May 19, 2021

M E M O R A N D U M

TO: Beth Shephard, University of Florida Extension Services Director

RE: Item F.28., Approval for Authorizing Resolution and Lease Modification No. 4 to Agreement for the State of Florida Division of Plant Industry Lease at University of Florida (UF) Extension Services

The Board of County Commissioners, in regular session on May 18, 2021, adopted Resolution No. 21-070, authorizing the lease of County property to the State of Florida Department of Agriculture and Consumer Services; approved and executed Lease Modification No. 4 with the State of Florida, Bureau of Leasing Department of Management Services, Division of Plant Industry; and executed the Disclosure Statement with the State of Florida Department of Management Services. Enclosed are the fully-executed Resolution, Disclosure Statements and the executed Lease Modifications.

Upon execution by all parties, please return the fully-executed Lease Modification No. 4 to this office for inclusion in the official minutes.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

Kimberly Powell
Kimberly Powell, Clerk to the Board

/cld

Encls. (15)

cc: Budget Office
Finance

RESOLUTION NO. 21-070

A RESOLUTION PURSUANT TO SECTION TO SECTION 125.38 FLORIDA STATUTES, AUTHORIZING THE LEASE OF COUNTY PROPERTY TO THE STATE OF FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Brevard County, Florida (County), owns certain real property known as the Brevard County Extension Services Building (Property), located at 3695 Lake Drive, Cocoa, Florida; and

WHEREAS, the State of Florida Department of Agriculture and Consumer Services, Division of Plant Industry desires to utilize the Property to locate administrative offices to support their operations;

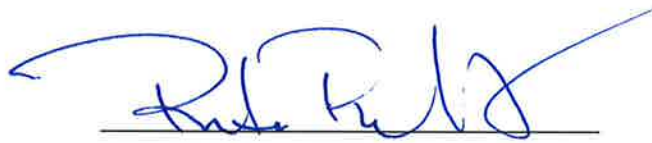
WHEREAS, the State of Florida Department of Agriculture and Consumer Services, Division of Plant Industry has been leasing the property since 1998 and wishes to continue to lease;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, that:

1. The County hereby agrees to execute the lease agreement modification with the State of Florida Department of Agriculture and Consumer Services as follows: Lease of 324 square feet of office space for 7/15/2021 to 7/14/2022 - \$550.80 per month, 7/15/2022 to 7/14/2023 - \$550.80 per month, 7/15/2023 to 7/14/2024 - \$550.80 per month, 7/15/2024 to 7/14/2025 - \$550.80 per month, 7/15/2025 to 7/14/2026 - \$550.80 per month.
2. The County has determined that the office space that is the subject of the lease agreement is needed by State of Florida Department of Agriculture and Consumer Services to facilitate a local plant inspection program and not needed by the County at this time.
3. Brevard County has determined that it is in its best interest to lease the office space to the State of Florida Department of Agriculture and Consumer Services for said purpose.

4. The lease is being granted to the State of Florida Department of Agriculture and Consumer Services for the nominal value of \$6,609.60 per year.
5. This Resolution shall become effective immediately upon its adoption.

DONE, ORDERED AND ADOPTED, in regular session, this 18th day of May, A.D. 2021



RITA PRITCHETT, CHAIR
BOARD OF COUNTY COMMISSIONERS
BREVARD COUNTY, FLORIDA

ATTEST:



RACHEL M. SADOFF, CLERK



UF/Brevard Extension Service
3695 Lake Drive
Cocoa, FL 32926
Tel: 321-633-1702 Fax: 321-633-1890

Inter-Office Memo

MEMORANDUM

DATE: June 15, 2021

TO: Kimberly Powell, Clerk to the Board

FROM: Lisa Wishe, Administrative Assistant to the Director, UF/Extension Services

RE: Item F. 28., Lease Modification, BOCC meeting May 18, 2021

Attached please find the lease modification signed by the State officials. If you have any questions, please let me know.

Lisa Wishe



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

May 19, 2021

M E M O R A N D U M

TO: Beth Shephard, University of Florida Extension Services Director

RE: Item F.28., Approval for Authorizing Resolution and Lease Modification No. 4 to Agreement for the State of Florida Division of Plant Industry Lease at University of Florida (UF) Extension Services

The Board of County Commissioners, in regular session on May 18, 2021, adopted Resolution No. 21-070, authorizing the lease of County property to the State of Florida Department of Agriculture and Consumer Services; approved and executed Lease Modification No. 4 with the State of Florida, Bureau of Leasing Department of Management Services, Division of Plant Industry; and executed the Disclosure Statement with the State of Florida Department of Management Services. Enclosed are the fully-executed Resolution, Disclosure Statements and the executed Lease Modifications.

Upon execution by all parties, please return the fully-executed Lease Modification No. 4 to this office for inclusion in the official minutes.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK


Kimberly Powell, Clerk to the Board

/cld

Encls. (15)

cc: Budget Office
Finance

RESOLUTION NO 21-070

A RESOLUTION PURSUANT TO SECTION TO SECTION 125.38 FLORIDA STATUTES, AUTHORIZING THE LEASE OF COUNTY PROPERTY TO THE STATE OF FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Brevard County, Florida (County), owns certain real property known as the Brevard County Extension Services Building (Property), located at 3695 Lake Drive, Cocoa, Florida; and

WHEREAS, the State of Florida Department of Agriculture and Consumer Services, Division of Plant Industry desires to utilize the Property to locate administrative offices to support their operations;

WHEREAS, the State of Florida Department of Agriculture and Consumer Services, Division of Plant Industry has been leasing the property since 1998 and wishes to continue to lease;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, that:

1. The County hereby agrees to execute the lease agreement modification with the State of Florida Department of Agriculture and Consumer Services as follows: Lease of 324 square feet of office space for 7/15/2021 to 7/14/2022 - \$550.80 per month, 7/15/2022 to 7/14/2023 - \$550.80 per month, 7/15/2023 to 7/14/2024 - \$550.80 per month, 7/15/2024 to 7/14/2025 - \$550.80 per month, 7/15/2025 to 7/14/2026 - \$550.80 per month.
2. The County has determined that the office space that is the subject of the lease agreement is needed by State of Florida Department of Agriculture and Consumer Services to facilitate a local plant inspection program and not needed by the County at this time.
3. Brevard County has determined that it is in its best interest to lease the office space to the State of Florida Department of Agriculture and Consumer Services for said purpose.

4. The lease is being granted to the State of Florida Department of Agriculture and Consumer Services for the nominal value of \$6,609.60 per year.
5. This Resolution shall become effective immediately upon its adoption.

DONE, ORDERED AND ADOPTED, in regular session, this 18th day of May, A.D. 2021



RITA PRITCHETT, CHAIR
BOARD OF COUNTY COMMISSIONERS
BREVARD COUNTY, FLORIDA

ATTEST:



RACHEL M. SADOFF, CLERK

Wishe,Lisa U

From: Batts, Wendy <Wendy.Batts@fdacs.gov>
Sent: Tuesday, June 15, 2021 10:46 AM
To: Wishe,Lisa U
Subject: RE: Lease renewal for DPI offices in Brevard
Attachments: 420-0413 Modification #4 (Final).pdf

[External Email]

Good morning, Lisa,

 Thank you for the follow up. Please see the fully executed agreement attached. As we no longer require original signatures, please consider this your original copy.

As always, it's a pleasure working with you.

Wendy Batts, PMP, CPM, FCCM
Assistant Bureau Chief, General Services
Division of Administration
Florida Department of Agriculture and Consumer Services

(850) 617-7028 Office
(850) 408-2041 Cell
(850) 617-7075 Fax
Wendy.Batts@FDACS.gov

[Chat with me on Microsoft Teams](#) 

The Mayo Building
407 South Calhoun Street, 408 M-4
Tallahassee, Florida 32399-0800

www.FDACS.gov

Please note that Florida has a broad public records law (Chapter 119, Florida Statutes). Most written communications to or from state employees are public records obtainable by the public upon request. Emails sent to me at this email address may be considered public and will only be withheld from disclosure if deemed confidential pursuant to the laws of the State of Florida.

From: Wishe,Lisa U <lwishe@ufl.edu>
Sent: Tuesday, June 15, 2021 10:41 AM
To: Batts, Wendy <Wendy.Batts@fdacs.gov>
Subject: [External] RE: Lease renewal for DPI offices in Brevard

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Wendy,
Just checking on the modification progress?
Thanks,
Lisa

From: Batts, Wendy <Wendy.Batts@fdacs.gov>
Sent: Monday, June 7, 2021 8:14 AM
To: Wishe, Lisa U <lwishe@ufl.edu>
Subject: RE: Lease renewal for DPI offices in Brevard

[External Email]

Good morning, Lisa. I'll have the modification routed today for execution and should have it back to you by the end of the week.

Thanks,
Wendy Batts, PMP, CPM, FCCM
Assistant Bureau Chief, General Services
Division of Administration
Florida Department of Agriculture and Consumer Services

(850) 617-7028 Office
(850) 408-2041 Cell
(850) 617-7075 Fax
Wendy.Batts@FDACS.gov

[Chat with me on Microsoft Teams](#) 

The Mayo Building
407 South Calhoun Street, 408 M-4
Tallahassee, Florida 32399-0800

www.FDACS.gov

Please note that Florida has a broad public records law (Chapter 119, Florida Statutes). Most written communications to or from state employees are public records obtainable by the public upon request. Emails sent to me at this email address may be considered public and will only be withheld from disclosure if deemed confidential pursuant to the laws of the State of Florida.

From: Wishe, Lisa U <lwishe@ufl.edu>
Sent: Wednesday, June 2, 2021 1:15 PM
To: Batts, Wendy <Wendy.Batts@fdacs.gov>
Subject: [External] RE: Lease renewal for DPI offices in Brevard

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Wendy

Attached is the approved lease modification for the DPI offices in Brevard. Can you please obtain the required signatures for page 6 and return to me as soon as possible? You may sign and email back or send via regular mail.

Thank you,
Lisa

From: Batts, Wendy <Wendy.Batts@fdacs.gov>
Sent: Wednesday, March 24, 2021 6:23 PM
To: Wishe, Lisa U <lwishe@ufl.edu>
Cc: Shephard, Elizabeth Crawford <bshephar@ufl.edu>
Subject: RE: Lease renewal for DPI offices in Brevard

[External Email]

Hi Lisa,

As promised, please see the modification attached, extending or term 5 years, and increasing our rental rate. Please have the authorized person for the County execute, and return to me by June 30, via email.

Just a final note, our agency is currently on telework status through September 30, and because of this, we are signing all contracts electronically.

If you have any questions, please give me a call.

Thanks,

Wendy Batts, CPM, FCCM

Assistant Bureau Chief, General Services

Division of Administration

Florida Department of Agriculture and Consumer Services

(850) 617-7028 Office

(850) 408-2041 Cell

(850) 617-7075 Fax

Wendy.Batts@FDACS.gov

[Chat with me on Microsoft Teams](#) 

The Mayo Building
407 South Calhoun Street, 408 M-4
Tallahassee, Florida 32399-0800

www.FDACS.gov

Please note that Florida has a broad public records law (Chapter 119, Florida Statutes). Most written communications to or from state employees are public records obtainable by the public upon request. Emails sent to me at this email address may be considered public and will only be withheld from disclosure if deemed confidential pursuant to the laws of the State of Florida.

From: Wishe, Lisa U <lwishe@ufl.edu>
Sent: Tuesday, March 23, 2021 8:19 AM
To: Batts, Wendy <Wendy.Batts@fdacs.gov>

Cc: Shephard,Elizabeth Crawford <bshephar@ufl.edu>
Subject: [External] RE: Lease renewal for DPI offices in Brevard

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Wendy,
Thank you! We just wanted to make sure it is submitted to the Commissioners before the lease expires.
Lisa

From: Batts, Wendy <Wendy.Batts@fdacs.gov>
Sent: Monday, March 22, 2021 5:10 PM
To: Wishe,Lisa U <lwishe@ufl.edu>
Cc: Shephard,Elizabeth Crawford <bshephar@ufl.edu>
Subject: RE: Lease renewal for DPI offices in Brevard

[External Email]

Hi Lisa,

My apologies for the delay. The documents are in the approval process with the Department of Management Services. As soon as I receive the approval, I can release the lease modification documents. It should be any day now.

If you have any questions in the meantime, please give me a call.

Thanks,
Wendy Batts, CPM, FCCM
Assistant Bureau Chief, General Services
Division of Administration
Florida Department of Agriculture and Consumer Services

(850) 617-7028 Office
(850) 408-2041 Cell
(850) 617-7075 Fax
Wendy.Batts@FDACS.gov

[Chat with me on Microsoft Teams](#) 

The Mayo Building
407 South Calhoun Street, 408 M-4
Tallahassee, Florida 32399-0800

www.FDACS.gov

Please note that Florida has a broad public records law (Chapter 119, Florida Statutes). Most written communications to or from state employees are public records obtainable by the public upon request. Emails sent to me at this email address may be considered public and will only be withheld from disclosure if deemed confidential pursuant to the laws of the State of Florida.

Department of
**MANAGEMENT
SERVICES**

► We serve those who serve Florida



4050 Esplanade Way
Tallahassee, FL 32399-0950
850-488-2786

Ron DeSantis, Governor

June 10, 2021

Ms. Wendy Batts
Leasing Coordinator
Florida Department of Agriculture & Consumer Services
The Mayo Building
407 South Calhoun Street, 408
Tallahassee, Florida 32399-0800

Re. Lease Number: 420:0413
Action: Modification #4 – Final Approval
Division: Plant Industry
Location: Cocoa
Lessor: Brevard County Board of County Commissioners

Dear Ms. Batts:

The above-referenced lease transaction has been approved by the Department of Management Services, and transmitted to you for your file and distribution to the Lessor.

If you have any questions, please feel free to contact Bridgette Ash at (850) 413-9572 or email Bridgette.Ash@dms.fl.gov.

Sincerely,

Ryan Meikenhous

Ryan Meikenhous
Chief Real Property Administrator
Division of Real Estate Development and Management

RM/ba



STATE OF FLORIDA
Agreement for Modification
Bureau of Leasing, Department of Management Services Form 4040

Lease Number: 420:0413

Modification Number: 4

WHEREAS, the Department of Agriculture and Consumer Services, as Lessee, has previously entered into Lease Number 420:0413, on May 8th, 2007 which became effective July 15th, 2007 and consists of 324 square feet; the current Lessor being Brevard County Board of County Commissioners

and WHEREAS, the current description of the leased premises is:

Brevard County Extension Service Building
3695 Lake Drive, Room 28
Cocoa, FL 32929

and the covenants and conditions contained in the original State of Florida, Department of Management Services' Lease Agreement, as amended by the below modification(s) are hereby readopted and incorporated herein.

1. ☐ **Agreement for Lease Renewal:**

Lessor and Lessee agree that, pursuant to Article _____ of the Lease Agreement described above, the Lessee hereby exercises the option to renew Lease for a period of _____ year(s) beginning _____ and ending _____.

2. ☒ **Agreement for Lease Extension:**

Lessor and Lessee hereby agree to extend the term of the Lease Agreement described above for a period of 60 month(s), beginning July 15th, 2021 and ending July 14th, 2026.

3. ☒ **Restructuring the Rental Rate:**

Commencing July 15th, 2021, the Lease referenced above is amended to increase ☒ or decrease ☐ the rental rate per square foot per year paid to the Lessor by the Lessee to the amounts as specified in Article 8 of this agreement.

4. ☐ **Increase or Decrease Square Footage:**

Commencing _____, the Lease referenced above is amended to increase ☐ or decrease ☐ the square footage leased under this Lease by _____ square feet from _____ square feet to _____ square feet. The description of added or deleted square footage is: _____ and the rental rates, pursuant to this change, shall be as specified in Article 8 of this Agreement.

5. ☐ **Change the Renewal Option Terms:**

Commencing _____, the Lease is hereby amended to change the renewal option periods from _____ year periods to _____ year periods.

6. ☒ **Cooperation with the Inspector General:**

Pursuant to section 20.055(5), Florida Statutes, contractor and any subcontractors understand and will comply with their duty to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing.

Page: **1 of 3**
Form: **4040**
Rev. Date: **7/15**



STATE OF FLORIDA
Agreement for Modification
Bureau of Leasing, Department of Management Services Form 4040

Lease Number: 420:0413

Modification Number: 4

7. ☐ Other:

(Use this section to specify terms not included in the sections above. If this box is not selected, no additional modifications are included.)

8. Effective Rental Rates – Square Footage 324

TERM		RATE PER SQUARE FOOT	MONTHLY RATE	ANNUAL RATE
Start (MM/DD/YYYY)	End (MM/DD/YYYY)			
07/15/2021	07/14/2022	\$20.40	\$550.80	\$6,609.60
07/15/2022	07/14/2023	\$20.40	\$550.80	\$6,609.60
07/15/2023	07/14/2024	\$20.40	\$550.80	\$6,609.60
07/15/2024	07/14/2025	\$20.40	\$550.80	\$6,609.60
07/15/2025	07/14/2026	\$20.40	\$550.80	\$6,609.60
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00

Agreement to Incorporate Addendum

WHEREAS, both the Lessor and the Lessee wish to amend and modify said lease so as to incorporate Addendum _____ effective _____,

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained; the parties hereto hereby agree as follows:

Commencing _____, said lease is hereby amended and modified to incorporate Addendum _____.



STATE OF FLORIDA
Agreement for Modification
 Bureau of Leasing, Department of Management Services Form 4040

Lease Number: 420:0413

Modification Number: 4

IN WITNESS WHEREOF, the parties hereto have hereunto executed this instrument for the purpose herein expressed, the 9th day of June, 2021.

ANY MODIFICATION OF A LEASE AGREEMENT SHALL NOT BECOME LEGALLY EFFECTIVE UNTIL APPROVED/ACCEPTED BY THE DEPARTMENT OF MANAGEMENT SERVICES.

ORIGINAL SIGNATURES REQUESTED ON ALL COPIES

As to Lessor – Lessor, or authorized representative and two witnesses must sign, print name and enter date.

X		Rita Pritchett, Chair, Brevard County BOCC	As approved by the BOCC on:
	Lessor or Authorized Representative	Printed Name/Title	Date
X		Witness #1	
		Printed Name	Date
X		Witness #2	
		Printed Name	Date

As to Lessee Agency – Agency head, or authorized delegate, and representative of Agency Office of General Counsel must sign, print name and enter date.

X		Joey B. Hicks, Director of Administration	6/8/21
	Anthony Pardo (Jun 8, 2021 15:14 EDT)	Printed Name/Title	Date
	Agency Head or Authorized Delegate		
X		Jonathan Rhodes, Senior Attorney	June 8, 2021
	Jonathan Rhodes (Jun 8, 2021 15:05 EDT)	Printed Name	Date
	Agency Office of General Counsel		

As to the Department of Management Services – Chief Real Property Administrator (or authorized designee) and Secretary (or authorized delegate) must sign, print name and enter date. When applicable, DMS Office of General Counsel shall sign, print name and enter date.

X		Ryan Meikenhous, Chief of Property Services	06/09/2021
	Chief Real Property Administrator	Printed Name/Title	Date
X		Secretary or Authorized	
		Printed Name	Date
X		DMS Office of General Counsel	
		Printed Name	Date

ATTEST:

for 5/21/21
 Rachel M. Sadoff Date

Reviewed for legal form and content:

4.23.21
 Assistant County Attorney / Date



STATE OF FLORIDA
DEPARTMENT OF MANAGEMENT SERVICES
UPDATED DISCLOSURE STATEMENT

Lease Number: 420:0413

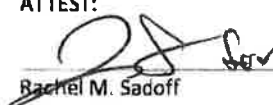
Location: Brevard County Extension Service Building
3695 Lake Drive, Room 28
Cocoa, FL 32929

The Disclosure of Ownership Statement, form FM 4114, currently on file dated 05/08/2007,
remains valid and correct.

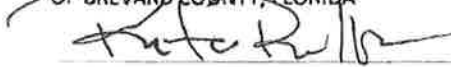
Lessor: Brevard County Board of County Commissioners

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

ATTEST:

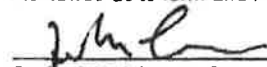

Rachel M. Sadoff 5/21/21
Date

BOARD OF COUNTY COMMISSIONERS
OF BREVARD COUNTY, FLORIDA


Rita Pritchett, Chair

As approved by the BOCC on: _____

Reviewed as to form and legal sufficiency:

 4.23.21
By Assistant County Attorney/Date



STATE OF FLORIDA Agreement for Modification

Bureau of Leasing, Department of Management Services Form 4040

Lease Number: 420:0413

Modification Number: 4

WHEREAS, the Department of Agriculture and Consumer Services, as Lessee, has previously entered into Lease Number 420:0413, on May 8th, 2007 which became effective July 15th, 2007 and consists of 324 square feet; the current Lessor being Brevard County Board of County Commissioners

and WHEREAS, the current description of the leased premises is:

Brevard County Extension Service Building
3895 Lake Drive, Room 28
Cocoa, FL 32929

and the covenants and conditions contained in the original State of Florida, Department of Management Services' Lease Agreement, as amended by the below modification(s) are hereby readopted and incorporated herein.

1. ☐ **Agreement for Lease Renewal:**

Lessor and Lessee agree that, pursuant to Article _____ of the Lease Agreement described above, the Lessee hereby exercises the option to renew Lease for a period of _____ year(s) beginning _____ and ending _____

2. ☒ **Agreement for Lease Extension:**

Lessor and Lessee hereby agree to extend the term of the Lease Agreement described above for a period of 60 month(s), beginning July 15th, 2021 and ending July 14th, 2026

3. ☒ **Restructuring the Rental Rate:**

Commencing July 15th, 2021, the Lease referenced above is amended to increase ☒ or decrease ☐ the rental rate per square foot per year paid to the Lessor by the Lessee to the amounts as specified in Article 8 of this agreement.

4. ☐ **Increase or Decrease Square Footage:**

Commencing _____, the Lease referenced above is amended to increase ☐ or decrease ☐ the square footage leased under this Lease by _____ square feet from _____ square feet to _____ square feet. The description of added or deleted square footage is: _____ and the rental rates, pursuant to this change, shall be as specified in Article 8 of this Agreement.

5. ☐ **Change the Renewal Option Terms:**

Commencing _____, the Lease is hereby amended to change the renewal option periods from _____ year periods to _____ year periods.

6. ☒ **Cooperation with the Inspector General:**

Pursuant to section 20.055(5), Florida Statutes, contractor and any subcontractors understand and will comply with their duty to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing.



STATE OF FLORIDA
Agreement for Modification
Bureau of Leasing, Department of Management Services Form 4040

Lease Number: 420:0413

Modification Number: 4

7. ☐ Other:

(Use this section to specify terms not included in the sections above. If this box is not selected, no additional modifications are included.)

8. Effective Rental Rates – Square Footage 324

TERM		RATE PER SQUARE FOOT	MONTHLY RATE	ANNUAL RATE
Start (MM/DD/YYYY)	End (MM/DD/YYYY)			
07/15/2021	- 07/14/2022	\$20.40	\$550.80	\$6,609.60
07/15/2022	- 07/14/2023	\$20.40	\$550.80	\$6,609.60
07/15/2023	- 07/14/2024	\$20.40	\$550.80	\$6,609.60
07/15/2024	- 07/14/2025	\$20.40	\$550.80	\$6,609.60
07/15/2025	- 07/14/2026	\$20.40	\$550.80	\$6,609.60
-	-		\$0.00	\$0.00
-	-		\$0.00	\$0.00
-	-		\$0.00	\$0.00
-	-		\$0.00	\$0.00
-	-		\$0.00	\$0.00

Agreement to Incorporate Addendum

WHEREAS, both the Lessor and the Lessee wish to amend and modify said lease so as to incorporate

Addendum _____ effective _____.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained; the parties hereto hereby agree as follows:

Commencing _____, said lease is hereby amended and modified to incorporate

Addendum _____.



STATE OF FLORIDA
Agreement for Modification
Bureau of Leasing, Department of Management Services Form 4040

Lease Number: 420:0413

Modification Number: 4

IN WITNESS WHEREOF, the parties hereto have hereunto executed this instrument for the purpose herein expressed, the _____.

ANY MODIFICATION OF A LEASE AGREEMENT SHALL NOT BECOME LEGALLY EFFECTIVE UNTIL APPROVED/ACCEPTED BY THE DEPARTMENT OF MANAGEMENT SERVICES.

ORIGINAL SIGNATURES REQUESTED ON ALL COPIES

As to Lessor – Lessor, or authorized representative and two witnesses must sign, print name and enter date.

X		<u>Rita Pritchett, Chair, Brevard County BOCC</u>	<u>As approved by the BOCC on:</u>
	<small>Lessor or Authorized Representative</small>	<small>Printed Name/Title</small>	<small>Date</small>
X	_____	_____	_____
	<small>Witness #1</small>	<small>Printed Name</small>	<small>Date</small>
X	_____	_____	_____
	<small>Witness #2</small>	<small>Printed Name</small>	<small>Date</small>

As to Lessee Agency – Agency head, or authorized delegate, and representative of Agency Office of General Counsel must sign, print name and enter date.

X	<u>Joey B. Hicks, Director of Administration</u>	<u>Joey B. Hicks, Director of Administration</u>	<u> </u>
	<small>Agency Head or Authorized Delegate</small>	<small>Printed Name/Title</small>	<small>Date</small>
X	_____	<u>Jonathan Rhodes, Senior Attorney</u>	<u> </u>
	<small>Agency Office of General Counsel</small>	<small>Printed Name</small>	<small>Date</small>

As to the Department of Management Services – Chief Real Property Administrator (or authorized designee) and Secretary (or authorized delegate) must sign, print name and enter date. When applicable, DMS Office of General Counsel shall sign, print name and enter date.

X	<u> </u>	<u> </u>	<u> </u>
	<small>Chief Real Property Administrator</small>	<small>Printed Name/Title</small>	<small>Date</small>
X	_____	_____	_____
	<small>Secretary or Authorized</small>	<small>Printed Name</small>	<small>Date</small>
X	_____	_____	_____
	<small>DMS Office of General Counsel</small>	<small>Printed Name</small>	<small>Date</small>

ATTEST:

Rachel M. Sadoff
Date 5/21/21

Reviewed for legal form and content:

Assistant County Attorney / Date 4.23.21



STATE OF FLORIDA
DEPARTMENT OF MANAGEMENT SERVICES
UPDATED DISCLOSURE STATEMENT

Lease Number: 420:0413

Location: Brevard County Extension Service Building
3695 Lake Drive, Room 28
Cocoa, FL 32929

The Disclosure of Ownership Statement, form FM 4114, currently on file dated 05/08/2007, remains valid and correct.

Lessor: Brevard County Board of County Commissioners

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

ATTEST:


Rachel M. Sadoff

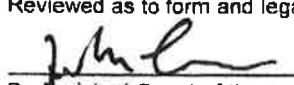
 5/21/21
Date

BOARD OF COUNTY COMMISSIONERS
OF BREVARD COUNTY, FLORIDA


Rita Pritchett, Chair

As approved by the BOCC on: _____

Reviewed as to form and legal sufficiency:

 4.23.21
By Assistant County Attorney/Date

**BREVARD COUNTY
BOARD OF COUNTY COMMISSIONERS**

CONTRACT REVIEW AND APPROVAL FORM

SECTION I - GENERAL INFORMATION

1. Contractor: State of Florida, Bureau of Leasing Dept. Management Services		2. Amount: \$33,048.00
3. Fund/Account #: 0001/200800/R30001	4. Department Name: UF Extension Services	
5. Contract Description: Lease Agreement Mod. #4 extending agreement term and restructure of rental rate		
6. Contract Monitor: Lisa Wishe	8. Contract Type: INTERGOVT/STATE	
7. Dept/Office Director: Elizabeth Shephard		
9. Type of Procurement: Other		

SECTION II - REVIEW AND APPROVAL TO ADVERTISE

APPROVAL

COUNTY OFFICE	YES	NO	SIGNATURE
User Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Purchasing	<input type="checkbox"/>	<input type="checkbox"/>	
Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	

SECTION III - REVIEW AND APPROVAL TO EXECUTE

APPROVAL

COUNTY OFFICE	YES	NO	SIGNATURE
User Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i> 4-16-21
Purchasing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i> 4-16-21
Risk Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i> 4-23-21

SECTION IV - CONTRACTS MANAGEMENT DATABASE CHECKLIST

CM DATABASE REQUIRED FIELDS	Complete ✓
Department Information	
Department	<input type="checkbox"/>
Program	
Contact Name	
Cost Center, Fund, and G/L Account	
Vendor Information (SAP Vendor #)	
Contract Status, Title, Type, and Amount	
Storage Location (SAP)	
Contract Approval Date, Effective Date, and Expiration Date	
Contract Absolute End Date (No Additional Renewals/Extensions)	
Material Group	
Contract Documents Uploaded in CM database (Contract Form with County Attorney/ Risk Management/ Purchasing Approval; Signed/Executed Contract)	<input type="checkbox"/>
"Right To Audit" Clause Included in Contract	<input type="checkbox"/>
Monitored items: Uploaded to database (Insurance, Bonds, etc.)	<input type="checkbox"/>

AO-29: EXHIBIT I