



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.25.

5/18/2021

Subject:

Approval, Re: Authorizing Resolution, Grant Application, Standard Assurances, and Execution of Follow-up Grant Agreement for SFY 2022 Florida Commission for the Transportation Disadvantaged Trip & Equipment Grant

Fiscal Impact:

FY2021

\$361,831 from Florida Commission for the Transportation Disadvantaged (4135/303196)

\$ 40,203 from Fares and General Funds (4130/R30373)

FY2022

\$1,085,492 from Florida Commission for the Transportation Disadvantaged (4135/303196)

\$ 120,610 from Fares and General Funds (4130/R30373)

Dept/Office:

Transit Services

Requested Action:

It is requested that the Board of County Commissioners approve the following actions for the Trip and Equipment Grant from the Florida Commission for the Transportation Disadvantaged in the amount of \$1,447,322:

- the Chair to sign the Authorizing Resolution,
- the Chair to sign the Grant Application,
- the Chair to sign the Standard Assurances,
- the Chair to execute the Grant Agreement, contingent upon County Attorney and Risk Management approval,
- the Interim Transit Director to execute any additional follow-up documentation, resolutions and amendments necessary to secure these funds,
- the County Manager to execute necessary Budget Change Requests.

Summary Explanation and Background:

This grant will enable Brevard County to provide curb-to-curb transportation services to residents who are Transportation Disadvantaged (TD) as defined in Florida Statute 427, Part 1. Funds in the Transportation Disadvantaged Trust Fund are allocated, on a formula basis, to each county according to the Florida Administrative Code 41-2. The formula is based on a comparative ranking of eligible recipients that includes the following categories: Transportation Disadvantaged eligible population of the county; total centerline miles of public roads in the county; Transportation Disadvantaged trips provided; and the state's total allocated funding from the previous year.

Brevard County has been allocated \$1,447,322 in State Fiscal Year 2021-2022 TD Trust Funds. The TD Trust Funds require a 10% local match.

Even though the TD Funds are distributed through a formula, once the agreement is signed, Space Coast Area Transit is reimbursed on a per passenger mile basis through a service rate developed by the CTD with the grant starting on July 1, 2021 to correspond with the State's Fiscal Year.

All of the funding will be used in providing curb-to-curb trips and not for the purchase of capital items. The funds are used to provide paratransit service throughout the county for Medical, Food Shopping, Employment, Educational and various trips, with Medical trips accounting for about ½ of the total service. A total of 38,033 trips were provided under this grant from April 2020 to March 2021. The grant funding is allocated and spent according to the State of Florida Fiscal Year; therefore the grant will begin on July 1, 2021. All of the funding is included in Transit Services FY2020-2021 operating budget and will be included in the FY 2021-2022 budget.

Clerk to the Board Instructions:

Please return one set of the signed Authorizing Resolution, signed Grant Application, signed Standard Assurances and Board Memo to Transit Services.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

May 19, 2021

MEMORANDUM

TO: Terry Jordan, Interim Transit Services Director

RE: Item F.25., Approval for Authorizing Resolution, Grant Application, Standard Assurances, and Execution of Follow-up Grant Agreement for SFY 2022 Florida Commission for the Transportation Disadvantaged Trip and Equipment Grant

The Board of County Commissioners, in regular session on May 18, 2021, took the following actions for a SFY2022 for the Trip and Equipment Grant from the Florida Commission for the Transportation Disadvantaged in the amount of \$1,447,322:

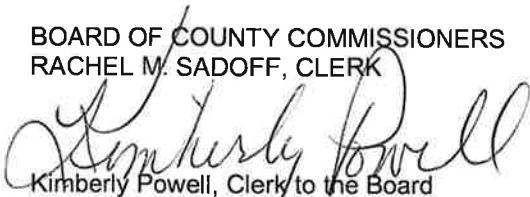
- adopted Resolution No. 21-068, authorizing the filing and execution of a Transportation Disadvantaged Trip and Equipment Grant Agreement with the Florida Commission for the Transportation Disadvantaged;
- authorized the Chair to sign the Transportation Disadvantaged Trip and Equipment Grant Application;
- authorized the Chair to sign the Transportation Disadvantaged Trip and Equipment Grant Standard Assurances Certification;
- authorize the Chair to execute the Grant Agreement, contingent upon County Attorney and Risk Management approvals;
- authorized you to execute any additional follow-up documentation, resolutions, and amendments necessary to secure the funds; and
- authorized the County Manager to execute necessary Budget Change Requests.

Enclosed are the fully-executed Resolution, Trip and Grant application, and the Trip and Equipment Grant Standard Assurances.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK


Kimberly Powell, Clerk to the Board

/cld

Encl. (3)

cc: County Manager
County Attorney
Risk Management
Budget Office
Finance

RESOLUTION 21-068
m,

RESOLUTION of the Brevard County Board of County Commissioners hereby authorizes the filing and execution of a Transportation Disadvantaged Trip & Equipment Grant Agreement with the Florida Commission for the Transportation Disadvantaged.

WHEREAS, the Brevard County Board of County Commissioners is eligible to receive a Transportation Disadvantaged Trip & Equipment Grant and to undertake a transportation disadvantaged service project as authorized by Section 427.0159, Florida Statutes, and Rule 41-2, Florida Administrative Code.

NOW THEREFORE BE IT RESOLVED by the Brevard County Board of County Commissioners that:

1. The Brevard County Board of County Commissioners has the authority to enter into this grant agreement.
2. The Brevard County Board of County Commissioners authorizes Rita Pritchett, Chair, to execute the grant agreement, amendments, warranties, certifications and any other documents which may be required in connection with the agreement with the Florida Commission for the Transportation Disadvantaged on behalf of the Brevard County Board of County Commissioners.
3. The Brevard County Board of County Commissioners' Registered Agent in Florida is the Chair. The Registered Agent's address is 2725 Judge Fran Jamieson Way, Viera, FL 32940.
4. The Brevard County Board of County Commissioners authorizes the Interim Transit Director to sign any and all assurances, reimbursement invoices, warranties, certifications and any other documents which may be required in connection with the agreement or subsequent agreements.

DULY PASSED AND ADOPTED THIS 18TH DAY OF MAY, 2021.

BREVARD COUNTY BOARD OF COUNTY
COMMISSIONERS

ATTEST:



Rita Pritchett, Chair



Rachel Sadoff, Clerk to the Court




TRANSPORTATION DISADVANTAGED TRIP & EQUIPMENT GRANT STANDARD ASSURANCES

The Grantee hereby assures and certifies that:

1. The Grantee has the requisite fiscal, managerial, and legal capacity to carry out the Transportation Disadvantaged Program and to receive and disburse State funds.
2. The Grantee is aware that the Trip & Equipment Grant is a reimbursement grant. Reimbursement of funds will be approved for payment upon receipt of a properly completed invoice with supporting documentation.
3. Trip & Equipment Grant funds will not be used to supplant or replace existing federal, state, or local government funds.
4. The Grantee understands that an approved written eligibility application and eligibility support documentation is required and is to be maintained for each rider who receives a trip or bus pass funded by the Transportation Disadvantaged Trust Fund. Such documentation shall be made available upon request by CTD staff or its designee.
5. The Grantee is aware that if capital equipment is purchased with these grant funds, equipment must be received by the recipient no later than June 30, 2022.
6. The Grantee recipient is aware that the approved project must be complete by June 30, 2022, which means services must be provided by that date or reimbursement will not be approved.
7. Capital equipment purchased through this grant shall comply with the recipient's competitive procurement requirements or Chapter 287 or Chapter 427, Florida Statutes.

This certification is valid for the agreement period for which the grant application is filed.

Signature: 
Name: Rita Pritchett
Title: Chair
Agency: Brevard County Board of County Commissioners
d/b/a Space Coast Area Transit

Date: As approved by the Board on 5/18/2021



Transportation Disadvantaged Trip & Equipment Grant Recipient Information

Legal Name	Brevard County Board of County Commissioners d/b/a Space Coast Area Transit		
Federal Employer Identification Number	59-6000523		
Registered Address	401 S. Varr Ave		
City and State	Cocoa, FL	Zip Code	32922
Contact Person for this Grant	Karen Petters	Phone Number Format 111-111-1111	321-635-7815
E-Mail Address [Required]	Karen.Petters@brevardfl.gov		
Project Location [County(ies)]	Brevard County	Proposed Project Start Date	07/01/2021
Budget Allocation			
Grant Amount – State Allocation [90%]		\$1,447,078.00	
Grant Amount – Local Match [10%]		\$160,786.00	
Voluntary Dollar Amount		\$244.00	
Local Match for Voluntary Dollars [In Kind]		\$27.00	
Total Project Amount		\$1,608,135.00	

Capital Equipment Request	
Description of Capital Equipment	\$ Amount
Total Project Amount	\$ 0.00

Local Coordinating Board Review IS Required if Requesting Capital Equipment

The purchase of capital equipment is included and has been reviewed by the N/A Local Coordinating Board.

Not Applicable

Signature of Local Coordinating Board Chairperson

Date

I, the authorized Grantee Representative, hereby certify that the information herein is true and accurate and is submitted in accordance with the 2021-22 Program Manual and Instructions for the Trip & Equipment Grant.

Signature of Grant Recipient Representative

Rita Pritchett, Chair

Date

As approved by the Board on 5/18/2021.

Rachel Sadoff, Clerk of the Court

Name of Grant Recipient	Brevard County Board of County Commissioners d/b/a Space Coast Area Transit
Project Location [County(ies)]	Brevard County
Service Rate Effective Date	07/01/2022

[illegible]

* **Ambulatory, Wheel Chair and Stretcher** must all use the same Unit of Measure either **Trip or Passenger Mile**;
Cannot mix, all must be the same regardless of Transportation Mode.