



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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September 17, 2014

MEMORANDUM

TO: Steve Burdett, Finance Director

RE: Item II.D.5., Billfolder

The Board of County Commissioners, in regular session on September 16, 2014, approved the Billfolder, as submitted.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Etheridge

Tammy Etheridge, Deputy Clerk

cc: Budget

Board Meeting of: Sept. 16, 2014

THE FOLLOWING ITEMS ARE BEING PRESENTED TO THE BOARD OF COUNTY COMMISSIONERS FOR ITS ACTION:

**The following is submitted to the board pursuant to Payment for Membership in Professional Organizations
Policy No. BCC-41**

NONE \$

**The following invoice(s) are being submitted to the board as proper purchasing procedures were not followed and a
purchase order was not obtained prior to purchasing items or services rendered.**

NONE \$

**The following Travel requests are being submitted to the Board pursuant to the Travel Administrative Order AO-21.
These Travel Requests either were not approved as part of the annual budget process, or exceeded the approved budget by
more than 20%. Approval was received from the County Manager's office.**

Vicki Bennett	Orlando, FL	Parks & Recreation	2014 FRPA Annual Conference	\$	331.00 *
Claire Cawthon	Orlando, FL	Parks & Recreation	2014 FRPA Annual Conference	\$	331.00 *
Troy Cox	Orlando, FL	Parks & Recreation	2014 FRPA Annual Conference	\$	331.00 *
Dave McGovern	Orlando, FL	Parks & Recreation	2014 FRPA Annual Conference	\$	603.00 *

* Not included in 2014 approved budget
** Exceeds approved budget by more than 20%

Mary Bolin Lewis