

Meeting Date
May 12, 2015



AGENDA	
Section	Consent
Item No.	II, D.3

**AGENDA REPORT**  
*BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS*

SUBJECT:	Billfolder
DEPT/OFFICE:	Finance / Board of County Commissioners

Requested Action:

It is requested that the Board of County Commissioners approve the attached Billfolder.

Summary Explanation & Background:

Clerk to the Board Instructions:

Exhibits Attached: Billfolder

Contract /Agreement (If attached): Reviewed by County Attorney    Yes     No     PR

County Manager	Assistant County Manager, Mel Scott	Department Director / Extension
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Stockton Whitten	Assistant County Manager, Venetta Valdengo
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Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972

May 13, 2015

**M E M O R A N D U M**

TO: Steve Burdett, Finance Director

RE: Item II.D.3., Approval of Billfolder

The Board of County Commissioners, in regular session on May 12, 2015, approved the Billfolder, as submitted.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Tammy Etheridge, Deputy Clerk

cc: Budget Director

Board Meeting of: May 12, 2015

THE FOLLOWING ITEMS ARE BEING PRESENTED TO THE BOARD OF COUNTY COMMISSIONERS FOR ITS ACTION:

**The following is submitted to the board pursuant to Payment for Membership in Professional Organizations Policy No. BCC-41**

NONE \$

**The following invoice(s) are being submitted to the board as proper purchasing procedures were not followed and a purchase order was not obtained prior to purchasing items or services rendered.**

NONE \$

**The following Travel requests are being submitted to the Board pursuant to the Travel Administrative Order AO-21. These Travel Requests either were not approved as part of the annual budget process, or exceeded the approved budget by more than 20%. Approval was received from the County Manager's office.**

Sonya Mallard	Tallahassee	Parks & Rec North	Attend 2015 Florida African American Heritage Preservation Network Conference	\$	178.00 *
Sonya Mallard	St. Augustine	Parks & Rec North	Attend & Present Preserving Florida's Civil Rights History: Black Heritage Museums and Sites	\$	331.48 *

\* Not included in 2015 approved budget

\*\* Exceeds approved budget by more than 20%

