



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.21

9/15/2020

Subject:

Approval Re: Permission to Quote Materials and Services for Road and Bridge Projects - Countywide

Fiscal Impact:

Funding is available in the Road and Bridge Fiscal Year 2021 budget.

Dept/Office:

Central Services/Purchasing Services

Requested Action:

It is requested the Board of County Commissioners:

- Authorize Public Works and Purchasing Services staff to utilize written quotations, in lieu of the standard formal bidding process to acquire construction materials or services on an individual/single basis per Board Policy;
- To award to the lowest responsive quotation through September 30, 2022 when any of these situations occur:
 - o Items on annual bid that contractors are not able to provide;
 - o Items are not on the annual bid/quotes/proposal listing, as previously approved;
 - o Items are significantly affected by fluctuating market conditions; or
 - o Items are needed to address public safety concerns.

Summary Explanation and Background:

Annually, the County awards term contracts, based upon competitive bids and quotes, for various construction materials and services utilized for road projects, such as asphalt, concrete, concrete pipe, base rock, and sod. There are times and circumstances that arise when previously approved contracted vendors cannot provide items that are on the annual bid. Also, there are times when items are not on annual bid due to unforeseen project needs. During past periods of increased demand or during periods of significantly fluctuating prices for construction materials, suppliers have been either unable to supply quantities sufficient to meet the project demands or have been unable to guarantee prices for more than 30 to 60 days, adversely impacting the ability to establish term contracts. Lastly, at times, there are items needed to address public safety concerns.

When these circumstances sometimes occur, the County would be at risk of not being able to begin or complete a project while rebidding activities are conducted or Board approval is obtained to waive formal bidding requirements and accept written quotes.

The requested action will be utilized on an individual project basis only when the aforementioned conditions impede formal bidding and/or cause delays in the progress of projects. Fiscal Year 2021 Road and Bridge

projects could be delayed several months without Board approval of this item, resulting in extended disruption to the motoring public or delayed safety improvements.

Clerk to the Board Instructions:

None



September 16, 2020

M E M O R A N D U M

TO: Steven Darling, Central Services Director

RE: Item F.21., Permission to Quote Materials and Services for Road and Bridge Projects - Countywide

The Board of County Commissioners, in regular session on September 15, 2020, authorized permission for Public Works and Purchasing Services staff to utilize written quotations, in lieu of the standard formal bidding process to acquire construction materials or services Countywide on an individual/single basis per Board Policy; and approved awarding to the lowest responsive quotation through September 30, 2022, when any of the following situations occur:

- Items on annual bid that contractors are not able to provide,
- Items are not on the annual bid/quotes/proposal listing, as previously approved,
- Items are significantly affected by fluctuating market conditions, or
- Items are needed to address public safety concerns.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Kimberly Powell, Clerk to the Board

/ds

cc: Public Works
Finance
Budget