



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.23.

5/18/2021

Subject:

Approval, Re: Resolution and Public Transportation Grant Agreement, re: Florida Department of Transportation Public Transit Block Grant Program

Fiscal Impact:

\$1,652,923 - Florida Department of Transportation Block Grant (4135/303197)

Dept/Office:

Transit Services Department

Requested Action:

It is requested that the Board of County Commissioners approve the following actions for a State FY2022 Public Transit Block Grant from the Florida Department of Transportation in the amount of \$1,652,923:

- the Chair to sign the Authorizing Resolution,
- the Chair to sign the Follow-Up Grant Agreement, contingent upon County Attorney and Risk Management approval,
- the Interim Transit Director to execute any additional follow-up documentation, resolutions, and amendments necessary to secure these funds,
- authorize the County Manager to execute necessary Budget Change Requests.

Summary Explanation and Background:

The Block Grant Program is the base program of the Florida Department of Transportation to provide funding for public transportation throughout the state. The funding for the program is from the State of Florida's Transportation Trust Fund and is allocated to transit systems based on ridership, revenue miles and population.

Space Coast Area Transit is able to use the Block Grant Program funding for capital purposes up to a 50% local match of Federal funds or for operating not to exceed 50% of costs, excluding fare box, advertising and federal transit revenues. Space Coast Area Transit uses the entire Block Grant funding for operational service. The Florida Legislative, last week, passed language that local match may be below 50% for the time period of July 1, 2021 to June 30, 2022. The bill has not been signed by the Governor, nor has the Transit Department received information on how this will be implemented at this time.

In addition, to the 50% match requirement, Block Grant Program funding cannot exceed local revenue received during the term of the agreement and Block Grant Program funds shall not supplant local tax

revenues made available for operations in the year immediately preceding this Agreement. Fiscal impact for County FY2021-2022 and FY2022-2023 (SFY 2022-2023) will be \$1,652,923.

Once Florida Department of Transportation receives the Resolution and Exhibit A & B, the Department will prepare and submit the Public Transportation Grant Agreement to be executed by the County.

Clerk to the Board Instructions:

Please have the Chair execute the Resolution; provide Transit Services one copy of the Resolution and Board Memo.



May 19, 2021

MEMORANDUM

TO: Terry Jordan, Interim Transit Services Director

RE: Item F.23., Approval for Resolution and Public Transportation Grant Agreement for Florida Department of Transportation (FDOT) Public Transit Block Grant Program

The Board of County Commissioners, in regular session on May 18, 2021, took the following actions for a State FY2022 Public Transit Block Grant from the FDOT in the amount of \$1,652,923:

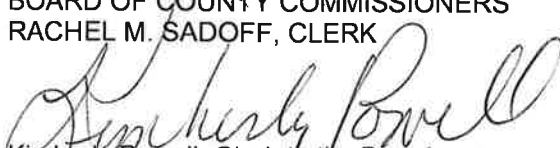
- adopted Resolution No. 21-065, authorizing the execution of the Public Transportation Grant Agreement with the FDOT;
- authorized the Chair to sign the follow-up Grant Agreement, contingent upon County Attorney and Risk Management approval;
- authorized you to execute any additional follow-up documentation, resolutions, and amendments necessary to secure the funds; and
- authorized the County Manager to execute necessary Budget Change Requests.

Enclosed is the fully-executed Resolution.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK


Kimberly Powell, Clerk to the Board

/cld

Encl. (1)

cc: County Manager
County Attorney
Risk Management
Budget Office
Finance

RESOLUTION

21-065

A Resolution of the Board of County Commissioners of Brevard County, Florida, on behalf of Space Coast Area Transit, authorizing the execution of the Public Transportation Grant Agreement with the Florida Department of Transportation; and providing an effective date.


WHEREAS, the Board of County Commissioners of Brevard County, Florida, has the authority to enter into a Grant Agreement with the Florida Department of Transportation to undertake a project as authorized by Chapter 341.051(1) of the Florida Statutes.

NOW, therefore, be it resolved by the Board of County Commissioners of Brevard County, Florida, that:

1. The Chair of the Board of County Commissioners of Brevard County, Florida is authorized to execute the Public Transportation Grant Agreement for State Financial Project Number 433303-1-84-04.
2. The Chair of the Board of County Commissioners is authorized to execute the Agreement, Addendums, and Amendments with the Florida Department of Transportation.
3. That the Interim Transit Director is authorized to sign any and all assurances, certifications, reimbursement invoices, and other documents, which may be required in connection with the Agreement.
4. This Resolution shall take into effect immediately upon its adoption.

DULY PASSED AND ADOPTED this 18th day of May, 2021.

Brevard County Board of County
Commissioners



Rachel Sadoff, Clerk

Rita Pritchett, Chair

As approved by the Board on May 18, 2021

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-000-02
STRATEGIC
DEVELOPMENT
OGC 02/20

EXHIBIT A

Project Description and Responsibilities

A. Project Description (description of Agency's project to provide context, description of project components funded via this Agreement (if not the entire project)): This Agreement provides State Public Transit Block Grant operating funds up to 50% to Brevard County Board of County Commissioners, d/b/a Space Coast Area Transit for operational expenses associated with the fixed route transit service in the urbanized areas of Brevard County.

B. Project Location (limits, city, county): Urbanized areas of Brevard County.

C. Project Scope (allowable costs: describe project components, improvement type/service type, approximate timeline, project schedule, project size): Provide public bus transit services to people in the urbanized area of Brevard County, performed in accordance with the requirements of the state public transit block grant program procedure 725-030-030 and the provisions of this agreement.

D. Deliverable(s): Agency will provide transit trips until all funds are expended. Trips will be quantified and report in the national Transit Database. Ridership will be documented in the Project Monitoring Status Report submitted with each invoice.

The project scope identifies the ultimate project deliverables. Deliverables for requisition, payment and invoice purposes will be the incremental progress made toward completion of project scope elements. Supporting documentation will be quantifiable, measurable, and verifiable, to allow for a determination of the amount of incremental progress that has been made, and provide evidence that the payment requested is commensurate with the accomplished incremental progress and costs incurred by the Agency.

E. Unallowable Costs (including but not limited to): capital costs

F. Transit Operating Grant Requirements (Transit Only):

Transit Operating Grants billed as an operational subsidy will require an expenditure detail report from the Agency that matches the invoice period. The expenditure detail, along with the progress report, will be the required deliverables for Transit Operating Grants. Operating grants may be issued for a term not to exceed three years from execution. The original grant agreement will include funding for year one. Funding for years two and three will be added by amendment as long as the grantee has submitted all invoices on schedule and the project deliverables for the year have been met.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
 GRANT AGREEMENT EXHIBITS**

Form 725-000-02
 STRATEGIC
 DEVELOPMENT
 OGC 02/20

EXHIBIT B

**Schedule of Financial Assistance
 TRANSIT OPERATING ONLY**

FUNDS AWARDED TO THE AGENCY PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

A. Fund Type and Fiscal Year:

Financial Project Number	Fund Type	FLAIR Category	State Fiscal Year	CSFA/CFDA Number	CSFA/CFDA Title or Funding Source Description	Funding Amount
	DPTO	088774	2022	55.010	Public Transit Block Grant Program	\$1,652,923
Total Financial Assistance						\$ 1,652,923

B. Operations Phase - Estimate of Project Costs by Budget Category:

Budget Categories <i>Operations (Transit Only) *</i>	State	Local	Federal	Total
Salaries	\$775,481	\$775,481		\$1,550,962
Fringe Benefits	\$379,849	\$379,849		\$ 759,698
Contractual Services	\$151,500	\$151,500		\$ 303,000
Travel				
Other Direct Costs	\$346,093	\$346,093		\$ 692,186
Indirect Costs				
Totals	\$1,652,923	\$1,652,923	\$	\$3,305,846

* Budget category amounts are estimates and can be shifted between items without amendment (because they are all within the Operations Phase).

C. Cost Reimbursement

The Agency will submit invoices for cost reimbursement on a:

- ☒ Monthly
☐ Quarterly
☐ Other: _____

basis upon the approval of the deliverables including the expenditure detail provided by the Agency.

BUDGET/COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Department Grant Manager Name _____

Signature _____

Date _____