

ADD ON

AGENDA

Section	New Business
Item No.	V I F 2

Meeting Date
November 21, 2017



AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT: Permission to use current Chairman's signature plates

DEPT/OFFICE: Miscellaneous

Requested Action:

It is requested the Board of County Commissioners grant permission to continue to use the current Chairman's signature plates for signing the Payroll and Accounts Payable checks until new signature plates can be obtained with the new Chairman's signature.

Summary Explanation & Background:

Exhibits Attached:

Contract /Agreement (If attached): Reviewed by County Attorney Yes No

County Manager's Office

Frank Abbate, County Manager

Department

PR



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November 22, 2017

MEMORANDUM

TO: Frank Abbate, County Manager

RE: Item VI.F.2., Permission to Use Current Chairman's Signature Plates

The Board of County Commissioners, in regular session on November 21, 2017, granted permission to continue to use the current Chairman's signature plates for signing the Payroll and Accounts Payable checks until new signature plates can be obtained with the new Chairman's signature.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

cc: Finance