



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Unfinished Business

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I.1.

3/22/2022

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**Subject:**

District 2 Proposed Allocation of Available Funds

**Fiscal Impact:**

**Dept/Office:**

District 2 Commission Office

**Requested Action:**

Request the Board consideration to reallocate District 2's available funds per the attachment.

**Summary Explanation and Background:**

The attached summarizes the available funds and categories where the funds will be allocated.

**Clerk to the Board Instructions:**



**April 28, 2022**

**MEMORANDUM**

**TO:** Bryan Lober, Commissioner District 2

**RE:** Item I.1., District 2 Proposed Allocation of Available Funds

**This is to correct the memorandum of March 23, 2022.** The Board of County Commissioners, in regular session on March 22, 2022, approved the reallocation of District 2's available funds as directed:

Of the roughly \$5 million originating from CARES Act funds delegated, by the Board of County Commissioners (BOCC), to District 2 to allocate, roughly \$481,000 remains available. This amount is derived from a combination of an intentional set-aside for future allocation and programs which ran under budget. The categories which ran most substantially under budget include indigent burials and "other feeding, housing, or employment nonprofits." The former has approximately \$151,000 available. The latter has roughly \$131,000 available. The set aside has roughly \$137,000 available. Other programs also ran under budget, including vaccine freezers for independent pharmacies which has approximately \$43,000 remaining available. This item primarily seeks to reallocate available funds from the above-referenced \$5M funding pool and assign those available funds as follows:

1. \$416,000: Infrastructure projects (coordinated through Utilities and/or Public Works)
  - a. As additionally detailed in below bullet points, County Budget may initially split this allocation with \$208,000 going to Utilities and \$208,000 going to Public Works.
2. \$60,000: Staff education and/or training for skills usable within department (coordinated through Human Resources). This shall not be used to reimburse any elected official, department director, or assistant department director. It shall not be available to any Commission office employee. No individual staff member may receive more than \$3,000 in reimbursement from this funding source.

This pool of funding may also be used to supplement any existing funding to cover in-State tuition costs for those Brevard County Sheriff's Office (BCSO) and/or Brevard County Fire Rescue (BCFR) recruits at Eastern Florida State College (EFSC). There may be a commitment requirement imposed by either BCFR and/or BCSO with respect to recipients of this funding. Absent a prohibition on local preference, this shall be restricted to residents of Brevard County and/or a physically adjacent county. As with staff, this, too, shall be limited to a maximum reimbursement of \$3,000 per first responder.

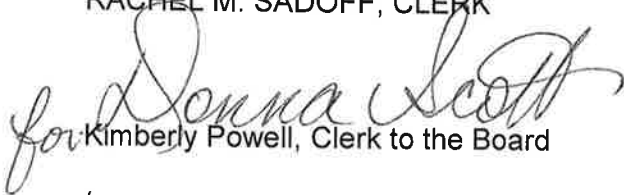
3. \$5,000: Indigent burials (coordinated through Housing and Human Services).

- The above allocations shall be the only authorized allocations from funds remaining available out of the \$5M pool discussed above.
- County Budget may allocate funding amongst the following departments:
  - Item 1: Utilities and Public Works
  - Item 2: Human Resources
  - Item 3: Housing and Human Services
- Should items (2) and/or (3) fall under anticipated budget, County Budget may reallocate any remaining available funds from these five items toward item (1): Infrastructure projects, increasing the total allocated from the initial allocation of \$416,000.
  - Any such reallocation shall be to either Utilities and/or Public Works.
  - In no event shall funds allocated exceed available funding.
- In consultation with County Budget, as dollar figures are approximate, should there be any differential, that differential shall be applied towards (1): Infrastructure.
- Staff shall be authorized to execute any necessary Budget Change Requests to effectuate the above.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

  
for Kimberly Powell, Clerk to the Board

/sm

cc: County Manager  
County Attorney  
Finance  
Budget

Of the roughly \$5M originating from CARES Act funds delegated, by the BOCC, to District 2 to allocate, roughly **\$481,000** remains available. This amount is derived from a combination of an intentional set-aside for future allocation and programs which ran under budget. The categories which ran most substantially under budget include indigent burials and "other feeding, housing, or employment nonprofits." The former has approximately **\$151,000** available. The latter has roughly **\$131,000** available. The set aside has roughly **\$137,000** available. Other programs also ran under budget, including vaccine freezers for independent pharmacies which has approximately **\$43,000** remaining available.

This item primarily seeks to reallocate available funds from the above-referenced \$5M funding pool and assign those available funds as follows:

1. **\$416,000**: Infrastructure projects (coordinated through Utilities and/or Public Works)
  - a. As additionally detailed in below bullet points, County Budget may initially split this allocation with \$208,000 going to Utilities and \$208,000 going to Public Works.

- amended - (email)* ✓
2. **\$60,000**: Staff education and/or training for skills usable within department (coordinated through Human Resources). This shall not be used to reimburse any elected official, department director, or assistant department director. No individual staff member may receive more than \$3000 in reimbursement from this funding source.

3. **\$5000**: Indigent burials (coordinated through Housing and Human Services)

- The above allocations shall be the **only authorized allocations** from funds remaining available out of the \$5M pool discussed above.
- County Budget may allocate funding amongst the following departments.
  - Item 1: Utilities and Public Works
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  - **In no event shall funds allocated exceed available funding.**
- In consultation with County Budget, as dollar figures are approximate, should there be any differential, that differential shall be applied towards (1): Infrastructure
- Whereas the version of this agenda item presented on March 8, 2022, contemplated an independent audit funded through the roughly \$5M originating from CARES Act funds delegated, by the BOCC, to District 2 to allocate, based upon board discussion at that meeting, said audit shall be undertaken using funds originating from District 2's office budget. Staff may seek, as may be lawful, to either piggyback an existing auditing contract of another local government or utilize an existing contracted auditor (either RSM or Cherry Bekaert) of Brevard County or put the audit out as either an RFP or IFB as

*Stricken* X

may be appropriate. The costs incurred in this audit shall not exceed available funds within District 2's office budget.

Staff shall be authorized to execute any necessary BCR(s) to effectuate the above.

Following review by the County Attorney's Office, any duly elected commissioner shall be authorized to sign any contracts necessary to effectuate the above.

This motion is in keeping with BCC-43, as approved by the BOCC on September 14, 2021 which states, in pertinent part, "Each District Office has discretion and approval over the line-items within their budget."

Stricken  
✓  
✗

## Samantha McDaniel

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**From:** Donna Scott  
**Sent:** Tuesday, March 22, 2022 1:16 PM  
**To:** Samantha McDaniel  
**Subject:** FW: Adjusted text (Item I.1)

FYI

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**From:** Lober, Bryan <Bryan.Lober@brevardfl.gov>  
**Sent:** Tuesday, March 22, 2022 9:49 AM  
**To:** Donna Scott <donna.scott@brevardclerk.us>  
**Subject:** Adjusted text (Item I.1)

#2, \$60,000

revised

Staff education and/or training for skills usable within department (coordinated through Human Resources). This shall not be used to reimburse any elected official, department director, or assistant department director. It shall not be available to any commission office employee. No individual staff member may receive more than \$3000 in reimbursement from this funding source. .

This pool of funding may also be used to supplement any existing funding to cover in-state tuition costs for those BCSO and/or BCFR recruits at EFSC. There may be a commitment requirement imposed by either BCFR and/or BCSO with respect to recipients of this funding. Absent a prohibition on local preference, this shall be restricted to residents of Brevard County and/or a physically adjacent county. As with staff, this, too, shall be limited to a maximum reimbursement of \$3000 per first responder.

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March 23, 2022

MEMORANDUM

TO: Bryan Lober, Commissioner District 2

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3. **\$5,000:** Indigent burials (coordinated through Housing and Human Services).

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    - Any such reallocation shall be to either Utilities and/or Public Works.
    - **In no event shall funds allocated exceed available funding.**
  - In consultation with County Budget, as dollar figures are approximate, should there be any differential, that differential shall be applied towards (1): Infrastructure.
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- Staff shall be authorized to execute any necessary Budget Change Requests to effectuate the above.
- X Following review by the County Attorney's Office, any duly elected Commissioner shall be authorized to sign any contracts necessary to effectuate the above.
- X This motion is in keeping with BCC-43, as approved by the BOCC on September 14, 2021, which states, in pertinent part, "Each District Office has discretion and approval over the line-items within their budget."

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

  
for: Kimberly Powell, Clerk to the Board

/sm

cc: County Manager  
County Attorney  
Finance  
Budget