



**AGENDA REPORT
January 23, 2018**

SUBJECT:

Permission to solicit and award competitive bids and authorize the Chair to execute contract for paramedic training of up to 40 employees.

FISCAL IMPACT:

Fiscal Impact of this Service (currently under Fire Rescue Training) FY2017-18 \$43,000;
Allocate funds from Career Source Brevard FY 2017-2018 in the amount of \$97,000; Projected needed amount for FY 2018-2019 \$120,000

DEPT/OFFICE:

Fire Rescue

REQUESTED ACTION:

It is requested that the Board of County Commissioners:

- 1) Authorize Purchasing Services to solicit and award competitive bids to the lowest responsive bidder for paramedic training.
- 2) Authorize the Chair to execute contract subject to approval by the County Attorney's Office & Risk Management. Authorize any associated budgetary changes.
- 3) Authorize any associated budgetary changes.

SUMMARY EXPLANATION and BACKGROUND:

Staff requests Board approval to solicit and award competitive bids and authorize the Chair to execute contract for paramedic school for up to 40 employees. BCFR is the sole provider of Advanced Life Support transport to the County and is required to maintain adequate levels of staffing to as defined by Chapter 64J of the Florida Administrative Code and Chapter 401 of the Florida State Statute. The agreement shall provide up to forty (40) County personnel to attend paramedic school in the estimated amount of six-thousand and five hundred dollars (\$6,500) per student for an estimated total of two-hundred and sixty thousand dollars (\$260,000) that shall be spread over the 2017-2018 and 2018-2019 fiscal periods.

In the 2017 calendar year, BCFR had forty-seven (47) personnel separate from employment. Of the forty-seven (47), thirty (30) or sixty-four percent (64%) of these personnel were paramedics. The need for additional paramedics is to address and mitigate the attrition rate of Firefighter Paramedics. Moreover, sending additional personnel to paramedic school will reduce the probability of current employees from being mandated to work in the vacated positions. Typically, it takes between eighteen (18) to twenty-four (24) months for prospective students to complete school and pass the required exams to operate as a licensed solo Paramedic.

The institution selected shall be based on several factors:

- Cost
- Clinical internship contracts with BCFR and one or more Brevard County hospitals.
- Time specified for commencement of services and programmatic accreditations to enable students to test with the National Registry of Emergency Medical Technicians.

Funds for Paramedic school have been identified by two funding sources and over the course of two fiscal years. The first funding comes from 1360/284700/5540400 in the current approved budget and assumes that the same cost center will have an equal or greater line item for the 2018-2019 fiscal budget. Additionally, BCFR has been awarded approximately \$97,000 in training reimbursements from Career Source Brevard.

ATTACHMENTS:

Description

No Attachments Available

REVIEWERS:

Department

Reviewer

No Reviewers Available



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January 24, 2018

M E M O R A N D U M

TO: Chief Mark Schollmeyer, Fire Rescue Director

RE: Item II.B.1, Permission to Solicit and Award Competitive Bids and Authorize the Chair to Execute Contract for Paramedic Training of up to 40 Employees

The Board of County Commissioners, in regular session on January 23, 2018, authorized Purchasing Services to solicit and award competitive bids to the lowest responsive bidder for paramedic training; authorized the Chair to execute contract, subject to approval by the County Attorney's Office and Risk Management; and authorized any budgetary changes.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/cmw

cc: Budget
Finance