



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.23.

5/4/2021

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### Subject:

Approval to Advertise and Request for Proposals for the Technical SAP HANA Database Migration

### Fiscal Impact:

The task is estimated to cost \$200,000. This is a budgeted item.

### Dept/Office:

Information Technology

### Requested Action:

It is requested that the Board of County Commissioners:

1. Authorize the development and advertisement of a Request for Proposal (RFP) for SAP Hana Database Migration.
2. Approve a Selection and Negotiation Committee comprised of
  - Lois Boisseau - Assistant Director, Information Technology
  - Wally Phillips - Engineer III - Systems Administrator Lead
  - Pam Wallace - Special Projects Coordinator - Budget Office SAP Superuser
3. Authorize the County Manager to execute the resulting contract(s) and contract-related documents upon review and approval by the County Attorney's office, Risk Management, and Purchasing Services; and
4. Authorize the County Manager to approve necessary Budget Change Requests, as well as approve negotiated contract options.

### Summary Explanation and Background:

In August 2019 we received approval from the Board to amend the software and support agreement with SAP for an upcoming SAP database platform change on the County's enterprise resource planning (ERP) application. This was in preparation of the anticipated multi-year planning process and migration of the legacy system database platform that will become obsolete by 2025.

A pilot project consisting of hardware and database implementations has been completed for the foundation of this upgrade. This work resulting from this RFP completes the technical migration of the database from Oracle to HANA into our production environment. Additional steps in the upgrade are planned over the next four years which consists of migrating the front-end functionality from ECC6 to S4.

### Clerk to the Board Instructions:

None



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May 5, 2021

**MEMORANDUM**

TO: Jeff McKnight, Information Technology Director

RE: Item F.23., Approval to Advertise and Request for Proposals for the Technical SAP HANA Database Migration

The Board of County Commissioners, in regular session on May 4, 2021, authorized the development and advertisement of a Request for Proposal (RFP) for SAP HANA Database Migration; approved the Selection and Negotiation Committee comprised of Lois Boisseau, Information Technology Assistant Director, Wally Phillips, Engineer III- Systems Administration Lead, and Pam Wallace, Special Projects Coordinator, Budget Office SAP Superuser; authorized the County Manager to execute the resulting contract(s) and contract-related documents upon review and approval by the County Attorney's Office, Risk Management, and Purchasing Services; and authorized the County Manager to approve necessary Budget Change Requests, and to approve negotiated contract options.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

Kimberly Powell, Clerk to the Board

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cc: Finance  
Budget  
County Attorney  
Risk Management  
Purchasing