

Meeting Date
August 22, 2017



AGENDA	
Section	Consent
Item No.	II.C.1

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Amend three Professional Consulting agreements between the Board of County Commissioners and Quentin L. Hampton (QLH), Inc. to reflect the official change in the Consultant Company's Name to Mead & Hunt, Inc.
DEPT/OFFICE:	Central Services on behalf of Utility Services and Natural Resources Management Departments

Requested Action:
It is requested that the Board of County Commissioners approve and authorize the chairman to execute the attached documents for contract assignment of three Professional Consulting Service Agreements with Quentin L. Hampton, Inc. to Mead & Hunt, Inc. per the notice received of official merger effective June 30, 2017.

Summary Explanation & Background:

Brevard County received notification that Quentin L. Hampton, Inc. had merged with Mead & Hunt, Inc. requesting transfer of Contract and associated projects from Quentin L. Hampton, Inc. (QLH) to Mead & Hunt, Inc.

Utility Services entered into a contract for Professional Consulting Services Master Agreement with QLH on May 1, 2012 with an expiration date of October 3, 2017. Utility Services also entered in to a contract for Professional Services with QLH on October 3, 2014 for the expansion project of the South Central Wastewater Treatment Plant.

Natural Resources entered into Professional Services Contract for Capital Projects on July 23, 2014.

Mead & Hunt, Inc. and the Contract Assignment agreement states that the employees currently working on our contracts will continue to be employees of Mead & Hunt.





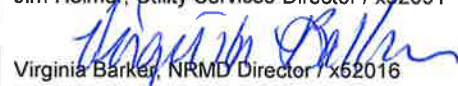
The Utility Services Department reviewed the corporate and financial data of Mead & Hunt, Inc. and found them to meet the qualifications for the original QLH contracts. The County Attorney has also reviewed and approved the contract assignment agreement.

Fiscal Impact: No fiscal impact

Contact: Teresa Camarata, Central Services Director, 321-637-5492, Teresa.Camarata@brevardfl.gov
Jim Helmer, Utility Services, 321-633-2091, Jim.Helmer@brevardfl.gov
Virginia Barker, Natural Resources Management, 321-633-2016, Virginia.Barker@brevardfl.gov

Clerk to the Board Instructions: Return 2 executed assignments to Utility Services Dept. and 2 executed assignments to Natural Resources Management Department.

Exhibits Attached: Assignment Agreements, Letters of request & County Attorney Approval

Contract /Agreement (If attached): Reviewed by County Attorney		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	PR	<input type="checkbox"/>
County Manager	Assistant County Manager, John Denninghoff			Department Director Extension  Teresa Camarata, Central Services Director / x55492			
Frank Abbate 	Interim Assistant County Manager, Jim Liesenfelt			 Jim Helmer, Utility Services Director / x52091  Virginia Barker, NRMD Director / x62016			



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

August 23, 2017

MEMORANDUM

TO: Teresa Camarata, Central Services Director

RE: Item II.C.1., Contract Assignment of Three Professional Consulting Service Agreements with Quentin L. Hampton, Inc. to Mead & Hunt, Inc.

The Board of County Commissioners, in regular session on August 22, 2017, approved and executed Contract Assignment of three Professional Consulting Service Agreements with Quentin L. Hampton, Inc. to Mead & Hunt, Inc., per the notice received of official merger effective June 30, 2017. Enclosed is a copy of each Contract Assignment.

By copy of this memorandum, the fully-executed Contract Assignments were provided to Utility Services and Natural Resources Management.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

Encls. (2)

cc: Contracts Administration
Utility Services Director
Natural Resources Management Director



Quentin L. Hampton Associates
Civil and Environmental Engineers
A Mead & Hunt Company

*Keep these
2 assignments
in Board
package*

July 17th, 2017

James Helmer
CC: Rose Lyons
Brevard County Utility Services Department
2725 Judge Fran Jamieson Way A-213
Viera, FL 32940-6602

RE: Agreement for Professional Services and Agreement for Master Professional Services

CONTRACT ASSIGNMENT

WHEREAS, Mead & Hunt, Inc. (Mead & Hunt) has merged with Quentin L. Hampton, Associates, Inc. (QLH) and has retained employees of QLH as of June 30, 2017;

WHEREAS, Brevard County and QLH has entered into an (Agreement) for professional services dated October 3rd, 2014. Brevard County and QLH has also entered into an Agreement master professional services dated May 1st, 2012 and amended on October 2nd, 2015 and September 16th, 2016; and

WHEREAS, QLH wishes to assign its duties under both Agreements by written consent from Brevard County; to Mead & Hunt; and

NOW, THEREFORE, effective June 30, 2017 all rights, title and interest in the Agreement between Brevard County and QLH is hereby assigned and transferred to Mead & Hunt. Mead & Hunt accepts said assignment and agrees to perform the remaining obligations of QLH under the Agreement with the retained employees of QLH. Mead & Hunt shall be entitled to all monies remaining to be paid under the Agreement, which right is also assigned hereunder. All other terms and conditions shall remain in full force and effect.

This Agreement supersedes all previous negotiations, commitments, or any other Agreement with respect to the matter hereof.

Approved:

Approved:

Accepted:

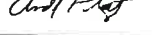
Brevard County

Quentin L. Hampton Associates, Inc.

Mead & Hunt, Inc.

By: 

By: 

By: 

Name: Curt Smith

Name: Brad Blais

Name: Andrew J. Platz

Title: Chairman

Title: President

Title: President

The above person is authorized to sign for Client and bind the Client to the terms hereof.

Date: 8/22/17

Date: 7/17/17

Date: _____

Attest:




Scott Ellis, Clerk of Court



Quentin L. Hampton Associates
 Civil and Environmental Engineers
 A Mead & Hunt Company

July 17th, 2017

Virginia Barker
 2725 Judge Fran Jamieson Way
 Melbourne, FL 32940

RE: Agreement for Professional Services Contract – Capital Projects

CONTRACT ASSIGNMENT

WHEREAS, Mead & Hunt, Inc. (Mead & Hunt) has merged with Quentin L. Hampton, Associates, Inc. (QLH) and has retained employees of QLH as of June 30, 2017;

WHEREAS, Brevard County and QLH has entered into an (Agreement) for professional services dated July 23rd, 2014; and

WHEREAS, QLH wishes to assign its duties under the Agreement by written consent from Brevard County; to Mead & Hunt; and

NOW, THEREFORE, effective June 30, 2017 all rights, title and interest in the Agreement between Brevard County and QLH is hereby assigned and transferred to Mead & Hunt. Mead & Hunt accepts said assignment and agrees to perform the remaining obligations of QLH under the Agreement with the retained employees of QLH. Mead & Hunt shall be entitled to all monies remaining to be paid under the Agreement, which right is also assigned hereunder. All other terms and conditions shall remain in full force and effect.

This Agreement supersedes all previous negotiations, commitments, or any other Agreement with respect to the matter hereof.

Approved:

Approved:

Accepted:

Brevard County

Quentin L. Hampton Associates, Inc.

Mead & Hunt, Inc.

By: 

By: 

By: 

Name: Curt Smith

Name: DAVID KING

Name: Andrew J. Platz

Title: Chairman

Title: VP

Title: President

The above person is authorized to sign for Client and bind the Client to the terms hereof.

Date: 8/22/17

Date: 7/17/17

Date: 7/17/17

Attest:





Scott Ellis, Clerk of Court

From: [Yuan, Diana](#)
To: [Lyons, Rose A](#); [Knox, Scott L](#)
Cc: [Lane, Karen](#); [Cummings, Cathleen](#)
Subject: RE: Document for Review
Date: Friday, August 04, 2017 11:38:21 AM
Attachments: [image001.png](#)

Rose,

The assignment agreement looks fine.

Diana E. Yuan, Esq.
Assistant County Attorney
Brevard County Attorney's Office
2725 Judge Fran Jamieson Way, Suite 308
Viera, FL 32940
Telephone: 321/633-2090
Fax: 321/633-2096
diana.yuan@brevardcounty.us

Please note: The State of Florida has a broad public records law. Most written communications to or from county employees regarding county business are public records available upon request to the public and media. Your e-mail communications may therefore be subject to public disclosure.

From: Lyons, Rose A
Sent: Friday, July 28, 2017 2:29 PM
To: Yuan, Diana; Knox, Scott L
Cc: Lane, Karen; Cummings, Cathleen
Subject: Document for Review
Importance: High

Scott/Diana,

Attached are several documents in reference to Quentin L. Hampton (QLH) merger with Mead & Hunt, Inc.

The one-page agreements were prepared by Mead & Hunt and purchasing suggested you do a quick review before we take them to the Board.

I've also attached the existing contracts we have with QLH. They are the Consultant in charge of our big South Central Plant Expansion here in Viera and also handle coordination of the SRF Loan for that expansion. The other contract is their continuing consultant agreement which will expire in October of this year but they are in the middle of several projects.

Mark Reagan reviewed the financials and Corporate profile of Mead & Hunt and believes they meet the requirements of the original RFQ for both contracts.



Quentin L. Hampton Associates
Civil and Environmental Engineers
A Mead & Hunt Company

RECEIVED
JUL 19 2017
UTILITY SERVICES

July 17th, 2017

James Helmer
CC: Rose Lyons
Brevard County Utility Services Department
2725 Judge Fran Jamieson Way A-213
Viera, FL 32940-6602

RE: Transferring of Contract and associated projects from QLH to Mead & Hunt, Inc.

Dear Mr. Helmer,

We are pleased to announce that Quentin L. Hampton, Associates, Inc. (QLH) has merged with Mead & Hunt, Inc. (Mead & Hunt) as of June 30, 2017. This merger will increase the service offerings and capabilities available to our clients, but will not change the personnel assigned to your projects or affect the personalized service you have come to expect from QLH. All QLH employees have been retained and their roles and terms of service have not changed. We are requesting to exercise the assignment terms of the current engineering services contract(s), as written.

Mead & Hunt, an employee-owned corporation, provides professional services in architecture, engineering, planning, and historic preservation to diverse markets including dams and hydropower, food and beverage processing, military, municipal infrastructure, renewable energy, transportation (aviation, highways and bridges) and water resources throughout the United States. Founded in 1900, the firm employs about 600 employees from more than 30 offices located across the nation.

Please find enclosed two Contract Assignments for your signature. Please sign and return in the self-addressed stamped envelope and keep one for your records. If you have any questions regarding the Contract Assignment, please call Dawn Zanto at (608) 273-6380.

Thank you for your immediate attention in this matter.

Sincerely,

Kevin Lee, P.E.

Enclosure: Contract Assignment



Quentin L. Hampton Associates
Civil and Environmental Engineers
A Mead & Hunt Company

July 17th, 2017

Virginia Barker
2725 Judge Fran Jamieson Way
Melbourne, FL 32940

RECEIVED
JUL 24 2017
BREVARD COUNTY
NATURAL RESOURCES MGT. DPT.

RE: Transferring of Contract and associated projects from QLH to Mead & Hunt, Inc.

Dear Ms. Barker,

We are pleased to announce that Quentin L. Hampton, Associates, Inc. (QLH) has merged with Mead & Hunt, Inc. (Mead & Hunt) as of June 30, 2017.

This merger will increase the service offerings and capabilities available to our clients, but will not change the personnel assigned to your projects or affect the personalized service you have come to expect from QLH. All QLH employees have been retained and their roles and terms of service have not changed. We are requesting to exercise the assignment terms of the current engineering services contract(s), as written. The agreement allows for assignment with written consent of the County per the assignment paragraph on page 21. (copy attached)

Mead & Hunt, an employee-owned corporation, provides professional services in architecture, engineering, planning, and historic preservation to diverse markets including dams and hydropower, food and beverage processing, military, municipal infrastructure, renewable energy, transportation (aviation, highways and bridges) and water resources throughout the United States. Founded in 1900, the firm employs about 600 employees from more than 30 offices located across the nation.

Please find enclosed two Contract Assignments for your signature. Please sign and return in the self-addressed stamped envelope and keep one for your records. If you have any questions regarding the Contract Assignment, please call me at the number below or Dawn Zanto at (608) 273-6380.

Thank you for your immediate attention in this matter.

Sincerely,

David King, P.E.
Business Unit Leader
(386) 547-7362

Enclosure: Contract Assignment