



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

New Business - Support Services Group

J.3.

10/28/2025

Subject:

2025 County Advisory Board Annual Written Reports

Fiscal Impact:

There is no fiscal impact associated with this requested action.

Dept/Office:

Central Services

Requested Action:

Acknowledge receipt of the 2025 County Advisory Board Annual Written Reports and approve requests for excusal from dismissal due to absences for some members.

Summary Explanation and Background:

On May 3, 2022, the Board of County Commissioners approved Ordinance 2022-13. Section 2-217 requires that all County Advisory Boards submit an annual written report to the Board of County Commissioners at the beginning of each fiscal year. Each Report shall be published on the consent portion of the Board of County Commissioners' regular meeting agenda. However, there has been a request by a Commissioner to discuss the Reports submitted by the Board's advisory boards. When a request is made to discuss a consent agenda item, it is the County Manager's practice to publish it under the Board of County Commissioners' new business on the agenda.

Ordinance 2022-13 defines Advisory Boards as boards, commissions, councils, committees, subcommittees, workgroups, or panels established by county ordinance, resolution, or state statute to which appointments are made by a Commissioner or the Board of County Commissioners.

The Annual Reports for the following active Advisory Boards have been received and are attached hereto:

- Affordable Housing Advisory Committee
- Art in Public Places Advisory Committee
- Audit Committee
- Board of Adjustment
- Brevard County Educational Facilities Authority
- Brevard County Library System Advisory Board
- Building and Construction Advisory Committee
- Central Brevard Parks and Recreation Advisory Board
- Citizen Budget Review Committee
- Community Action Board

- Community Development Block Grant Advisory Board
- Contractors' Licensing Board
- County EMS Advisory Council
- District 2 Canal Dredging Committee
- Employee Benefits Insurance Advisory Committee
- Environmentally Endangered Lands Selection & Management Committee (SMC)
- Health Facilities Authority
- Historical Commission
- Housing Finance Authority
- Investment Committee
- Marine Advisory Council
- Merritt Island Redevelopment Agency
- North Brevard Commission on Parks and Recreation
- North Brevard Development Board
- North Brevard Library Advisory Board
- North Merritt Island Dependent Special District Board
- Personnel Council
- Planning and Zoning Board / Local Planning Agency
- Port St. John Dependent Special District Board
- Public Safety Coordinating Council
- Save Our Indian River Lagoon Citizen Oversight Committee
- South/Central Brevard Public Library Advisory Board
- South/Central Parks and Recreation Advisory Board
- Tourist Development Council

Section 2-213 (5) of Brevard County Ordinance 2022-13 provides that any appointee who is absent from half of the scheduled meetings in a calendar year that take place after their appointment shall be dismissed from their appointment to the advisory board unless excused by the Board of County Commissioners.

The listing of appointees who have been absent from over half of the scheduled meetings is attached. Those appointees for whom the Department/Office has requested an excusal have been notated as yes under the "Excusal from Dismissal Requested" column.

Clerk to the Board Instructions:



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
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Kimberly.Powell@brevardclerk.us

October 29, 2025

M E M O R A N D U M

TO: Kathy Wall, Central Services Director


RE: Item J.3., 2025 County Advisory Board Annual Written Reports

The Board of County Commissioners, in regular session on October 28, 2025, acknowledged receipt of the 2025 County Advisory Board Annual Written Reports; and approved the request for excusal from dismissal due to absences for Cory Lancaster, Thomas Brandon, Louvanna Simpson, Jeri Blanco, Jay Woltering, Patrick Mulligan, Edwin Peter Poole, Janis Shellabarger, Robert Wise, and Eric Michajlowicz. Enclosed is the 2025 Advisory Board Annual Report for Dismissals Due to Absences.

Your continued cooperation is always appreciated.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK**


Kimberly Powell, Clerk to the Board

Encl. (1)

2025 ANNUAL REPORT

Advisory Board Name: Affordable Housing Advisory Committee

Meeting Dates and Attendance Records for 2025: (See Attached)

Accomplishments or Work Product for 2025:

- Completed and the Board of County Commissioners approved the Recommendations and Evaluation of Brevard County Affordable Housing Incentives Strategies Report per FS Sections 420.9076 (4)(5) for 2025.
- Review of additional affordable housing incentives strategies, initiatives, and policies drafts including work with Planning & Development Department staff on Live Local Act development proposals, related land use restriction agreements, expedited permitting for affordable housing developments and building permits, and transportation impact fee deferrals.
- Worked with Planning & Development Department staff and consultants on the County Comprehensive Plan EAR based planning process for the Housing Element update.
- Briefings and discussion on 2025 revisions to Florida Statutes under the Live Local Act.
- Funded Community Housing Development Organization Projects by Housing for Homeless and Community of Hope for roofing renovations to preserve multiple family rental units.
- Reviewed applications and recommended funding for local government contributions for Low-Income Housing Tax Credit Applications to the Florida Housing Finance Corporation (FHFC).

Recommendations or Suggestions for the Board:

- Research additional revenue sources for housing development programs and the County Affordable Housing Trust Fund.
- Research cost, scope, and feasibility for a needs study for Brevard County including relationships to transportation, transit, and land use.
- Provide support to changes in the county code for increasing incentives for the development of affordable housing.

Goals for 2026:

- Review and recommend initiatives and incentives that increase the production and preservation of affordable housing.
- Work with stakeholders on developing and preserving additional affordable housing inventory.
- Continue to review project request for proposals for affordable housing development.
- Support the use and development of the County Affordable Housing Trust Fund and emerging Community Land Trusts for long term preservation of affordable units.

2025 ANNUAL REPORT

Advisory Board Name:
Affordable Housing Advisory Committee

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	Meeting Date	Meeting Date	Meeting Date	Meeting Date	Meeting Date	Meeting Date	Meeting Date
		11/21/24	3/20/25	5/15/25	8/21/25	10/16/25	11/20/25	12/18/25
Corey Lancaster	At-Large	Present	Absent	Absent	Present			
Rita Pritchett, D1	By BOCC	Absent	NA	NA	NA			
John Hopengarten	At-Large	Present	Present	Present	Present			
Josh Thompson	At-Large	Present	Absent	Present	NA			
Brenda Burton	At-Large	Resigned	NA	NA	NA			
Cynthia Matthews	At-Large	Present	Present	Present	Present			
Robert Klimkowski	At-Large	Absent	Present	Absent	NA			
Kim Adkinson, D3	By-BOCC	NA	Present	Present	Present			
Steve Bruch	At-Large	NA	NA	NA	Present			
Miesha Carr	At-Large	NA	NA	NA	Present			
Emily Harkins	At-Large	NA	NA	NA	Present			
Sandra Sullivan	At-Large	NA	NA	NA	Present			

2025 ANNUAL REPORT

Advisory Board Name: Art in Public Places Advisory Committee

Meeting Dates and Attendance Records for 2025: See attached attendance

Accomplishments or Work Product for 2025:

- Reviewed and juried more than 190 art submissions for art displays in 26 exhibit sites throughout Brevard County buildings and public locations in accordance with the Brevard County Public Ordinance (Chapter 34, Article II).
- Installed and maintained approximately 312 pieces of artwork on display countywide.
- Partnered with Brevard Cultural Alliance to facilitate sales of displayed artwork.
- Collaborated with Brevard County Organizations including Brevard Watercolor Society, Brevard Prevention Coalition, Senior Scene Magazine, Senior Resource Center to establish exhibit locations, coordinate artists, artwork, and programming materials.

Recommendations or Suggestions for the Board:

- Maintain art displays in Brevard County Government Buildings and public spaces, providing opportunity for Brevard County visitors and residents to view and purchase artwork created by local artists.
- Promote continued development of Brevard County's rich cultural environment that supports visual arts for the economic and aesthetic benefit of Brevard's residents, community partners, and visitors.

Goals for 2026:

- Continue to review, jury, and install artwork submitted to the Art in Public Places Advisory Board in accordance with Brevard County Public Art Ordinance (Chapter 34, Article II).
- Review and approve special exhibit installations for the Board of County Commissioners.
- Collaborate with Brevard's cultural organizations to create a cohesive, strong, and vibrant cultural community.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Art in Public Places Advisory Committee

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	10/17/24	11/14/24	12/12/24	1/9/25	2/13/25	3/20/25	4/10/25	5/8/25	6/12/25	7/10/25	8/14/25	9/11/25
Therese Ferguson	District 1	Absent	Present	Present	Present	Present	Present	Present	Present	Present	Absent	Present	Present
Tina Sulter	District 2	Absent	Present	Present	Present	Present	Absent	Present	Present	Present	Absent	Present	Absent
Lynn Herndon	District 3	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Kristina LaTraverse	District 4	Absent	Present	Absent	Present	Present	Absent	Present	Present	Absent	Absent	Present	Present
Nancy Mitts	District 5	Absent	Present	Present	Resigned	Resigned	Resigned	Resigned	Resigned	Resigned	Resigned	Resigned	Resigned
Kaye Richey	Facilities	Present	Present	Present	Present	Present	Present	Absent	Absent	Present	Present	Present	Present
Josiah Snodgrass-Neal	BCA Appointee	Absent	Present	Present	Present	Present	Present	Absent	Absent	Present	Present	Present	Present
Peggy Nolan	BCA Appointee	Present	Absent	Absent	Present	Present	Present	Present	Present	Present	Present	Absent	Present
Delores Spearman	BCA Appointee	Present	Absent	Absent	Present	Present	Absent	Present	Present	Present	Present	Absent	Present



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

Audit Committee

Meeting Dates and Attendance Records for 2025:

11/06/24 Sam Lenck, Present; Mary Young, Present; Nancy Tomassone, Present; Steve Simmons, Present
02/05/25 Sam Lenck, Present; Mary Young, Present; Nancy Tomassone, Present; Steve Simmons, Present
05/21/25 Meeting canceled
08/27/25 Sam Lenck, Present; Mary Young, Present; Nancy Tomassone, Present; Steve Simmons, Present

Accomplishments or Work Product for 2025:

Provided oversight to the County's Internal Auditing Functions and monitored the productivity and performance of the Internal Auditing Process.

Recommendations or Suggestions for the Board:

Recommendations or suggestions have been incorporated through the formal Internal Audit Process including committee meetings. All audits have been reviewed by the Committee with comments incorporated into each individual audit. All final audits have been delivered via Agenda Report to the Board of County Commissioners for their consideration and published via County Website.

Goals for 2026:

The Internal Auditors will work with the Audit Committee, who will review and accept the County's Annual Internal Audit Plan. Once accepted by the Audit Committee, the Internal Audit Plan will be provided to the Board of County Commissioners for acceptance with internal audits conducted according to industry standards.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:
Board of Adjustment

Meeting Dates and Attendance Records for 2025:
(See Attachment)

Accomplishments or Work Product for 2025:

- Between October 2024 and September 2025, the BOA held 12 hearings and decided on 69 variances.

Recommendations or Suggestions for the Board:

- N/A

Goals for 2026:

- Continue to grant variances to the terms of this chapter, except for Section 62-102, Articles III, IV, V, VII, VIII, X, XI, XII, XIII, Division 4 and Article XV of this chapter, where such variances are in harmony with the general purpose and intent of such provisions and in accordance with general or specific rules therein contained.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:
Board of Adjustment

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	10-16-2024	11-20-2024	12-18-2024	1-15-2025	2-19-2025	3-19-2025	4-16-2025	5-21-2025	6-18-2025	7-16-2025	8-20-2025	9-17-2025
Sonya Mallard	1	Present	Present	Present	Present	Present	Present	Present	Present	Absent	Absent	Absent	Present
Chelsea Partridge (alternate)	1	Excused	Excused	Excused	Excused	Excused	Excused	Excused	Excused	Absent	Absent	Absent	Excused
Jennifer Clements	2	N/A	Absent	Present	Present	Present	Present	Absent	Present	Present	Absent	Present	Present
Bruce Moia (alternate)	2	N/A	N/A	N/A	N/A	Excused	Excused	Present	Present	Excused	Absent	Excused	Excused
Stephen Holmberg	3	Present	Present	Absent	Present	Present	Present	Present	Present	Absent	Present	Absent	Absent
Teddy Chase (alternate)	4	Excused	Excused	Excused	Excused	Excused	Absent	Excused	Absent	Excused	Excused	Excused	Excused
Dr. Joanna Bass	4	Present	Present	Present	Present	Present	Absent	Present	Absent	Present	Present	Present	Present
William Huffman	5	Present	Present	Present	Present	Absent	Present	Present	Present	Present	Present	Present	Present
Dave Neuman (alternate)	5	Excused	Excused	Resigned	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

Brevard County Educational Facilities Authority

Meeting Dates and Attendance Records for 2025:

12/5/2024 10:00 AM EST

Present: Travis Proctor, John Nicklow, Kirsten Dreggors, Dale Dettmer

Absent: William Potter

Administrative Attendance Present: Kimberly Williams, Grace Gamage, Ann Marie Kousari

Accomplishments or Work Product for 2025:

Reestablished BCEFA Board; Nominated and Confirmed Board Chair Travis Proctor;

Nominated and Confirmed Vice Board Chair Kirsten Dreggors;

Nominated and Confirmed Executive Director Kimberly Williams;

Conveyed Title of Property (located at University Blvd. and Babcock Blvd) to Florida Institute of Technology after confirming completion of Bond payment.

Recommendations or Suggestions for the Board:

None

Goals for 2026:

Confirmation of financial obligations resolved by Florida Institute of Technology regarding "Evans Hall" building and Conveyance of title of property of "Evans Hall" located on Florida Institute of Technology



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

Brevard County Library System Advisory Board

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- Completed review of policy and procedure items
- Hosted a public meeting with Amy Johnson, Department of State, Division of Library Science and Information, Division Director
- Visited a new library for each meeting, and the River House, and learned about the facilities, resources and staff, offering feedback through fresh eyes

Recommendations or Suggestions for the Board:

- Maintain a full slate of board members to serve as Library Ambassadors
- Seek to understand the wide variety of programs and services available at Brevard County Libraries
- Recognize the Library as a place of lifelong learning offering resources to everyone in the community

Goals for 2026:

- Ensure at least one Library Board member is present at all large library events
- Welcome new board members and encourage feedback
- Help the Library work on a WIG, Wildly Important Goal, to increase the number of cardholders



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

Brevard County Library System Advisory Board

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	11/21/24	02/20/25	06/05/25	08/21/25	Meeting Date	Meeting Date	Meeting Date	Meeting Date	Meeting Date	Meeting Date
Constantine Daniel	District 1	Present	Absent	Present	Present						
Donald Lusk	District 2	Present	Present	Present	Present						
Winifred A. Paauw	District 3	Present	Present	Present	Present						
Dr. Rochelle Kenyon	District 4	Absent	Present	Present	Present						
Mark Broms	District 5	Present	Present	Present	Present						



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

Building and Construction Advisory Committee

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- **Between October 2024 and September 2025, the BCAC met two times and made recommendations to the Local Planning Agency and Board of County Commissioners on three ordinances.**

Recommendations or Suggestions for the Board:

- **NA**

Goals for 2026:

- **Continue to review and make recommendations to the Local Planning Agency and Board of County Commissioners concerning such codes, ordinances, or resolutions which may potentially impact the building construction industry in Brevard County.**



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:
Building and Construction Advisory Committee

Listings of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/AT-Large)	10-15-2024	6-11-2025
Michael Williams, Sr.	1	Present	Absent
Scott Carswell	2	Present	Term Ended 12/24
Debbie Thomas	3	Absent	Present
Ralph Durham	4	Present	Present
Thomas Brandon	4	Absent	Absent
Bruce Moia	5	Present	Present
Rick Cofer	2	Term Began 1/25	Absent
Robert Crisfield	3	Term Began 1/25	Present
Mike Jaffe	1	Absent	Term ended 12/24



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

Central Brevard Parks and Recreation Advisory Board

Meeting Dates and Attendance Records for 2025:

See Attached

Accomplishments or Work Product for 2025:

- Elected Chair, Janice Scott and Vice Chair, Jeffrey McLean.
- Discussed Central Brevard Parks and Recreation Advisory Board draft by-laws.
- Voted on and approved new Board schedule as the third Wednesday of each quarter at 3:30PM.

Recommendations or Suggestions for the Board:

- The Board discussed and suggested changes to Article IX. Public Meetings, Section 4. The order of business of the Advisory Board.

Goals for 2026:

- Establish bylaws.
- Conduct Government in the Sunshine law training for board members by County Attorney's office.
- Evaluate, promote and recommend improvements in the provision of recreation activities, services and opportunities to the citizens and visitors to South Brevard County.
- Serve as a recommending Board for organizations that wish to become Recreation Partners.
- Represent citizens of Commission Districts 1 (Cocoa West) and District 2 and serve as liaison between the public and Board of County Commissioners, through the Director of the Parks and Recreation Department.
- Support continued upgrades to Parks and Recreation facilities.

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	Meeting Date 07/16/25			
Jeffrey McLean	D2	Present			
Janice Scott	D2	Present			
Tracy Thompson	D2	Present			
Betty Wells	D2	Present			
Mary Jane Nail	D2	Absent			
Vacant	D1	N/A			
Vacant	D1	N/A			



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

Citizen Budget Review Committee

Meeting Dates and Attendance Records for: 2025

(See Attachment)

Accomplishments or Work Product for 2025:

- Reviewed and discussed multiple programs, including Public Works, Planning and Development, Save Our Indian River Lagoon (SOIRL), Utility Services, Parks and Recreation, Environmentally Endangered Lands

Recommendations or Suggestions for the Board:

- Consider dissolving the Merritt Island Redevelopment Agency
- Hire an independent auditor/consultant to evaluate the financial and technical information of SOIRL, including the extensive accumulation of cash/funds and the feasibility of remaining projects
- Create a cross-functional team with representatives from departments that receive grants, coordinate a quarterly roundtable to share ideas, and provide meeting minutes to BOCC.

Goals for 2026:

- Review Solid Waste Department, including program overview, and metrics associated with the recycling program.
- Discuss the potential impact of funding due to changes at the state and federal levels.
- Review Information Technology and opportunities for analysis related to Large Learning Model applications



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

Citizen Budget Review Committee

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	Meeting 12-19-24	Meeting 02-27-25	Meeting 06-19-25	Meeting 09-25-25
Jennifer Parrish	D1	N/A	Present	Present	Absent
Stephen Burdett Chair	D2	No Quorum	Present	Present	Present
Kevin Gholston	D3	No Quorum	Absent	Present	Present
Peter Fusscas	D4	No Quorum	Present	Present	Present
John Colaiacovo	D5	No Quorum	Absent	Absent	Absent



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Brevard County Community Action Board

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- Approval of the 2025 Community Action Plan
- Approval of the 2024-2025 Community Services Block Grant (CSBG) Budget and Workplan
- Monitoring and oversight of expenditures and outcomes for the Community Services Block Grant (CSBG) and the Low-Income Home Energy Assistance Program (LIHEAP) during the period October 1, 2024 -September 30, 2025.

Recommendations or Suggestions for the Board:

- Continue proactive efforts and initiatives aimed at improving the lives of our clients. Our dedication makes a meaningful difference in the community.
- Track and document all board members' volunteer activities and recognize their contributions and achievements regularly.
- Share success stories that highlight the impactful work and transformative initiatives of the Brevard County Community Action Agency. These stories inspire others and reinforce the value of our mission.

Goals for 2026:

- Maintain full board membership by continuing efforts to fill all fifteen (15) seats on the Community Action Board (CAB).
- Increase community engagement and awareness of the board's role and impact within Brevard County.
- Continue providing guidance to staff on how to effectively serve the county's low-income residents.
- Consistently share information about the services offered through Community Action Agency (CAA) program with the broader community.
- Remain informed of updates to policies and procedures related to funding sources to ensure compliance and programs.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Brevard County Community Action Board

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	Meeting Date 11/26/2024	Meeting Date 03/18/2025	Meeting Date 06/10/2025	Meeting Date 08/19/2025
Ashley Molozaui	District 1	Present	Present	Present	Present
Gordon Schleffer	District 2	Present	Present	Absent	Present
James Smith III	District 3	N/A	Present	Present	Present
Marisa Kahn	District 4	N/A	Present	Absent	Present
Shalarie HighSmith	District 5	Present	Present	Present	Absent
Louvanona Simpson	Private	Present	Absent	Absent	Absent
Pastor Haywood Davidson Jr.	Private	Present	Present	Absent	Present
Verdell Shackelford	Private	Present	Present	Present	Present
Patricia Siebert (Vice Chair)	Private	Present	Absent	Present	Absent
Vacant	Private	N/A	N/A	N/A	N/A
Vacant	Low Income Sector	N/A	N/A	N/A	N/A
Jordan Chandler (Chair)	Low Income Sector	Present	Present	Present	Present
Vacant	Low Income Sector	N/A	N/A	N/A	N/A
Vacant	Low Income Sector	N/A	N/A	N/A	N/A
Vacant	Low Income Sector	N/A	N/A	N/A	N/A



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Community Development Block Grant Advisory Committee

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- Received annual training on Government in the Sunshine and Conflict of Interest from County Attorney's office.
- Reviewed 10 Public Service Applications. Funding was allocated to 6 of the agencies.
- Interactive Workshop to discuss updates/improvements to the Public Service RFP process.
- Reviewed 2024 Neighborhood Request for Projects
- Reviewed and provided input to public service agency outcomes and neighborhood capital project progress reports.

Recommendations or Suggestions for the Board:

- Continue to review submitted CDBG public service applications.
- Attend future trainings to keep abreast of CDBG program rules/regulations.
- Continue to be the conduit disseminating information from advisory committee meetings and the communities they represent.

Goals for 2026:

- To fill all existing board vacancies.
- To address/Prioritize Health and Safety needs within the identified neighborhood strategy areas (specifically lighting, drainage, and access in/out of identified neighborhoods)
- To build trust and understanding among residents and County officials regarding housing and community problems



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Community Development Block Grant Advisory Committee

Listings of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	March 18, 2025	May 20, 2025	July 15, 2025	August 29, 2025	Meeting Date	Meeting Date	Meeting Date	Meeting Date	Meeting Date
Art Edwards	District 1	Present	Present	Present	Present					
Brenda Fox	District 1	Present	Present	Present	Present					
Latonya Hubbard	District 1	Present	Present	Present	Present					
Jeri Blanco	District 1	Present	Absent	Absent	Present					
Vinnie Richardson	District 1	Absent	Resigned on 5/14/25							
Luella King	District 2	Present	Present	Present	Present					
Yvonne Minus	District 3	Present	Absent	Present	Present					
Liz Alward	Micco	Present	Absent	Present	Present					
Tony Sasso	Cocoa Beach Appointee	Absent	Resigned on 4/15/25							

2025 ANNUAL REPORT

Advisory Board Name: Contractors' Licensing Board

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- The Contractors' Licensing Board held eleven public meetings during the 2024-2025 fiscal year for the purpose of licensing and regulating contractors to maintain public health, safety and, welfare to Brevard County citizens.
- During that same time, the Board approved eight candidates' qualifications for licensure.
- The Board recognized and approved four county employees who demonstrated expertise as Code Inspectors, as specified in Chapter 22-564.
- The Board expanded their review of the monthly citation report with consideration in determining due process. The report identifies licensed and unlicensed contractors who violated the Code of Ordinances and received a citation. The Board has recognized the importance of the accountability this report can provide in seeking closure to many pending cases.
- The Board requested a show cause hearing against a county certified roofing contractor. A voluntary stipulated agreement was entered and agreed to in lieu of the hearing, of which the board is monitoring.
- Upon receipt of appeal of permit issuance, the Board acted as the Construction Board of Adjustment and Appeals as defined in Article VI, Division 2, Sec. 22-502 Powers and Duties of the Code. The board confirmed the permit was issued lawfully by the Building Official.
- Staff worked with the board to present digital packet review during the monthly meeting to reduce printed paper.

Recommendations or Suggestions for the Board:

- n/a

Goals for 2026:

- Consider appointing the vacant trades to the corresponding commission districts as outlined on the enclosed attendance and absence report.
- Advise the County of any changes in response to the enforcement, interpretation, amendment and implementation of Chapter 22, Article VI and any code relating to the construction industry.



2025 ANNUAL REPORT

BOARD OF COUNTY COMMISSIONERS

Advisory Board Name: Contractors' Licensing Board

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	Meeting Date 10/16/24	Meeting Date 11/20/2024	Meeting Date 12/18/24	Meeting Date 1/15/25	Meeting Date 2/19/25	Meeting Date 3/19/25	Meeting Date 4/16/25	Meeting Date 5/21/25	Meeting Date 6/18/25	Meeting Date 8/20/25	Meeting Date 9/17/25
Elaine Cook	District 2	N/A	N/A	N/A	N/A	N/A	Present	Present	Present	Present	Absent	Present
Ron Nost	District 1	N/A	N/A	Present	Present	Present	Present	Present	Present	Present	Present	Present
Bud Crisafulli (Residential Contractor)	District 2	Present	Absent	Absent	Present	Present	Present	Present	Present	Absent	Present	Present
Roger Drabyk (HARV Contractor)	District 2	Absent	Present	Absent	Present	Present	Present	Present	Present	Absent	Present	Present
Patrick Ripton (Alternate)	District 3	Present	Present	Present	Present	Absent	Present	Present	Absent	Absent	Present	Present
Ralph Durham Jr (Electrical Contractor)	District 4	Present	Present	Absent	Present	Present	Present	Present	Present	Absent	Absent	Present
David Foley (General Contractor)	District 4	Present	Absent	Present	Absent	Present	Present	Present	Present	Present	Absent	Present
Kerry Gardner (Non-Construction)	District 4	Absent	Present	Present	Present	Present	Present	Present	Present	Absent	Absent	Absent
Clifford Barber (Non-Construction)	District 4	Present	Present	Present	Present	N/A	Present	Present	Present	Present	present	Present
Brian Fleis (General Contractor)	District 5	Absent	Present	Present	Absent	Absent	Present	Absent	Present	Present	Present	Present



BOARD OF COUNTY COMMISSIONERS

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W Albert Underwood (Swimming Pool Contractor)	District 5	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Vacant: Fire Safety	District 1											
Vacant: Roofing	District 1											
Vacant: Alternate	District 3											
Vacant: Residential, Building or General Contractor	District 3											
Vacant: Non-Construction	District 5											



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: County EMS Advisory Council

Meeting Dates and Attendance Records for 2025:

(See Attachment 1)

The Brevard County EMS Advisory Council meetings were conducted via Teams on:

- March 13, 2025
- September 17, 2025

Meeting Dates for the EMS-ED Stakeholder Group:

- November 20, 2024
- March 4, 2025
- August 27, 2025

The Brevard County Fire Rescue EMS Advisory Council shall convene at the direction of the Board of County Commissioners and Fire Chief, to appoint new members on a biannual basis or if there is an EMS related event that cannot be resolved at the EMS-ED Stakeholder Group (EESG) level. During calendar year 2025 there were no projects assigned to this council, however, the council did meet biannually to ensure that all positions on the council were represented by key stakeholders. With that said, Brevard County Fire Rescue chairs the Emergency Medical Service/Emergency Department Stakeholder Group (EESG) and works in concert with the EMS Advisory Council since many of the council members are also part of the EESG quarterly meetings. The EESG works collaboratively with Brevard County Fire Rescue in addressing Emergency Medical Service (EMS) related concerns, updates, projects, etc. In addition, the meeting dates for the quarterly EESG meetings are included.

Accomplishments or Work Product for 2025:

The calendar year 2025 presented significant challenges for Brevard County Fire Rescue (BCFR) and the broader community, particularly in the realm of emergency medical services (EMS) delivery. A major disruption occurred in February 2025, when BCFR was formally notified that Orlando Health Rockledge Hospital—Brevard County’s second busiest receiving facility—would permanently close and cease accepting patients as of April. The hospital’s Emergency Department leadership confirmed April 7, 2025, as the final day for ambulance transports.

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In response, BCFR rapidly mobilized a strategic mitigation plan centered on a two-pronged approach, shared with the Emergency Medical Services–Emergency Department (EMS-ED) Committee. The strategy focused on:

- Reducing hospital transfer delays ("wall time")
- Preserving Advanced Life Support (ALS) unit availability by transferring low-acuity, nonemergent patients to Basic Life Support (BLS) provider Coastal Health Systems

This response was driven by the EMS-ED Stakeholder Group (EESG), whose collaboration and commitment rendered activation of the Brevard County EMS Advisory Committee unnecessary. The following initiatives reflect a county-wide commitment to not only mitigate the loss of a key hospital but also to realign EMS service delivery to ensure the right resources are dispatched to meet the needs at the scene.

Key Initiatives and Collaborative Efforts

1. Reducing Hospital Transfer Delays ("Wall Time")

- a. BCFR partnered with local emergency departments to streamline patient handoffs. Reducing "wall time"—the duration EMS crews wait to transfer patients—was critical to increasing unit availability and improving response times.
- b. BCFR in coordination with hospital leadership teams, have transitioned from monitoring weekly wall time reports to daily reporting for real-time responsiveness
- c. EMS Assistant Chief maintained 24/7 direct contact with hospital administrators
- d. A text alert system notified stakeholders when patient turnover exceeded 20 minutes
- e. *See Attachment 2*

2. Development of Nonemergent Transfer Protocols

- a. In collaboration with the medical direction team, BCFR established protocols allowing Advanced Life Support (ALS) units to transfer low-acuity patients to nonemergency Basic Life Support (BLS) transport units. This preserved ALS availability for high-priority emergencies. *See Attachment 3*

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3. Treat and Transfer Implementation Plan

- a. On March 24–26, BCFR launched training for the Treat and Transfer program. Multiple sessions followed, supported by a reference video. The program expanded to Port St. John, Canaveral Groves, Merritt Island, Cape Canaveral, Cocoa Beach, and Palm Bay.
- b. To date, over 1,200 transfers have been completed between BCFR and Coastal Health Systems.

4. Partnership with Coastal Health Systems

- a. Coastal Health Systems in coordination with BCFR deployed five dedicated BLS ambulance units assigned to the Treat and Transfer program and have been strategically placed throughout Brevard County within the municipalities that have agreed to participate in the program. This strategic move ensured ALS ambulances remained available for emergent calls and were not diverted for long-distance, nonemergent transports.
- b. Originally designed to mitigate the closure of Orlando Health Rockledge, the Treat and Transfer program has evolved into a broader service realignment strategy. It has:
 - i. Reduced provider burnout
 - ii. Improved patient satisfaction by enabling transport to preferred facilities
 - iii. Enhanced system efficiency by matching response level to patient acuity

5. Alternate Destination Sites

- a. To prevent ED overloads, BCFR explored alternate destinations such as urgent care centers. This would reduce wall times and improve EMS availability. Extended wall times—sometimes exceeding two hours—can delay emergency response, compromise patient care, and increase organizational liability.

7. Pulsara Patient Tracking System

- a. BCFR implemented the Pulsara platform for real-time patient tracking and communication. Endorsed by the Florida Office of Emergency Preparedness and Community Oversight, Pulsara replaces traditional radio communication with a secure digital interface that shares patient condition, vitals, and other critical data—allowing hospitals to better prepare for incoming patients. The Pulsara system may be during day-to-day patient transportation to the hospital, during mass casualty incidents, and is being used as part of the Treat and Transfer workflow process.

8. UCAPIT Medical Inventory System

- a. In June 2025, BCFR finalized countywide deployment of the UCAPIT system for medical consumables. Grant-funded UCAPIT machines were placed at hospitals, enabling EMS crews to retrieve one-for-one items used on scene. This initiative:
 - i. Reduced inventory waste and expenses
 - ii. Improved tracking and accountability
 - iii. Replaced manual ordering systems
- b. In August 2025 alone, BCFR recorded a \$14,000 reduction in EMS supply costs compared to August 2024.

9. Medication Shortage

- a. The EMS Advisory Council, along with the EESG, continue to monitor and seek solutions addressing the medication shortage impacting EMS agencies across the country and how they can be of assistance to BCFR.

10. Ongoing Collaboration

- a. BCFR continues to work closely with EESG to:
 - i. Monitor and improve wall times
 - ii. Expand Treat and Transfer program
 - iii. Reduce inventory waste and expenses
 - iv. Refine protocols and technology to enhance EMS service delivery

2025 ANNUAL REPORT

Recommendations or Suggestions for the Board:

- Continue to have the EMS Advisory Council meet and work together with the EESG to resolve county-wide EMS service delivery related issues that cannot be resolved by the EESG. Having the standing committee allows quick coordination and communication for any medical issue involving the entire county wide medical delivery system. In addition, to meeting as required by ordinance and addressing EMS medical related issues, one new appointee was added to the committee as result of current members retiring or being promoted.

The new appointees to the council are:

- Tim Bennett will replace Tammi Mullins for the Orlando Health, previously named “Steward Hospital” seat.

Goals for 2026:

- The EMS Advisory Council will continue to meet at a minimum as scheduled by ordinance; however, if required we will meet as required to complete assignments directed by the board and/or Fire Chief. The goal of the council is to work collaboratively on any current or potential EMS related issues in a timely manner, with the EESG, before they escalate and/or cannot be resolved at the operational level. We will also continue to empower EESG meetings to solve issues at the lowest level possible prior to escalating the Brevard County EMS Advisory Council. These meetings would also serve the purpose of ensuring current appointments to the EMS Advisory Council.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Attachment 1

Advisory Board Name: Brevard County EMS Advisory Council

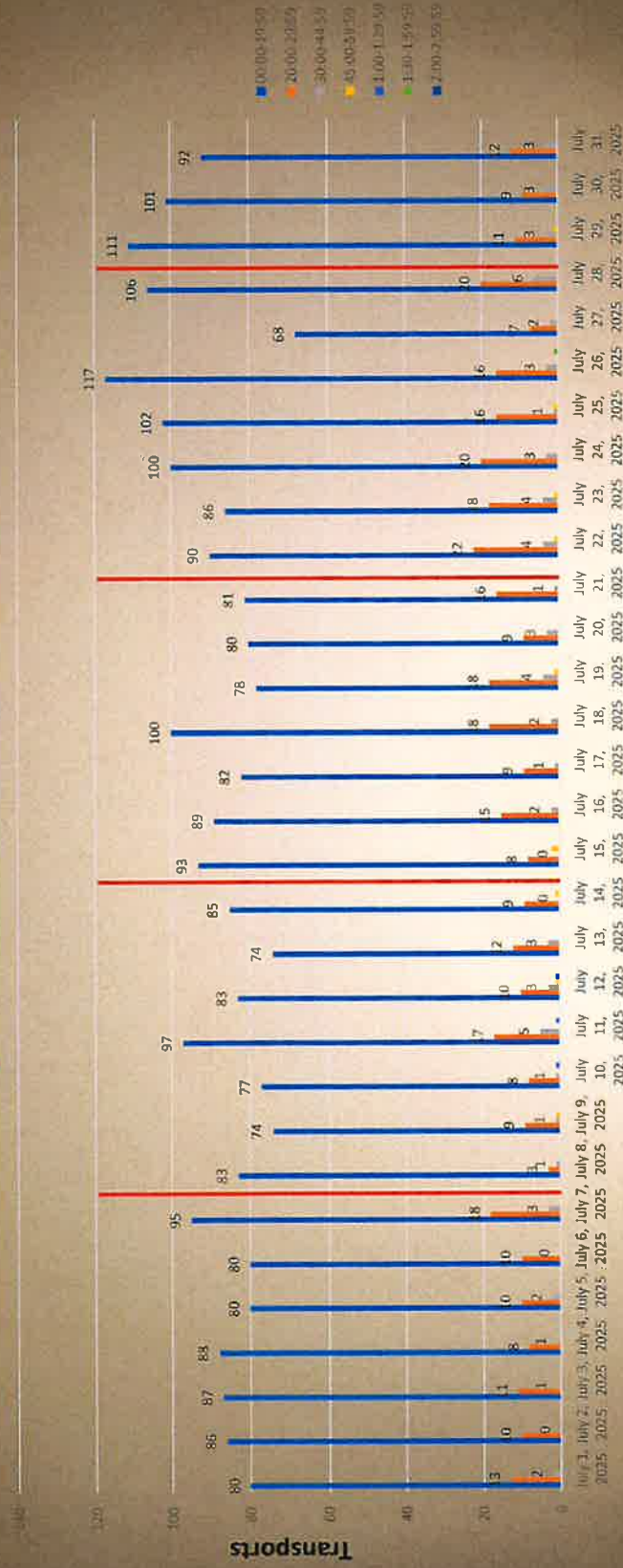
Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	3/13/2025	9/17/2025
Patrick Voltaire	BCFR	Present	Present
Orlando Dominguez, Jr.	BCFR	Present	Present
Greg Sutton	TFD	Present	Absent
James Schindler	CBFD	Present	Absent
Keith Maddox	IFD	Present	Present
Nadyra Ingram	Health First	Present	Present
Ericka Jacobs	Parrish Medical	Present	Present
Tammi Mullins	Orlando Health	Resigned	Vacant
Steve Salvo	EFSC	Present	Present
Jeffrey Gilliard	EMETSEEI	Present	Absent

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Attachment 2

July 2025 Wall Times



Days

Attachment 3

TREAT & TRANSFER PROTOCOL

BLS Transport Criteria:(to send with BLS crew of any agency)

- AGE 1 MONTH and older (this is an extended age range compared to TREAT AND RELEASE or TRANSFER TO ALTERNATE DESTINATION protocols)
- Stable vital signs (Two sets of vitals are required prior to transfer: Blood Pressure, Heart Rate and Respiratory Rate) and must be in BLS range

	Age > 12 yr	Age 1month to 12yr
Respiratory Rate	10 to 22	per Handtevy app
Heart Rate	50-130	per Handtevy app
SBP	> 90, <180	per Handtevy app
Glucose	> 60	per Handtevy app
Oxygen Sat	>92% on Room Air or Normal home O2	

- No chest pain that is not clearly chest wall and trauma related
- No acute cardiac event or symptomatic hypertension
- No syncope
- No respiratory distress or risk of airway compromise
- No altered mental status or confirmed loss of consciousness PTA; GCS>13
- No signs of TIA or stroke/ focal neurological deficits
- No seizure (hx seizure disorder ok if not acute)
- No hypoglycemia <60 or hyperglycemia > 250
- No active bleeding that cannot be stopped with direct pressure. This includes GI bleeding, vaginal bleeding, urinary bleeding or wound bleeding.
- No severe injury or severe high-risk mechanism
- No Trauma Alert criteria
- No overdose or severe intoxication (Talk but no walk: BLS; No talk or walk: ALS)
- No imminent childbirth; no immediate postpartum care
- No abdominal pain above the umbilicus
- No angioedema or anaphylaxis
- No neonatal care <1 month
- No need for pain control
- No need for IV, cardiac monitor, or supplemental oxygen above 4 liter/ min.

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- Patient can have medical devices that do not require EMS provider intervention, such as PEG tubes or other feeding tubes, CSF shunts, colostomy/ileostomy, insulin pumps, tracheostomy with no respiratory symptoms, etc)

Protocol Adjustment Criteria – No Medical Director Notification Required

Note: Two sets of vital signs must be within the accepted BLS range — **no exceptions.**

- Minor extremity injuries not requiring pain control
- Minor head injuries with no anticoagulants
- Chronic pain
- Upper respiratory infection (URI) symptoms not meeting SIRS criteria
- Urinary tract infection (UTI) symptoms not meeting SIRS criteria
- Rash not related to acute allergic reaction
- Minor lacerations
- Minor contusions/abrasions
- Minor falls with minor or no head injury with no anticoagulants



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

District 2 Canal Dredging Committee

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- Review of Indian River Channels Maintenance Dredging Project construction plans to prepare project for bidding to secure a contractor.
- Review engineering design to dredge areas of the East Central Canals in the Banana River Lagoon.
- Continued review of the Sykes Creek Dredging project status and the implementation of construction of the upland multi-use facility.

Recommendations or Suggestions for the Board:

- Preparation of data on district-wide navigational dredging funding priorities and funding options for the D2 Committee and Commission Office

Goals for 2026:

- Develop scope for East Central Canal navigational dredging project.
- Maintain and update the district-wide maintenance dredging prioritization schedule as needed, in accordance with the budget restrictions.
- Continue to serve as advisory committee to Boating & Waterways staff for project planning and development



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

District 2 Canal Dredging Committee

Meeting Dates and Attendance Records for 2025

Appointee	Appointed By: (District #/At-Large)	02/05/2025	04/02/2025	06/04/2025	10/01/2025
Dan Daniels	District #2	Absent	Absent	Absent	
Kelly Haugh – Chair	District #2	Present	Present	Present	
Kenneth Koby	District #2	Present	Present	Present	
Jack Ratterman	District #2	Present	Present	Deceased	
Gordon Mark	District #2	Present	Absent	Present	
Jeff Vayda – Vice Chair	District #2	Present	Present	Present	
Dan Dvorak	District #2	Appointed 4/8/25	Appointed 4/8/25	Present	



BOARD OF COUNTY COMMISSIONERS

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Advisory Board Name:

Employee Benefits Insurance Advisory Committee (EBIAC)

Meeting Dates and Attendance Records for 2025:

(See Attachment)

- The EBIAC convened four times in FY 2025

Accomplishments or Work Product for 2025:

- 2024 Benefit Plan Financial Review
- Pharmacy Audit Review and Plan Design Changes
- Reviewed Active Plan and Retiree Plans
- Completed RFP for Dental Provider

Recommendations or Suggestions for the Board:

- None

Goals for 2026:

- Review Actuary Reports and Pharmacy Audits
- Complete RFP for medical and pharmacy providers
- Continue to review plans and make recommendations in keeping with the goal of finding innovative solutions to maintain the sustainability of the program



BOARD OF COUNTY COMMISSIONERS

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Advisory Board Name:

Employee Benefits Insurance Advisory Committee (EBIAC)

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	1-29-25	3-24-25	7-11-25	9-9-25
Melissa Powers	BOCC HR	Present	Present	Present	Present
Kika Gola	County Commission D2	Present	Absent	Absent	Absent
Liz Alward	County Commission D3	Present	Present	Present	Present
Carol Mascellino	County Commission D4	Absent	Present	Present	Present
Janette Gianella	County Commission D5	Present	Present	Present	Present
Chad Horne	Clerk of Court HR	Present	Present	Present	Absent
Darcie McGee	Employee Advisory Rep	Present	Present	Absent	Absent
Gregory Pelham	BC Property Appr Office	Present	Present	Present	Present
Jill Hayes	Budget Office	Present	Present	Absent	Absent
Karen Hirschmiller	Tax Collector	Present	Present	Present	Absent
Maria Mair	BC Sup of Elec	Present	Present	Present	Present
Peter Fusscas	CBRC Rep	Absent	Present	Absent	Absent
Ron Forknall	BC Sheriff's Office	Present	Present	Present	Present
Ryan Barrack	IAFF/BCFR	Present	Absent	Present	Present
Jerry Visco	Retiree Rep	Present	Present	Present	Present
Amanda Elmore (Alt)	Employee Advisory Rep	Absent	Absent	Absent	Present
Bonnie Urbano (Alt)	BC Property Appr Office	Present	Present	Absent	Absent
Brett Carman	BC Sheriff's Office CFO	Absent	Absent	Absent	Absent
Lisa Gillis	BC Sheriff's Office HR	Absent	Absent	Absent	Absent
Ernie Harrington (Alt)	Clerk of Court	Present	Present	Absent	Absent
Roxanne Van Camp (Alt)	BC Sheriff's Office	Present	Absent	Absent	Present
Tom Jenkins (Alt)	Retiree Rep	Absent	Absent	Absent	Absent
Joan Horne (Alt)	Clerk of Court	Present	Absent	Present	Absent



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

Employee Benefits Insurance Advisory Committee (EBIAC)

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	1-29-25	3-24-25	7-11-25	9-9-25
Megan Connors (Alt)	Tax Collector	Present	Present	Present	Present
Rebecca (Acosta) Stormheart	Benefits Manager	Present	Present	Present	Present

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Advisory Board Name:

Environmentally Endangered Lands Program Selection and Management Committee

Meeting Dates and Attendance Records for 2025:

Appointee	Appointed By	1/15/2025	4/16/2025	7/16/2025	8/20/2025	9/17/2025
Maryann Civil	At-Large	Present	Resigned	Resigned	Resigned	Resigned
Lisa Toland	At-Large (Alt)	Present	Excused	Excused	Excused	Excused
Jon H. Shepherd	At-Large	Present	Absent	Absent	Present	Present
Jim Burney	At-Large	Present	Present	Present	Present	Present
Jennifer Thompson	At-Large (Alt)	Present	Excused	Excused	Excused	Excused
Jason P. Miller	At-Large	Present	Present	Present	Present	Present
Dr. Paul A. Schmalzer	At-Large	Present	Present	Present	Present	Present
Christopher O'hara	At-Large	Present	Present	Present	Present	Present
Curt Smith	At-Large/TPO	Present	Present	Present	Present	Absent
Kenneth Snyder	At-Large	N/A	Present	Present	Present	Present
Dr. Jeff Eble	At-Large	N/A	Present	Present	Present	Present
Ms. Susan K. Christman	At-Large (Alt)	N/A	Present	Present	Present	Present
Tara Miller	At-Large (Alt)	N/A	Present	Present	Resigned	Resigned
Ms. Sandra K. Racicot	At-Large (Alt)	N/A	Present	Present	Present	Present
Olen W. Burden	At-Large	N/A	Present	Present	Present	Present
Jennifer D. White	At-Large (Alt)	N/A	Excused	Present	Excused	Excused
Kathryn E. Becker	At-Large	Absent	Present	Absent	Absent	Resigned

Accomplishments or Work Product for 2025:

- Review of potential locations for shorebird nesting platforms on EEL managed Lands.
- Review of request for duck hunting on EEL managed lands at Sykes Creek Conservation Area.
- Review and approval of request to accept land donation at Ulumay Wildlife Sanctuary.
- Annual Joint Meeting with the Procedures Committee to review EEL Annual Report.
- Appointment of members to the EEL Procedures Committee.
- Review of request to accept land donation at Jordan Scrub Sanctuary.

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Accomplishments or Work Product for 2025 (continued):

- Review of EEL Program land acquisition priorities.
- Review and approval of Florida Scrub Jay translocation request to EEL managed lands.
- Review of land acquisition contractor agreement.
- Discussion / planning with land acquisition contractor regarding land acquisition priorities, Rural and Family Lands easements and conservation easements.
- Review of request from State of Florida for acquisition partnership of Hatcher property.
- Appointment of members to the EEL Recreation Education Advisory Committee (REAC).
- Monthly land acquisition contractor report discussion and recommendations.
- Review of request from State to manage the Hannah property in South Beaches.
- Review and approval of Willing Seller Application for Sistrunk property in Fox Lake Sanctuary.
- Review and decline of Willing Seller Application for the Northgate FL AGR LLC property in Mims.
- Review and approval of Willing Seller Application for the AMC Malabar LLC property at Jordan Scrub Sanctuary.

Recommendations or Suggestions for the Board:

- Recommendation that hunting should not be allowed at the Sykes Creek Conservation Area (in locations that are not considered state sovereign submerged lands).
- Recommendation to accept the donation of land from the Korpi Family Trust at the Jordan Scrub Sanctuary.
- Recommendation to accept the donation of land from the Sasso Corporation at the Ulumay Wildlife Sanctuary.
- Recommendation to accept management of the Hannah Property in the South Beaches if acquired by the State of Florida.

Goals for 2026:

- Review and make recommendations regarding parcels of land submitted for public acquisition under the EEL Program.
- Provide technical review of land acquisition and outside funding proposals.
- Maintain and update, as needed, the county-wide strategy for land acquisition and management.
- Continue to serve as advisory committee to EEL staff for management plan development and implementation for all EEL Program acquired sites.
- Review and approve management plan revisions for BoCC consideration.
- Review and approve requests for species translocation requests on EEL managed lands.



BOARD OF COUNTY COMMISSIONERS

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Advisory Board Name: Health Facilities Authority

Meeting Dates and Attendance Records for 2025: No meetings held in FY 2024-2025.

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	Meeting Date
Peter Fusscas	At Large	N/A
Judy Gizinski	At Large	N/A
Ned Kellar	At Large	N/A
Alice Noblin	At Large	N/A
George Mikitarian	At Large	N/A

Accomplishments or Work Product for 2025: No activity to report.

Recommendations or Suggestions for the Board: None at this time.

Goals for 2026:

- Accept applications from qualified health facilities in Brevard County, Florida, to finance and refinance construction of new facilities and expansion, improvement, and upgrading of existing facilities at a reduced cost through the issuance of tax-exempt bonds



BOARD OF COUNTY COMMISSIONERS

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Advisory Board Name:

Historical Commission

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- **Florida Trust for Historic Preservation Workshop to discuss design guidelines and best practices for historic structures.**
- **Participated as a Consulting party for Cultural Resources for the Environmental impact Studies for SpaceX Starship-Super Heavy Operations at Cape Canaveral Space Force Station and Merritt Island.**
- **Consult with Cape Canaveral National Seashore on revised and new signage for the Mt. Zion Campbell/Jackson Cemetery.**
- **Continued work to find property to establish Brevard Heritage Park.**
- **Continue to advocate for historic preservation of historic sites.**
- **Publish latest edition of the Indian River Journal.**

Recommendations or Suggestions for the Board:

- **Request that members of the BCHC be allowed the opportunity to be more active in the planning and design of the BCHC website.**

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Goals for 2026:

- Continue to compile stories as well as publication and distribution of the Indian River Journal.
- After the formation of the Open House Sub-Committee, work towards an open house event to advance awareness and public visibility of the BCHC.
- After the formation of the Sub Committee to create a 4th volume of Brevard County History focused on the area's black history, work towards seeking seed money for research and development in the 2026-2027 budget as well as collecting data.
- Review the list of ten (10) potential new state historical markers within and narrow down to a possible four (4).
- Continue to identify and record oral histories.



BOARD OF COUNTY COMMISSIONERS

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Advisory Board Name:
Historical Commission

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	10/24/24	01/28/25	02/25/25	04/22/25	07/22/25	Meeting Date	Meeting Date	Meeting Date	Meeting Date
Paula Beckner	District I	Absent	No Quorum	Present	Present	Present				
Christopher Reynolds	District I	Present	No Quorum	Present	Absent	Absent				
Roz Foster	District I	Present	No Quorum	Present	Present	Present				
Stacy Landon	District II	Present	No Quorum	Present	Absent	Absent				
Brandon McKinney	District II	Present	No Quorum	Present	Present	Present				
Jack Ratterman	District II	Present	No Quorum	Present	Present	N/A				
George Kistner III	District IV	Present	No Quorum	Present	Present	Present				
Martha Loss	District IV	Present	N/A	N/A	N/A	N/A				
Appointment ended 12/23										
Jane Beach	District V	Present	No Quorum	Present	Present	Present				
Cindy Forestall	District V	Present	No Quorum	Present	Absent	Absent				
James Shackelford Appointed 04/25	District V	N/A	N/A	N/A	Present	Absent				
Walter Young Appointment ended 10/24	District V	Absent	N/A	N/A	N/A	N/A				



BOARD OF COUNTY COMMISSIONERS

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Advisory Board Name:

Housing Finance Authority

Meeting Dates and Attendance Records for 2025: (See attachment)

Accomplishments or Work Product for 2025:

- Provided low interest first mortgage loans and interest free, deferred second mortgage loans for down payment and closing costs assistance to 47 first time homebuyer families with income less than 100 - 120% AMI under an ongoing program.
- Issuance of tax-exempt bonds for the acquisition and rehabilitation of Oak Meadows Apartments, Cocoa, which closed in November, 2024. This is a family complex consisting of 120 units.
- Issuance of tax-exempt bonds for the acquisition and rehabilitation of Emerald Place Apartments, Titusville, which closed in February, 2025. This is a family complex consisting of 136 units.
- Preliminary approval of issuance of tax-exempt bonds for the acquisition and construction of Sunset Palms Apartments, Palm Bay, which is expected to close in October, 2025. This is a senior complex consisting of 263 units.
- Preliminary approval of issuance of tax-exempt bonds for the acquisition and construction of Cocoa West Apartments, Cocoa, which is expected to close in mid-2026. This is a family complex consisting of 360 units.
- Provided a short term, interest free bridge loan to Community of Hope to assist in the construction of six units in Titusville to provide transitional and permanent housing to homeless and low income persons and families.

Recommendations or Suggestions for the Board: None at this time.

Goals for 2026:

- Continue homebuyer assistance program
- Encourage and support the development of affordable and workforce housing through issuance of multifamily housing revenue bonds
- Identify special housing needs in the County which can be met by the Authority



BOARD OF COUNTY COMMISSIONERS

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Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings for October, 2024 – September, 2025:

Appointee	Appointed By: (District #/At-Large)	Meeting Date 10/16/24	Meeting Date 1/22/24	Meeting Date 3/26/25	Meeting Date 4/23/25	Meeting Date 6/25/25
Kamran Sarkarati	At Large	Present	Present	Present	Present	Present
Michael Hartman	At Large	Present	Present	Present	Present	Present
Barry Forbes	At Large	Present	Present	Present	Present	Present
James Katehakis	At Large	Present	Present	Present	Present	Present
Alison Colvard	At Large	Absent	Present	Present	Present	Present

The following meeting were held in FY 2024-2025:

October 16, 2024, at 3:00 p.m. in the Classroom of the Brevard County Agricultural Center, 3695 Lake Drive, Cocoa, Florida

January 22, 2025, at 3:00 p.m. in the Lecture Room of the Brevard County Agricultural Center, 3695 Lake Drive, Cocoa, Florida

March 26, 2025, at 3:00 p.m. in the Captain's House at Goode Park, 1300 Bianca Drive, Palm Bay, Florida

April 23, 2025, at 3:00 p.m. in the Lecture Room of the Brevard County Agricultural Center, 3695 Lake Drive, Cocoa, Florida

June 25, 2025, at 3:00 p.m. in the Lecture Room of the Brevard County Agricultural Center, 3695 Lake Drive, Cocoa, Florida

August 27, 2025 – No quorum so meeting not held.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Investment Committee

Meeting Dates and Attendance Records for 2025:

Appointee	Appointed By: (District #/At-Large)	Meeting Date 11/8/24	Meeting Date 3/7/25	Meeting Date 5/9/2025	Meeting Date 8/8/25
Vacant	District 1	N/A	N/A	N/A	N/A
Robert Socks	District 2	Present	Present	Present	Present
Alexander Rumsey	District 3	Present	Present	Absent	Present
Daniel Ciuro	District 4	Present	Via Phone	Present	Present
Vacant	District 5	N/A	N/A	N/A	N/A

Accomplishments or Work Product for 2025:

- Annual Investment Report for the year ended September 30, 2024 approved by the Investment Committee on November 8, 2024 and presented to the Board of County Commission on January 14, 2025.
- Met Quarterly to provide oversight of the County Investments in accordance with Board Policy BCC-49 & Florida Statutes 218.415.
- Provided oversight strategy between the Short Term / Long Term and MACM investment portfolios.
- Committee approved August 8, 2025 moving \$100 million from the Short Term portfolio into the Long Term (\$70 million) and MACM (\$30 million) investment portfolio.



BOARD OF COUNTY COMMISSIONERS

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Recommendations or Suggestions for the Board:

Committee will continue to look at opportunities that would enhance the County's Investments and make recommendations and suggestions to the Board when appropriate and needed.

Goals for 2026:

- **Provide oversight of the County's Investments by providing safety of principal, maintaining proper liquidity and achieve an investment return that is competitive with comparable funds and financial market indices.**
- **Look for opportunities that would enhance the County Investments and provide safety, liquidity and return in a constantly changing market.**



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

Marine Advisory Council

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- Review of permitted area to implement Anchoring Limitation Areas in the Indian River Lagoon, in cooperation with the City of Melbourne.
- Review the status of abandoned vessels in Brevard County waterways to ensure derelict vessel removals are consistently progressing.
- Review of contracts for FWC Reef Grant Artificial Reef Construction Projects.

Recommendations or Suggestions for the Board:

- Recommendation of the Anchoring Limited Area agreement between Brevard County and the City of Melbourne.
- Recommendation to conduct a study analyzing boating activities, facility usage, and boating access in Brevard County to guide future infrastructure planning and policy decisions.

Goals for 2026:

- Provide input on the implementation of the Anchoring Limited Areas within Brevard's waterways.
- Continue to serve as advisory committee to Boating & Waterways staff for project planning and development.
- Review options for the scope, cost, and funding sources for a countywide boating assessment.
- Provide input on the progress of District 2 navigational dredging projects.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Brevard Marine Advisory Council

Meeting Dates and Attendance Records for 2025

Appointee	Appointed By: (District #/At-Large)	02/20/2025	05/15/2025	08/21/2025	11/20/2025
Anda Ray	District # 1	Present	Absent	Present	
Patrick Mulligan	District # 1	Absent	Absent	Absent	
Kelly Haugh	District # 2	Present	Present	Present	
James Underwood	District # 2	Present	Present	Absent	
Robert Triebell	District # 3	Term Began 2/25	Present	Present	
Cynthia Stinson	District# 3	Present	Present	Absent	
Frank Catino	District # 4	Present	Present	Present	
Nick Sanzone (Chair)	District# 4	Present	Present	Present	
Jay Woltering	District# 5	Present	Absent	Absent	
John Mongioi (Vice Chair)	District# 5	Present	Present	Present	



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

2025 ANNUAL REPORT

Advisory Board Name:

- o The Merritt Island Redevelopment Agency Board of Directors

Meeting Dates and Attendance Records for 2025:

October 31, 2024	March 27, 2025 (Cancelled)	July 24, 2025 (Cancelled)
December 12, 2024	April 24, 2025	August 28, 2025
January 23, 2025	May 22, 2025	September 25, 2025
February 27, 2025	June 26, 2025	October 23, 2025

Please see attached attendance list

Accomplishments or Work Product for 2025:

- o Leveraged over \$3 million in grant awards received from the Tourist Development Council and Florida Commerce for construction of the Amphitheatre at Veterans Memorial Park.
- o Continued collaboration with the County on the Sea Ray Drive Bridge Project providing over \$1 million in deferred TIF funding to date towards project completion. Project is nearing completion.
- o Collaborated with Space Coast Area Transit on installation of new Bus Shelters.
- o Continued administering the \$500,000 U.S. EPA Brownfield Community-Wide Assessment Grant through execution of Phase I and Phase II Environmental Site Assessments (ESAs) and conceptual planning activities for the SR 520 Commercial Core.
- o Conducted a successful and well attended community input workshop on ideas and concepts for the future of SR 520.
- o Held numerous discussions with individual developers, and corporations regarding the redevelopment of Merritt Square Mall, and Griffis Landing area.
- o Continued on collaboration with the County in the design phase of the South Courtenay Parkway Expansion in partnership with Brevard County. MIRA will contribute \$2 Million towards the project.
- o Facilitated numerous redevelopment projects on SR 520 and SR 3 that attracted eight national retailers and other local businesses.
- o Reviewed and made recommendations on 13 site plans, five rezonings, four variances, one landscape waiver request , and one development plan review.

Recommendations or Suggestions for the Board:

- o Encourage Board members to continue learning about MIRA goals and objectives and become increasingly familiar with County codes and land development regulations to assist them in their function as a recommending body.
- o Continue to provide strategic support and leadership.
- o Communicate MIRA's mission and success stories throughout the community.

2025 ANNUAL REPORT

Goals for 2026:

- Continue leveraging grant funding for the revitalization of Merritt Island.
- Advance the momentum of environmental remediation through securing additional U.S. EPA Brownfield grant funding.
- Complete construction of the Amphitheatre at Veterans Memorial Park.
- Ensure completion of MIRA's Redevelopment Plan update.
- Install specialized bus-stop seating (Simme Seats) in partnership with Space Coast Area Transit.
- Continue working with Brevard County Natural Resources Management on restoration of Blue Crab Cove at Griffis Landing.
- Facilitate additional infill redevelopment projects on SR 520 and SR 3.
- Continue to attract national and local businesses to provide enhanced options for Brevard County residents, guests, and tourists.
- Persist in enhancing public relations through increased social media presence and website communications.
- Completion of a successful Independent FY 24 Audit, with professional services provided by the County Independent Audit firm of Cherry Bekaert.

2025 ANNUAL REPORT

Advisory Board Name:

North Brevard Commission on Parks & Recreation

Meeting Dates and Attendance Records for 2025:

Attached

Accomplishments or Work Product for 2025:

Each member visited assigned Parks prior to each Advisory Board meeting to offer recommendations on improvements and to report any potential concerns:

- general maintenance and clean up that may be needed
- any potential ADA or safety concerns
- recommended additional playground and walking trails
- discussed the re-purposing of parks
- Liaison with community groups that accomplished tree planting projects at Isaac Campbell Sr. Park and Blue Hole Park
- Liaison with North Brevard youth sports groups
- Liaison between Port St. John Community Foundation and the County for events to help improve the permitting process for special events

Recommendations or Suggestions for the Board:

None

Goals for 2026:

- Partner with community organizations on park beautification projects.
- Collaborate with park patrons and the local communities to add park amenities and re-purpose current parks based on public input.
- Support continuing upgrades to Park's facilities.

Appointee	Appointed By: (District #/At-Large)	10/10/24 Cancelled Due to Hurricane	1/9/25	4/9/25	7/10/25
Mayor Daniel E. Diesel	City of Titusville		Term Ended 11/26/24	Term Ended 11/26/24	Term Ended 11/26/24
Mayor Andrew Connors	City of Titusville		Present	Present	Present
Jo Lynn Nelson (alternate)	City of Titusville		Absent	Absent	Absent
Bianco Alaimo	City of Titusville		Present	Present	Resigned
William Klein	City of Titusville		Present	Present	Absent
Koren Oderman	City of Titusville		Present	Absent	Absent
Kevin Rosa	City of Titusville		Present	Present	Present
Arnold Benson Term Ended 12/24	District 1		Term Ended	Term Ended	Term Ended
Jabez K. Coggan IV Term Ended 1/25	District 1		Present	Term Ended	Term Ended
Steven Darling – Resigned 01/25	District 1		Resigned	Resigned	Resigned
Dan Diesel – Appointed on 01/25	District 1		Not Applicable	Present	Present
Jeff Ori – Appointed on 5/25	District 1		Not Applicable	Not Applicable	Present
Amelia Robinson Term Ended 12/24	District 1		Term Ended	Term Ended	Term Ended
Randy Rodriguez	District 1		Present	Present	Present
Christopher Reynolds	District 1		Present	Absent	Present
Vacant	School Board				



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: North Brevard Development Board (Economic Development Zone - NBEDZ)
Special District

Meeting Dates and Attendance Records for FY 24/2025:

(See Attachment)

Accomplishments or Work Product for FY 24/2025:

- Approved a financial assistance package of \$500,000 on 3/14/25 for CAP-Tec Partners LLC, to induce the acquisition and development of a 30-acre parcel in south Titusville into a new mixed-use property.
- Approved a financial assistance package totaling \$150,000 on 3/14/25 for Rock Ventures LLC, to induce the redevelopment of a dilapidated former bar/pub building on an 8-acre site on Cheney Highway into a multi-pad retail area, featuring a bank and restaurants.
- Finalized a financial assistance package of \$500,000 on 4/11/25 for the redevelopment of a blighted parcel on SR 405 by the development group, G & G Property Management, which is planning to build a new 20,000 sq. ft. manufacturing facility on the site.
- Finalized an assistance package on 3/14/25 totaling \$500,000 for SpaceTEC Partners, a non-profit technical training and industry certification and credentialing organization, for its new Aerospace and Defense Industry Training Center.
- Finalized an assistance package on 1/10/25 for the redevelopment of the Titusville Mall property (formerly, Searstown Mall), a 22-acre commercial parcel in the city that was constructed in the late 1960s.
- As authorized agent for the county in matters related to development of the county-owned Spaceport Commerce Park in Titusville, the NBEDZ recommended to the county commission real estate purchase offers from Olympian LED and MJW Consolidated.
- Related to the Spaceport Commerce Park, the NBEDZ purchased and installed new monument signage in the park, to improve wayfinding and aesthetics within the park.
- Provided technical assistance (data compilation, economic impact analyses, and requests for information, or "RFIs") to several development projects spearheaded by the Economic Development Commission (EDC) in the north Brevard area, including Project "Lightfoot" and Project "Salt."
- Assisted efforts of the state's Department of Commerce and Space Florida in working with development prospects and projects interested in the area.
- Provided updates to NBEDZ-produced reports, including the latest edition of its Economic Assessment report, a 30-page document that details current economic conditions in the area.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Recommendations or Suggestions for the Board:

- No recommendations for BOCC action

Goals for 2026:

- Working with technical assistance from the county's Planning and Development Department, to monitor existing NBEDZ grant commitments, and address questions/ requests for information related to past NBEDZ projects.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: North Brevard Development Board (Economic Development Zone - NBEDZ)

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings for FY 24-25:

Appointee	Appointed By: (District #/At-Large)	Meeting Date	Meeting Date	Meeting Date	Meeting Date	Meeting Date	Meeting Date	Meeting Date
		11/8/24	12/13/24	1/10/25	2/14/25	3/14/25	4/11/25	5/9/25
Dr. Brenda Fettrow	D1 Commissioner	Present	Absent	Absent	Present	Present	Absent	Present
Robert Jordan	D1 Commissioner	Present	Present	Absent	Present	Present	Present	Present
Rodney Honeycutt	D1 Commissioner	Present	Present	Present	Present	Present	Present	Present
Dan Aton	BOCC/Titusville Council	Present	Absent	Absent	Present	Present	Present	Present
Stan Retz	BOCC/Titusville Council	Absent	Present	Present	Present	Present	Present	Present
Jeff Gray	BOCC/Titusville Council	Absent	Present	Absent	Absent	Present	Present	Absent
Edna Wilson	Titusville Council	Present	Present	Present	Absent	Present	Present	Present
Bart Gaetjens	Titusville Council	Present	Present	Present	Present	Present	Present	Present
Donn Mount	Titusville Council	Present	Present	Present	Present	Present	Present	Absent

The NBEDZ was dissolved by the Board of County Commissioners on May 20, 2025; no additional district board of directors' meetings were held after that date.

The NBEDZ board of directors did not meet in October 2025.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

North Brevard Public Library Advisory Board

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- Reviewed new resources available at the library
- Moved the end of the Summer Reading to the north end of the County, the Titusville Library
- Encouraged members to support and visit the libraries and share their experiences

Recommendations or Suggestions for the Board:

- Supporting the Library to spread Library Con over two days
- Continue to support the library with their work for Seniors
- Continue to engage in family activities that promote learning and reading

Goals for 2026:

- Work on a plan to engage more community members with the Library
- Evaluate options for providing Lexile grade levels for library materials (a challenge as not all materials are Lexile leveled in the same way or at all)
- Support the Friends of the Library at the North Brevard Locations



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

North Brevard Public Library Advisory Board

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	10/24/24	1/23/25	4/10/25	8/14/25	Meeting Date	Meeting Date	Meeting Date	Meeting Date	Meeting Date
Constantine Daniel	D1	Present	Present	Present	No Quorum					
Michelle Canha	D2	Present	Present	Present	No Quorum					
Edwin Pete Poole	D1	Present	Absent	Absent	No Quorum					
Nancy Praver	D1	Present	Absent	Present	No Quorum					
Andrew Rothstein	D2	Absent	Absent	Absent	No Quorum					
Ashley Scott	D1	Present	Present	Present	No Quorum					
Patsy Shearer	D2	Present	Present	Present	No Quorum					
Janis Shellabarger	D1	Absent	Present	Absent	No Quorum					
Lori Wilson	D2	Present	Present	Present	No Quorum					
Albin Sowash	D1	N/A	N/A	N/A	N/A					
Suzanne Noel-Copeland	D1	Absent	Present	Present	N/A					



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

North Merritt Island Dependent Special District Board (NMI)

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- The North Merritt Island Dependent Special District Board held 2 public meetings between October 2024 and September 2025., making recommendations to the Planning and Zoning Board/Local Planning Agency on 2 rezoning requests.

Recommendations or Suggestions for the Board:

- N/A

Goals for 2026:

- Continue to meet the obligations under Ordinance 1998-64.



Advisory Board Name:	North Merritt Island Dependent Special District Board
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BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Personnel Council

Meeting Dates and Attendance Records for 2025:

(See Attachment)

- The Personnel Council convened twice in FY 2025.

Accomplishments or Work Product for 2025:

- The Personnel Council shall meet as such times and places as designated by the chairperson or upon the call of the Director of Human Resources. Codes of Ordinances of Brevard County, Florida Sec 82-6 (4).
- There were two appeals that resulted in a hearing in FY 2024-2025.

Recommendations or Suggestions for the Board:

- None required in 2025.

Goals for 2026:

- Hear appeals, receive evidence, and determine facts and affirm, modify, or reverse administration action take concerning employees in accordance with section 82-12 Code of Ordinances of Brevard County, Florida.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Personnel Council

Listings of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	11/04/2024	6/18/2025
Joe Denaro	County Commissioner D2	Present	Present
Bonnie Venable	County Commissioner D4	Present	Present
Jessica Casson-Devine	County Commissioner D5	Present	Present



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Planning & Zoning Board/Local Planning Agency (P&Z/LPA)

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- Between October 2024 and September 2025, the P&Z/LPA held 11 public hearings, making recommendations to the Board of County Commissioners on 71 rezoning requests and/or small-scale plan amendments, 2 large-scale plan amendment, 0 policies, and 1 ordinance.

Recommendations or Suggestions for the Board:

- N/A

Goals for 2026:

- Continue to serve as the recommending body for the Board of County Commissioners in matters concerning comprehensive planning, zoning, and land development, per Section 163-3174, Florida Statutes, Chapter 62, Article VI, Division 3, Brevard County Code of Ordinances.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Planning & Zoning Board/Local Planning Agency

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	Meeting Date 10/14/24	Meeting Date 11/18/24	Meeting Date 01/13/25	Meeting Date 02/17/25	Meeting Date 03/17/25	Meeting Date 04/14/25	Meeting Date 06/16/25	Meeting Date 06/26/25	Meeting Date 07/14/25	Meeting Date 08/18/25	Meeting Date 09/15/25
Jerrad Atkins	District 1	N/A	N/A	Absent*	Present	Present	Present	Present	Present	Present	Present	Present
John Hopengarten	District 1	Present	Absent	N/A	Present	Present	Present	Present	Present	Present	Present	Present
Ruth Amato	District 1	N/A	N/A	N/A	Present*	Present	Present	Present	Present	Present	Present	Present
Ron Bartcher	District 2	Present	Present	Present	N/A	N/A	N/A	Present*	Present	Present	Present	Present
Henry Minneboo	District 2	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Robert Sullivan	District 2	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Brian Hodgers	District 2	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Robert Wise	District 2	N/A	N/A	Absent	Absent	Absent	Absent	Absent	Absent	Present	Absent	Present
Erika Orriss	District 3	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Greg Nicklas	District 3	N/A	N/A	N/A	N/A	Present*	Absent	Present	Present	Present	Present	Absent
Eric Michajlowicz	District 3	N/A	N/A	N/A	N/A	Absent*	Absent	Present	Absent	Absent	Present	Present
Debbie Thomas	District 4	Absent	Present	Present	Present	Absent	Absent	Present	Present	Present	Present	Present
Mark Wadsworth	District 4	Present	Present	Present	Present	Present	Present	Present	Absent	Absent	Present	Present
Neal Johnson	District 4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Absent*	Present
Logan Luse	District 4	N/A	N/A	Present*	Present	Present	Present	N/A**	N/A	N/A	N/A	N/A
Robert Brothers	District 5	Absent	Present	Present	Present	Absent	Present	Present	Absent	Absent	Present	Present
Ana Saunders	District 5	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Melissa Jackson	District 5	Absent	Present	Present	Present	Present	Present	Absent	Present	Present	Present	Present

** = Resigned, * = Appointed



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

Port St. John Dependent Special District Board (PSJ)

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- The Port St. John Dependent Special District Board met two times between October 2024 and September 2025 and made recommendations to the Board of County Commissioners on two rezoning requests and a small-scale plan amendment.

Recommendations or Suggestions for the Board:

- N/A

Goals for 2026:

- Continue to meet the obligations under Ordinance 1996-30.

2025 ANNUAL REPORT

Advisory Board Name:

Port St. John Dependent Special District Board (PSJ)

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	Meeting Date 11/06/24	Meeting Date 06/11/25
Vaughan Kimberling	District 1	Present	Absent
Maureen Rupe	District 1	Present	Present
Randy Rodriguez	District 1	Present	Present
Carmella Chinaris	District 1	Present	Present
Wendy Porter-Hyde	District 1	Present	N/A
Kevin Shropshire	District 1	Present	Present
Frank Robb	District 1	Present	Present

The Port St. John Dependent Special District Board serves as the recommending body for the Planning and Zoning Board/Local Planning Agency, and the Board of County Commissioners for zoning requests within the Dependent Special District Area of Port St. John. During the period from October 2024 and September 2025, three applications were received within the Port St. John Special District Area boundary.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Public Safety Coordinating Council

Meeting Dates and Attendance Records for 2025:

Dec 4, 2024 – see attached

July 16, 2025 – see attached

Accomplishments or Work Product for 2025:

The administration orders of the 18th Judicial Circuit were reviewed and amended to amplify the efficiency of the operation of the court system.

The Early Resolution cases for 2025 is at 44%, which is on par with the 43% from 2024. By resolving these qualifying cases, it helps to ease the load on the felony trial divisions.

The Circuit Court maintained a sixth judge. Continue to monitor jail populations on a daily basis to ensure proactive actions if negative trends are detected.

Recommendations or Suggestions for the Board:

Prioritize inmate population stability at Brevard County Detention Center (BCDC) considering the rise of homelessness, immigration, mental health issues, and substance dependency.

To assess the jail population in relation to the recent immigration enforcement policies and their impact on the judicial system and the Brevard County Detention Center.

Goals for 2026:

Explore strategies and initiatives to balance public safety concerns of the detention center, while also considering the health and well-being of the inmate population.

Meet with community partners for the mutual benefit of Brevard County citizens as required by the 18th Judicial Circuit Administrative orders 04-05-B and 09-07-B Amended.

2025 Annual Report

Advisory Board Name: Public Safety Coordinating Council (PSCC)

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings

Appointee	Appointed By:	December 4, 2024	July 16, 2025
Commissioner Rob Feltner (D4)	Brevard Board of County Commissioners	Present	Present
Judge Scott Blaue	18th Judicial Circuit	Present	Absent
Anne Perrin	Office of State Attorney	Absent	Present
Jason Arthur	Brevard County Clerk of Courts	Present	Present
Tonya Dix	Circles of Care	Present	Present
Stephanie Norton	FL Dept of Juvenile Justice	Present	Absent
Rachel Richardson	FL Dept of Corrections	Present	Present
Omar Bohler	FL Dept of Juvenile Justice	Absent	Present
Major Vere Samuel	Brevard County Sheriff Office	Absent	Present
Cheryl Bello	STEPS	Present	Present
Rene Jaquet	County Probation, PPS	Present	Absent
Major Stephen Fernez	Brevard County Sheriff Office	Present	Absent



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Save Our Indian River Lagoon Citizen Oversight Committee

Meeting Dates and Attendance Records for 2025:

See Attachment

Accomplishments or Work Product for 2025:

- Accepted public comments throughout the year to inform annual plan update recommendations.
- Reviewed 21 funding proposals received for potential inclusion in the annual plan update.
- Considered revenue and inflation forecasts to revise 10-year revenue forecasts, cost estimates for future projects and contingency reserves, as needed.
- Welcomed eight (8) new members, six (6) returning members, and two (2) non-voting emeritus positions to the Citizen Oversight Committee in March 2025.
- Hosted 22 presentations on lagoon water quality, solutions to pollution, project performance measures, and community engagement at 10 public meetings:
 1. Brevard County Half-Cent Sales Surtax – SOIRL FY 24 Audit Report – Michelle Coppola and Jennifer Murtha, RSM US
 2. Quo Vadis North and Central Indian River Lagoon: Reprised – Chuck Jacoby, Florida Flood Hub for Applied Research and Innovation
 3. Harmful Algal Bloom Monitoring and Trends in the Indian River Lagoon - Kate Hubbard, Research Scientist, Director, Florida Fish and Wildlife Commission Center for Red Tide Research, Harmful Algal Bloom Monitoring and Research
 4. Indian River Lagoon Seagrass Monitoring Update - Lori Morris, St. Johns River Water Management District
 5. Remote Sensing and Innovative Controls of Harmful Algal Blooms – Aleah Ataman, Environmental Specialist I
 6. The Indian River Lagoon Story: Linking SOIRL and Wastewater Policy – Todd Swingle, Chief Executive Officer, Toho Water Authority
 7. Sewer Lateral Repair Program – Josh Hibbard, Contracts Administrator
 8. Performance Monitoring of Wastewater Upgrades – Virginia Barker, Director
 9. Indian River Lagoon Regulatory Timeline – Don Deis, Chair, Save Our Indian River Lagoon Citizen Oversight Committee
 10. Geology, Karst and Groundwater Vulnerability – Guy “Harley” Means, Director and State Geologist, Florida Geological Survey, Florida Department of Environmental Protection
 11. Septic to Sewer Project Prioritization & Groundwater Performance Data – Anthony Gubler, Environmental Specialist III, Brevard County Natural Resources



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

12. Learning from Community Focused Pilot Hard Clam Restoration in the Indian River Lagoon: Techniques and Takeaways - Tyler Provoncha, Conservation Manager, Restore Our Shores, Brevard Zoo
13. Clam Farming in the Indian River Lagoon – Ed Mangano & Mike Abdul, Local Clam Farmers
14. Implementing Florida’s New Stormwater Standards – Borja Crane-Amores, Program Management Director, Division of Water Resource Management, Florida Department of Environmental Protection
15. Restoring the Historic Hydrologic Divide – Marc Van Heden, P.E., Supervising Professional Engineer, St. Johns River Water Management District
16. Small Box, Big Impact: Baffle Boxes in Action – Dani Straub, Assistant City Engineer, City of Melbourne
17. Denitrification Success in Stormwater Projects – Jennifer Thompson, Environmental Specialist III, Brevard County
18. Why is Muck Included in the Save Our Indian River Lagoon Project Plan? – Virginia Barker, Director, Natural Resources Management Department
19. Muck 101 – Ben Crews, Ph. D Graduate Student, Florida Institute of Technology
20. Phosphorus and Ammonium, Benthic Nutrient Fluxes in the Indian River Lagoon – Dr. Austin Fox, Assistant Professor of Ocean Sciences, Florida Institute of Technology
21. Muck, Sand, and Hypoxia: The Indian River Lagoon Struggle for Balance – Dr. Austin Fox, Assistant Professor of Ocean Sciences, and Rebecca English, Ph. D Graduate Student, Florida Institute of Technology
22. Cleaner Sediments, Cleaner Waters: The Benefits of Muck Removal – Abbey Gering, Environmental Specialist I, Natural Resources Management Department



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Recommendations or Suggestions for the Board:

- Recommended cost share modification for septic upgrades in the 2025 SOIRL Project Plan Update to better reflect actual costs to homeowners.
- Recommended the modifications to Save Our Indian River Lagoon Project Plan Update for new project recommendations.
- Recommended approval of the 2025 Project Plan Update for the Save Our Indian River Lagoon program.
- Recommended offering same cost share rates that were offered last year for the 2026 Save Our Indian River Lagoon Plan Update, with the exception of an increase for Stormwater Projects for priority basins.
- Recommended expanding the funding for the City of West Melbourne Ray Bullard Water Reclamation Facility Upgrade Project by up to \$1,300,000 due to increased costs.

Goals for 2026:

- Recommend changes for the 2026 Save Our Indian River Lagoon Project Plan Update to adapt to evolving information, technical advancements, community requests and newer opportunities
- Receive and consider public comments at monthly Oversight Committee meetings
- Track the actual costs and benefits of project types through performance monitoring
- Share the status and functional performance of implemented projects
- Hold the program accountable for cost-effective implementation of the Save Our Indian River Lagoon Project Plan and transparent expenditure of the Trust Fund
- Foster awareness of pollution sources and personal pollution prevention opportunities
- Host presentations on topics relevant to the Save Our Indian River Lagoon Program
- Explore technological advancements for maximizing timely and cost-effective solutions
- Review and make recommendations on the annual cycle of funding proposals
- Review and make recommendations on contingency funding requests
- Review revenue and inflation forecasts to revise revenue projections, cost estimates for future projects, and contingency reserves, as needed



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Save Our Indian River Lagoon Citizen Oversight Committee

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings October 2024 through February 2025:

Appointee	Appointed By: (District #/At-Large)	10/18/24	11/15/24	1/17/25	2/21/25	3/21/25	4/18/25	5/16/25	7/18/25	8/15/25	9/19/25
Lorraine Koss	Science	Present	Present	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A
Charles Venuto	Science	Present	Present	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A
Vinnie Taranto (Chair)	Technology	Present	Present	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A
Don Deis	Technology	Present	Present	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A
John Windsor	Lagoon Adv	Present	Present	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A
Terry Casto	Lagoon Adv	Absent	Present	Absent	Present	N/A	N/A	N/A	N/A	N/A	N/A
Bobby Putnam	Tourism	Present	Present	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A
Laurilee Thompson	Tourism	Present	Present	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A
Stephany Eley	Education	Present	Present	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A
Kimberly Newton	Education	Absent	Absent	Present	Absent	N/A	N/A	N/A	N/A	N/A	N/A
Todd Swingle	Finance	Present	Present	Absent	Present	N/A	N/A	N/A	N/A	N/A	N/A
Curt Smith	Finance	Present	Present	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A
Barbara Wall-Scanlon (Vice-Chair)	Real Estate	Present	Present	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A
D. Eric Mannes	Real Estate	Absent	Present	Present	Absent	N/A	N/A	N/A	N/A	N/A	N/A



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

List of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings March 1, 2025 through September 30, 2025:

Appointee	Appointed By: (District #/At-Large)	10/18/24	11/15/24	1/17/25	2/21/25	3/21/25	4/18/25	5/16/25	7/18/25	8/15/25	9/19/25
Don Deis (Chair)	Science	N/A	N/A	N/A	N/A	Present	Absent	Present	Present	Present	Present
Mark Schrope	Science	N/A	N/A	N/A	N/A	Present	Present	Present	Present	Absent	Absent
Richard Nipper	Technology	N/A	N/A	N/A	N/A	Absent	Present	Absent	Present	Present	Present
Bruce Larson	Technology	N/A	N/A	N/A	N/A	Present	Absent	Present	Present	Present	Present
Kimberly Newton	Lagoon Adv/Ed	N/A	N/A	N/A	N/A	Present	Absent	Absent	Present	Present	Present
Deb Harmon	Lagoon Adv/Ed	N/A	N/A	N/A	N/A	Present	Present	Present	Present	Present	Present
Laurilee Thompson	Tourism	N/A	N/A	N/A	N/A	Absent	Present	Present	Present	Present	Present
Nicholas Sanzone	Tourism	N/A	N/A	N/A	N/A	Present	Present	Absent	Present	Present	Present
Richard Bankhead (Vice-Chair)	Lagoon Commerce	N/A	N/A	N/A	N/A	Present	Present	Present	Present	Absent	Present
Aaron Adams	Education	N/A	N/A	N/A	N/A	Present	Present	Absent	Absent	Absent	Present
Curt Smith	Finance	N/A	N/A	N/A	N/A	Present	Present	Present	Present	Present	Absent
Fred Goldstein	Finance	N/A	N/A	N/A	N/A	Present	Present	Present	Present	Present	Present
Barbara Wall-Scanlon	Real Estate	N/A	N/A	N/A	N/A	Present	Absent	Present	Present	Present	Present
D. Eric Mannes	Real Estate	N/A	N/A	N/A	N/A	Present	Present	Present	Absent	Present	Absent
John Windsor	Emeritus	N/A	N/A	N/A	N/A	Present	Present	Present	Absent	Present	Present
Charles Venuto	Emeritus	N/A	N/A	N/A	N/A	Present	Absent	Present	Present	Present	Present

2025 ANNUAL REPORT

Advisory Board Name:

South Brevard Parks and Recreation Advisory Board

Meeting Dates and Attendance Records for 2025:

See Attached

Accomplishments or Work Product for 2025:

- Elected Chair (Charles Roger Hardin) and Vice Chair (Monique Seaman).
- Discussed proposed bylaws using old South-Central Brevard Parks and Recreation Advisory Board bylaws as template with input from Parks and Recreation Director/County staff/Board members.
- Heard reports from county staff on completed maintenance projects and events held from January through July 2025.

Recommendations or Suggestions for the Board:

- South Area Pickleball community members work with county staff to allow or make further accommodations for indoor court usage during summer camp program.

Goals for 2026:

- Establish bylaws.
- Set meeting dates, times and locations.
- Conduct Government in the Sunshine law training for board members by County Attorney's office.
- Evaluate, promote and recommend improvements in the provision of recreation activities, services and opportunities to the citizens and visitors to South Brevard County.
- Serve as a recommending Board for organizations that wish to become Recreation Partners.
- Represent citizens of Commission Districts 3-5 and serve as liaison between the public and Board of County Commissioners, through the Director of the Parks and Recreation Department.
- Support continued upgrades to Parks and Recreation facilities.

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	Meeting Date 07/08/25			
Raquel Butler	D3	Present			
Charles Roger Hardin	D3	Present			
Gary LoDuca	D3	Present			
Robert Redmond	D4	Present			
Monique Seaman	D4	Present			
Vacant	D5	N/A			
Vacant	D5	N/A			



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: South/Central Public Library Advisory Board

Meeting Dates and Attendance Records for 2025:

(See Attachment)

Accomplishments or Work Product for 2025:

- **Sharing programs and information with the Community**
- **Support the Summer reading program and learning about the value from neighbors who use the West Melbourne, Suntree and Eau Gallie Libraries**
- **Attended a website training of the Library's Website and learned about resources that we might not use regularly**

Recommendations or Suggestions for the Board:

- **Provide some higher value prizes for children who participate in summer reading that generated over 1 million minutes of reading this summer**
- **Fill Board vacancies**
- **Advocate for the Library's mission and services to constituents**

Goals for 2026:

- **Consider ways to provide resources regarding available library services to the schools-sharing flyers**
- **Provide consistent feedback to the Director regarding any concerns at libraries visited from materials, parking lots, or furniture**
- **Encourage collaboration within each Board Member's sphere of influence so that the Library has more community partners**



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

South/Central Public Library Advisory Board

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

Appointee	Appointed By: (District #/At-Large)	10/17/24	1/16/25	4/17/25	8/21/25	Meeting Date	Meeting Date	Meeting Date	Meeting Date	Meeting Date
Nancy Garmer	3	N/A	N/A	N/A	No Quorum					
Donna Richardson	3	N/A	Present	Present	No Quorum					
Vacant	3	N/A	N/A	N/A	No Quorum					
Vacant	3	N/A	N/A	N/A	No Quorum					
Dr. Rochelle Kenyon	4	Present	Absent	Present	No Quorum					
Jane Thorn	4	N/A	Present	Present	No Quorum					
Leann Chaney	4	Present	Present	Present	No Quorum					
Jennifer Allgood	4	Present	Present	Present	No Quorum					
Lori Alvord	5	Present	Absent	Present	No Quorum					
Kelly N. Kervin	5	Present	Present	Absent	No Quorum					
Virginia Hamilton	5	Absent	Absent	Present	No Quorum					
Paul Kolarik	5	Absent	N/A	N/A	No Quorum					
Brian Germain	5	N/A	N/A	N/A	No Quorum					
Denise Rich	5	N/A	N/A	N/A	No Quorum					



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name: Tourist Development Council

Meeting Dates and Attendance Records for 2024-2025:

(See Attachment)

Accomplishments or Work Product for 2024-2025:

- Submitted the FY 2025-26 Budget to the TDC, which was then recommended to and approved by the Board on September 23, 2025.
- Conducted Marketing Committee meetings, reviewed and recommended a Marketing and Media Plan that the Board approved for the coming fiscal year.
- Conducted Beach Committee meetings; in the coming fiscal year, the Tourist Development Council did not recommend a Tourism and Lagoon Grant program.
- Reviewed and recommended the criteria for the Marketing Support Program, and the Board awarded grants.
- Approved Keep Brevard Beautiful contract. Approved Brevard Cultural Alliance (BAC) contract. Approved Hubbs/SeaWorld contract.

Recommendations or Suggestions for the Board:

- Continue review of plan and allocation of marketing funds annually.
- Continue review and funding of grant programs.
- Continue operation of Marketing and Beach sub-committees.

Goals for 2026:

- Approve the Budget for the FY 2026-27 fiscal year.
- Approve Marketing and Media Plan for next fiscal year.
- Operate sub-committees and approve/decide on grants for the following programs:
Marketing Support Program, Tourism + Lagoon Grants.



BOARD OF COUNTY COMMISSIONERS

2025 ANNUAL REPORT

Advisory Board Name:

Tourist Development Council

Listing of Advisory Board Appointees and their Attendance/Absence at Scheduled Meetings:

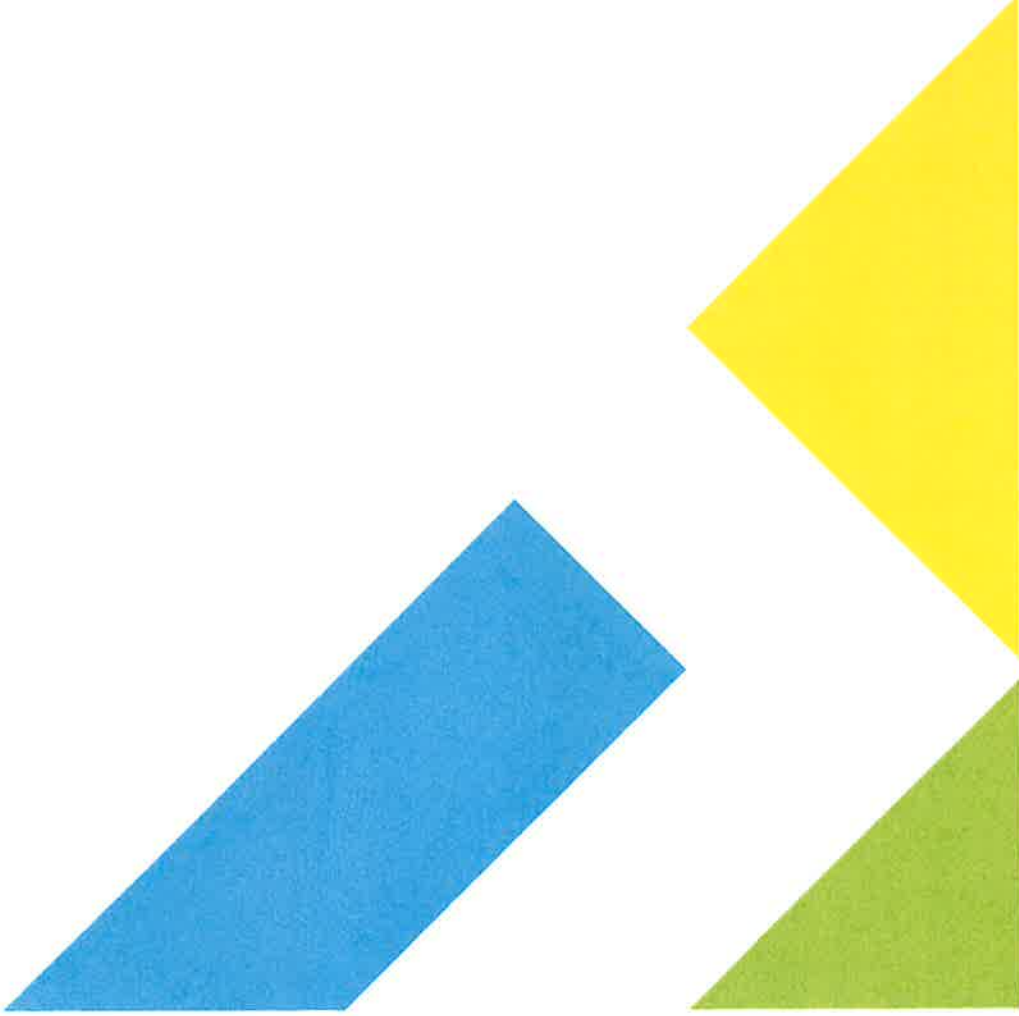
Appointee	Appointed By: (District #/At-Large)	10/23/24	11/13/24	1/22/24	2/26/24	3/26/24	4/23/24	5/28/24	7/23/24	8/27/24	9/24/24
Commissioner Feltner, Chair	Board Chair	NA	NA	Present	Present	Present	Present	Present	Present	Present	Present
Tom Hermansen, Vice-Chair	D2	Present	Present	Present	Absent	Present	Present	Present	Absent	Present	Present
Commissioner Steele, Chair	Board Chair	Absent	Absent	NA	NA	NA	NA	NA	NA	NA	NA
Andrea Young	Board Chair	Present	Present	NA	NA	NA	NA	NA	NA	NA	NA
Mayor Medina	Board Chair	Present	Present	Present	Present	Present	Present	Absent	Present	Absent	Absent
Mayor Andrew Connors	Board Chair	NA	NA	Present	Present	Present	Absent	Absent	Present	Present	Present
John Moran	D3	NA	NA	NA	NA	NA	Present	Absent	Present	Present	Present
Keith Winsten	D3	Present	Absent	NA	NA	NA	NA	NA	NA	NA	NA
Wayne Soard	D1	Present	Present	Present	Absent	Present	Present	Present	Present	Present	Present
Larry Jarnes	Board Chair	NA	NA	Present	Present	Present	Present	Present	Present	Absent	Absent
Julie Braga	D4	Present	Present	Present	Present	Present	Present	Present	Absent	Present	Present
Dilesh Patigar	Board Chair	Absent	Present	NA	NA	NA	NA	NA	NA	NA	NA
Alex Litras	D5	Absent	Present	Present	Present	Present	Present	Present	Absent	Present	Present

2025 Advisory Board Annual Reports Dismissals Due to Absences

Advisory Board Name	Department	Appointment to be Dismissed Due to Absences	Appointed By	Excusal from Dismissal Requested
Affordable Housing Advisory Committee	Housing and Human Services	Cory Lancaster	At-Large Appointment	Yes
Building and Construction Advisory Committee	Planning and Development	Thomas Brandon	District 4 Commission Office	Yes
Citizen Budget Review Committee	Budget Office	John Colaiacovo	District 5 Commission Office	No
Community Action Board	Housing and Human Services	Louvanona Simpson	At-Large Appointment	Yes
Community Development Block Grant Citizen Advisory Board	Housing and Human Services	Jeri Blanco	District 2 Commission Office	Yes
District 2 Canal Dredging Committee	Natural Resource Mgmt.	Dan Daniels	District 2 Commission Office	No
Marine Advisory Council	Natural Resource Mgmt.	Jay Wolkerling	District 5 Commission Office	Yes
Marine Advisory Council	Natural Resource Mgmt.	Patrick Mulligan	District 1 Commission Office	Yes
North Brevard Public Library Advisory Board	Library Services	Edwin Peter Poole	District 1 Commission Office	Yes
North Brevard Public Library Advisory Board	Library Services	Janis Shellabarger	District 1 Commission Office	Yes
North Brevard Public Library Advisory Board	Library Services	Andrew Rothstein	District 2 Commission Office	No
Planning and Zoning/Local Planning Agency	Planning and Development	Robert Wise	District 2 Commission Office	Yes
Planning and Zoning/Local Planning Agency	Planning and Development	Eric Michajlowicz	District 3 Commission Office	Yes
South/Central Brevard Public Library Advisory Board	Library Services	Virginia Hamilton	District 5 Commission Office	No

J.3. Advisory Board Reports Agenda Item

OCTOBER 28, 2025



Results



Survey was emailed to Advisory Board Members by D-1 office on October 17, 2025

Build	Member Feedback Summary	Sentiment	Key Actionable Points
1. Initial Survey (Week 1)	Received 150 responses. Top feedback: "Need more hands-on activities" (40%), "More guest speakers" (30%).	🟢 Positive	Develop a series of interactive workshops. Invite 3 guest speakers from industry.
2. Welcome Session (Week 2)	First meeting attendance: 85%. Feedback: "Great start, but more networking opportunities needed" (25%).	🟢 Positive	Organize a networking event during the session. Assign mentors to new members.
3. Guest Speaker Series (Week 3)	Guest speaker (Dr. Smith) was highly praised. Feedback: "More practical advice on career paths" (35%).	🟢 Positive	Invite more speakers with diverse backgrounds. Focus on career development topics.
4. Networking Event (Week 4)	Successful networking event with 120 attendees. Feedback: "More structured networking" (20%).	🟢 Positive	Implement a structured networking format. Provide talking points for members.
5. Guest Speaker Series (Week 5)	Guest speaker (Ms. Jones) provided valuable insights. Feedback: "More interactive Q&A sessions" (30%).	🟢 Positive	Allocate more time for Q&A. Encourage members to prepare questions.
6. Career Panel (Week 6)	Panel discussion on career paths. Feedback: "More diverse career options" (25%).	🟢 Positive	Invite panelists from various industries. Highlight non-traditional career paths.
7. Guest Speaker Series (Week 7)	Guest speaker (Mr. Davis) shared success story. Feedback: "More mentorship opportunities" (35%).	🟢 Positive	Formalize a mentorship program. Match members with mentors.
8. Career Panel (Week 8)	Panel discussion on industry trends. Feedback: "More data-driven insights" (20%).	🟢 Positive	Invite speakers with expertise in data analysis. Provide relevant statistics.
9. Guest Speaker Series (Week 9)	Guest speaker (Dr. Wilson) discussed future trends. Feedback: "More hands-on learning" (30%).	🟢 Positive	Develop practical exercises. Encourage members to take action.
10. Career Panel (Week 10)	Panel discussion on work-life balance. Feedback: "More support resources" (25%).	🟢 Positive	Provide resources on mental health and stress management. Invite speakers on wellness.
11. Guest Speaker Series (Week 11)	Guest speaker (Ms. Garcia) shared leadership tips. Feedback: "More leadership training" (30%).	🟢 Positive	Organize leadership workshops. Invite speakers with leadership experience.
12. Career Panel (Week 12)	Panel discussion on industry challenges. Feedback: "More problem-solving sessions" (20%).	🟢 Positive	Facilitate problem-solving sessions. Invite speakers who have overcome challenges.
13. Guest Speaker Series (Week 13)	Guest speaker (Mr. Brown) discussed innovation. Feedback: "More innovation-focused content" (35%).	🟢 Positive	Invite speakers from tech and innovation sectors. Highlight innovative projects.
14. Career Panel (Week 14)	Panel discussion on entrepreneurship. Feedback: "More entrepreneurship resources" (25%).	🟢 Positive	Provide resources on starting a business. Invite successful entrepreneurs.
15. Guest Speaker Series (Week 15)	Guest speaker (Dr. Miller) discussed global trends. Feedback: "More global perspectives" (30%).	🟢 Positive	Invite speakers from international backgrounds. Highlight global market trends.
16. Career Panel (Week 16)	Panel discussion on industry future. Feedback: "More future-focused content" (20%).	🟢 Positive	Invite speakers with expertise in future trends. Provide relevant forecasts.
17. Guest Speaker Series (Week 17)	Guest speaker (Ms. Taylor) shared personal journey. Feedback: "More personal stories" (35%).	🟢 Positive	Invite speakers with compelling personal stories. Highlight resilience and growth.
18. Career Panel (Week 18)	Panel discussion on industry impact. Feedback: "More impact-focused content" (25%).	🟢 Positive	Invite speakers who are making a positive impact. Highlight social responsibility.
19. Guest Speaker Series (Week 19)	Guest speaker (Mr. White) discussed industry evolution. Feedback: "More evolution-focused content" (30%).	🟢 Positive	Invite speakers who have seen industry changes. Highlight adaptation and growth.
20. Career Panel (Week 20)	Panel discussion on industry success. Feedback: "More success stories" (20%).	🟢 Positive	Invite successful professionals. Highlight factors for success.

Advisory Board Online Meeting Minutes - Update by Board

Advisory Board	*Minutes Current on Website?	*Date of Last Updated Period Meeting Minutes?
Alternative Transportation Committee	No	3/20/2025
Adult Board, Planning Committee	No	7/10/2025
Adult Committee	No	2/25/2025
Board of Adjustment	No	2/19/2025
Brazos County Children's Facilities Authority	No	No Minutes on Website
Brazos County Library System Advisory Board	No	6/9/2025
Building and Construction Advisory Committee	Yes	9/11/2024
Central Area Parks and Recreation Advisory Board	Yes	No Minutes on Website
Children Budget Review Committee	No	6/19/2025
Commission on Aging	Yes	10/19/2025
Community Action Board	No	No Minutes on Website
Community Development Board and Advisory Board	No	7/10/2024
Contractors Licensing Board	No	6/18/2025
Council K-12s Advisory Board	No	No Minutes on Website
County 2 Canal Design Committee	No	4/2/2025
Employment Services Advisory Committee	No	1/29/2025
Environmental Management and Services & Management Committee (SMA)	No	
Health and Life Sciences	No	9/20/2025
Highland Landmarks	Yes	No Minutes on Website
Historic Downtown		9/24/2024
Planning and Economic Development	No	4/23/2025
Preservation Committee	No	11/18/2022
Public Library Council	No	5/15/2025
Regional and Development Agency	No	9/27/2018
North Brazos County Parks and Recreation	No	4/10/2025
North Brazos Development Board	No	No Minutes on Website
North Brazos Library Advisory Board	No	4/10/2025
North Brazos Independent Special District Board	No	8/10/2023
North Brazos Special District Board	No	No Minutes on Website
Planning and zoning Board of Local Planning Agency	No	2/17/2025
Port of Brazos Independent Area of District Board	No	8/2/2024
Public Safety Committee Council	No	No Minutes on Website
San Antonio River Valley Council of Governments	No	No Minutes on Website
South Central Brazos Public Library Advisory Board	No	4/17/2025
South Central Parks and Recreation Advisory Board	No	7/10/2025
Together in Partnership	No	5/19/2025
Transportation Development Council	No	3/26/2025

Website Location of agendas and meeting minutes



2025 Brevard County Advisory Board Member Survey

5.3,

Board	Member Feedback Summary	Sentiment	Key Actionable Points
Citizen's Budget Review Committee	Board ineffective due to infrequent meetings; lack of impact on Commissioners	● Negative	Increase meeting frequency; empower board with more influence and visibility
Port St. John	Lack of transparency on "No" votes; feels board has little influence	● Negative	Track individual votes; facilitate direct dialogue between Commissioners and board members
Planning & Zoning (7 mos)	Public input undervalued; board perceived as too close to developers	● Negative	Strengthen transparency; ensure balanced participation; address conflicts of interest
Investment Committee	Difficulty maintaining quorum due to vacancies	● Negative	Expedite member appointments to maintain quorum
North Merritt Island Special Advisory Board	No feedback from Commissioners on recommendations; would like reasoning behind votes	● Negative	Implement feedback loop from Commissioners; share rationale for decisions
Community Action Board	Requests more specifics on spending and ability to support those in need	● Negative	Provide detailed financial reporting; enhance board involvement in program support
Personnel Council	Requests more detailed information prior to meetings to save time	● Neutral	Provide materials in advance to allow for better preparation
Planning and Zoning (1 yr)	Needs initial training and instruction	● Neutral	Provide onboarding/training for new members
Historical Commission & North Brevard Parks Commission	Longer and better meeting times requested	● Neutral	Adjust meeting duration and scheduling for member convenience
Brevard Commission on Aging / FASP	Need a larger voice for seniors	● Neutral	Increase advocacy visibility; provide more avenues for input
Brevard County Historical Commission	Website outdated; limited Commissioner awareness	● Neutral	Establish liaison or subcommittee for website updates; increase outreach to Commissioners
Board of Adjustment	Clearer explanation of duties needed; ability to make recommendations on variances	● Neutral	Clarify board responsibilities and authority; update mission documentation
Port St. John Special District Advisory Committee	More community outreach and website updates needed	● Neutral	Improve public communication and maintain updated records online
Brevard County Licensing Board	Operations run smoothly; great staff	● Positive	Maintain current structure and processes
Brevard County Housing Finance Authority	Positive and productive experience; no suggestions	● Positive	Continue current practices
Housing Finance Authority	Experienced Board; no suggestions	● Positive	Maintain current structure and processes
Citizens Oversight Committee (IRL Project)	Strong support from Natural Resources Dept; new members learning	● Positive	Continue mentorship for new members; maintain strong staff support
EFSC Vet Tech Advisory Board	Positive experience with college collaboration	● Positive	Maintain current collaboration and operational structure
CDBG	Concerns mostly addressed via recent Resolution	● Positive	Continue monitoring fund distribution and community impact
EEL Program's Selection & Management Committee	Meetings run efficiently; positive interactions; no concerns	● Positive	Maintain current processes and communication practices
TIP (Together in Partnership)	Ensures local needs shared across sectors; collaborative and impactful	● Positive	Continue bi-monthly meetings; maintain cross-agency collaboration

**Survey was emailed to Advisory Board Members by D-1 office on October 17, 2025
prior to the October 28, 2025 Board of County Commissioner Meeting**

5.3,

Advisory Board	*Minutes Current on Website?	*Date of Last Updated Posted Meeting Minutes
Affordable Housing Advisory Committee	No	3/20/2025
Art in Public Places Advisory Committee	No	7/10/2025
Audit Committee	No	2/25/2025
Board of Adjustment	No	2/19/2025
Brevard County Educational Facilities Authority	No	No Minutes on Website
Brevard County Library System Advisory Board	No	6/5/2025
Building and Construction Advisory Committee	Yes	9/11/2024
Central Brevard Parks and Recreation Advisory Board	No	No Minutes on Website
Citizen Budget Review Committee	No	6/19/2025
Commission on Aging	Yes	10/19/2025
Community Action Board	No	No Minutes on Website
Community Development Block Grant Advisory Board	No	7/16/2024
Contractors' Licensing Board	No	6/18/2025
County EMS Advisory Council	No	No Minutes on Website
District 2 Canal Dredging Committee	No	4/2/2025
Employee Benefits Insurance Advisory Committee	No	1/29/2025
Environmentally Endangered Lands Selection & Management Committee (SMC)	No	8/20/2025
Health Facilities Authority	No	No Minutes on Website
Historical Commission	Yes	9/24/2024
Housing Finance Authority	No	4/23/2025
Investment Committee	No	11/18/2022
Marine Advisory Council	No	5/15/2025
Merritt Island Redevelopment Agency	No	9/27/2018
North Brevard Commission on Parks and Recreation	No	4/10/2025
North Brevard Development Board	No	No Minutes on Website
North Brevard Library Advisory Board	No	4/10/2025
North Merritt Island Dependent Special District Board	No	8/10/2023
Personnel Council	No	No Minutes on Website
Planning and Zoning Board / Local Planning Agency	No	2/17/2025
Port St. John Dependent Special District Board	No	6/5/2024
Public Safety Coordinating Council	No	No Minutes on Website
Save Our Indian River Lagoon Citizen Oversight Committee	No	No Minutes on Website
South/Central Brevard Public Library Advisory Board	No	4/17/2025
South/Central Parks and Recreation Advisory Board	No	7/8/2025
Together in Partnership	No	5/19/2025
Tourist Development Council	No	3/26/2025

* Updated as of October 24, 2025

Website Location of agendas and meeting minutes:
<https://www.brevardfl.gov/AdvisoryBoardAgendasAndMinutes>

Board Meeting Date

Item Number: J.3,

Motion By: KA

Second By: KD

Nay By: _____

Commissioner	DISTRICT	AYE	NAY
Commissioner Delaney	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice Chair Goodson	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Adkinson	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Altman	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chairman Feltner	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>