



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## New Business - Miscellaneous

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J.3.

2/22/2022

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### **Subject:**

Consideration of Amendments to the Citizen Budget Review Committee Resolution

### **Fiscal Impact:**

### **Dept/Office:**

Budget Office

### **Requested Action:**

Board consideration of Amendments to the Citizen Budget Review Committee Resolution

### **Summary Explanation and Background:**

On January 25, 2022, the Citizen Budget Review Committee voted 3-0 to recommend amending existing Resolution 15-121 as presented in the attachment.

### **Clerk to the Board Instructions:**

Maintain necessary documents for records retention.



February 23, 2022

**MEMORANDUM**

**TO:** Jill Hayes, Budget Office Director

**RE:** Item J.3., Consideration of Amendments to the Citizen Budget Review Committee Resolution

The Board of County Commissioners, in regular session on February 22, 2022, discussed the consideration of amendments to the Citizen Budget Review Committee Resolution, but took no action.

Your continued cooperation is always appreciated.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK**

*Kimberly Powell*  
Kimberly Powell, Clerk to the Board

**Resolution 220- 15-121**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, ESTABLISHING THE CITIZEN BUDGET REVIEW COMMITTEE; PROVIDING FOR THE MEMBERSHIP AND OPERATING PROCEDURES OF THE COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Whereas**, the Board of County Commissioners believes that citizens involvement in the budget process is important for transparent government; and

**Whereas**, the Board of County Commissioners believes that citizens who possess a broad range of expertise and experience, and are representative of the entire community will provide the most balanced perspective and overview of the County's budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, AS FOLLOWS:**

1. The Citizen Budget Review Committee (CBRC) shall be comprised of one appointee from each County Commissioner and one alternate. Each appointee and alternate shall serve a ~~one~~two-year term. Alternates shall~~will~~ have voting privileges only when his or her regular member is absent.
2. The CBRC will operate under Robert's Rules of Order.
3. The County Manager shall be a non-voting ex officio member of the committee.
4. The CBRC shall have as its primary goal the priorities and concerns of the citizens at large and in assisting the Board of County Commissioners in reviewing and recommending changes to the proposed Brevard County Government budget to ensure ~~it is consistent with the Board's goals and priorities; and that these the~~ goals and priorities are being met in the most cost efficient and effective manner.
5. ~~In making recommendations and/or comments on proposed revenues and expenditures, the CBRC should make every effort to do so prior to the tentative millage hearing.~~
6. ~~5.~~ Annually ~~For each two year term~~ the CBRC shall
  - a) Elect a Chairman and Vice-Chairman.
  - b) Establish a meeting schedule.
  - c) Update itself on the goals, priorities, needs, initiatives and activities of the Board and Brevard County Government that may affect development of the budget.
  - d) Update itself on State and Federal issues and/or legislative proposals that may affect development of the budget.

~~—The CBRC will present its recommendations to the Board of County Commissioners prior to the tentative millage hearing; prior to the first~~

~~budget hearing; and prior to the final budget hearing. In the event there is not unanimous support for the recommendations, the minority members shall have equal time to present a "Minority Report" as approved by a majority of CBRC members in a manner agreed upon. A Minority Report is welcome and encouraged.~~

- e) Vacancies shall be filled by the designated County Commissioner. Such partial District service shall not be counted towards term limits.

6. As designated by the County Manager, the CBRC shall have assistance of such County Staff as necessary to perform its assigned duties.

7. Effective Date. This Resolution shall take effect immediately upon its adoption.

8. ~~As designated by the County Manager, the CBRC shall have assistance of such County Staff as necessary to perform its assigned duties.~~

**DONE, ORDERED, AND ADOPTED** in regular session, this 4<sup>th</sup>~~22nd~~ day of ~~February~~  
~~August 2015~~2022.