



Brevard County Board of County Commissioners

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Legislation Text

File #: 1828, Version: 1

Subject:

Permission to Amend Existing Integrated Supply Agreement, National Joint Purchasing Alliance (NJPA) Contract #061015-GPC for an Additional Year of Service

Fiscal Impact:

\$353,000.00

Dept/Office:

Central Services / Fleet Services

Requested Action:

It is requested that the Board of County Commissioners:

- Authorize Central Services / Fleet Services to amend their existing contract with Genuine Parts Company, doing business as NAPA Auto Parts for an additional one (1) year period, beginning, July 22, 2020 through July 21, 2021;
- Authorize the Chair to execute all resulting contract amendments and any other contract related documents, as necessary, upon review and approval by the County Attorney's Office, Risk Management and Purchasing Services; and
- Authorize the County Manager, or designee to approve any necessary Budget Change Requests.

Summary Explanation and Background:

National Joint Powers Alliance (NJPA) is a Minnesota-based Service Cooperative created by Minnesota Legislative Statute 123A.21. National Joint Powers Alliance (NJPA) is a public agency that serves as a member-focused cooperative for over 50,000-member agencies nationally.

Central Fleet services will save time and money, obtain higher quality products and services, and standardize products and services by using this cooperative contract. NJPA Auto Parts -Integrated Business Solutions utilizes their own resources and strategic partnerships to provide parts, service and expertise to assist Brevard County Central Fleet in providing a reliable and complete dedicated on-site source of repair parts and services for NJPA members. Advantages of the program are:

- Achieve a reduction in administrative procedures
- Reduce transactional costs through centralized billing across multiple vendors
- Deliver increase in on-demand parts availability
- Drive increases in fleet technician performance
- Reduce vehicle downtime in fleet operations
- Eliminate obsolete parts and shrinkage costs through efficient parts room management technologies
- Significantly reduce the cost of parts and warehouse inventory ownership

- Provide a turn-key sourcing solution service that will enable government agencies to operate the repair and warehouse facilities more efficiently, resulting in savings of funds through cost avoidance

The original agreement was awarded on July 21, 2015 with an initial term of four (4) years. The initial contract was then extended by one (1) year from July 22, 2019 through July 21, 2020. As the existing agreement is scheduled to expire on July 21, 2020 this extension will be effective July 22, 2020 through July 21, 2021. As stated in the Amendment, this contract will not be extended for any additional time beyond July 21, 2021.

Clerk to the Board Instructions:

Return fully executed copy of amendment to Steven Darling in Central Services.

**BREVARD COUNTY
BOARD OF COUNTY COMMISSIONERS**

CONTRACT REVIEW AND APPROVAL FORM

SECTION I - GENERAL INFORMATION

1. Contractor: Genuine Parts CO/NAPA Auto Parts		2. Amount: \$353,000
3. Fund/Account #: 389260-5510000	4. Department Name: Central Fleet	
5. Contract Description: Purchase of Auto Parts		
6. Contract Monitor: Carl Cotner, Manager		8. Contract Type: OPERATION EXPENSE
7. Dept/Office Director: Steven A Darling, Jr, Central Services		
9. Type of Procurement: Other		

SECTION II - REVIEW AND APPROVAL TO ADVERTISE

APPROVAL

<u>COUNTY OFFICE</u>	<u>YES</u>	<u>NO</u>	<u>SIGNATURE</u>
User Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Purchasing	<input type="checkbox"/>	<input type="checkbox"/>	
Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	

SECTION III - REVIEW AND APPROVAL TO EXECUTE

APPROVAL

<u>COUNTY OFFICE</u>	<u>YES</u>	<u>NO</u>	<u>SIGNATURE</u>
User Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cotner, Carl <small>Digitally signed by Cotner, Carl Date: 2020.07.07 12:48:12 -04'00'</small>
Purchasing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Darling, Steven <small>Digitally signed by Darling, Steven Date: 2020.07.07 12:52:37 -04'00'</small>
Risk Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lairsey, Matt <small>Digitally signed by Lairsey, Matt Date: 2020.07.08 08:22:46 -04'00'</small>
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	

SECTION IV - CONTRACTS MANAGEMENT DATABASE CHECKLIST

CM DATABASE REQUIRED FIELDS	Complete ✓
Department Information	<input type="checkbox"/>
Department	<input type="checkbox"/>
Program	<input type="checkbox"/>
Contact Name	<input type="checkbox"/>
Cost Center, Fund, and G/L Account	<input type="checkbox"/>
Vendor Information (SAP Vendor #)	<input type="checkbox"/>
Contract Status, Title, Type, and Amount	<input type="checkbox"/>
Storage Location (SAP)	<input type="checkbox"/>
Contract Approval Date, Effective Date, and Expiration Date	<input type="checkbox"/>
Contract Absolute End Date (No Additional Renewals/Extensions)	<input type="checkbox"/>
Material Group	<input type="checkbox"/>
Contract Documents Uploaded in CM database (Contract Form with County Attorney/ Risk Management/ Purchasing Approval; Signed/Executed Contract)	<input type="checkbox"/>
"Right To Audit" Clause Included in Contract	<input type="checkbox"/>
Monitored items: Uploaded to database (Insurance, Bonds, etc.)	<input type="checkbox"/>

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Risk Management

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Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

July 22, 2020

MEMORANDUM

TO: Steven Darling, Central Services Director

RE: Item F.15. Permission to Amend Existing Integrated Supply Agreement, National Joint Purchasing Alliance (NJPA) Contract #061015-GPC for an Additional Year of Service

The Board of County Commissioners, in regular session on July 21, 2020, executed and approved Amendment to existing Contract #061015-GPC with Genuine Parts Company, d/b/a NAPA Auto Parts for an additional one-year period beginning July 22, 2020 through July 21, 2021; authorized the Chair to execute all resulting contract amendments and any other contract related documents necessary, upon review and approval by the County Attorney's Office, Risk Management, and Purchasing Services; and authorized the County Manager, or his designee to approve any necessary Budget Change Requests. Enclosed is the fully-executed Amendment to Contract #061015-GPC.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

for Denna Scott
Kimberly Powell, Deputy Clerk

/ds

Encl. (1)

cc: County Manager
Contracts Administration
Finance
Budget

AGREEMENT TO AMEND AND EXTEND EXISTING CONTRACT

THIS AGREEMENT TO EXTEND THE INTEGRATED SUPPLY CONTRACT made and entered into this 21 day of July, 2020 by and between the **BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA**, (hereinafter the "Customer"), and Genuine Parts Company, a Georgia Corporation (doing business as NAPA Auto Parts) (NAPA).

WITNESSETH:

WHEREAS, the parties hereto have previously entered into Contract on June 24, 2016 for the procurement of Fleet-Related Maintenance Equipment Supplies, Services and Inventory Management and;

WHEREAS, the original term of this Contract began on June 24, 2016 and can be renewed for a period of time equal to the period of time the National Joint Powers Alliance (NJPA) Contract#061015-GPC is

WHEREAS, the NJPA extended the Contract for another year effective through July 21, 2021 and;

NOW, THEREFORE, the parties hereby agree to extend the Contract for the period of time the NJPA Contract is extended commencing July 21, 2020 and terminating July 21, 2021 subject to the same terms and conditions.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the date first above written.

ATTEST:

By


Scott Ellis, Clerk

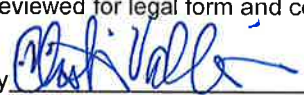
BOARD OF COUNTY COMMISSIONERS OF
BREVARD COUNTY, FLORIDA

By


Bryan Lober, Chair

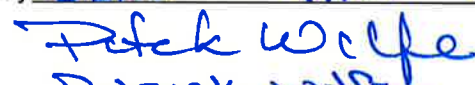
Reviewed for legal form and content:

By


Assistant County Attorney

CONTRACTOR:

By

GENUINE PARTS COMPANY

PATRICK WOLFE
DIVISION VICE PRESIDENT

AMENDMENT
TO
CONTRACT #061015-GPC

This Amendment is by and between **Sourcewell** and **Genuine Parts Company/NAPA Integrated Business Solutions (IBS)** (Vendor). Sourcewell and Vendor will be collectively known hereinafter as "Parties."

Vendor was awarded a Sourcewell Contract for Fleet-Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions effective July 21, 2015, through July 21, 2019, relating to the provision of services by Vendor and to Sourcewell and its Members.

The parties agreed on May 30, 2018, to a "Letter of Agreement to Extend the Contract" for the 5th year renewal extension that will terminate on July 21, 2020. However, the parties agree to a 6th year extension in order to satisfy the validated needs and requests of Sourcewell Members, which would expire the contract on July 21, 2021.

The parties agree that certain terms within the Agreement will be updated and amended and only to the extent as hereunder provided.

In consideration of the mutual covenants and agreements described in this Amendment, the parties agree as follows:

1. This Amendment is effective upon the date of the last signature below and has the effect of extending the Agreement through July 21, 2021. This Agreement will not be extended for any additional time. Vendor understands that Sourcewell will no longer market this Agreement.
2. Effective June 6, 2018, NJPA changed its name to Sourcewell. All references in these documents to NJPA should be read as being replaced with "Sourcewell."
3. The Agreement and any previous amendments are incorporated into this Amendment by reference.

(Balance of this page intentionally left blank.)

Except as amended by this Amendment, the Agreement remains in full force and effect.

Sourcewell

DocuSigned by:
By: Jeremy Schwartz
Authc: C0FD2A139D06489

Jeremy Schwartz
Name – Printed

Title: Director of Operations & Procurement/CPO

Date: 11/20/2019 | 12:25 PM CST

APPROVED:

DocuSigned by:
By: Chad Coauette
Authc: 7E42B8F817A84CC

Chad Coauette
Name – Printed

Title: Executive Director/CEO

Date: 11/20/2019 | 12:32 PM CST

**Genuine Parts Company/
NAPA Integrated Business Solutions (IBS)**

DocuSigned by:
By: Jett Kuntz
Authc: 8BF68520CC21445

Jett Kuntz
Name – Printed

Title: Vice President

Date: 11/20/2019 | 11:09 AM CST



Integrated Business Solutions by NAPA

Fleet Supply Chain, Parts & Inventory Management

#061015-GPC

Maturity Date: 07/21/2020

Contract Documents 





Contract Documents

Fleet-Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions



Contract #061015-GPC

Effective 07/21/2015 - 07/21/2020

Contract Documentation

-  Request for Proposal (RFP) (578.14 KB)
-  Contract Forms (10.4 MB)
-  Contract Acceptance & Award (627.23 KB)
-  Contract Extension 2018 (499.2 KB)

Competitive Solicitation Documentation

-  **Affidavit of Advertisement** (4.54 MB)
-  **Proposal Opening Witness Page** (512.44 KB)
-  **Proposal Evaluation** (246.62 KB)
-  **Evaluation Committee Comment & Review** (971.78 KB)
-  **Board Minutes** (31.42 KB)

Become a Member

Simply complete the online application or contact the Membership Team at membership@sourcewell-mn.gov or 877-585-9706.

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